

**Wellesley Advisory Committee  
Juliani Room, Town Hall  
February 7, 2018, 7:00 PM**

Those present from the Advisory Committee included Jane Andrews, Todd Cook, Rose Mary Donahue, Tom Fitzgibbons, Mary Gard, Mike Hluchyj, Mark Kaplan, Paul Merry, Lina Musayev, Alena Poirier, Betsy Roberti, Tom Skelly and Andrea Ward.

Mike Hluchyj called the meeting to order at 7:02 p.m.

**7:02 p.m. Citizen Speak**

There was no one present for Citizen Speak.

**7:02 p.m. Facilities Management Department and School Committee re: Middle School Feasibility Project (Article 16 of ATM warrant)**

School Committee members Michael D’Ortenzio, Jr. (Chair), Melissa Martin, Sharon Gray, Matt Kelley, and Tony Bent were present. David Lussier, Superintendent, Wellesley Public Schools, and Joe McDonough, Director, Facilities Management Department (FMD), were also present.

Background

- Significant amount of work has been done since 2006-08
- Six major capital projects identified by FMD as needed within next several years – if completed, would give us “25-year school,” similar goal we had for Fiske/Schofield
- In 2043, Middle School would be 91 years old (older than Hunnewell is today; approaching life of Hardy)
- Requesting study funds at 2018 ATM

Work Performed Since 2006

- Major building renovation FY07-FY09, \$26 million (reduced from original \$38 million estimate)
- Classroom renovation FY12, \$1.5 million
- Auditorium seating FY13, \$365,000
- Donizetti Plaza FY13, \$350,000
- Window replacement, \$3.6 million
- Above-listed debt-funded projects add up to \$32 million (\$31,815,000)
- Add in 30 cash capital projects performed between FY10-FY18 (\$1,486,000)
- Total investment in Middle School of about \$33 million (\$33,301,000), or \$146/square foot (sf) for 228,000 sf building

Remaining Work (not including assumed cash capital work for ordinary maintenance)

- Piping Project
  - Subject of design funds under separate warrant article for 2018 ATM
- Paving Project
  - Delayed/postponed
  - Working with DPW
  - Need hasn’t gone away; just considered all other projects going on
- Kitchen Equipment Replacement
  - Has been on capital plan for a number of years
  - Most of equipment (ranges, steamers, etc.) has exceeded service life
- HVAC Replacement

- Original 1952 equipment
- Removed from 2006-08 for cost reduction
- Proposing to add A/C to auditorium
- Interior Doors & Cabinetry
  - Original to 1966 wings and connector
  - Originally planned as part of 2006-08 renovation but removed for cost reduction
  - Approximately 181 classroom doors and built-in millwork cabinetry
  - 21 sets of corridor doors to be replaced; don't have magnetic holds and take a lot of abuse
  - Art room casework
- Exterior Façade Repair
  - No known repairs since 1952 construction
  - Removed from 2006-08 renovation for cost reduction
  - Caulking/sealant has exceeded service life
  - Replace all caulking at joints (assumed hazardous materials)
  - Approximately 20% brick repointing
  - Limestone repairs

With proposed study, Town will have addressed all of the areas identified in 2014 by SMMA as requiring action at the Middle School, with single exception of converting from steam to hot water boiler, which they have decided is not worth pursuing. Kitchen equipment was not part of the original SMMA study, but requires replacement. Requesting \$125,000 at 2018 ATM to perform this study; will yield same level of detail/cost estimates as piping project study recently did.

#### Cost estimates

- Piping and heating \$4.6 million
- Paving and site \$1.5 million (additional funds; some already approved in FY18)
- HVAC \$1.5 million
- Door & cabinetry replacement \$4.0 million
- Exterior façade repair \$3.4 million
- Kitchen equipment \$0.5 million
- Total \$15.52 million
- About \$68/sf compared to \$600-700/sf for a new school

Other capital projects in FMD capital plan (\$3.3 million) include:

- Roof replacement (FY26), \$2.5 million
  - Maybe WMS can be part of MSBA replacement, as it was for windows
- LED lighting replacement (FY21-23), \$0.8 million

The \$125,000 request for feasibility study has been approved by School Committee and Board of Selectmen over past few weeks; looking for Advisory support now. If feasibility funding approved at 2018 ATM, will be looking for design funding at 2019 ATM.

