SELECTMEN’S MEETING
TENTATIVE AGENDA
Wellesley Middle School Library
6:00 pm Monday April 1, 2019

1. 6:00 Call to Order – Open Session
2. 6:02 Public Comment
3. 6:05 Executive Director’s Update
   • Minutes
   • Acceptance of Gifts
   • Approve One Day License Requests – Babson College
   • Approve One Day License Request – Library Foundation
4. 6:20 Review and Approve Request to Change CV and Alcohol License for Sunday Service – Door No. 7
5. 6:35 Appoint Executive Director as Dog Hearing Officer
6. 6:40 ATM Preparation
7. 6:50 New Business and Correspondence

Please see the Board of Selectmen’s Public Comment Policy

Next Meeting Date
Tuesday, April 2, 6:00 pm – Middle School Library
Monday, April 8, 6:00 pm – Middle School Library
<table>
<thead>
<tr>
<th>Date</th>
<th>Selectmen Meeting Items</th>
<th>Other Meeting Items</th>
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<tbody>
<tr>
<td>4/3 Wednesday</td>
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<td>Advisory Meeting</td>
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<td>May discuss Delanson/148 Weston</td>
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<td>4/8 Monday</td>
<td>ATM</td>
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<td>Approve meeting minutes: 2/25, 3/11, 3/18</td>
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<td>Request to revise CV hours – Dunkin Donuts Linden St.</td>
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<td>Sign STM Warrant (post Warrant 4/9)</td>
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<td>4/9 Tuesday</td>
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<td>Mark’s Pizza- CV and Waiver Request</td>
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<td>4/10 Wednesday</td>
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<td>Planning Board Public Zoning</td>
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<td>Hearing on STM</td>
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<td>4/11 Thursday</td>
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<td>Advisory Committee Hearing on STM</td>
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<td>4/15 Monday</td>
<td>NO ATM – School Vacation</td>
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<td>4/16 Tuesday</td>
<td>NO ATM – School Vacation</td>
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<tr>
<td>4/22 Monday</td>
<td>ATM – if necessary</td>
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<td>Unified Plan</td>
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<td>4/23 Tuesday</td>
<td>ATM – if necessary</td>
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<td>4/29 Monday</td>
<td>Meeting</td>
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<td>Change of ownership – The Wok - All Alcohol License &amp; CV License.</td>
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<td>Joint Meeting NRC to appoint new Member?</td>
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<td>5/6 Monday</td>
<td>Meeting</td>
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<td>5/13 Monday</td>
<td>STM</td>
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<td>5/14 Tuesday</td>
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<td>STM</td>
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<td>5/20 Monday</td>
<td>No Meeting</td>
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<td>5/21 Tuesday</td>
<td>Board Retreat 9-1 DPW training room</td>
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<td>5/27 Monday</td>
<td>MEMORIAL DAY – TOWN HALL CLOSED</td>
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<td>5/30 Thursday</td>
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<td>Memorial Day Events Observed</td>
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<td>6/3 Monday</td>
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<td>6/17 Monday</td>
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<td>6/24 Monday</td>
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Page 1 of 2
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<thead>
<tr>
<th>Date</th>
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<tr>
<td>7/1</td>
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<td>7/4</td>
<td>Thursday</td>
<td>JULY FOURTH – TOWN HALL CLOSED</td>
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<td>7/8</td>
<td>Monday</td>
<td>Town Hall Summer Hours Begin</td>
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<td>7/9</td>
<td>Tuesday</td>
<td>Meeting</td>
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<td>8/26</td>
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<td>9/2</td>
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<td>LABOR DAY – TOWN HALL CLOSED</td>
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<td>9/9</td>
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</tbody>
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**Notes**

Quarterly updates

- Traffic Committee (Deputy Chief Pilecki)
- Facilities Maintenance (Joe McDonough)
- Wellesley Club Dates: TBD
3. MOVE to approve the regular meeting minutes of February 25, 2019 (am), February 27, 2019, and March 25, 2019.

3. MOVE to accept the gift of $1295 from Express Gourmet for the January COA Lunch Program.

3. MOVE to approve the one-day license for the Babson Buffoonery event on April 20, 2019 at Knight Auditorium, the Massachusetts Association of Women in Law Enforcement event on May 30, 2019 in Knight Auditorium, the BCERC Awards Dinner on June 7, 2019 in Knight Auditorium, and Last Night in Olin Social Event on May 17, 2019 in Olin Hall.

