

**Wellesley Council on Aging  
Board Meeting  
ONLINE REMOTE MEETING  
Thursday, February 25, 2021  
4:00 PM**

<https://www.wellesleymedia.org/live-streaming.html>

**4:00 PM**

- I. CALL TO ORDER**
- II. WELCOME NEW COA BOARD MEMBERS**
- III. CITIZEN SPEAK (Non-agenda items only)**
- IV. APPROVAL MEETING MINUTES—Attachment**
  - A. December 17, 2020
  - B. January 21, 2021

**4:15 PM**

- V. STAFF UPDATES**
  - A. Changes**
    - Susan DiBenedetto, Departmental Assistant (started 2/24)
    - Roslyn Comenitz, DA (leaving 3/15)
  - B. Performance Review of Director, Heather Munroe-** presentation by Scott Sczbeck, HR Director

**4:30 PM**

- VI. DIRECTOR'S REPORT – Attachments**
  - A. Finances**
    - I. Gift Acceptance (**Vote**)
  - B. Operations**
    - I. COVID 19
      - 1. Volunteer Vaccination Assistance
      - 2. Transportation
  - C. Social Work/Outreach**
    - I. Themes
    - II. Financial Assistance
    - III. Healthy Aging Programming

**4:45 PM**

- VII. REPORTS/UPDATES**
  - A. Development WG**
    - I. Plan for building shortcomings
  - B. Program WG**
    - I. Mixed Yoga
    - II. Policy & Analysis for Paid Classes
- VIII. OLD BUSINESS/NEW BUSINESS**

*Matters not anticipated by the chair at the time of posting*
- IX. NEXT MEETING DATES/TIMES**

Regular Meeting – March 18<sup>th</sup> at 4pm  
Community Session – March 9<sup>th</sup> at 1pm

**X. ADJOURN**

- **On Cable TV (in Wellesley only)**... Meetings will air live on Comcast 8/Verizon 40 (government cable channel) and will be available, on-demand, the following morning. The meeting will also replay on the government channel throughout the week at different times (check TV guide on our website). When two meetings are being held simultaneously, the second meeting will air live on Comcast 9/Verizon 39.
- **On Wellesley Media Website (anywhere)**... All meetings will be streamed live in high-definition at [www.wellesleymedia.org](http://www.wellesleymedia.org). Previously recorded meetings are available on the same site through Wellesley Media's on-demand player.
- **Public Participation.** Wellesley Residents should call or email the COA before Thursday the 21<sup>st</sup> to receive instructions on how to participate. Residents may email [coa@wellesleyma.gov](mailto:coa@wellesleyma.gov) or call the office at (781) 235-3961 from 9am to 4pm Tuesday- Thursday (Monday the 18<sup>th</sup> is a holiday and we are closed). When recognized to speak, all participants will be asked to state their name and their address for the record.