

**MINUTES OF THE
MUNICIPAL LIGHT BOARD
APRIL 30, 2018**

PURSUANT TO notice given the Wellesley Municipal Light Board (“Board”) met in the Wellesley Municipal Light Plant (“MLP”) Gordon F. Kingsley Board Room, 4 Municipal Way, at 5:30 PM.

PRESENT

Those present included Chair Paul L. Criswell and Commissioners David A. T. Donohue, Katharine Gibson, Edward J. Stewart, III and Jeffrey P. Wechsler. Also in attendance were MLP Director Richard F. Joyce and staff members David M. Allen, Kevin P. Bracken, Ann G. Collins, Debra J. Healy, Cynthia R. Lowe, William H. Marsh, Donald H. Newell, and Daniel J. Trant. In addition, others attending were Advisory Representative Mark Kaplan and interested residents Laura Olton, Ellen Korpi, Marybeth Montello, Lise Olney and Jessica Stanton.

APPROVAL OF MINUTES

Upon a motion made by Mr. Donohue and seconded by Ms. Gibson, it was unanimously

VOTED: To approve the February 26, 2018 Public Session Minutes as written.

Upon a motion made by Mr. Stewart and seconded by Ms. Gibson, it was unanimously

VOTED: To approve the February 26, 2018 Executive Session Minutes as written.

CITIZEN SPEAK

The Chair presented all of those in attendance with an opportunity to speak on matters pertaining to the MLP. No one wished to speak.

DIRECTOR’S OBJECTIVES

Greenhouse Gas (“GHG”) Reduction. The Director discussed the following timeline for the Analysis Group Greenhouse Gas Emission Reduction Study:

- May 1st: Analysis Group Phase I, 2018 – 2030 draft Interim Report posted on the MLP website.
- May 2nd: Ad Hoc Committee to review the draft report and provide feedback to Analysis Group.
- May 14th: Ad Hoc Committee and Analysis Group to meet and review Interim Report.
- June 11th: Final Greenhouse Gas Emission Reduction Study delivered to the Board and posted on the MLP website.
- September (date to be determined): Analysis Group to meet with the Board and attend a public forum to discuss the final report.

Light Emitting Diode (“LED”) Retrofit. Donald H. Newell informed the Board that approximately 2,350 of the eligible streetlights have been retrofitted with LED fixtures. The

feedback to date has been extremely positive. The MLP only received forty inquiries regarding backlighting and all forty were resolved with the installation of shields. The MLP received a partial reimbursement of \$144,450 from the Massachusetts Department of Energy Resources for the work completed to date. Mr. Newell was confident the Town of Wellesley would realize the expected environmental and financial benefits. Mr. Donohue thanked the staff for making the LED retrofit a success. Given the very positive response from Town residents along with the confirmation of environmental and financial benefits, Mr. Donohue asked the Director to follow-up with the Natural Resources Commission regarding the 263 streetlights they requested remain as high pressure sodium streetlights. All Board Members were in agreement.

Financial Statements. Mr. Joyce distributed a handout that detailed the financial challenges the MLP has been faced with in Fiscal Year 2018 ("FY18"). These included a loss of approximately \$800,000 in revenue due to milder summer temperatures. In addition, the abnormally cold weather in December and January created a natural gas shortage increasing power costs by \$700,000. Mr. Stewart asked how much of a negative impact these events will have on available cash. Mr. Joyce said the loss of summer revenue was partially offset by a reduction in purchase power costs so the MLP's cash impact would be a loss of \$1,000,000 for the year. The Director also detailed the increase in operating costs as a result of the three March storms, expanded residential energy audits and retention of unbudgeted consultants.

FY18 Director Objectives. Mr. Joyce reviewed the progress the MLP has made in the completion of the eighteen Objectives. Eight of the Objectives have been completed and only two are not expected to be accomplished in FY18. These are 1) distributed antenna system expansion; and 2) off peak vehicle charging. The Board and Director discussed the importance of the electric vehicle goal given Analysis Group's observation Wellesley's GHG emissions can be reduced by 69% if all residential transportation was converted to electrically-fueled vehicles.

Residential Energy Audits. Debra J. Healy outlined the MLP's partnership with National Grid to encourage as many residential accounts as possible to complete an energy assessment. The MLP retained Doug Goransson Creative Services to design ads that were placed in The Wellesley Townsman, Wicked Local and The Swellesley Report. The MLP also expanded its audits to include LED retrofits, faucet aerators, low-flow showerheads, power strips and infrared scanning. National Grid through Mass Save will perform energy assessments for all residents heated by natural gas and the MLP will be responsible for oil and electrically heated locations. The initial response to the campaign has been disappointing but Ms. Healy expected better results going forward.