3. MOVE to approve the one-day license for the Wellesley Free Library Foundation wine tasting event to be held on April 27, 2019.

4. Motion Options

MOVE to approve the request of Door No.7 to amend their Sunday hours of alcohol service from 11:30 am to 9:00 pm to 10:00 am to 9:00 pm.

MOVE to deny the request of Door No.7 to amend their Sunday hours of alcohol service.

5. MOVE to appoint Meghan Jop as the Dog Hearing Officer.
MONDAY, APRIL 1, 2019

Our meeting will begin on Monday at 6:00 pm in the MIDDLE SCHOOL LIBRARY

1. Call to Order – Open Session
3. Executive Director’s Update – Minutes

The Board has several sets of regular meeting minutes to approve.

MOVE to approve the regular meeting minutes of February 25, 2019 (am), February 27, 2019, and March 25, 2019.

Acceptance of Gifts

The Town has received a gift for the January COA Lunch program in the amount of $1295 from Express Gourmet.

MOVE to accept the gift of $1295 from Express Gourmet for the January COA Lunch Program.
Approved:

Board of Selectmen Meeting: February 25, 2019 (AM)
Present: Gibbs, Freiman, Sullivan Woods, Ulfelder, Morgan
Also Present: Tom Harrington, Town Counsel

Warrants approved: None

Minutes approved: None

Meeting Documents:
1. Agenda

1. Call to Order – Open Session

Mr. Morgan, Chair, called the meeting to order at 7:30 am

2. Executive Session under M.G.L. c. 30A, §21(A), exemption #2 to discuss strategy with respect to contract negotiations with nonunion personnel (Blythe Robinson, Executive Director)

Mr. Morgan, Chair declared that an open meeting would have a detrimental effect on the bargaining position of the Board. Upon a motion by Ms. Gibbs and seconded by Ms. Freiman, the Board voted all aye (Sullivan Woods Aye; Ulfelder, Aye; Gibbs, Aye; Freiman, Aye; Morgan, Aye) to enter into Executive Session under M.G.L. c 30A, §21A, Purpose #3 to discuss strategy with respect to collective bargaining with the International Association of Firefighters Local #1795. Further, to close the executive session for the purpose of adjourning the meeting.

3. Adjournment

The meeting was adjourned at 8:40 am.
Board of Selectmen Meeting: February 27, 2019
Present: Gibbs, Freiman, Ulfelder, Morgan, Sullivan Woods
Additional attendees: Town Counsel Tom Harrington and Donna Brewer and Labor Counsel Jim Pender

Meeting Documents:
   1. Agenda

1. Call to Order and Announcements
   Mr. Morgan called the meeting to order at 3:45 PM.

2. Citizen Speak
   None.

3. Executive Session under G.L. c. 30A, §21(A), exemption #2 – to discuss strategy with respect to contract negotiations with nonunion personnel (Hans Larsen, Meghan Jop)
   At 3:48 PM, Ms. Gibbs moved to go into executive session seconded by Ms. Freiman. Gibbs-aye, Freiman-aye, Ulfelder-aye, Morgan-aye, Sullivan Woods-aye. The Board returned to open session at 4:30 PM.

   The meeting was adjourned at 4:31 PM.
Board of Selectmen Meeting: March 25, 2019
Present: Freiman, Sullivan Woods, Ulfelder, Morgan, Olney
Also Present: Jop

Warrants approved:

Minutes approved: None

Meeting Documents:

1. Agenda
2. BOS Calendar
3. Motions
4. Memorandum from Assistant Chief Jeffrey Peterson 3/22/19 Re: Beckford/Delorie Appointments
5. National Grid Petition for Gas Main Location – Fells Road
6. Emails from David Hickey dated 3/12/19
7. Email from Dick Joyce dated 2/26/19
8. Email from Cricket Vlass dated 3/18/19 Re: Donation
9. Contract for Project Management Services for Ernest F. Upham School
10. Monthly Parking Meter Report
11. Correspondence from Reverend Dr. Kelly Murphy Mason Re: Sylvia Plath

1. Call to Order

Mr. Morgan, Chair, called the meeting to order at 6:03pm at the Wellesley Middle School Library.

2. Announcements

None.

3. Public Comment

None.

4. Appointments

Fire Chief Delorie, Assistant Fire Chief Peterson, Andrew Beckford and Alex DeLorie, joined the Board.

