

**WELLESLEY BOARD OF PUBLIC WORKS RECORDS
OCTOBER 17, 2011**

The Wellesley Board of Public Works held a duly posted open meeting in the Boardroom in the Utility Building, 2 Municipal Way, convening at 5:30 p.m.

PRESENT

Those present included Commissioners William E. Charlton, David A.T. Donohue and Paul L. Criswell; Director Michael P. Pakstis; Assistant Director Judith A. Curby; Town Engineer David J. Hickey; Water & Sewer Superintendent Joseph B. Duggan; Senior Management Analyst David A. Cohen; Executive Secretary Debra Sumner; and Advisory Subcommittee member Rich Woerner.

APPROVAL OF MINUTES

Upon motion duly made by Mr. Donohue, and seconded by Mr. Criswell, it was unanimously,

VOTED: To approve the Open Session minutes of the meeting of September 13, 2011, as revised.

CITIZEN SPEAK

The Chairman presented those in attendance with the opportunity to speak. No one chose to speak.

ADMINISTRATION

Demo Paths along Fuller Brook. Chairman Charlton provided an overview of what the Fuller Brook Park Coordinating Committee (FBPCC) is preparing to present to Special Town Meeting on November 14, 2011 related to Phase 3 of the Fuller Brook Park Preservation Master Plan. Mr. Charlton explained that the FBPCC is requesting a vote of support from numerous boards to be included in the write-up in the Advisory Book.

The Article to come before Special Town Meetings is to request \$665,000 be appropriated from the Community Preservation Fund to the FBPCC to complete the final design, additional, studies, permitting and development of construction and bid documents for the project.

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Chairman Charlton summarized for the Board what the FBPCC has been involved in doing over the past two years. He began by referring to the history of the Park which was first considered in 1897 when the firm of Olmstead, Olmstead and Eliot was commissioned to draw the plan. In 1899 the Town began purchasing land with an objective to have a recreational route.

Mr. Charlton noted the path is two and a half miles long from Maugus Avenue to Dover Road. It is comprised of 23 acres of land. The stream drains one third of the Town's storm water. The Path has multiple uses including recreation and pedestrian, among others.

He explained that the Fuller Brook Park Preservation Project has been divided into distinct phases and explained Phases 1 through 4 in detail to give the Board a comprehensive sense of the entire project.

Phase 4 would cover the construction phase. While the final cost is unclear, the implementation is anticipated to be approximately \$5,000,000 to restore the area, a significant portion would be in CPC funds and the balance would be subject to voter approval. It was suggested that prior to spending \$665,000 for the final design, it would be helpful to know that funding for the total cost would be available for the construction component in the future.

Chairman Charlton also reviewed with the Board those members of the FBPCC individuals who have worked tirelessly toward this effort. He mentioned also that both the Director of Public Works and former Town Engineer Stephen Fader have been involved extensively in the planning of this project. More recently Town Engineer David Hickey has become involved in the project.

Commissioner Criswell informed all that he has been a very heavy user of the Path and has observed it has slowly gone downhill. He added that in the past five years he has seen it deteriorate significantly. It was the consensus of the Board that the foremost consideration will be how the cost of the project would be covered.

Following a lengthy discussion and upon motion duly by Mr. Mr. Criswell and seconded by Mr. Donohue, it was unanimously,

VOTED: That the Board is supportive of Phase 3 (Final Design) of the Fuller Brook Park Preservation Master Plan.

Coming Events. The Director referred to the listing of events and referred specifically to the Inter-Board meeting scheduled for Thursday, October 20, at 8:00 p.m.

SOF Activity Report. The Director referred to the recent activity reflected on the report including on-site PM services; a PC-based scan tool and boiler repairs to the Park & Highway Building.

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Accident summaries. The Director referred to the summary of personal injury and vehicle incidents to date as well as the Safety Spotlight for the month of October with a focus on "Protect Your Eyes at Work". Mr. Pakstis reported that the Department has successfully exceeded 103 days without encountering a lost-time incident. He then explained the circumstances during which a sidewalk tractor tipped over and noted that, fortunately, the operator did not sustain an injury.

