

**MINUTES OF THE
MUNICIPAL LIGHT BOARD
FEBRUARY 26, 2018**

PURSUANT TO notice given the Wellesley Municipal Light Board (“Board”) met in the Wellesley Municipal Light Plant (“MLP”) Gordon F. Kingsley Board Room, 4 Municipal Way, at 5:30 PM.

PRESENT

Those present included Chair Paul L. Criswell and Commissioners David A. T. Donohue, Katharine Gibson, Edward J. Stewart, III and Jeffrey P. Wechsler. Also in attendance were MLP Director Richard F. Joyce and staff members David M. Allen, Kevin P. Bracken, Ann G. Collins, Debra J. Healy, Cynthia R. Lowe, Suzanne M. Newark, Donald H. Newell and Daniel J. Trant. Advisory Representative Mark Kaplan was also in attendance.

APPROVAL OF MINUTES

Upon a motion made by Mr. Donohue and seconded by Mr. Stewart, it was unanimously

VOTED: To approve the January 29, 2018 Public Session Minutes as written.

Upon a motion made by Mr. Wechsler and seconded by Mr. Donohue, it was unanimously

VOTED: To approve the February 13, 2018 Public Session Minutes as written.

CITIZEN SPEAK

The Chair presented all of those in attendance with an opportunity to speak on matters pertaining to the MLP. No one wished to speak.

DIRECTOR’S OBJECTIVES

Greenhouse Gas (“GHG”) Reduction. Analysis Group is on schedule to issue an interim 2018 – 2030 GHG Report in March with a final report presented in public session at the April Board meeting. The Director informed the Board that all of the feedback received from the February 13th public forum has been positive. Mr. Criswell, Ms. Gibson and Mr. Wechsler attended the public forum and agreed both the MLP and Analysis Group presentations were well received.

Wellesley Congregational Church Solar. Mr. Joyce reviewed the Power Purchase Agreement Between Wellesley Municipal Light Plant, BrightView, LLC, and Wellesley Village Church (“Agreement”). The terms and conditions within the Agreement are similar to those negotiated in the Temple Beth Elohim purchase power agreement. The Director provided a summary of the financial impact Wellesley Village Church’s 53 kilowatt solar installation would have on the MLP’s energy, capacity and transmission purchases. Mr. Joyce was of the opinion the environmental benefits far outweighed the costs incurred by the MLP. All Board Members were in agreement and upon a motion made by Mr. Stewart and seconded by Ms. Gibson it was unanimously

VOTED: To authorize the Municipal Light Plant Director to execute the Power Purchase Agreement Between Wellesley Municipal Light Plant, BrightView, LLC, and Wellesley Village Church as presented.

Revised Capital Work Schedule. Donald H. Newell recommended the acceleration of the replacement of the 378-91 supply line. This project was approved as part of the Fiscal Year 2019 Capital Work Plan. During the past four months this underground line experienced several cable faults. Mr. Newell recommended the replacement of this line before fully loading all sub-transmission lines during the summer months. The Board asked which Fiscal Year 2018 capital projects would be deferred. Mr. Newell recommended a partial deferral of approximately 500 labor hours on the Wellesley Square Secondaries project. After a brief discussion the Board approved the acceleration of the 378-91 supply line replacement.

Bid Specification #18E-80-157, Cable Award. On February 12, 2018 the MLP conducted a bid opening for 19,500 linear feet of 15kV, 750 kcmil CU, EPR, Power Cable and 6,500 linear feet of 4/0 AWG Neutral Cable. A total of nine bids were received with seven bids in substantial compliance. Only the two bids submitted by Arthur J. Hurley Company, Inc. offered a fixed price from award to delivery. The staff evaluated each of the bids submitted based on price, bid specification compliance, reel tolerance and delivery date. After reviewing all factors, the staff ranked the Arthur J. Hurley, Okonite primary power cable and the 4/0 neutral cable as the lowest conforming bids. The Board asked how the bid price compared to the budget estimate. Mr. Newell said the bid price was between 6% and 9% higher depending on actual reel length tolerance. The increase in cost was a direct result of increasing the size of the cable from 600 kcmil to 750 kcmil once MLP line crews completed a full survey of the ductbank. Upon a motion made by Ms. Gibson and seconded by Mr. Stewart, it was unanimously