Assistant Fire Chief Peterson introduced the two candidates for appointment to the position of firefighter. Assistant Chief Peterson reviewed the process of selection and the background of the two candidates. He noted that the appointment is conditional upon each candidate’s successful competition of a firefighting academy training and a one-year probation. He asked the Board to reaffirm his selection decision to and offer permanent appointment to the candidates.

The Board asked questions of the candidates regarding their background and asked the candidates to introduce their family members present for the occasion.

Upon a motion by Ms. Sullivan Woods and seconded by Ms. Freiman, the Board voted (5-0) to appoint Andrew Beckford effective March 25, 2019 and Alex DeLorie effective March 25, 2019 to the
position of firefighter to the Town of Wellesley subject to the successful completion of a firefighter academy and a one-year probation.

5. **Nation Grid Petition for Gas Main Extension – Fells Road**

Ms. Barbara Kelleher and Ms. Mary Mulroney from National Grid joined the Board. Ms. Jop gave a brief overview of the proposal that includes the proposed installation of 240 feet of 4-inch gas main in Fells Road. The new portion of pipe would connect the existing 8-inch gas main along Russell Road to the 3-inch gas main in Regis Road. The project is proposed in efforts to reinforce the existing volume as demands increase from the connection along Route 9 for the 900 Worcester Street Project.

Ms. Sullivan Woods noted that all approvals to National Grid should state that once the road is opened National Grid would work to completion of the project.

Ms. Olney noted the NRC in 2017 commissioned a study of methane gas emissions. She highlighted a map of the Fells Road area and noted there are several leaks that were detected in the area of the proposed extension. Ms. Olney raised concerns with the increased gas capacity with the installation of the proposed extension to lines that are currently leaking.

The Board asked if there are alternative connections. Ms. Kelleher noted there is an existing line in Route 9 in proximity to Jarvis Appliance, and her belief was that line was a low pressure line that was not adequate to serve the needs of 900 Worcester Street. The Board asked whether National Grid had the existing leaks on Russell Road, Regis Road, or Weston Road on a repair list.

Ms. Kelleher noted she would speak to the field teams at National Grid to understand the work plans in the area.

The Board continued the application.

6. **Gift Acceptance**

Upon a motion by Ms. Sullivan Woods and seconded by Ms. Freiman, the Board voted unanimously (5-0) to approve a gift of $589.99 from Lauri and Alex Slawsby for a bench and plaque on Fuller Brook Park, and a donation of $500 from the Wellesley Garden’s Guild for annual plantings at the Clock in the Square and Fells sitting area.

7. **Vote Board of Selectmen Secretary**

Upon a motion by Mr. Morgan, and seconded by Ms. Freiman, the Board voted 4-0 to appoint Ms. Sullivan Woods as Secretary.

8. **Approve Hardy/Upham OPM Contract**

Ms. Jop noted the School Building Committee has worked with the MSBA to select Compass Project Management Inc. as the Owners Project Manager for the Hardy/Upham project. The School Building Committee at their meeting on March 21, 2019 recommended approval of the contract and has submitted the contract for approval to the Board.

Upon a motion by Ms. Sullivan Woods, and seconded by Ms. Freiman the Board voted unanimously (5-0) to approve the contract for project management services to Compass Project Management, Inc.
New Business and Correspondence
None.
The meeting was adjourned at 6:56 pm.
The next meeting is scheduled for Tuesday, March 26, 2019 at 4:30 pm in the Juliani Room at Town Hall.
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<tr>
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<th>Description</th>
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<td>Marie Taylor General COA Donation</td>
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<td>$20.00</td>
<td>First Light Homecare General COA Donation</td>
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<td>4/2/2019</td>
<td>$50.00</td>
<td>Susan Kagan Lange General COA Donation</td>
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<td>$5.00</td>
<td>David Armstrong COA Bus Donation</td>
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<td>Sr. Joanne Kmiec COA Bus Donation</td>
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<td>Barbara Stevens COA Bus Donation</td>
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<td>David Dunner COA Bus Donation</td>
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<td>Tsai-Hui Chang COA Bus Donation</td>
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<td>4/2/2019</td>
<td>$1,295.00</td>
<td>Donation Specific to January Lunch Program with Express Gourmet - from Friends of Wellesley Council on Aging</td>
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<td>4/2/2019</td>
<td>$368.90</td>
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<td>Diane Campbell COA Supplemental Programs Donation</td>
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<td>4/2/2019</td>
<td>$69.87</td>
<td>Donations received in voluntary contribution box located in the Mary Bowers Café at TPC 2/4/19-3/11/19</td>
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One Day Licenses