There was a question as to how FMD/Town will be able to manage these projects, given all the other projects, like HHU, Middle School piping, Town Hall exterior, etc. that are going on: Absolutely, there is a bandwidth issue, not just with FMD but with other boards (e.g., PBC); working to lay out all the different projects; \$150 million over next 10 years of capital plan; spoke to former director in Lexington because they were doing two schools at same time; it's do-able, but quite a task.

There was a question whether the request to TM will be exactly \$125,000 or whether that needs to be refined: Very comfortable given qualifications-based selection process (RFQ structured as a "not to exceed" figure) that \$125,000 is sufficient.

There was a question whether there is anything else that the Town should have to do (other than the roof) to the Middle School over the next 25 years: Usual cash capital/maintenance items, but don't anticipate any other major requests in that time period.

There was a comment that, concerning all the items taken out of the original 2006-08 renovations, should explain to TM what the cost differential(s) are by having waited until now.

There was a question whether the Town is going to be careful not to do too much: HVAC has to be done; doors and cabinetry really impact the classrooms; on the outside of the building, wouldn't rush out to do repointing but caulking causes problems (leaks in photo lab), so might as well do masonry if you are setting up the scaffolding; and kitchen equipment is the hub for the entire school system Food Services.

There was a question whether, when one is talking about creating a 25-year school, that means the physical structure of the building or its suitability for educational purposes: In FMD's mind, suitability is based on the mechanical equipment; defer to superintendent as to educational suitability. Superintendent: there may be projects to, for example, change some labs around or the like; create spaces for collaboration; that's already happening at the High School, which is only a few years old.

There was a question as to the length of the warranty for HVAC and similar equipment: Typically one year construction warranty; certain others have longer. There was a follow-up question as to whether warranty periods are negotiable: Yes, you can put that in but you pay for it.

#### **7:40 p.m. School Committee FY19 Budget**

In addition to the School Committee members and Dr. Lussier noted above, Judy Belliveau, Assistant Superintendent; Joan Dabrowski, Assistant Superintendent; Lori Cimeno, Director of Student Services; and Kathy Dooley, Technology Director, were present.

FY19 budget represents culmination of months of work.

#### Supplemental Request for FY18

One of challenges for FY18 was special education (SPED) – this theme will carry over into FY19, as well  
Overview re: request for supplemental funding:

- Every year, Department starts doing projections, payroll starts hitting in Q2 (September)
- FY18 personal services projected (as of 12/31/17) to be \$628,000 under budget
  - One of factors we experienced last year and this year is unpaid days related to leaves – mainly maternity – staff extend past allowed sick time
    - Projecting \$325,000 in unpaid days (some of that gets offset in substitute line)
  - Some of the \$628,000 is in turnover; some in unfilled time when we have an opening but don't find someone right away – all that goes into savings in salary line
  - Nothing left in substitute line; small overage in stipends
- Funds leftover in salary budget quickly offset by expenses – look at SPED tuitions and offset lines
  - Tuition costs are over budget by almost \$1 million
  - Offset line (down \$536,000 from projections) reflects loss of circuit breaker funds from state
    - Projected 72% reimbursement rate but actual was only 65%
    - In addition, total statewide claims submitted for reimbursement were about 8% higher, which meant that pool of state aid didn't go as far
    - Wellesley received \$700,000 less than anticipated; had \$233,000 to help defray that loss, so net loss is about \$500k

- Estimating total shortfall of \$776,000 for FY18

School Department estimating circuit breaker reimbursement for FY19 at around 70% based on what governor put into the budget and assuming claims stay the same; don't know how the claims will come in; reality of the 65% figure is hitting school districts around the Commonwealth; a number of legislators are signing on to a supplemental state funding request; will continue to update as TM approaches.

