

## Wellesley Council on Aging Board Meeting

Thursday, January 16, 2020

4:00 P.M.

Schuler Multipurpose Room

Tolles Parsons Center

500 Washington Street, Wellesley 02482

Agenda

- 4:00 PM Call to Order
- 4:01 P.M. Citizens Speak
- 4:05 P.M. Approval of 12.19.2019 Board Meeting Minutes
- 4:10 P.M. Gifts to the COA – *Judith Webster*
- Presentation and Acceptance of Gifts **(Board vote required)**
- 4:12 P.M. Interim Director's Report – *Judith Webster*
- Update on Campana Fund
  - Update on hiring process for Department Assistants and Activities Assistant
  - Update on Volunteer Program
  - Update on shades, handicapped bathroom button, bulletin boards, card tables, etc.
- 4:25 P.M. Consultant's Report on Policies – *Heather Budrewicz*
- 2<sup>nd</sup> Reading Draft Policies for COA Review **(Board vote required)**
    - Code of Conduct for Participants
    - Gift Policy
    - Citizen Speak Policy
    - Fitness Participant Waiver Form
  - 1<sup>st</sup> Reading Draft Policies
    - Sponsorship Policy
- 4:45 P.M. Chair's Report – *Kathleen Vogel*
- Board email addresses at [wellesleyma.gov](mailto:wellesleyma.gov)
  - Annual Retreat
  - New Policy Subcommittee
  - Advisory Committee – 01.22.20
- 5:15 P.M. Transportation Committee's Report – *Transportation Committee & Open Discussion*
- MWRTA update and proposed timeline
  - Bus fares – MWRTA/other COAs/TPC statistics 2019
  - Roll-out program
    - Number of roll-out sessions
    - Location(s)
    - Dates

- 5:40 P.M. Communication with Patrons – *Executive Committee & Open Discussion*
- Listening Session 01.02.20
    - Feedback and follow-through
  - Future Listening Sessions
    - Individual sessions/30 minutes before regular meeting/other
  - Public Comments
    - Formal responses in writing
  - Community Relations Advisory Committee
- 5:45 P.M. Board of Selectman Liaison - *Beth Sullivan Woods*
- 5:50 P.M. Old Business / New Business
- Topics not reasonably anticipated by the Chair prior to posting, if any
- 6:00 PM Adjourn