Babson College
Babson College has submitted four one-day licenses. The first is for the Babson Buffoonery event on April 20, 2019 at Knight Auditorium. The second one-day license is for the Massachusetts Association of Women in Law Enforcement event scheduled for May 30, 2019 in Knight Auditorium. The third is for a BCERC Awards Dinner to be held on June 7, 2019 in Knight Auditorium. The final request is for the “Last Night in Olin Social Event on May 17, 2019 in Olin Hall.

MOVE to approve the one-day license for the Babson Buffoonery event on April 20, 2019 at Knight Auditorium, the Massachusetts Association of Women in Law Enforcement event on May 30, 2019 in Knight Auditorium, the BCERC Awards Dinner on June 7, 2019 in Knight Auditorium, and Last Night in Olin Social Event on May 17, 2019 in Olin Hall.

Wellesley Free Library Foundation
The Wellesley Free Library is seeking a one-day license for a wine tasting event to be held on April 27, 2019. The event anticipates 100 people and will be held from 7 pm – 9 pm. A licensed catering company will serve the alcohol.

MOVE to approve the one-day license for the Wellesley Free Library Foundation wine tasting event to be held on April 27, 2019.
TOWN OF WELLESLEY
Application for Special License(s)

Date of Application: 3/27/19
Date of Event: 4/20/2019

A special License is a temporary license issued pursuant to Chapter 635 of the Acts of 1982 to the responsible manager of any nonprofit organization conducting any indoor or outdoor activity or enterprise for the sale of alcoholic beverages.

Application fee for one or more applications filed on the same date: $25.00
Fee for each license issued: $50.00
Make checks payable to: Town of Wellesley

The undersigned hereby applies for a Special License for:
☐ All Alcoholic Beverages
☒ Wine and Malt Beverages Only

APPLICANT INFORMATION

Name of Non-Profit Organization: Babson College
Address: 231 Forest Street, Babson Park, Wellesley, MA 02457-0310
Name of Event Manager: Molly Joyce
Address: Babson College
Assistant Event Manager: 
Address: Babson College

EVENT INFORMATION

Event Name & Description (If multiple events; See Attachment1): Babson Buffoonery
Event Contact: Kate Buckman
Event Date: 4/20/2019
Event Location: Knight Auditorium
Occupancy: 750
Estimated Attendance: 250
Indoor/Outdoor (circle one)

An 8X11” floor plan of the premises to be licensed must be submitted along with the application showing the exact location within the event area where alcoholic beverages will
Name of catering service responsible for service of alcoholic beverages:

Chartwells 

Name

Babson College Campus 

Address

Describe steps you have taken to ensure that the employees of the catering service or the individuals listed above have completed an alcoholic beverage server-training program or similar in-house training.

All servers must be TIPS trained and certified. Evidence of training must be provided prior to event.

Describe security precautions or police details if any:

Babson College Public Safety Officers are assigned to each event in accordance with the College’s long-standing practice. The number of officers assigned to a particular event fluctuates based upon the number of anticipated attendees. Access to event location is controlled consistent with College policies based upon the type of event, the location and the number of anticipated attendees.

Babson College

Kate Buckman

Printed Name of Applicant

Its _Dir. Graduate Student Affairs___

Applicant’s Signature  Date

3/27/19

RETURN COMPLETED APPLICATION, FLOOR PLAN AND CHECK FOR FEES TO:

BOARD OF SELECTMEN
525 Washington Street
Wellesley, MA 02482
781-431-1019 ext 2204
## ATTACHMENT 1

<table>
<thead>
<tr>
<th>Name of Event/Date</th>
<th>Location</th>
<th>Floor Plan Number</th>
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<td>1. Buffoonery</td>
<td>Knight Auditorium</td>
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TOWN OF WELLESLEY
Application for Special License(s)

Date of Application: 3/14/19  Date of Event: 5/30/19

A special License is a temporary license issued pursuant to Chapter 635 of the Acts of 1982 to the responsible manager of any nonprofit organization conducting any indoor or outdoor activity or enterprise for the sale of alcoholic beverages.