There was a question what the reimbursement rate would have been had the total state circuit breaker claims had come in at 4% (as anticipated) instead of 8% (actual): 73%.

There was a question about the Medicaid reimbursements: Those are not factored in here at all; those are part of a separate stabilization fund (created at 2017 ATM); last year we had \$25,000 in there; just got payment of \$40,000; anticipate having \$100,000; School Committee/BOS can allocate those funds; would like to build that up for a rainier day and get supplemental funding now.

#### SPED Out-of-District (OOD) Placements

- This has been a very special year with some unanticipated developments
- Budget developed in December is based on students that Department knows about
- The OOD tuitions of 42 of our 65 students changed over year
  - Change of program (based on need); seven students were already in WPS, but due to severity of needs required OOD placement
  - Additional services
  - Seven new students (move-ins) went OOD during budgeting
  - Unilateral placements

There was a question when the tuitions change: Set by state; schools can apply at any point during the year to raise their rates; a few doubled; unplanned and unpredictable. There was a question whether the schools have to get permission to make those increases (yes) and what would justify a doubling of tuition: More students requiring a certain level of service. There was a follow-up question whether Wellesley, as a consumer, has any say/participation in tuition change: Aside from public hearings, no, but does have a say in program placement.

There was a question whether a tuition change can be factored into the budget: We do that, at 3% every year.

Comparatively, Wellesley has more students in private day schools; we offer extremely robust in-district programming; when we need something else, it's typically found in a private school because our in-district programming is as good as the collaboratives offer.

There was a question as to the "pending tuition cost" of \$790,000: Those are students for whom we are talking about needing to look OOD or potential legal settlements. There was a follow-up question as to where those students currently are: Most of them are known to us in-district; four are pending settlements.

There was a question regarding the collaboratives, for which costs are projected to go up considerably in FY19 over FY18: Two types of collaboratives; Wellesley is part of "ACCEPT," which is very cost-effective; other non-member collaboratives are more expensive.

Impact of students who move into the district: For students who move within State, there is a move-in clause to protect towns; you are required to provide prior program but cost sharing; however, move-in clause does not apply to students who move from out of state; 5 of 7 students who moved in to Wellesley came from out of state.

There was a question whether Wellesley gets more SPED students than other towns, and if so, why: A family seeking a community with other attributes that Wellesley offers means their children will be in our programs; hard to say that they are coming here specifically for the SPED program.

There was a question how, assuming all districts are required to provide the same level of services to students, other towns can manage these costs: In some cases, those towns' socioeconomic status may allow them to get additional state funding (ch. 70); also, relevant how they negotiate where they send their students.

There was a question whether the Department is comfortable projecting 71 as the number of settlements for FY19 when FY18 actual was closer to 75.

There was a comment that there are so many knobs turning here – circuit breaker percentage changing, doubling of tuition costs, fluctuation of students coming in and out – difficult situation: Director of Student Services reorganized office to have a finance person just doing settlement agreements and tracking all this.

Superintendent: need to have a larger strategic conversation about how to manage these years; don't want to sack regular education budget to pay for this; maybe put a buffer in the reserves; basically going to take this out of reserves to pay for it.

#### FY19 Budget Request

- Begin each budget year looking at guidelines
- At direction of School Committee, prepared a FY19 budget that was 3.5% over FY18 (in accordance with Town guidelines) as well as a budget that was 4% over FY18
  - \$360,000 difference between the 3.5% and 4% budgets
- Initially were planning for the worst case scenario, assuming only 65% circuit breaker reimbursement; would have meant significant backtracking; as discussed earlier, feel like 73% reimbursement is a comfortable assumption
- Budget process takes into account all the 10 schools and different departments—argument for any new FTE had to be exceptionally strong, both in terms of salary and benefit impact
- Budget for new positions at mid-scale
- Directed staff to assume level funding of expenses
- Strategic plan drives this process (pyramid): level service, strategic plan, other critical needs
  - Most of budget (base of pyramid) is level service
- Try to find reductions/offsets to support any new items – sharpen pencils
- School Committee ultimately voted the 3.5% budget (\$74,468,918)

