

**Advisory Committee**  
**June 25, 2014**  
**Board of Selectmen Conference Room G, Town Hall**

Marjorie Freiman called the meeting of the Wellesley Advisory Committee to order at 7:10 p.m. Those present included Mary Crown, Thomas Engels, John Hartnett, John Hussey, Lucy Kapples, Ann Marie Gross, Andy Patten, Mason Smith and Scott Tarbox.

Citizen Speak

No one wished to speak at this time.

Reserve Fund Transfer Request by Board of Selectmen

The Chair welcomed Meghan Jop, Deputy Director, and Barbara Searle, Member of the Board of Selectmen, and thanked Advisory Committee members for convening on short notice to discuss the transfer of funds request. Ms. Freiman explained that the reason for the transfer is to cover extraordinary expenses above the budgeted amount to complete work for FY14.

The Massachusetts General Law Chapter 40, Section 6 and Town Bylaw Section 11.6 confer upon Advisory the authority to vote transfers from the Town's Reserve Fund "[to] provide for extraordinary or unforeseen expenditures." The validity of a transfer request needs to be investigated by members of the Advisory Committee to verify that the request meets the following criteria:

- (1) Is the expenditure unforeseen or extraordinary?
- (2) Is the expenditure really necessary?
- (3) Is the expenditure really necessary this year, or could it be deferred until the next fiscal year?
- (4) If the expenditure is necessary this year, is it possible for the Board or Department to find the money available within its existing appropriation?

Ms. Freiman reported that the BOS and Department of Financial Services have confirmed that adequate funds are not available. She stated that a transfer of funds from the Advisory Committee Reserve Fund to the BOS expense budget is needed to cover increased legal expenses due to a confluence of extraordinary circumstances including prolonged labor contract negotiations, the transfer of legal representation, unexpected litigation involving the Town and the unanticipated need for additional special legal counsel.

Members discussed the various factors with Ms. Searle and Ms. Jop. Questions were raised about the amount of money expended in legal fees, the budget line item increase in legal fees over the last few years and the anticipated legal expense for FY15. The transfer of \$25,000 will ensure that all expenses incurred in FY14 will be covered.

Lucy Kapples made a motion that Advisory approve a transfer of \$25,000 from the Advisory Reserve Fund to the Board of Selectmen's budget to cover additional legal expenses for the remainder of FY14. The motion was seconded by Mary Crown and approved by a show of hands, 9 to 0.

#### Approval of Minutes

Lucy Kapples made a motion to approve the minutes of June 11, 2014. The motion was seconded and the minutes were approved unanimously by a show of hands.

#### Liaison Reports

The Chair asked for liaison reports and various members of the Advisory Committee provided their reports.

Ms. Freiman adjourned the meeting at 7:35 p.m. with no objections.