Application fee for one or more applications filed on the same date: $25.00
Fee for each license issued: $50.00
Make checks payable to: Town of Wellesley

The undersigned hereby applies for a Special License for:
☐ All Alcoholic Beverages  ☒ Wine and Malt Beverages Only

APPLICANT INFORMATION

Name of Non-Profit Organization: Babson College
Address: 231 Forest Street, Babson Park, Wellesley, MA 02457-0310
Name of Event Manager: Molly Joyce  Address: Babson College
Assistant Event Manager: Emily Brodeur  Address: Babson College

EVENT INFORMATION

Event Name & Description (If multiple events; See Attachment1): Massachusetts Association of Women in Law Enforcement
Event Contact: Kristin Wood
Event Date: 5/30/19
Event Location: Knight Auditorium
Occupancy: 750  Estimated Attendance: 100  (Indoor/Outdoor (circle one)

An 8x11" floor plan of the premises to be licensed must be submitted along with the application showing the exact location within the event area where alcoholic beverages will
Name of catering service responsible for service of alcoholic beverages:

Chartwells
Name

Babson College Campus
Address

Describe steps you have taken to ensure that the employees of the catering service or the individuals listed above have completed an alcoholic beverage server-training program or similar in-house training.

All servers must be TIPS trained and certified. Evidence of training must be provided prior to event.

Describe security precautions or police details if any:

Babson College Public Safety Officers are assigned to each event in accordance with the College's long-standing practice. The number of officers assigned to a particular event fluctuates based upon the number of anticipated attendees. Access to event location is controlled consistent with College policies based upon the type of event, the location and the number of anticipated attendees.

Babson College

Kristin Wood
Printed Name of Applicant

Its
Event Coordinator

Applicant's Signature

3/14/19
Date

RETURN COMPLETED APPLICATION, FLOOR PLAN AND CHECK FOR FEES TO:

BOARD OF SELECTMEN
525 Washington Street
Wellesley, MA 02482
781-431-1019 ext 2204
<table>
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<tr>
<th>Name of Event/Date</th>
<th>Location</th>
<th>Floor Plan</th>
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<tbody>
<tr>
<td>Massachusetts Association of Women in Law Enforcement</td>
<td>Knight Auditorium</td>
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<tr>
<td>5/30/19</td>
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TOWN OF WELLESLEY
Application for Special License(s)

Date of Application: 3/11/19       Date of Event: 6/7/19

A special License is a temporary license issued pursuant to Chapter 635 of the Acts of 1982 to the responsible manager of any nonprofit organization conducting any indoor or outdoor activity or enterprise for the sale of alcoholic beverages.

Application fee for one or more applications filed on the same date: $25.00
Fee for each license issued: $50.00
Make checks payable to: Town of Wellesley

The undersigned hereby applies for a Special License for:
☐ All Alcoholic Beverages       ☒ Wine and Malt Beverages Only

APPLICANT INFORMATION

Name of Non-Profit Organization: Babson College
Address: 231 Forest Street, Babson Park, Wellesley, MA 02457-0310
Name of Event Manager: Molly Joyce       Address: Babson College
Assistant Event Manager: Emily Brodeur       Address: Babson College

Event Name & Description (If multiple events; See Attachment1): 2019 BCERC Awards Dinner
Event Contact: Tamara Lamenzo       Account # 1-1471209-6501 (BCERC)
Event Date: 6/7/19
Event Location: Knight Auditorium
Occupancy: 750       Estimated Attendance: 300
Indoor/Outdoor (circle one)

An 8X11" floor plan of the premises to be licensed must be submitted along with the application showing the exact location within the event area where alcoholic beverages will be sold, served, and consumed, and indicating all entrances and exits.
EVENT INFORMATION

Name of catering service responsible for service of alcoholic beverages:

Chartwells
Name

Babson College Campus
Address

Describe steps you have taken to ensure that the employees of the catering service or the individuals listed above have completed an alcoholic beverage server-training program or similar in-house training.

All servers must be TIPS trained and certified. Evidence of training must be provided prior to event.

Describe security precautions or police details if any:

Babson College Public Safety Officers are assigned to each event in accordance with the College's long-standing practice. The number of officers assigned to a particular event fluctuates based upon the number of anticipated attendees. Access to event location is controlled consistent with College policies based upon the type of event, the location and the number of anticipated attendees.