DPW Operations Building. The Director provided a status update on the project. He referred to the aggregate piers in the ground and reported that excavation for the footings and foundation of the buildings uncovered an eight inch discrepancy between the site plan and the building plan. It is anticipated that there will be a no-cost solution to resolving the discrepancy, which has extended the completion date by a month and a half. It is expected that the structure will be weather tight by winter and habitable in June.

Benchmarking Study. The Director informed the Board that he, along with other Management Division Staff, met with their counterparts from the Towns of Needham and Natick who confirmed that they, too, had an interest in exploring collaborative benchmarking among the DPWs of the three communities. The group decided upon a number of comparable activities to focus on initially. The same participants plan to meet again within a few weeks to exchange and compare data. Commissioner Donohue noted this effort demonstrated good progress.

FY 2013 Capital Budget. The Director referred to the upcoming Inter-Board Meeting scheduled to be held on Thursday, October 20, at 8:00 a.m. Mr. Pakstis noted that he anticipates receiving formal budget guidelines at that time. He indicated it was his understanding that there is a possibility that the both the Operating and Capital Budgets will be submitted together this year.

The Director and Assistant Director proceeded to review Version 2 of the proposed capital budget, and responded to specific questions from the Board regarding various Programs including: Street Improvement; Street Rehabilitation; Sidewalk Restoration; Private Ways; Drainage Improvements; DPW Facilities; Other; Equipment Procurement, as well as photos of vehicles which are included in the capital submittal; and Athletic Field/Playground Improvements. Also reviewed were the Capital Project Planning Sheets.

The request consists of \$1,392,500 in Cash Capital; \$2,329,000 in Bonding/Other for a Total Capital Request in the amount of \$3,721,500.

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PARK & HIGHWAY

Statement of Fact: Contract #12C-420-1457 – Hot Mixed Asphalt, Picked Up.

Following a review of the bid recommendation and upon motion duly made by Mr. Donohue and seconded by Mr. Criswell, it was unanimously,

VOTED: That Contract #12S-420-1457 for Hot Mixed Asphalt, Picked-Up be awarded to the lowest responsible and responsive bidder, M. Susi HMA LLC, 36 Westwood Street, Dorchester, MA 02121, in accordance with our specifications and their bid prices as follows:

Item I: Class I Type I-1 \$63.90/Ton
Top, Binder, Dense (Curb) & Surface Treatment Mixes
(March 16 – December 14)

Item II: Class I Type I-1 \$93.90/Ton
Top, Mix ONLY
(December 15 – March 15)

In response to Commissioner Criswell's inquiry at the previous meeting, the Director reported that the cost for asphalt is \$20.00 per linear foot, vs. \$40.00 per linear foot for concrete. Thus, it is more economical for sidewalks in the residential areas to have an asphalt base rather than concrete.

WATER & SEWER DIVISION

Proposed Senior Center Location. The Director referred to a meeting scheduled to be held with Executive Director Larsen and Ms. Tsagaris of the Selectmen to discuss their proposal of the area at the end of Turner Road near Moses Pond as an appropriate site for a Senior Center. Following a brief discussion, it was reconfirmed that neither the DPW Staff nor the Board of Public Works is supportive of this area being considered for anything other than its current use due to its proximity to the Town's largest drinking water supply.

Monthly Performance Report for August. The Director referred to the report prepared by Water & Sewer Superintendent Duggan for the month of August. Both the Director and Mr. Duggan responded to specific questions from the Board regarding the iron and manganese levels in the water and how that is treated.

Water & Sewer Enterprise Funds Financial Statements. The Director referred to highlights of the financial statements and responded to specific questions from the Board related to pumping and treatment which is up 20%. Also discussed were details related to transmission and distribution of water.

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Initiative Petition Information Sheet. The Director referred to information supplied by Walter Woods, the Town of Wellesley's MWRA Representative: "A Petition For A Law Limiting The Amount By Which Water Or Sewer Rates May Be Raised To An Amount Not Greater Than Two And One-Half Percent Annually And Allowing For An Override Or Approval Of the Rate Increase By A Ballot Election In Effected Municipalities." It was the general consensus that such a petition to impose a 2.5 cap for water or sewer rates in all cities and towns would not be advisable.

Next meeting. It was decided that the next meeting of the Board of Public Works will be held on Monday, November 14, at 5:30 p.m., prior to the Special Town Meeting scheduled to begin at 7:30 p.m.