#### Budget Drivers

- *Enrollment*: based on internal enrollment projections and outside studies
  - Declines continue at the elementary level
    - 55-student projected decline in K-5 between FY18 and FY19, leading to elimination of two elementary sections
  - MS holding fairly steady (+5 students anticipated)
  - HS hit peak and should be declining over next few years (-101 students)
- *Compensation*: collective bargaining agreements in place through FY19 so can project
  - Cost to move current staff along steps and lanes is \$2 million
  - Does not include turnover – have budgeted \$750,000 in turnover savings for FY19

There was a question where the \$2 million figure comes from in salaries: Take staffing in FY18; assume they will roll into FY19 and adjust their salaries accordingly; other than those on leave, anticipate

everyone returning. There was a follow-up question as to whether the \$2 million cost impact of current staff minus \$750,000 for turnover (teachers retiring at higher salaries being replaced by those at lower salaries) equals actual cost impact (approximately \$1.2 million): Yes.

There was a question whether turnover is based on estimates/historical trends or actual knowledge of pending retirements: Based on historical data; rarely know who is actually retiring.

- *Increases/(Decreases) over FY18 to Mandates and Fixed Costs:*
  - Total is \$1,224,359
  - \$30,000 to pay for 10-year accreditation process next year at High School
    - Team of 16 – Department is responsible for hotels, meals, etc. – four-day process
  - \$1,321,873 in SPED tuitions (offset by projected \$199,402 in circuit breaker reimbursement)
  - \$84,165 for 8:30 a.m. HS bus added in FY18 (offset by \$58,058 in transportation revenues from bus ridership)
  - \$61,325 in athletics facilities costs and \$14,672 in athletics transportation costs
  - \$16,582 in reduction in Vocational and Ch. 222 Tuitions

#### Budget Reductions/Adjustments

- Total of \$447,845 in savings
- Curriculum and instruction changes, reducing number of seats for professional development at outside programs
  - Still rich offerings in-house

There was a question whether the High School accreditation process that was mentioned earlier looks mostly at curriculum: Ten areas are reviewed; Department has subcommittees working on everything.

- Two elementary section reductions -- \$143,000 in savings
- Fee changes – there was a task force last year – 3 recommendations:
  - Athletics fees recommended increase by \$50 (from \$250 to \$300) because had one of lowest fees in league and haven't increased it in many years – will provide approximately \$96,000 in additional revenues
  - Students doing community service in Key Club and National Honor Society shouldn't have to pay \$150 fee – eliminating those fees will cost approximately \$30,000
  - Preschool tuition – recommended \$0.50/per hour increase; \$28,000 estimated additional revenue

There was a question whether there are any additional FTEs in overall FY19 budget: Yes, adding 4.85 but dropping 2.1.

#### Staffing Changes

- Level service staffing (+1.85 FTE)
  - Adding 1.85 FTEs across eight different positions, only one of which incurs benefit (HS science, 0.75)
- Strategic plan staffing (+ 2.0 FTE)
  - Adding one more FTE for elementary world language – next year will be first year of going to 6<sup>th</sup> grade
  - Adding another FTE across two positions (MS and HS); in-school targeted support for students to supplement what's happening in the classroom
- Other critical needs staffing (+1 FTE)
  - SPED BCBA teacher at Upham

There was a comment that because the Department is increasing FTEs, Advisory will have to conduct a supportive/unsupportive vote; want to be sure the Department is not over-counting benefit costs; benefits have already been paid for the two teachers of the elementary sections being dropped.

New positions: 4.85 total increase, minus 2 elementary sections, minus 0.1 Hardy Art, plus 0.6 (reading paraprofessional inadvertently omitted) = +3.35. However, also a reduction in SPED staff that needs to be considered; comparison is FY18 to FY19.

There was a question how Wellesley's fees compare to those of counterpart communities: Depends on the fee: our athletic fees were lower and our preschool fees were lower; that's why we raised them; our transportation fees are higher. We also charge a number of fees that Weston doesn't charge, e.g., materials fees for advanced photography (\$150).

