



FY19 Lighting Upgrade RFQ (*WFMD-FY19-002*)
Lighting Upgrade RFQ Selection Committee - Evaluation Meeting

April 13, 2018 – 2pm
Wellesley FMD Conference Room
(*888 Worcester Street #370*)

AGENDA

- I. Open Meeting
- II. Discussion of Submissions
- III. Scoring of Submissions
- IV. Ranking
 - 1) Sum individual scores
- V. Short-List for Interviews
 - 1) April 23rd, 9:00 am to Noon at FMD Conference Room
 - 2) Interview top three?
- VI. Prepping for Interviews
 - 1) Invite Principal and Project Manager
 - 2) Be prepared to discuss technical aspects of project (not qualifications)
 - 3) Potential interview questions?
- VII. Meeting Adjournment