

**WELLESLEY BOARD OF PUBLIC WORKS RECORDS
AUGUST 18, 2011**

The Wellesley Board of Public Works held a duly posted open meeting in the Boardroom in the Utility Building, 2 Municipal Way, convening at 5:00 p.m.

PRESENT

Those present included Commissioners David A.T. Donohue and Paul L. Criswell; Director Michael P. Pakstis; Assistant Director Judith A. Curby; Water & Sewer Superintendent Joseph B. Duggan; Senior Management Analyst David A. Cohen; and Executive Secretary Debra Sumner.

APPROVAL OF MINUTES

Upon motion duly made by Mr. Criswell, and seconded by Mr. Donohue, it was unanimously,

VOTED: To approve the Open Session minutes of the meeting of July 26, 2011, as presented.

CITIZEN SPEAK

The Vice-Chairman presented those in attendance with the opportunity to speak. No one chose to speak.

PARK & HIGHWAY DIVISION

Statement of Fact: Contract #12C-420-1451 – Hot Mix Asphalt In-Place. Following a brief discussion and upon motion duly made by Mr. Criswell and seconded by Mr. Donohue, it was unanimously,

VOTED: That Contract #12C-420-1451 for Hot Mix Asphalt In-Place be awarded to the lowest bidder, Aggregate Industries – Northeast Region, Inc., 1715 Broadway, Saugus, MA 01906, in accordance with our specifications and their bid prices as follows:

Item I: Furnish, deliver, spread and compact to grade. \$73.25/ton
Hot Mix Asphalt, Class I Type I Top or Binder.

Item II: Furnish, deliver, spread and compact to grade. \$77.95/ton
Hot Mix Asphalt, Class I Type I Top or Binder.
(Night Hours)

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Statement of Fact: Contract #12C-420-1454 – Excavation of Hot-Mix Asphalt by Cold Planer. Following a brief discussion and upon motion duly made by Mr. Criswell and seconded by Mr. Donohue, it was unanimously,

VOTED: That Contract #12C-420-1454 for Excavation of Hot-Mix Asphalt by Cold Planer be awarded to the lowest bidder, Costello Industries, Inc., Newington, CT, in accordance with our specifications and their bid price as follows:

Item I: Cold Plane and Profile Hot Mix Asphalt
Surfaces to a depth of 2" inches \$1.987/SY

WATER & SEWER DIVISION

Irrigation Well Request. Following a review of the recommendation for approval prepared by Water & Sewer Division Superintendent Duggan and a related discussion between the Board and Staff, upon motion duly made by Mr. Donohue and seconded by Mr. Criswell, it was unanimously,

VOTED: To approve Water & Sewer Superintendent Duggan's recommendation for approval of a private a six-inch diameter well to be drilled at #4 Whiting Road. The well will be approximately 300 feet in depth and will be equipped with pumping controls mounted away from the dwelling near the pool area. This well, and its irrigation system, will not be connected to the potable water plumbing.

Monthly Performance Report. The Director referred to the report prepared by Water & Sewer Superintendent Duggan for the month of July 2011. It was noted that demand was up 6% more than last year which was high. Water & Sewer Superintendent Duggan responded to various questions from the Board related to the wells running at full capacity.

Water & Sewer Enterprise Funds Financial Statements. The Director referred to the Financial Statements for the month of June 2011. It was noted that year to date we are doing fine in terms of net income and cash is up -- all good news.

Water & Sewer Rate Adjustment. Ms Curby explained that following the rate increase in the Water & Sewer rates effective July 1, 2011, the MWRA portion of the sewer rate was inadvertently priced 7 cents higher for residential cycles in July. Following a discussion with Customer Service Staff, it was decided that the plan to correct the error would be to drop the rate by 7 cents for the month of August cycle. Ms. Curby went on to explain that for any customer with an overcharge of more than \$1.00, a manual

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adjustment would be made. She noted this would affect only four accounts in cycle 1, for a total of \$7.98. The Assistant Director also confirmed the same approach would be used for cycles 2, 3, and 4.

The Commissioners thanked Ms. Curby for bringing this matter to their attention. It was then the sense of the Board this is a de minimis issue as an adjustment is being made to rectify the matter. Therefore, there is no need for the Board to issue a public statement addressing the issue.

ADJOURNMENT

Upon motion duly made by Mr. Criswell and seconded by Mr. Donohue, it was unanimously,

VOTED: To adjourn.

The meeting adjourned at 5:40 p.m.

Respectfully submitted,



Paul L. Criswell
Secretary

**DISCUSSION ITEMS
WELLESLEY BOARD OF PUBLIC WORKS MEETING
AUGUST 18, 2011
5:00 PM**

APPROVAL OF MINUTES. Board to review Open Session Minutes of the meeting of July 26, 2011. **BOARD VOTE AND SECRETARY SIGNATURE REQUIRED.**

2. PARK & HIGHWAY

STATEMENT OF FACT: CONTRACT #12C-420-1451 – HOT MIX ASPHALT, IN PLACE. Director to review bid recommendation prepared by Assistant Highway Superintendent Elizabeth Gildae. **BOARD VOTE AND SECRETARY SIGNATURE REQUIRED.**

STATEMENT OF FACT: CONTRACT #12C-420-1454 – EXCAVATION OF HOT MIX ASPHALT BY COLD PLANER. Director to review bid recommendation prepared by Highway Superintendent Frank Miller. **BOARD VOTE AND SECRETARY SIGNATURE REQUIRED.**

5. WATER & SEWER

IRRIGATION WELL REQUEST. Director to review recommendation prepared by Water & Sewer Superintendent for approval of irrigation well request at 4 Whiting Road. **BOARD VOTE AND SECRETARY SIGNATURE REQUIRED.**

MONTHLY PERFORMANCE REPORT. Director to refer to report prepared by Water & Sewer Superintendent Duggan for the month of July, 2011. **NO BOARD ACTION REQUIRED.**

WATER & SEWER ENTERPRISE FUNDS FINANCIAL STATEMENTS. Director to refer to the Financial Statements for the Month of June 2011. **NO BOARD ACTION REQUIRED.**

7. FYI

- Damaged Retaining Wall Wareland Road/Maugus Hill Road
- Sidewalks 50-60 Grove Street
- Driveway Reconstruction -15 Wynnewood Road
- 24 Hilltop Road – hazardous oak tree next to public way
- Ltrs. of Opposition to an Act Relative to Sustainable Water Resources
- Unsafe Discharge of Water onto a Public Way