

**Approved: May 7, 2018**

**Board of Selectmen Meeting: April 24, 2018**

**Present: Gibbs, Freiman, Sullivan Woods, Morgan, Ulfelder**

**Also Present: Robinson, Jop**

**Warrants approved:**

**Meeting Documents:**

1. Agenda
2. Correspondence re: S.C. Vote on Medicaid Billing
3. Letter re: Payment of Medicaid Billing Services
4. NEMB invoice
5. Correspondence re: Lincoln Circle License Agreement
6. Draft License Agreement: Lincoln Circle

**1. Call to Order and Citizen Speak**

Ms. Gibbs, Chair, called the meeting to order at 6:15 pm.

**Citizens Speak:**

None.

**2. Approve SPED Stabilization fund expenditure**

Ms. Robinson noted the School Department has hired New England Medical Billing to try and recover Medicaid reimbursements for some special education services. The reimbursable funds recovered are transferred to the Special Ed Stabilization Fund. Expenditures from the SPED stabilization fund require approval of both the Board of Selectmen and the School Committee. The Town has received the bill for services from New England Medical Billing and is seeking to pay that from the SPED Stabilization. The School Committee has already acted on this item. The Board raised several questions on process, but agreed this payment was appropriate.

**Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to approve the disbursement of \$1,886.76 from the SPED Stabilization Fund.**

**3. Discuss Lincoln Circle License Request**

Ms. Jop stated that the Selectmen Staff has been working with the residence of Lincoln Circle for about a year and a half on a pilot program to install a center landscape island in the existing cul-de-sac in Lincoln Circle. The neighbors would like to install a small garden within the public way layout. The plans have been reviewed by the DPW including Dave Hickey, Mike Pakstis, and Cricket Vlass. Town Counsel has been working on a licensing agreement with the residents. As we have progressed on the licensing agreement, it became clear that some of the Town's insurance requirements make it difficult to move the project along given the additional expense.

Town Counsel, Tom Harrington, explained to the Board that the homeowners' have worked with insurance companies to find a policy to work, but given the unique nature of the request to insure a small

garden within a public way the costs are in the range of \$3000 a year. Mr. Harrington discussed the existing protections the Board has on the right of way, and discussed possible modifications to the license. The Board questioned how the licensing agreement carries forward. Mr. Harrington stated the licensing agreement would follow the deeds. The Board had concerns that should properties be sold, that the new owners would not proceed with the insurance, bond, and license requirements and that the maintenance of the island would fall to disrepair.

The Board noting the brief meeting time before Town Meeting, asked this agenda item to be carried forward to a regular meeting in May.

#### **4. Discuss Annual Town Meeting Preparation**

The Board discussed the proposed amendment by Tad Heuer on Article 32, motion 5 which proposes to strike the section that would allow the Town Clerk to make non-substantive corrections for the purpose of addressing formatting, ordering, numbering, alphabetization, and cross-reference errors within the Town's bylaws. The Board considered whether they wanted to support the amendment. After a brief discussion the Board determined that they would proceed with the original proposal and let Town Meeting decide whether to accept the amendment.

#### **5. Appoint New Members to School Building Committee**

Mr. Morgan stated in order to meet the MSBA School Building Committee (SBC) guidelines, it was determined the existing SBC should be expanded. Mr. Morgan reviewed the new voting members proposed which include Thomas Ulfelder, Board of Selectmen, Matt Kelley, School Committee, Heather Sawitsky former Town Moderator and former Chair of Advisory, and Virginia Ferko, former Chair of Advisory. Mr. Morgan noted Cynthia Mahr, the new Assistant Superintendent is also being recommended as a non-voting member.

**Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to appoint Thomas Ulfelder, Matt Kelley, Heather Sawitsky, and Virginia Ferko as voting members to the School Building Committee and to appoint Cynthia Mahr, Jeffrey Dees, Charlene Cook, and Ellen Quirk as non-voting members to the School Building Committee, the non-voting members shall not be included when calculating a quorum of members.**

#### **6. New Business and Correspondence**

None.

**The meeting was adjourned at 7:00 pm**