

## SBC MIDDLE SCHOOL

Minutes 2/2/10

In attendance: Terri Tsagaris, KC Kato, Geoff Witheford, Ruth Quinn Berdell, Josh Frank, Chris Ketchen, Rob Shupe, Jack Haley, John Moran

Ruth reviewed the room utilization chart broken down by classroom and period. Ruth will add Gym A and Gym B, Fitness Center and the Dance Studio. She will also break out the utilization chart by what classroom is used for and by which grade. When completed, we will have a better sense of whether there are spaces that can be better utilized, decreasing need for additional spaces.

Ruth is also completing the analysis of increasing class size guidelines to 23, 24, 25 and 26 to see what spaces we might capture and whether this is feasible given the educational program.

We discussed other possible alternatives to capturing classrooms. We focused on moving Central Administration out and where they might be relocated to reduce or eliminate rental costs.

- Space in Recreation Department. Currently all spaces are being utilized but may be some efficiencies that can be gained. John Moran will look at the office area at the Rec Dept to see if 10 administrative people could be relocated there. Also, need for temporary re-permitting; this option was rejected by Rec Dept during initial middle school renovation.
- Administrative offices to temporary modulars similar to those used for library and convert space to classrooms. What is cost of the temporary modulars and how long will they last? Kathy Mullaney will look into cost of temporary modulars. Will we need to replace before end of “bubble?” If we convert this space to classrooms permanently, is there a place of Central Administration to move permanently at some point? Can Central Administration be moved to high school when completed, and when high school needs space (2 years), will there be space at an elementary school for Central Administration (requires long term planning of elementary school spaces, redistricting, closing one elementary school). Is this realistic?

Presentation to PBC on 2/4. We will review the current projection of needed spaces, HMFH report, non-construction options considered, construction options considered, internal conversions and modulars.

We are awaiting information from the architects on:

- cost of design and permitting for modulars;
- cost to convert Production Center and elementary science storage room to Science Lab or classroom;
- how many classrooms we can get out of 9,999 of modular space;
- cost of converting Fitness Center to classroom.

Next meeting: Thursday, February 11, 7:30 am, Great Hall