

**School Facilities Committee – 2.0**  
**July 17<sup>th</sup>, 2013**  
**Town Hall**  
**Meeting Minutes**

The meeting opened at 7:02 PM

In attendance: Diane Campbell, Ann Marie Gross, Tom Goemaat, KC Kato, Hans Larsen, Jack Morgan, Barbara Searle, Wendy Paul, Judy Belliveau. Absent: David Lussier.

**Meeting Minutes of July 10<sup>th</sup>, 2013**

A motion was made to approve the minutes by Barbara Searle and seconded by Wendy Paul. The motion passed unanimously.

**Enrollment Modeling**

Judy Belliveau presented 5 scenarios to consider for modeling to determine the classrooms needed to support the Cropper forecast.

- Baseline Scenario #1: Status Quo
  - Current inventory of schools
  - Phasing out of 8 older modulars
  - Current Educational program, class size guidelines and educational equity (dedicated art and music spaces and appropriate special spaces)
  - No change to current attendance zones (district lines)
- Scenario #2: Redistricting Only
  - Current inventory of schools, could include new construction
  - Phasing out of 8 older modulars
  - Current Educational program, class size guidelines and educational equity (dedicated art and music spaces and appropriate special spaces)
  - Change attendance zones (redistricting)
- Scenario #3: Changing the Educational Program
  - Current inventory of schools, could include new construction
  - Phasing out of 8 older modulars
  - Expand Educational Program to include Pre-K pilot (space required) and World Language, class size guidelines and educational equity (dedicated art and music spaces and appropriate special spaces)
  - Changing attendance zones (redistricting)
- Scenario #4: Redistricting and Reconfiguration without changes to the educational program
  - Current inventory of schools, could include new construction
  - Phasing out of 8 older modulars
  - Current Educational program, class size guidelines and educational equity (dedicated art and music spaces and appropriate special spaces)

- Changing attendance zones (redistricting)
- Changing grade configurations to create greater opportunities for educator collaboration and to support greater flexibility in managing class sizes to guidelines. (k-2, 3-5)
- Scenario #5: All in. Redistricting and Reconfiguration with changes to the educational program
  - Current inventory of schools, could include new construction
  - Phasing out of 8 older modulars
  - Expand Educational Program to include Pre-K pilot (space required) and World Language, class size guidelines and educational equity (dedicated art and music spaces and appropriate special spaces)
  - Changing attendance zones (redistricting)
  - Changing grade configurations to create greater opportunities for educator collaboration and to support greater flexibility in managing class sizes to guidelines. (pre-k-2, 3-5)

The group concluded that the initial phase of redistricting modeling direction to Cropper GIS should be for Scenarios #2 and 4. By default, we will be able to identify if there might be additional space available for pre-K. The siting of pre-Ks could be the second iteration of the Cropper GIS modeling.

### **Cost Analysis**

Hans Larsen presented the SMMA database identified costs for a renovation at each of the schools. In addition, he presented an estimate for new construction. Based on the cost per square foot, the conclusion was that the elementary schools fell into the following categories:

- Most likely candidate for replacement as its costs to renovate were equal or greater than the costs to replace – Hardy.
- Potential candidates for major renovations, additions or consideration for replacement and/or consolidation due to programmatic issues (substandard sized classrooms, gymnasium &/or cafeteria), small total size (without modulars), and/or systems needs – Hunnewell and Upham.
- Potential candidates for systems renovations due to infrastructure needs while generally meeting programmatic needs and adequate classroom space – Fiske and Schofield.
- Potential candidates for minor systems renovations due to having been recently renovated. Renovations to be potentially considered as part of annual cash capital facilities maintenance – Sprague and Bates.

Hans Larsen led the discussion on Fiske and Schofield regarding the SMMA database identified renovation components and the SFAC December 2012 revised renovation list. The committee agreed to revisit both the SMMA database scope of work and the December 2012 at the next meeting.

### **Next Steps**

Judy Belliveau will work with Cropper GIS to conduct the enrollment/redistricting modeling using Scenarios #1 as the baseline and modeling Scenarios #2 and #4.

Hans Larsen will aggregate additional data on the SMMA database identified renovation components and the SFAC December 2012 components for Fiske and Schofield to be discussed at our next meeting.

The next meeting will be July 24<sup>th</sup> 2013 at 7:00 PM.

A motion was made to adjourn by Wendy Paul and seconded by Diane Campbell. The motion passed unanimously.

Meeting Adjourned 8:32 PM.