

Wellesley Board of Health
Meeting Minutes
March 8, 2018

Present:

Board:

Shepard Cohen, Chairman, via conference
Marcia Testa Simonson, PhD, Vice Chairman
Lloyd Tarlin, MD, Secretary
Carol Hannenberg, MD, Associate Member

Staff:

Deadra Doku Gardner, Administrator
Leonard Izzo, Director
Cheryl Lefman, Community Health Coordinator (phone call in)
Ann Marie McCauley, Public Health Nurse Supervisor

In attendance:

Mary Gard, Advisory Committee
Beth Sullivan Woods, Board of Selectman

The meeting was called to order at 10:15 am.

The Board of Health approved the minutes of the February 1, 2018 meeting.

1. Administration

a) Chairman's Report

Shep Cohen reported the following issues:

- File of Life, noting that Catherine Johnson has asked to have the File of Life distributed to as many households as possible and to broaden the distribution. Mr. Cohen reported that Ms. Johnson would also like to include samples of Healthcare proxies to be distributed with the File of Life.

Mr. Cohen reported that Cheryl Lefman will contact Ms. Johnson to further discuss distribution.
- Town-wide informational mailing to be done in August 2018.

b) Director's Report

Leonard Izzo provided an overview of the Department's recent activities, as follows:

- Mr. Izzo reported that several candidates were interviewed for the Environmental Health Specialist job. Mr. Izzo and Human Resources are working together to extend an offer to one of the candidates. Human Resources is doing the background check. Mr. Izzo reported that the candidate has requested a salary of \$67K. This is above the range being offered. Mr. Izzo will make this request to the Human Resource Board.

Mr. Izzo reported that this salary is only \$6k less than what the senior Environmental Health Agent is being paid. This individual has more than 30 years of experience in the field. The Board agreed that there is a discrepancy in salaries among all department staff. Lenny Izzo is to bring this to the attention of the Human Resource Board.

- Mr. Izzo has received two complaints regarding the use of non-compliant plastic bags. Mr. Izzo has contacted Comella's Restaurant and the corporate office of CVS.
- The Housing Authority's outreach worker has returned to his position after being temporarily suspended. His office has now been relocated to the main office.
- After the recent stabbing and subsequent death of a library patron in the Winchester Public Library, Mr. Izzo reached out to the Library Director. Staff at the library are now uneasy and working in fear. Mr. Izzo reported that there is a staff reluctance to call authorities. Mr. Izzo worked with the Library Director to secure an employee program for the library staff. Jon Mattleman will present a program titled "Understanding Signs of Mental Health".

c) Newton Wellesley Community Benefits

Shep Cohen will contact Dr. Michael Jellinek from NWH Community Benefits Office and invite him to a future meeting. Mr. Cohen wants to develop a department program available for all Wellesley residents who are being released from the hospital. The program will allow the nurses to provide follow-up to the patient.

Marcia Testa Simonson will be attending the MAHB meeting tonight and will discuss the HIPPA legalities of developing such a program.

d) Wellesley Unified Plan Part III, Public Health and Wellness

The Board of Health will be reviewing the document and will report back at the next meeting.

e) Animal Control and Dog Bylaws/Town Meeting warrant

At the last meeting Beth Sullivan Woods reviewed the anticipated changes to the Animal Control and dog bylaws.

The Board of Health agreed to support the changes.

f) Livestock- 645 Worcester Street

At the September 19, 2017 meeting the Board of Health voted not to approve the current livestock application and the resident was ordered to remove the chickens by October 3, 2017. No permit application had been filed and there was no abutter notification.

At the last several meetings, Leonard Izzo reported that the resident of 645 Worcester Street has not removed the birds from the home. Mr. Izzo confirmed that the chickens cannot be removed by the Animal Control officer and that the Health Department must bring legal action.