Third Quarter Reliability. Supervisory Electrical Engineer, David M. Allen reviewed the power outages for the third quarter of FY18. For the months of January and February there were only five outages affecting 176 customers. In March the three winter storms were responsible for eight power interruptions impacting 2,294 customers. Through the first nine months of FY18 the MLP's 18 minute SAIDI (System Average Interruption Duration Index) confirms very reliable electric service. As a result of Mr. Allen's leadership the MLP converted to the American Public Power Authority ("APPA") Reliability Tracker Reporting. In the first quarter using this automated tracking technology, the MLP received the APPA's "Certificate of Excellence In Reliability". The Board thanked Mr. Allen and the entire staff for restoring electric service so quickly during the winter storms.

Peak Shaving Option. Mr. Allen presented a peak shaving option that could potentially eliminate one megawatt ("MW") of capacity during the summer peak. One MW eliminated during the summer of 2018 would reduce the MLP's Forward Capacity Market costs by approximately \$100,000 in Fiscal Year 2020. Mr. Allen pointed out there was a risk the summer

peak could be missed in which case the MLP would lose \$93,000. The Board, Mr. Allen and the Director had a lengthy discussion regarding the permitting process and the need to proactively communicate with the surrounding neighbors. The Board instructed the staff to investigate the permitting and communication issues and re-visit this opportunity prior to the 2019 summer months.

Girl Scouts Meeting. Customer Service Supervisor, William H. Marsh discussed the “energize workshop” the MLP hosted for the Girl Scouts on January 24th. Mr. Marsh was of the opinion the workshop was well received and will become an annual event. The Board asked if there would be an article submitted to the newspapers. Mr. Marsh said the Girl Scout Leader, Kerry Bedard was drafting an article and he would follow-up with her.

Mr. Donohue left the meeting.

Old Substation Historic Preservation. Daniel J. Trant reviewed the first step for the historical preservation of the Old Substation initially constructed in 1906. During FY18 the MLP will be replacing nineteen windows and two doors in compliance with Section 44 of the Green Communities Act of 2008, enacted within Massachusetts General Law, Chapter 25A. The MLP received separate competitive bids for the removal of hazardous materials and the labor and materials for replacement of the doors and windows. In both instances Mr. Trant has recommended awarding the contract to the lowest conforming bidder. The Board reinforced the importance of receiving the approval of the Wellesley Historical Commission and Community Preservation Committee. Upon a motion made by Mr. Stewart and seconded by Mr. Wechsler, it was unanimously

VOTED: To award the purchase of materials and labor for the replacement of nineteen windows and two doors for the historical preservation of the Old Substation to the lowest bidder, Sweeney Custom Homes & Renovations in an amount not to exceed \$75,865.00.

Executive Session. Mr. Criswell requested a meeting in Executive Session to discuss an extension of the Director’s Employment Agreement. The Secretary, Ms. Gibson polled each Board Member individually for authorization to enter into Executive Session for the sole purpose of discussing Mr. Joyce’s Employment Agreement. Each Board Member responded in the affirmative and the Board entered into Executive Session at 7:25 PM.

Return to Public Session. The Board returned to Public Session at 8:30 PM.

Respectfully submitted,

Katharine Gibson, Secretary

**EXECUTIVE MINUTES OF THE
MUNICIPAL LIGHT BOARD
APRIL 30, 2018**

PURSUANT TO notice given the Wellesley Municipal Light Board (“Board”) met in the Wellesley Municipal Light Plant (“MLP”) Gordon F. Kingsley Board Room, 4 Municipal Way, at 7:25 PM.

PRESENT

Those present included Chair Paul L. Criswell and Commissioners Katharine Gibson, Edward J. Stewart, III and Jeffrey P. Wechsler. Also in attendance was MLP Director Richard F. Joyce.

Richard F. Joyce Employment Agreement. The Board and Director had a lengthy discussion regarding an extension of Mr. Joyce’s Employment Agreement which is due to expire on June 30, 2018. The Board and Director discussed an extension to July 31, 2019. A considerable amount of time was spent on how to reorganize the MLP to absorb the expanded workload for providing additional telecommunication services.

ADJOURNMENT

There being no further items to be discussed in Executive Session, Ms. Gibson polled individual Members to return to Public Session. Each Board Member responded in the affirmative and adjourned the Executive Session at 8:30 PM.

Respectfully submitted,

Katharine Gibson, Secretary