Babson College

Tamara Lamenzo
Printed Name of Applicant

Its

[Signature]
Applicant's Signature

3/14/19
Date

RETURN COMPLETED APPLICATION, FLOOR PLAN AND CHECK FOR FEES TO:

BOARD OF SELECTMEN
525 Washington Street
Wellesley, MA 02482
781-431-1019 ext 2204
For BEERc 2019 - 6/7/19
* Beer & wine will be poured
* No bar set-up
* Food will be served by wait staff
TOWN OF WELLESLEY
Application for Special License(s)

Date of Application: 03/12/2019       Date of Event: 05/17/2019

A special License is a temporary license issued pursuant to Chapter 635 of the Acts of 1982 to the responsible manager of any nonprofit organization conducting any indoor or outdoor activity or enterprise for the sale of alcoholic beverages.

Application fee for one or more applications filed on the same date: $25.00
Fee for each license issued: $50.00
Make checks payable to: Town of Wellesley

The undersigned hereby applies for a Special License for:

☐ All Alcoholic Beverages        ☑ Wine and Malt Beverages Only

APPLICANT INFORMATION

Name of Non-Profit Organization: Babson College
Address: 231 Forest Street, Babson Park, Wellesley, MA 02457-0310
Name of Event Manager: Molly Joyce        Address: Babson College
Assistant Event Manager: Emily Brodeur        Address: Babson College

EVENT INFORMATION

Event Name & Description (If multiple events; See Attachment1): "Last Night in Olin (LNIO)"
Social Event, Dance, and Networking

Event Contact: Chuck Collins
Event Date: May 17, 2019
Event Location: Olin Hall, Babson College, 4 Babson College Drive, Wellesley, MA
Occupancy: 600  Estimated Attendance: 350  Indoor/Outdoor (circle one)

An 8X11" floor plan of the premises to be licensed must be submitted along with the application showing the exact location within the event area where alcoholic beverages will
Name of catering service responsible for service of alcoholic beverages:

Chartwells ___________________________ Babson College Campus ___________________________
Name ___________________________ Address ___________________________

Describe steps you have taken to ensure that the employees of the catering service or the individuals listed above have completed an alcoholic beverage server-training program or similar in-house training.

All servers must be TIPS trained and certified. Evidence of training must be provided prior to event.

Describe security precautions or police details if any:

Babson College Public Safety Officers are assigned to each event in accordance with the College’s long-standing practice. The number of officers assigned to a particular event fluctuates based upon the number of anticipated attendees. Access to event location is controlled consistent with College policies based upon the type of event, the location and the number of anticipated attendees.

Babson College

Kate Buckman ___________________________
Printed Name of Applicant

Its Director, Graduate Student Affairs

Applicant’s Signature ___________________________

March 19, 2019 ___________________________
Date

RETURN COMPLETED APPLICATION, FLOOR PLAN AND CHECK FOR FEES TO:

BOARD OF SELECTMEN
525 Washington Street
Wellesley, MA 02482
781-431-1019 ext 2204
# ATTACHMENT 1

<table>
<thead>
<tr>
<th>Name of Event/Date</th>
<th>Location</th>
<th>Floor Plan Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. LNIO – 5/17/19</td>
<td>Olin Hall, Outdoor, Front Patio</td>
<td>1</td>
</tr>
<tr>
<td>2. LNIO – 5/17/19</td>
<td>Olin Hall, Indoor, Ground Floor</td>
<td>2</td>
</tr>
<tr>
<td>3. LNIO – 5/17/19</td>
<td>Olin Hall, Indoor, First Floor</td>
<td>3</td>
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</tbody>
</table>
TOWN OF WELLESLEY
Application for Special License(s)

Date of Application:  March 21, 2019    Date of Event:  Sat., April 27, 2019

A special License is a temporary license issued pursuant to Chapter 635 of the Acts of 1982 to the responsible manager of any nonprofit organization conducting any indoor or outdoor activity or enterprise for the sale of alcoholic beverages.

Application fee for one or more applications filed on the same date:  $25.00
Fee for each license issued:  $50.00
Make checks payable to: Town of Wellesley

The undersigned hereby applies for a Special License for:
☐ All Alcoholic Beverages  ☑ Wine and Malt Beverages Only

APPLICANT INFORMATION

Name of Non-Profit Organization:  Wellesley Free Library Foundation
Address:  530 Washington St, Wellesley, MA 02482

Name of Event Manager:  Marisa Rowe  Address:  530 Washington St

Assistant Event Manager:  

EVENT INFORMATION

Event Description:  "A Toast to our Supporters" Wine tasting event cultivation/appreciation event for Library doors.