There was a follow-up question as to whether there is a scholarship fund for fees: We can't establish a fund and use public dollars for that; however, we encourage parents to put in extra money when there's a field trip or a program and many do; in certain cases, we do allow participation without payment of the fee; sliding scale of assistance including elimination of fees if warranted; want to be discreet; PTOs have been incredibly generous.

Level service increases to FY18 budget alone account for just about 3% (2.89%) total increase in budget.

There was a comment that it is incredible that the Department was able to come in at only a 3.5% increase given SPED budget increases: Did hurt general education a little bit; not expanding things that were hoped for; elementary colleagues would love more math intervention, but couldn't accommodate that. Next year don't see 3.5% budget satisfying Department's needs, if District is serious about meeting goals and delivering a 21<sup>st</sup> century education.

There was a question whether, given that the impact of SPED costs on general education are hard to see, we are telling legislators that those costs are eating into our strategic priorities: That's a running conversation, trying to educate folks. SPED budget is 30% of overall budget; don't see that going down.

#### Capital Budget

\$847,630 Technology

\$99,999 Furniture, Fixtures & Equipment (FF&E)

\$947,629 Total

- No real changes since the fall presentation to Advisory
- Made significant reductions to come in under \$1 million – FF&E just \$100,000
- Technology: includes devices for students, network infrastructure to support connectivity for students; servers for systems; A/V and classroom ecosystem (sound, video projectors, Apple TVs, Smartboards)
- Have added Chromebooks to the High School “BYOL” program
  - Very few students have brought them in
  - Department purchased some and gives them as loaners
  - Students have done pretty well with them – sometimes tough in science classes because of need for special software

There was a question as to the Department's experience with Chromebooks, apart from science classes: Feedback is they're fine; a lot of work is on the cloud, with Google apps, for which the Chromebooks work fine; ecosystem more open at High School than elementary schools.

In terms of cloud technology, we've moved most of our systems to the clouds; what's left are certain infrastructure pieces, like authentication systems (Department a little nervous about moving those to the cloud); will be moving a few more things to cloud this year, as well.

Right now we are 1:1 student: device – every student from grades 3 to 12 has a device:

- Grades 3-5, district supplies iPads in a cart in the classroom
- Grades 6-12, different options of getting into program
  - Students can bring their own;
  - Students can buy through the schools and we will leverage quantity discount for them; comes with insurance policy or warranty; or
  - Students can enter into school use program, which means they check a school device in and out of tech office each morning
    - Financial assistance option – get same device as student who purchases through school, can take it home throughout the year and just bring back in June and can get it again in September
- Costs this year for BYOL program anticipated at \$43,000 for about 31 students who will need devices or financial assistance

There was a question as to the IAAS initiative: “Infrastructure as a service”

- Department has moved a lot of programs (e.g., PowerSchool) to the cloud; email moved out to the cloud; those are “software as a service”
- Infrastructure piece is a whole different level – more of the plumbing on the network – logging in and authenticating to the network; getting an address for your machine on the network; trying to pilot them on the cloud with just our development pieces

New school security systems have server needs because of all the video footage; those servers will come up in our technology replacement programs in the future.

There was a question regarding iPads for Grade 3 and how the Department deals with the online MCAS requirement: Right now, grades 4-8 are doing MCAS online, along with a pilot group of grade 10; iPads work; we have keyboards; next year grade 3 will be included; not getting any money from state to meet that mandate.

There was a question whether there is any sense that the Department could get to the point where there were no more Apples, except for science, and instead more and more Chromebooks: Seeing more and more success w/ Chromebooks and more and more development with them. They are more rugged; building up platform; looking at what kind of equipment might let us wirelessly project a Chromebook on an Apple TV. iPad costs have gone down, so the savings wouldn't be huge –maybe \$50/unit. Wouldn't rule it out, but would require a lot of professional development and a lot of questions. Libraries have Chromebooks and replaced iMacs with “chrome-bases” (desktops).

Replacement schedule: Laptop, 5 years; iPad, 4 years; desktop, 7 years.