ADJOURNMENT

Upon motion duly made by Mr. Donohue and seconded by Mr. Criswell, it was unanimously,

VOTED: To adjourn.

The meeting adjourned at 6:50 p.m.

Respectfully submitted,



Paul L. Criswell
Secretary

**DISCUSSION ITEMS
WELLESLEY BOARD OF PUBLIC WORKS MEETING
OCTOBER 17, 2011
5:30 PM**

APPROVAL OF MINUTES. Board to review Open Session Minutes of the meeting of September 13, 2011. **BOARD APPROVAL AND SECRETARY SIGNATURE REQUIRED.**

1. ADMINISTRATION

DEMO PATHS ALONG FULLER BROOK. Chairman Charlton to provide status update on paths being developed in certain locations. The Fuller Brook Park Coordinating Committee has requested the BPW vote to support this Community Preservation Project to be presented at Special Town Meeting on November 14. **BOARD APPROVAL REQUIRED.**

STATEMENT OF FACT ACTIVITY REPORT. Director to review recent activity. **NO BOARD ACTION REQUIRED.**

ACCIDENT SUMMARIES. Director to review summary of personal injury and vehicle incidents, to date. Reference to Safety Spotlight for the month of October with a focus on "Protect Your Eyes at Work". **NO BOARD ACTION REQUIRED.**

DPW OPERATIONS BUILDING PROJECT UPDATE. Director to provide status update. **NO BOARD ACTION REQUIRED.**

BENCHMARKING STUDY. Director to refer to Progress Report. **NO BOARD ACTION REQUIRED.**

PROPOSED FY 2013 CAPITAL BUDGET. Director to review Version 2 of proposed budget. **BOARD APPROVAL REQUIRED.**

3. PARK & HIGHWAY

STATEMENT OF FACT: CONTRACT #12C-420-1457 – HOT-MIXED ASPHALT, PICKED-UP. Director to review bid recommendation prepared by Assistant Highway Superintendent Elizabeth Gildae. **BOARD APPROVAL AND SECRETARY SIGNATURE REQUIRED.**

5. WATER & SEWER

SENIOR CENTER LOCATION. Director to refer to upcoming meeting with Executive Director Larsen and Ms. Tsagaris of the Board of Selectmen regarding the potential suitability, or not, of the Turner Road area by Morses Pond as a potential location for a Senior Center. **BOARD FEEDBACK REQUESTED.**

MONTHLY PERFORMANCE REPORT. Director to refer to report prepared by Water & Sewer Superintendent Duggan for the month of August, 2011. **NO BOARD ACTION REQUIRED.**

WATER & SEWER ENTERPRISE FUNDS FINANCIAL STATEMENTS. Director to refer to the Financial Statements for the Month of August. **NO BOARD ACTION REQUIRED.**

INITIATIVE PETITION INFORMATION SHEET. "A Petition For A Law Limiting The Amount By Which Water Or Sewer Rates May Be Raised To An Amount Not Greater Than Two And One-Half Percent Annually And Allowing For An Override Or Approval Of The Rate Increase By A Ballot Election In Effected Municipalities." Director to refer to information supplied by the Walter Woods, the Town of Wellesley's MWRA Representative. **NO BOARD ACTION REQUIRED.**

7. FYI

- Brook Maintenance and Clean Program; DEP File #324-0577.
- Multiple notifications of shrubbery obstructing the town right of way at 134 Edmunds Road; 131 Grove Street; and 2 Ingraham Road.
- Multiple notifications of private fences placed on town property at 31 Charles Street; 132 Glen Road and 28 Hillside Road.
- Letter of appreciation from the Massachusetts Tree Wardens' & Foresters' Association for assistance provided by Park Division employees.
- Letters from Asst. Supt. Quinn to employees in recognition of excellent job performance related to damage as a result of Hurricane Irene.
- Negative Determination of Applicability from the Wetlands Protection Committee as relates to work associated with the proposed replacement of water and sewer pipes in wetlands and riverfront area between the RDF and Eisenhower Circle.
- Letter from Water & Sewer Supt. to resident re: Compliance w/sewer regulations.
- Memo from Asst. Supt. Shaughnessy re: leak detection at stream crossings.
- Water & Sewer Supt.'s conditional approval of automatic soap dispensers.