

- ▶ **Building owner**
  - ▶ Town board that owns and is responsible for the building
  - ▶ School Committee owns the school buildings
- ▶ **Facilities Maintenance Department (FMD)**
  - ▶ Maintains the buildings
  - ▶ Cash capital projects
- ▶ **Permanent Building Committee (PBC)**
  - ▶ Manages construction on Town buildings
- ▶ **School Facilities Committee**
  - ▶ Joint committee formed to study school facilities needs
- ▶ **School building committee**
  - ▶ Cross-representational committee that is the sponsor of a major school building project

# *Town Government Roles*



- ▶ All appropriations are requested at Town Meeting
- ▶ Sponsoring board brings forward a proposal
- ▶ Funds are appropriated to that board (or another board)
- ▶ Types of funding
  - ▶ Appropriation under the levy (simple majority vote at TM)
  - ▶ Borrowing under the levy (2/3 majority vote at TM)
  - ▶ Borrowing outside the levy (2/3 majority vote at TM) requiring a debt exclusion (town-wide vote)

# *Funding*



- ▶ (Evaluation of conditions and identification of needs)
- ▶ Feasibility study
- ▶ Schematic design
- ▶ Detailed design
- ▶ Construction

# *Phases*



- ▶ Ongoing process, typically performed by staff and/or consultants
- ▶ E.g., FMD capital plan
- ▶ HHU:
  - ▶ SMMA conditions assessment
  - ▶ SFC summary of concerns

# *Conditions Assessment*



- ▶ Purpose is to figure out what you want to and can do
- ▶ Sponsored by building owners, typically performed by FMD and/or consultants
- ▶ Requires an appropriation
  - ▶ Typically under the levy
- ▶ HHU:
  - ▶ Early: SFC process, supported by FMD
  - ▶ Later: School building committee

# *Feasibility Study*



- ▶ Purpose is to develop preliminary plans with all questions answered
- ▶ Sponsored by building owner, managed by PBC, using outside consultants: project manager, architect, etc.
- ▶ Requires an appropriation
  - ▶ Potentially sizeable, potentially under the levy borrowing
- ▶ HHU:
  - ▶ School building committee working with PBC

# *Schematic Design*



- ▶ Purpose is to develop construction documents that you can send out for contractors to bid on
- ▶ Sponsored by building owner, managed by PBC, using outside consultants: project manager, architect, etc.
- ▶ Requires an appropriation
  - ▶ Certainly sizeable, potentially a debt exclusion
- ▶ HHU:
  - ▶ School building committee working with PBC

## *Detailed Design*



- ▶ Purpose is to develop construction documents that you can send out for contractors to bid on
- ▶ Sponsored by building owner, managed by PBC, using outside consultants: project manager, architect, contractor, etc.
- ▶ Requires an appropriation
  - ▶ Definitely sizeable, definitely a debt exclusion
- ▶ HHU:
  - ▶ School building committee working with PBC

# *Construction*

