

Wellesley Board of Health
Meeting Minutes
April 26, 2018

Present:

Board:

Shepard Cohen, Chairman
Marcia Testa Simonson, PhD, Vice Chairman
Lloyd Tarlin, MD, Secretary
Carol Hannenberg, MD, Associate Member

Staff:

Deadra Doku Gardner, Administrator
Leonard Izzo, Director
Cheryl Lefman, Community Health Coordinator

In attendance:

Mary Gard, Advisory Committee, Liaison
Beth Sullivan Woods, Board of Selectman

The meeting was called to order at 9:40 am.

The Board of Health approved the minutes of the April 5, 2018.

1. Administration

a) Chairman's Report

Shep Cohen reported on the following:

- The results from Town meeting (dog regulations and marijuana).
- Leaf blower regulations – to be discussed at a future meeting.
- Town funded social worker meeting scheduled for May 3, 2018.
- Town-wide public awareness campaign – Cheryl Lefman will be working with Mr. Cohen on this.
- Members of the Board will be attending the League of Women's Voters meeting on April 27, 2018.

b) Director's Report

Leonard Izzo provided an overview of the Department's recent activities, as follows:

- Vivian Zeng's requested salary of \$67k and a three week vacation has been approved by the Human Resource Board. She will assume the

Environmental Health Specialist job effective Wednesday, May 2, 2018.

- The social worker position has been posted until May 13, 2018 (Monster Board and Boston Globe).
- Camp meetings with Boston Sports Club, Ten Acre and Linx have been scheduled to review the new regulations.
- Leonard Izzo has a meeting scheduled with School Superintendent David Lussier to discuss school safety.
- Mr. Izzo and Ann Marie McCauley will be presenting at Wellesley College.
- Mr. Izzo will be meeting with the RDF Director in regards to collecting food waste. A pilot program has been in place for several months.
- 900 Worcester St. – several issues have arisen in regards to groundwater and deforestation. Mr. Izzo is asking for an outside contractor to review the plans.
- Boston Tattoo Convention – Mr. Izzo will be attending the convention.
- A QPR program will be planned for library employees in the fall.
- The Evolution “chair” photo was reviewed. The “chairs” are to be displayed all over town during Wellesley Wonderful Weekend.

c) Town Meeting

A Special Town Meeting is taking place in June 2018.

d) Community Social Worker and Title Change

The Board has agreed that the Community Social Worker title will remain the same for now.

e) Wellesley Unified Plan Part III, Public Health and Wellness

The Board of Health has been reviewing the document and will report back at the next meeting. Initial comments were that the plan needs to be edited for grammar, punctuation, spelling and organization.

2. Community Health

a) Fund for Wellesley

The Health Department has submitted a grant application to the Fund for Wellesley for transportation of low income kids to summer camp, as well as for adults requiring transportation to social service organizations and other locations.

b) File of Life (FOL)

Cheryl Lefman reported that she has requested additional FOL wallet cards and refrigerator magnets and will distribute them at upcoming Healthy Wellesley programs.

Cheryl Lefman will contact various organizations and town agencies to ensure that the FOL is distributed.

c) Programming

In addition to the Emergency Preparedness programming, on May 3 the Health Department and Library will be sponsoring the Reduce Stress Naturally Program. Additional programs are:

- Drug Take Back Day (4/28/18)
- Wellesley Wonderful Weekend – Dog Contest (5/19/18)

3. Environmental Health

a) Tolles Parsons Kitchen

As noted in the Director's report of the last several meetings, the Tolles Parsons kitchen has not been issued a Food Establishment permit. Mr. Izzo reported that they will not be issuing any permits until several issues have been resolved.

4. Emergency Preparedness

a) Emergency Preparedness Programming

Cheryl Lefman reported that the Dinner and Learn First Aid certification program was held in early April; the class was at capacity. An additional abbreviated Breakfast and Learn First Aid program is being offered at the Council on Aging on May 16.

5. Other

a) Action Item list 4/26/18

The Board of Health reviewed the Action Item List for 4/26/18.

The next meeting of the Board of Health will take place on May 3, 2018 and will focus primarily on the Town of Wellesley social workers and mental health workers. The next regularly scheduled meeting will take place on May 24, 2018.

This meeting adjourned at 11:50 AM.

Respectfully submitted,

Deadra Doku Gardner
Administrator

Documents reviewed during this meeting and on file in the Health Department:

- Action Item List (04/265/18)
- Evolution chair – representing mental health
- Program fliers