

**Wellesley Historical Commission**  
**2018 Retreat Agenda**  
**October 22, 7-10 p.m., Police Station, Kingsbury Room**

1. WHC Candidate Interviews
2. Demolition Review Bylaw Process
  - a. Planning Department Staff Prep – Written documentation/research
  - b. Process before hearing – What to consider when previewing house?
  - c. Public Hearing – Presentation by Owner/Lawyer/Builder
    - i. What are their expectations of the Hearing?
    - ii. Can we help them to be better prepared?
  - d. Consideration of Preferably Preserved – Meet the needs of the owner? Fit in the context of the neighborhood? Historical importance of house and its owners?
  - e. How Bylaw fits into the larger process of other boards – planning, zoning, DRB
  - f. Language regarding Partial Teardowns >50%
3. Waiver Process
  - a. Promote effort to find alternatives to demolition – Communication of plans for WHC to continue dialog with homeowner
  - b. If full demolition and new design: Evidence that new design fits neighborhood – reference to other houses in neighborhood
  - c. Discussion of design and the characteristics to be considered
4. WHC Goals and Objectives
  - a. Key projects and initiatives – what do we hope to accomplish this year
  - b. Expectation of members –
    - i. Attendance thresholds?
    - ii. All members to be involved in side-projects/subcommittees
    - iii. Rotating schedule for Minute-taking – create a calendar with ownership
5. Architectural Guide (Gleysteen and Lilley)
  - a. Idea for a summary of “House Styles of Wellesley”?
  - b. A guide for homeowners and builders considering a waiver
6. Future projects
  - a. Oral History—Living History (Elizabeth Shlala)
  - b. Open CPC grant to research Town and commercial buildings
    - i. Plaque Program and Research

- c. Planning Department staffing and funding
  - d. Morses Pond Bathhouse
  - e. Belvedere Estates Historic District
  - f. Neighborhood Conservation District (NCD) bylaw fine-tuning
  - g. Articles
  - h. Awards
  - i. 8 Lowell Road historic documentation
7. Outreach Advocacy
- a. Advocating for historic preservation
  - b. WHC role of advocacy vs. pressure (e.g., SBHD)
8. Planning Department Input – incremental support and budget:
- a. Staffing:
    - i. Need for additional staffing?
    - ii. Benefits of additional staffing – objectives with additional support
  - b. Budget
    - i. Current fees for Demolition Delay Process
    - ii. Relationship of fees to cost of staff
  - c. Process to work with Planning Board, Department and BOS for incremental funding
9. Planning Board Update