VOTED: In accordance with Bid Specification #18E-80-158 the Municipal Light Board authorized the following purchases to the lowest conforming bidder, Arthur J. Hurley:

1. Approximately 19,500 linear feet, depending on reel tolerance, of three paralleled single conductor 15kV, 750 kcmil CU, EPR, Okonite power cable at a price of \$40.62/per foot; and
2. Approximately 6,500 linear feet, depending on reel tolerance, of 4/0 AWG neutral cable at a price of \$2.97/per foot.

Bid Specification #18E-80-157, Recloser Award. On February 1, 2018 the MLP staff opened bids for Overhead Pole Mounted 15kV, 600 AMP, Three Phase Reclosers. Two bids were submitted with only the WESCO Distribution bid in compliance with the bid specification. The bid price of \$18,484/per unit was 6% below the amount budgeted. Mr. Newell detailed the need to request specific requirements to allow the reclosers to operate in conformance with the MLP's distribution infrastructure. After a brief discussion and upon a motion made by Mr. Donohue and seconded by Mr. Wechsler, it was unanimously

VOTED: In accordance with Bid Specification #18E-80-157 the Municipal Light Board authorized the purchase of ten overhead, pole-mounted, 15kV, 600 AMP, three phase reclosers to the low bidder, WESCO Distribution in the amount of \$184,840.00.

Internet Overview. Access Point Advisors representatives Robert W. Rooks and Clifford A. Canaday provided the Board with an overview of the benefits and potential drawbacks should the MLP offer retail Internet service. Given the MLP's ownership of all utility poles and proprietary ductbanks, it appears the infrastructure would provide the foundation for a cost-effective fiber backbone to accommodate Internet service. Since 93% of residential house services are underground the cost to provide Internet would be much more costly compared to overhead

house services. All Board Members were in agreement the MLP would only consider offering Internet if the service was more reliable and less costly than the Internet currently provided to Wellesley residents and businesses. The Board asked the Director to follow-up with Access Point Advisors and develop a business plan that would include a specific timeline for providing retail Internet service to commercial customers.

Executive Session. Mr. Criswell requested a meeting in Executive Session to discuss an extension of the Director's Employment Agreement. The Secretary, Ms. Gibson, polled each Board Member individually for authorization to enter into Executive Session for the sole purpose of discussing an extension of Mr. Joyce's Employment Agreement. Each Board Member responded in the affirmative and the Board entered into Executive Session at 6:45 PM.

Return to Public Session. The Board returned to Public Session at 7:55 PM only to adjourn.

ADJOURNMENT

The Board meeting adjourned at 7:55 PM.

Respectfully submitted,

Katharine Gibson, Secretary

**EXECUTIVE MINUTES OF THE
MUNICIPAL LIGHT BOARD
FEBRUARY 26, 2018**

PURSUANT TO notice given the Wellesley Municipal Light Board (“Board”) met in the Wellesley Municipal Light Plant (“MLP”) Gordon F. Kingsley Board Room, 4 Municipal Way, at 6:45 PM.

PRESENT

Those present included Chair Paul L. Criswell and Commissioners David A. T. Donohue, Katharine Gibson, Edward J. Stewart, III and Jeffrey P. Wechsler. Also in attendance were MLP Director Richard F. Joyce and Advisory Representative Mark Kaplan.

Richard F. Joyce Employment Agreement. The Board and Director had a lengthy discussion regarding an extension of Mr. Joyce’s Employment Agreement which is due to expire on June 30, 2018. The Board and Director discussed the length of an extension as well as the need to reorganize some operations of the MLP to facilitate succession plans. Mr. Criswell expressed the need to schedule future Executive Session meetings to finalize an extension and evaluate various reorganization alternatives to ensure the MLP is positioned to succeed in the future.

ADJOURNMENT

There being no further items to be discussed in Executive Session, Ms. Gibson polled individual Members to return to Public Session. Each Board Member responded in the affirmative and adjourned the Executive Session at 7:55 PM.

Respectfully submitted,

Katharine Gibson, Secretary