

School Facilities Committee – 2.0
June 25th, 2013
Superintendent’s Conference Room
Meeting Minutes

The meeting opened at 7:00 PM

In attendance: Diane Campbell, Ann Marie Gross, Tom Goemaat, KC Kato, Hans Larsen, David Lussier, Jack Morgan, Barbara Searle, Wendy Paul, Judy Belliveau.

Meeting Minutes of June 19th, 2013

A motion was made to approve the minutes by Barbara Searle and seconded by Wendy Paul. The motion passed unanimously.

School Committee Update on Guiding Principles for Enrollment Analysis and Capacity Planning

KC Kato presented the guiding principles which had been developed by the School Committee.

- Maintain class size guidelines (K-1: 18-22/2nd-5th: 22-24);
- Consistency in class size;
- Dedicated classroom space for art, music, special education programs, other mandated programs (e.g., ELL) and instructional space for targeted interventions;
- Adequate space for fitness & health curriculum and cafeteria/lunch;
- Town-wide pre-K;
- Maximize long term stability, i.e., minimize repeating redistricting;
- Balancing educational benefits, economic efficiencies and geographic impact.

School District Maps

Judy Belliveau presented the current school district map and the former school district map for the committee to review.

Enrollment Modeling

Judy Belliveau presented the next iteration of enrollment modeling. The modeling identified the need for classroom space, but not dedicated art, music, sped, ELL and other classroom size spaces.

Open Discussion

The group discussed the enrollment modeling and asked for further refinement of the data and assumptions. Judy will revisit the model to include those spaces to determine the total number of spaces needed over the next 7 years.

The committee decided to have the model use the Cropper GIS as the baseline but to also have a sensitivity analysis done at a lesser enrollment decline. In addition, the committee agreed that a 7-year time frame for the modeling would be a starting point. At a minimum, it would take 5 years before a new school or significant

renovation could be completed based on an MSBA time frame. Short term, systems renovations would have the potential construction start time beginning in 2 years.

In addition, there was discussion on pre-K. David clarified that the standard space would be consistent with the standards for Kindergarten space. Judy to provide MSBA space standards for elementary grades.

After the number of spaces needed and when are determined, then the scenarios to be developed would be:

- Renovate what we have
- Renovate with additions
- New schools to replace school(s)

In addition, there was consensus that we need to consider retiring the modulars at Upham, Hunnewell and Hardy within the 7 year plan.

Next Steps – Analysis To Be Presented at Next Meeting

Judy Belliveau to further refine enrollment modeling to identify the number of spaces needed and when over the next 7 years.

Judy Belliveau will also confirm the inventory of spaces.

David Lussier to provide pre-K assumptions. (phasing of program).

Hans Larsen will work with Brian to identify land ownership of school sites and other town owned sites.

Hans Larsen will work with Joe McDonough to develop costs for renovations and replacements of buildings.

The next meeting will be July 10th, 2013 at 7:00 PM at the Superintendent's Conference Room.

A motion was made to adjourn by Jack Morgan and seconded by Wendy Paul. The motion passed unanimously.

Meeting Adjourned 8:25 PM.