

Wellesley Board of Health
Meeting Minutes
April 5, 2018

Present:

Board:

Shepard Cohen, Chairman, via conference
Marcia Testa Simonson, PhD, Vice Chairman
Lloyd Tarlin, MD, Secretary
Carol Hannenberg, MD, Associate Member

Staff:

Deadra Doku Gardner, Administrator
Leonard Izzo, Director
Cheryl Lefman, Community Health Coordinator (phone call in)
Ann Marie McCauley, Public Health Nurse Supervisor

In attendance:

Mary Gard, Advisory Committee, liaison
Catherine Johnson, Planning Board

The meeting was called to order at 12:01p.

The Board of Health approved the minutes of the March 26, 2018.

1. Administration

a) Chairman's Report

Shep Cohen reported on the following:

- Town Clerk – KC Kato is the new Town Clerk. She has already approached Shep Cohen inquiring about the early vote and vaccinate program. The board agreed to conduct a vote and vaccinate clinic.
- Town-wide public awareness campaign – Cheryl Lefman will be working with Mr. Cohen on this.

b) Director's Report

Leonard Izzo provided an overview of the Department's recent activities, as follows:

- Mr. Izzo reported on the status of the candidate for the Environmental Health Specialist job. The candidate had requested a salary of \$67K and a three-week vacation. The Human Resources Board approved this request at their April 3, 2018 meeting.

Mr. Izzo also reported that the requested salary is only \$6k less than what the senior Environmental Health Agent is being paid. The Board has agreed that there is a discrepancy in salaries among all department staff. Mr. Izzo is to bring this and the other discrepancies to the attention of the Human Resource Board.

- Mr. Izzo has received two complaints regarding the use of non-compliant plastic bags. Mr. Izzo has contacted Comella's Restaurant and the corporate office of CVS.
- A housing court has now been established.
- The Housing Authority's outreach worker has returned to his position after being temporarily suspended. His office has now been relocated to the main office.
- After the recent stabbing and subsequent death of a library patron in the Winchester Public Library, Mr. Izzo reached out to the Library Director. Mr. Izzo worked with the Library Director to secure an employee program for the library staff. Jon Mattleman presented a program titled, "Understanding the signs of mental health".
- A QPR program will be planned for the library employees in the fall.
- Mr. Izzo reported that Laura Veligor has given her notice.

c) Town Meeting

A Special Town Meeting is taking place in June 2018.

d) Community Social Worker and Title Change

The Board of Health will be reviewing and revising the current job description. The Board has agreed that the Community Social worker title be changed to Social Services Specialist.

e) Wellesley Unified Plan Part III, Public Health and Wellness

The Board of Health has been reviewing the document and will report back at the next meeting. Initial comments were that the plan needs to be edited for grammar, punctuation, spelling and organization.

f) Livestock- 645 Worcester St

At the September 19, 2017 meeting the Board of Health voted not to approve the current livestock application and the resident was ordered to remove the chickens by October 3, 2017. No permit application had been filed and there was no abutter notification.

At the last several meetings, Leonard Izzo reported that the resident of 645 Worcester Street has not removed the birds from the home. Mr. Izzo confirmed that the chickens cannot be removed by the Animal Control officer and that the Health Department must bring legal action.

At today's meeting, Mr. Izzo reported that the birds were removed from the property and are now at the Animal Rescue League in Dedham.

g) Nursing Report

Ann Marie McCauley provided an overview of Nursing:

- Keep Well Clinics- Ann Marie McCauley reported that she has established a Keep Well clinic at the Wellesley Public Library.
- Drug Take Back Day is scheduled for April 28, 2018, 10a to 2p.

h) FY19 Budget

The Health Department FY19 budget was approved at the Annual Town Meeting on Tuesday, April 3, 2019.

2. Community Health

a) Behavioral Health/ Mental Health

Shep Cohen reported that he is planning a Behavioral Health conference which will include mental health professionals from the Wellesley Public Schools, Human Relations Services, the Council on Aging and representatives from the Police Department. Mr. Cohen may offer a town-wide forum in Fall 2018.

b) Human Relations Services

Shep Cohen, Leonard Izzo and Lloyd Tarlin reported on the recent meeting with the Director, Dr Rob Evans. The agency will be discontinuing their contract with Babson College and will focus more on their municipal contracts with Wellesley, Weston and Wayland.

c) Fund for Wellesley

The Health Department has submitted two grant applications to the Fund for Wellesley, one for summer camp transportation (transportation vouchers) and the second for general promotion and outreach work.

d) File of Life (FOL)

Catherine Johnson has asked that all town agencies make an effort to distribute the FOL to as many households as possible and to broaden

the distribution. Ms. Johnson reported that she has spoken with Police Chief Jack Pilecki about coordinating thru the Council on Aging.

Cheryl Lefman will contact various organizations and town agencies to ensure that the FOL is distributed.

- e) Wellesley College
Wellesley College President is shifting all medical services provided at the Health Services Center to Newton Wellesley Hospital.

- f) Programming

In addition to the Emergency Preparedness programming, on May 3 the Health Department and Library will be sponsoring the Reduce Stress Naturally program.

3. Environmental Health

- a) Livestock

The residents at one Brookdale Avenue are considering two hens. Additional documentation will be presented at a future board meeting.

On April 19, 6:30p at the Hills Branch Library a program is being offered on "Backyard Chicken Coops".

- b) Tolles Parsons Kitchen

As noted in the Director's report of the last several meetings, the Tolles Parsons Kitchen has not been issued a Food Establishment permit. Mr. Izzo reported that they will not be issuing any permits until several issues have been resolved.

- c) Tobacco Regulations

Leonard Izzo reported that he will be updating the regulations in the next few months. He will be inviting DJ Wilson (Tobacco Control Program, Massachusetts Municipal Association) to a meeting in the near future.

Mr. Izzo provided an article to the board about JUUL e-cigarettes. JUUL and Youth: Rising E- Cigarette Popularity.

d) Food Sustainability and Food Recovery/Waste Plan

The Board of Health reviewed an update provided by Alison Cross (dated 4/5/18).

4. Emergency Preparedness

a) Emergency Preparedness Programming

Cheryl Lefman reported that the Dinner and Learn First Aid certification program is being held tonight and is PHEP funded. An additional abbreviated Breakfast and Learn First Aid program is being offered at the Council on Aging on May 16.

5. Other

a) Action Item list 4/5/18

The Board of Health reviewed the Action Item List for 4/5/18.

The next meeting of the Board of Health will take place on April 26, 2018.

This meeting adjourned at 12:50 PM.

Respectfully submitted,

Deadra Doku Gardner
Administrator

Documents reviewed during this meeting and on file in the Health Department:

- Action Item List (04/05/18)
- Community Social Workers current job description
- Alison Cross update (4/5/18)
- JUUL and Youth: Rising E- Cigarette Popularity