Mr. Izzo reported that he has spoken Town Counsel. Town Counsel will determine if the owner of the property will be fined and court action taken. The resident states that she has never been notified that she is supposed to remove the birds. No attempt has made to remove the birds. Mr. Izzo reported that he has been in touch with the owner of the property who resides out of state.

g) Nursing Report

- Flu and Flu Vaccine - Ann Marie McCauley reported that Newton Wellesley Hospital had 57 confirmed cases of influenza in Wellesley.

At the last meeting, Ms. McCauley reported that CVS and Walgreens had run out of vaccine.

- Keep Well Clinics- Ann Marie McCauley reported that she will be establishing a new monthly Keep Well clinic at the Wellesley Public Library.

h) FY19 Budget

At the last meeting the Board of Health voted to approve a budget with a 6.96% increase. The board agreed that should this increase not be acceptable to the Advisory Committee and the Board of Selectman, the Board of Health agreed that they will make a motion on the floor at Town Meeting.

At today's meeting, Leonard Izzo and Beth Sullivan Woods reported that the Board of Selectman unanimously agreed to support the Health Department's request at their February 26, 2018 meeting. Mr. Izzo and Ms. Sullivan Woods also reported on the Advisory Committee meeting of February 28 where a majority vote also supported the Health Department's FY19 Budget request.

Town meeting begins on March 26, 2018.

i) Community Social worker – title change

At the last meeting the Board of Health agreed to change the title of the Community Social Worker to Social Services Coordinator. Mr. Izzo will address the title change in the Spring.

2. Community Health

a) Behavioral Health

Shep Cohen reported that he is planning a Behavioral Health conference which will include the Wellesley Public Schools, the Council on Aging, representatives from the Police Department and HRS.

b) Fund for Wellesley

The Health Department will be submitting two grant applications to the Fund for Wellesley, one for summer camp transportation (transportation vouchers) and the second for general promotion and outreach work. Cheryl Lefman will be attending the informational session and will work with Laura Veligor to complete the applications by the due date.

3. Environmental Health

a) Housing Developments and 40B projects update

Leonard Izzo provided a series of construction updates. The following locations were highlighted.

- Delanson Circle is in the ZBA process
- Weston Road – project was approved for five story rental unit
- Hardy School (rear) – Board of Selectman are taking the property on Route 9 (2 parcels)
- Great Plan Ave -68 condo units

b) Tolles Parsons Kitchen

As noted in the Director's report of the last several meetings, the Tolles Parsons Kitchen has not been issued a Food Establishment permit.

Mr. Izzo reported that no final inspection has been conducted and no cooking should be done on the premise. Mr. Izzo has sent a letter listing the problems that need to be addressed. The letter was sent to the Council on Aging, the architect and the Facilities Maintenance

Department (see letter dated 9/6/17) and there has been no response from any of the recipients.

At the last meeting, Mr. Izzo reported that the kitchen still does not have sanitizer set up at the three bay sink.

At today's meeting Beth Sullivan Woods reported that there is a sewage leak problem in the hallways of the TPC.

Beth Sullivan Woods has requested a status letter. Mr. Izzo will provide a follow up letter with the information that will allow the kitchen to be used for catering.

c) Food Sustainability and Food Recover/Waste Plan

The Board of Health reviewed an email dated 3/7/18 from Alison Cross.

4. Emergency Preparedness

a) Emergency Preparedness Programming

Cheryl Lefman reported on the upcoming Emergency Preparedness programs:

- Expanded First Aid Training- April 5

5. Other

a) Action Item list 3/8/18

The Board of Health reviewed the Action Item List for 3/8/18.

The next meeting of the Board of Health will take place on March 22, 2018.

This meeting adjourned at 12:30 PM.

Respectfully submitted,

Deadra Doku Gardner
Administrator

Documents reviewed during this meeting and on file in the Health Department:

- Action Item List (03/08/18)
- Wellesley Unified Plan Part III, Public Health and Wellness, Chapter 8
- Community Social Workers Report – February 2018
- Nursing Reports – February 2018

- Newton Wellesley Hospital Flu Cases by town
 - d) Alison Cross email dated 3/7/18- Food Sustainability and Food Recover/Waste Plan