

**Approved: June 4, 2018**

**Board of Selectmen Meeting: May 7, 2018**

**Present: Gibbs, Freiman, Sullivan Woods, Morgan, Ulfelder**

**Also Present: Robinson, Jop**

**Warrants approved: 2018-043 \$6,943,541.59**

**Minutes approved:**

**BOS Regular Meeting: 4/19/18**

**BOS Regular Meeting: 4/23/18**

**BOS Regular Meeting: 4/24/18**

**BOS Regular Meeting: 4/30/18**

**Meeting Documents:**

1. Agenda
2. BOS Calendar
3. Executive Director's Weekly Report
4. Draft BOS minutes: meeting 4/19/18
5. Draft BOS minutes: meeting 4/23/18
6. Draft BOS minutes: meeting 4/24/18
7. Draft BOS minutes: meeting 4/30/18
8. Conservation Restriction Application Form
9. Conservation Restriction Text
10. Maps of land in Wellesley proposed for Conservation Restriction
11. NRC Minutes approving Conservation Restriction
12. Parking Vendor Report fines prior to 2010
13. Map of parking areas for July Jubilation Free Parking
14. Map of parking areas for Mom's Day Out Free Parking
15. Map of parking areas requested by Smith and Wollensky
16. April Budget Report FY18
17. Moody's Comment Report – Wellesley, MA
18. TPC Closeout – correspondence from Joe McDonough & Punch List Spreadsheet
19. Correspondence from Meghan Jop re: project updates; 9000 Worcester Street, 135 Great Plain Avenue, Great Plain Avenue intersections

**1. Call to Order and Citizen Speak**

Ms. Gibbs, Chair, called the meeting to order at 7:00 pm.

Ms. Gibbs announced that on Thursday, May 10, at 5:30-8pm the World of Wellesley Collaboration would sponsor its first ever Wellesley multicultural festival at the Middle School. Additional information is available on their website.

Ms. Sullivan Woods added that the School Committee had released a report and would like to hold the diversity forum in the fall and was supportive of the recommendation.

**Citizens Speak:**

None.

**2. Executive Director's Report**

Ms. Robinson reviewed the weekly report, pointing out the budget report provided to the Board. She added she had spoken with the Fire Chief, and the department will likely need transfers to get to the end of the year as a result of overtime for the Marathon, employees with injuries, and salary adjustments made this year. She was unsure if the gap could be closed within the budget and added that the Board will need to vote on the transfers before the end of June.

She informed the Board that her office is gathering the appointments list and it would soon be on the website along with the online application. The current plan is to review appointments in two steps; positions that are rollovers on June 11<sup>th</sup>, and the rest of the appointments on June 18<sup>th</sup>. She addressed the open project and communications manager position. The posting closes on Friday, May 11.

Ms. Freiman asked if the Fire Department budget would be able to cover short falls and if the marathon overtime costs were generally considered in his budget. Ms. Robinson believed that some of the shortfall could be covered through staffing reduction which has already been implemented as well as some staff buying back vacation time working at regular time versus overtime. Some of the cost could be covered by marathon proceeds but other areas of the budget would need to cover a further shortfall, the exact amount is unknown at this time. She added that this year the marathon cost approximately \$17,000 in overtime and the overtime line item was increased for next year and should be more straightforward. Mr. Morgan stated that for FY20 the Board will need to review structural deficits and what the targeted staffing is.

Ms. Sullivan Woods inquired about the Veteran's Service Officer; and if there could be some outreach to some of the Veterans to ask how things have been under the new structure and what could be improved or dropped. She hopes to find out if they feel about the services they have been receiving.

**Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to approve the minutes of the meetings held on April 19, 23, 24, and 30, 2018.**

### **3. Approve Conservation Restriction for Hunnewell Land**

Ms. Jop provided background for the request from Mr. Hunnewell who has been working with the Trustees of Reservations. The proposal included some additional conservation restrictions on Hunnewell land. Town Counsel had reviewed the proposal and is supportive of this. The proposal had been approved by Wellesley NRC and the Natick Board of Selectmen.

Mr. Santomenna from the Trustees of Reservation joined the Board. He reviewed the location of the parcels that are in Wellesley, noting that the majority of the land is in Natick. The property is mostly wooded, with a few areas of meadow, adding that from a habitat standpoint it is significant as it is one of the largest undisturbed tracts of land in this area. He stated the restriction is straightforward and has accommodated the residential uses within the restriction. The Town is asked to consider the merits of the restrictions and there will be no responsibility by the Town to monitor the restriction. The Board made general inquiries regarding this land and previous conservation restrictions that had come before the Board.

**Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to approve the proposed Conservation Restrictions for parcels 194-24 and 186-4 fronting Pond Road, which are partially located within the Town of Wellesley, owned by the Estate of Mary Palmer and the Trustees of Hunnewell Estates, to the Trustees of Reservations in perpetuity.**

**4. Approve Purging of Parking Penalties**

Ms. Robinson reviewed the process of reviewing old unpaid parking fines and penalties. Town Meeting had approved the purging of the original ticket in Article 27, so the Board is being asked to purge the accumulated fines and penalties. Tickets being purged are from the time between 1983 through the end of 2009, the amount to be waived totaled \$366,160.

**Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to purge all the accumulated parking ticket penalties and fines from January 1, 1983 through December 31, 2009.**

**5. Discuss and Approve Wellesley Square Parking waivers:**

**July Jubilation and Moms' Day Out**

Ms. Jop reviewed the background of the request: the Town has worked with the Wellesley Square Merchants' Association for the past few years to provide free parking at meters for two events. The first event is "July Jubilation" proposed to be held on July 21<sup>st</sup>; from 9:30-4:40pm. The revenue reduction is approximately \$1,500 for the day. The second request is for "Moms' Day Out" to be held in the fall, over two days, a Friday and a Saturday. The request for both events is the same parking configuration. The estimated revenue reduction is approximately \$1,180 on the Friday and \$680 for the Saturday. Ms. Sullivan Woods noted that the Wellesley Square Merchants are appreciative of the Board voting favorably for these events as they see additional patrons when parking is waived. Ms. Robinson noted that providing the free meters for these events does not negatively impact the overall revenue stream.

**Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to approve free meter parking in Wellesley Square for July Jubilation on Saturday July, 21, 2018 from 9:30am to 4:30pm.**

**Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to approve free meter parking in Wellesley Square for Mom's Day Out from 10am to 6pm on Friday September 14, 2018 and Saturday September 15, 2018.**

**6. Approve Smith and Wollensky Parking request**

Ms. Jop reviewed the request by Smith and Wollensky to reserve 15 meters on Church Street and Washington Street on May 23<sup>rd</sup> for its grand opening. The meters would be bagged starting at noon to ensure the meters would be available at 4pm. The Town would typically generate approximately \$75 for those meters for a day. She explained that the Town currently has "no parking" bags and "free parking" bags; we have no reserve parking bags therefore they would need to be printed for this event. Smith and Wollensky agreed to pay for the lost meter revenue as well as the "reserved" parking bags for the Town which costs approximately \$400 and the Town would keep the bags after the event for its future use. She added that the event is expected to add about 350 people during rush hour time, and this reserved parking would limit those patrons from circling the area to find parking.

Mr. Baker of Smith and Wollensky joined the Board to review the parking request. He stated that the event is scheduled to take place from 4:00pm to 8:00pm and they will be hiring a valet company using 5

valets to park and move cars which will expedite parking and limit circling the area to help facilitate patrons getting in and out of the event.

Ms. Sullivan Woods noted that she had checked with the Wellesley Square merchants and they were supportive of the event parking for the opening. The Board made general inquiries regarding the request and how the traffic and parking will flow. Ms. Jop noted that the current request had been reduced from the original request made by Smith and Wollensky. Ms. Gibbs added that similar requests from other businesses will be reviewed by the Board in the future out of fairness.

**Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to approve the exclusive use of parking meters CH028-CH031 and WQ117-WQ127 on May 23<sup>rd</sup> from 12:00 pm to 8:00 pm in Wellesley Square for the opening of Smith and Wollensky' s.**

## **7. Discuss Special Town Meeting Preparation**

Mr. Morgan provided an overview of the MSBA process and outstanding issues and noted the clarifying statement the Board of Selectmen sent to Town Meeting Members.

The MSBA project coordinator had sent a letter that MSBA does not object to the options of having a new school not built on the school site. The MSBA letter also clarified the feasibility and schematic design language, and confirmed that the word feasibility refers to both module 3 and module 4 in their process. Module 4 is what the Town calls the schematic design. The Town would be seeking funding for both components, noting that in most towns there is no need to use the word schematic design because there is no differentiation as to how to handle these projects. The letter also went to the Superintendent and the School Committee and they are going to distribute the letter to Town Meeting Members. He added that dialogue continues regarding article language and while there has been progress there are still many concerns, thus the Board might want to consider additional options.

Ms. Sullivan Woods added that there are important issues that the community should be involved in and needs to come together on. She asked the Board not to rush if it is not necessary and be open to having the Special Town Meeting in the fall.

## **8. New Business and Correspondence**

Ms. Gibbs added that she looked forward to seeing the Board on Friday at their annual retreat from 8:30 am to noon. She noted that Ms. Robinson had updated the work plan.

Ms. Sullivan Woods stated that the Celebrations Committee had written information on Memorial Grove to complete the project on the centennial anniversary. They are hoping for a large turnout and have made arrangements with the president of Wellesley College to read a poem by Katherine L. Bates. The ceremony will be held on May 19<sup>th</sup> at 3:30pm at the Memorial Grove.

The meeting was adjourned at 7:57 pm.