There was a question on the replacement schedule for laptops, which shows a big increase (from \$187,000 in FY21 to \$580,600 in FY22), and whether it would be possible to avoid that cost with Chromebooks: It is possible.

**9:30 p.m. Discussion and voting on ATM warrant articles**

Article 3: Consent Agenda (Mark)

- Articles to be included have not yet been determined, but want to be sure that new Advisory members are familiar with what consent agenda is and how it operates
- BOS and Town Moderator determine content before Town Meeting; typically 5-6 articles are chosen
- Introduced 4 or 5 years ago to enable routine/self-explanatory articles that are not likely to generate much discussion at TM to be expeditiously approved
- All items on consent agenda will have gone through same vetting process by Advisory as every other article and will be fully described in Advisory Report
- 3 criteria for including an article as part of the consent agenda:
  - The Article can be reasonably voted on in informed manner based on write-up in Advisory Report;
  - Advisory unanimously recommended favorable action on the Article; and
  - The Article in question is one that can be approved by a simple majority (no super-majority, such as 2/3 requirement for zoning amendments)
- At ATM, when we reach Article 3, Moderator will reference each article in the agenda and ask TMMs if they have any questions
  - Any TMM can request that something be removed from consent agenda so that it is discussed separately; that happened last year

Article 8 Supportive/Unsupportive Votes

*Andrea Ward made and Tom Skelly seconded a motion to support the Council on Aging’s proposed FY19 operating budget, which will result in an increase in FTEs from 7.8 in FY18 to 8.1 in FY19. The motion was approved by a vote of 11-1.*

Article 12 (Water Program)

*Andrea Ward made and Tom Skelly seconded a motion for favorable action on Warrant Article 12, as proposed by the Board of Public Works, to see if the Town will vote to appropriate the sum of \$9,362,072.00 (NINE MILLION THREE HUNDRED SIXTY-TWO THOUSAND SEVENTY-TWO DOLLARS) to be raised from the sources set forth in the Warrant for the 2018 ATM, to be expended under the direction of the Board of Public Works for the purposes of operating and managing the Water Program, or to take any other action in relation thereto. The motion was approved unanimously (12-0).*

Article 13 (Sewer Program)

*Andrea Ward made and Tom Skelly seconded a motion for favorable action on Warrant Article 13, as proposed by the Board of Public Works, to see if the Town will vote to appropriate the sum of \$9,251,081 (NINE MILLION TWO HUNDRED FIFTY-ONE THOUSAND EIGHTY-ONE DOLLARS) to be raised from the sources set forth in the Warrant for the 2018 ATM, to be expended under the direction of the Board of Public Works for the purposes of operating and managing the Sewer Program, or to take any other action in relation thereto. The motion was approved unanimously (12-0).*

Article 14 (MLP)

*Andrea Ward made and Tom Skelly seconded a motion for favorable action on Warrant Article 14, as proposed by the Municipal Light Board, to see if the Town will vote to appropriate the sum of \$37,651,400 (THIRTY-SEVEN MILLION SIX HUNDRED FIFTY-ONE THOUSAND FOUR HUNDRED DOLLARS) to be raised from the sources set forth in the Warrant for the 2018 ATM, to be expended under the direction of the Municipal Light Board for purposes of operating and managing the Municipal Light Plant, or to take any other action in relation thereto. The motion was approved unanimously (12-0).*

Article 15 (CPC)

- *Andrea Ward made and Tom Skelly seconded a motion for favorable action under Article 15, as proposed by the CPC, to see if the Town will vote to appropriate \$65,000 for administrative*

*purposes and \$160,000 to both the Historical Resources and the Community Housing designated reserve funds. The motion was approved unanimously (12-0).*

