

Wellesley Board of Health  
90 Washington St  
Wellesley, MA  
Meeting Minutes  
July 31, 2018

Present:

Board:

Shepard Cohen, Chairman  
Marcia Testa Simonson, PhD, Vice Chairman  
Lloyd Tarlin, MD, Secretary

Staff:

Deadra Doku Gardner, Administrator  
Leonard Izzo, Director  
Ann Marie McCauley, Nursing Supervisor

The meeting was called to order at 6 pm.

The Board of Health approved the meeting minutes from July 17, 2018.

## **1. Administration**

### a) Chairman's Report

Shep Cohen reported on the following:

- Town-wide public awareness campaign – Cheryl Lefman provided the Board of Health with two versions (V1 and V2) of the final draft of the document that is to be distributed to all Wellesley residents via the WMLP invoice. The Board of Health approved V2.
- Wellesley College – Mr. Cohen reviewed the draft letter (dated 7/30/18) to Dr. Johnson, President of Wellesley College. Mr. Cohen has requested that she speak at a public forum during a panel discussion titled “The Intersection of Local Public Health and Community Mental Health”. Mr. Cohen anticipates scheduling this event for late October/Early November 2018. The purposes of this open forum are three fold:
  - From a broad, academic perspective and from your familiarity with the Wellesley community, introduce Wellesley residents to current, prevailing local public health and community mental health issues, as might impact most communities.
  - Inform residents as to how the Town health and social services agencies and community healthcare and mental health agencies are addressing these issues. And how residents can access these

services offered by these agencies. The panel will handle this portion of the forum.

- Advocate for adequate financial and other support for local and community health services.
- Offer the audience an opportunity to ask questions and express concerns, as well as ideas for strengthening services.

b) Director's Report

Leonard Izzo provided an overview of the Department's recent activities, as follows:

- Camp meetings are winding down. The last three openings are next week. Camp busing has been satisfactory.
- At the last meeting Mr. Izzo reported on his meeting with Lester Hartman of "Tobacco 21". Mr. Izzo reported that there will be a revision to the current Wellesley regulations to include vaping. Mr. Izzo anticipates a draft of the regulations after January 2019.

c) Social Worker Position

Leonard Izzo reported that the Community Social Worker position has been offered to Wanda Alvarez.

Additional information will be available at the next meeting.

d) Human Relations Contract (HRS)

Leonard Izzo has forwarded the HRS contract for FY19 to Town Counsel. Shep Cohen has contacted the offices of Town Counsel for guidance.

Additional information will be available at the next meeting.

e) Salary Reviews

Shep Cohen reported that the Board of Health will request a salary review of all department staff with the Human Resource Board. Mr. Cohen will contact the Human Resource Board before the next meeting. Mr. Cohen reported that he anticipates the salary reviews to be completed before the FY19 budget season.

## 2. Community Health

a) Nursing Report

Ann Marie McCauley reported that the MDPH temperature logging mechanisms have been faulty on the vaccine units. Replacements are being made.

Ms. McCauley reported that flu vaccine that was ordered is expected to ship in the next few weeks. Employee and public clinics will be scheduled as soon as the vaccine dates of arrival are secured.

b) Natural Resources Commission and Gas Leaks

At the May 24, 2018 meeting, Dr. Regina LaRocque, Vice Chair of Wellesley NRC spoke to the Board of Health in regard to gas leaks. Dr. LaRocque has requested that the Board of Health prepare and send a letter to Governor Baker requesting that gas leaks in close proximity to school grounds be repaired. The School Committee has signed the letter.

At the June 7, 2018 meeting it was confirmed that Marcia Testa Simonson will create a Board of Health letter for the Board to review.

c) Mental Health Awareness

Leonard Izzo reported that Blythe Robinson contacted him regarding organizing a mental health meeting across departments. Mr. Izzo has scheduled the meeting for the first week of September 2018. Cheryl Lefman will be organizing attendees of the meeting.

d) Programming

Cheryl Lefman reported on the following programs that took place in July:

- July 19, 2019 – Ticks and Mosquitos Program at Council on Aging
- July 21 – July Jubilation table with Natural Resources Commission

The following program have been scheduled at the Council on Aging:

- MEMA 101 – September 7, 2018
- Flu clinic – October 26, 2018

### **3. Environmental Health**

a) Babson Executive Center and EOMS

Mr. Izzo reported that at a recent inspection of the Executive Center, the dumpster areas that are maintained by EOMS were found to be in very poor condition. Food debris was all over the ground and putrid.

b) 900 Worcester St Project

At the June 7, 2018 meeting, Mr. Izzo reported that he had reviewed the concerns with the pool and reported on his concerns regarding having food service/bar services in the building. Mr Izzo reported that they must consider the future uses of the building and provide grease traps should there be an intent to dine. At this time the project is moving along.

Additional information will be provided at a future meeting.

c) Tolles Parsons Kitchen

As noted in the Director's report of the last several meetings, the Tolles Parsons Kitchen has not been issued a Food Establishment permit.

Beth Sullivan Woods reported that she is now the new liaison to the Council on Aging and that there is a new Council on Aging Board in place. Ms Sullivan Woods reported that a large punch list is in place.

Mr. Izzo reported on his recent meeting with Gayle Thieme and Blythe Robinson. Lunch is being served daily and the food is being brought in.

Additional information will be provided at a future meeting.

#### **4. Emergency Preparedness**

a) Emergency Preparedness Programming

To be reviewed at the next meeting.

#### **5. Other**

a) Action Item list 07/31/18

The Board of Health reviewed the Action Item List for 7/31/18.

The next meeting of the Board of Health will be announced.

The Board of Health meeting adjourned at 8p.m.

Respectfully submitted,

Deadra Doku Gardner  
Administrator

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Documents reviewed during this meeting and on file in the Health Department:

- Action Item List (07/31/18)
- Paul Johnson, Wellesley College, draft letter dated 7/30/18
- Two versions (V1 and V2) of the documents to be distributed to all Wellesley residents via the WMLP invoice