

TOWN OF WELLESLEY



MASSACHUSETTS

DEPARTMENT OF PUBLIC WORKS

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TOWN OF WELLESLEY
FULLER BROOK PARK COMMITTEE

SEPTEMBER 12, 2017, 8:00 AM
DPW BOARD ROOM

AGENDA

- Call to Order
- Citizen Speak
- Committee Items
 - Schedule
 - Projected Completion
 - Celebrating the Completed Project
 - Friends of Fuller Brook
 - Maintenance Plan Update
 - Status of Fuller Brook Park Committee (review of Article 15, Motion 2 2014 ATM, attached)
- Topics not reasonably anticipated by the Chair prior to posting, if any
- Date of Next Meeting
- Adjournment

ARTICLE 15, MOTION 2: Appointment of Fuller Brook Park Committee

The Fuller Brook Park Coordinating Committee seeks Town Meeting approval to create a Fuller Brook Park Committee (FBPC) to help oversee the Phase 4 Project implementation and construction of Fuller Brook Park.

Since 2010, the FBPCC has overseen this project from the initial Phase 1 through Phase 4 construction funding request. Its members include representatives from the NRC, BOS, School Committee, BPW, Wellesley Historical Commission (WHC), Trails Committee, and interested Town residents. With the conception and design work completed, this Motion will establish a scaled-down FBPC to continue in an advisory capacity going forward. This smaller committee of five members will be comprised of representatives from the BPW, WHC, NRC and Friends of Fuller Brook Park. The fifth member will be appointed by the Moderator.

The responsibilities of the FBPC for Phase 4 Project implementation will include:

- • Maintaining the integrity, intent and goals of the FBPCC as set out in prior phases.
- • Reviewing, for informational purposes, financial information on monthly/periodic basis as provided by Project Manager.
- • Reviewing progress reports from Project Manager and Project Management Team
- • Assuming a "PR" role, giving notice to abutters and neighbors of work plans, schedules, etc.
- • Writing informational articles and sending updates to FBP list serve.
- • Approving the text of any informational signage
- • Working with Friends of Fuller Brook Park to build membership and interest.
- • Publicizing memorial benches.
- • Preparing and presenting any reports (including an annual report), communications or warrant articles to future Town Meetings

In addition, the current Project Management Team (PMT) of Mike Pakstis, Dave Hickey, Meghan Jop and Janet Bowser will continue during Phase 4. The PMT will interface with the Project Manager on a regular basis to ensure, from a staff perspective, that the goals of the FPB are being implemented by the Project Manager. The PMT will surface ideas to the FBP Committee for their consideration.

Advisory recognizes that many residents may be inconvenienced by this major construction project and would like to see FBPC report annually to ATM on the progress of the Phase 4 construction. Advisory also recommends that regular updates be given to residents, possibly communicated electronically through the Town and/or Police notification systems, so that users of the Park will be fully aware of its current state and be able to plan accordingly.

Advisory recommends favorable action, 12 to 0.