- *Andrea Ward made and Tom Skelly seconded a motion for favorable action under Article 15, as proposed by the CPC, to see if the Town will vote to appropriate \$40,000 from the Open Space Reserve to the Recreation Department for a Morses Pond beachfront and bath-house study. The motion was approved unanimously (12-0).*
- *Andrea Ward made and Mark Kaplan seconded a motion for favorable action under Article 15, as proposed by the CPC, to see if the Town will vote to appropriate \$150,000 from the Undesignated Reserve to the Department of Public Works for the reconstruction of the tennis courts at Sprague Field/Middle School. The motion was approved unanimously (12-0).*
- *Andrea Ward made and Tom Skelly seconded a motion for favorable action under Article 15, as proposed by the CPC, to see if the Town will vote to appropriate \$50,000 from the Open Space Reserve to the Natural Resources Commission for the construction of a boardwalk and observation area at the North 40 vernal pool. The motion was approved by a vote of 11-1.*
- *Andrea Ward made and Tom Skelly seconded a motion for favorable action under Article 15, as proposed by the CPC, to see if the Town will vote to appropriate \$2,500 from the Open Space Reserve to the NRC for gas leak detection equipment and training. The motion was approved unanimously (12-0).*
- *Andrea Ward made and Paul Merry seconded a motion for favorable action under Article 15, as proposed by the CPC, to see if the Town will vote to appropriate \$5,000 from the Open Space Reserve to the NRC for construction of a fish ramp at Fuller Brook. The motion was approved unanimously (12-0).*
- *Andrea Ward made and Paul Merry seconded a motion for favorable action under Article 15, as proposed by the CPC, to see if the Town will vote to appropriate \$38,500 from the Open Space Reserve to the NRC for Phase I of the Duck Pond foot bridge reconstruction. The motion was approved unanimously (12-0).*
- *Andrea Ward made and Tom Skelly seconded a motion for favorable action under Article 15, as proposed by the CPC, to see if the Town will vote to appropriate \$25,000 from the Community Housing Reserve to the Planning Department for the development of a Sub-Area Land Use Study and Plan. The motion was approved unanimously (12-0).*
- *Andrea Ward made and Tom Skelly seconded a motion for favorable action under Article 15, as proposed by the CPC, to see if the Town will vote to appropriate \$31,000 from the Historical Resources Reserve to the Facilities Management Department for replacement of the Fells Branch Library roof. The motion was approved unanimously (12-0).*
- *Andrea Ward and Tom Skelly seconded a motion for favorable action under Article 15, as proposed by the CPC, to see if the Town will vote to appropriate \$200,000 from the Community Housing Reserve to the Wellesley Housing Authority for an analysis of WHA sites at Barton Road and Morton Circle/Washington Street. The motion was approved unanimously (12-0).*

## **10:10 p.m. Liaison Reports/Administrative Matters**

### BOS Debt Policy

Range for debt has been approved by BOS; will be 6.2% to 6.8%

- Town at 6.2% this year
- BOS wanted something narrower than 6% to 7% range proposed earlier

### Board of Health (Mary)

- New budget – BOH does not want to give up what they feel they need to protect the health of the town

- They don't think addition of new full-time environmental health specialist (EHS) will be enough to meet current needs, so would like an extra 7 hours of the EHS per diem (\$12,000)
- Also, increases in social worker per diem hours (\$10,000) – they gutted program last year to pay for new EHS

There was a comment that other departments have had to give up items to meet guidelines.

There was a question whether, had it not been for the addition of the full-time EHS, which impacted both the FY18 and FY19 budgets, BOH would have been within guidelines.

There was a comment that last April, TM approved the hiring of the new full-time EHS effective July 1, 2017, and yet no one has been hired as of today. That is distressing; would like to see the Board use the 35-hour person first and see how that goes before asking for additional EHS hours.

### **10:30 p.m. Adjourn**

Mark Kaplan made and Tom Skelly seconded a motion to adjourn; the motion was approved unanimously.

### **Items Reviewed During Meeting**

- *Middle School Remaining Capital Projects and Study Request: Getting to a 25-Year School*, Presentation to Advisory Committee by Facilities Management Department, February 7, 2018
- *FY19 School Committee Budget Presentation to Advisory Committee*, February 7, 2018
- *FY18 Supplemental Request Presentation to Advisory Committee*, School Committee/Department, February 7, 2018
- *FY17 End of Year Financial Status Report*, Memo to Dr. David Lussier from Judith Belliveau, February 7, 2018