Location:  Wellesley Free Library, 530 Washington St, Wellesley, MA 02482

Occupancy:  412  Estimated Attendance:  100  Indoor/Outdoor (circle one)
            (First Floor capacity)  (indoor only)

An 8X11" floor plan of the premises to be licensed must be submitted along with the application showing the exact location within the event area where alcoholic beverages will be sold, served, and consumed, and indicating all entrances and exits.
Name of catering service responsible for service of alcoholic beverages:

Cuisine Chez Vous 7 Miller St, Somerville, MA 02143

Name of Catering Service Address

If catering service is not being used, list the names and addresses of persons who will be serving alcoholic beverages. Use additional sheets if necessary.

Name Address

Name Address

Name Address

Name Address

Describe steps you have taken to ensure that the employees of the catering service or the individuals listed above have completed an alcoholic beverage server-training program or similar in-house training. (e.g. Tips training program)

Cuisine Chez Vous is Tip certified and has all necessary permits.

Describe security precautions or police details if any:

There will be Library staff on hand and we will follow regular Library security regulations. We do not believe we will need extra security.

Marisa Rowe

Printed Name of Applicant 03/26/2019

Applicant's Signature Date

RETURN COMPLETED APPLICATION, FLOOR PLAN, CERTIFICATE OF INSURANCE AND CHECK FOR THE APPLICATION FEE TO:

BOARD OF SELECTMEN
525 Washington Street
Wellesley, MA 02482
781-431-1019 ext 2204
THE COMMONWEALTH OF MASSACHUSETTS
CITY OF SOMERVILLE
BOARD OF HEALTH.
CERTIFICATE OF REGISTRATION

Name of Establishment: Cuisine Chez Vouz
Business Address: 7 Miller Street
11 MILLER ST
SOMERVILLE MA

License #: HFL14-000318

REGISTERED UNDER THE PROVISIONS OF SECTION 305A,
CHAPTER 94 OF THE GENERAL LAWS

Date of Registration: 07/01/2018 Expiration Date: 06/30/2019

REGISTRATION SHALL NOT BE TRANSFERRED, ASSIGNED OR CONVEYED. NO
FOOD ESTABLISHMENT SHALL PROCESS, PREPARE FOR SALE, OR SELL, ANY
FOOD PRODUCT UNLESS REGISTERED.

Issued By: [Signature]
Title: DIRECTOR OF HEALTH AND HUMAN SERVICES

License Granted: Caterer
Fee: $ 360.00

POST ON PREMISES IN PUBLIC VIEW
This License will expire December 31, 2018 unless revoked or cancelled during this period.

Approved by the Alcoholic Beverages Control Commission on November 23, 2018.

This License permits the following licensee to: (a) to sell and serve alcoholic beverages to be served and drunk on the premises where the licensee caters a private event that is not open to the public; and (b) to store, transport, sell and deliver alcoholic beverages in the ordinary course of the licensee's business.

CATERER'S LICENSE

7 Miller Street
Somerville, MA 02143
Cuisine Chez Vous, Inc.

M.G.L. c. 138 § 12C

Alcoholic Beverages Control Commission
Office of the State Treasurer
Commonwealth of Massachusetts
THIS PERMIT SHALL BE CARRIED IN THE VEHICLE AT ALL TIMES.

THIS PERMIT WILL EXPIRE DECEMBER 31, 2019 UNLESS REVOKED OR CANCELLED DURING THIS PERIOD.

Record Number: 2018-090003-CR-REN

License Number: TR-LC-000031-1

Kathleen Mulholy, Commissioner
Commissioner

Elizabeth Labawey, Commissioner
Secretary/Commissioner

Jean Lortie, Chairman
Chairman

Approved by the Alcoholic Beverages Control Commission on November 23, 2018

License Type: Carrier
ABC License Number: CR-LC-000014
Cuisine Chef Yours, Inc.
Related License: A81963

Vehicle Plate Number

The Permit hereby authorizes the use of the following vehicle for transportation and delivery of alcoholic beverages:

M.E.T. C. 138, § 22

TRANSPORTATION & DELIVERY PERMIT

Alcoholic Beverages Control Commission
Office of the State Treasurer
Commonwealth of Massachusetts
Congratulations!

You have successfully completed the ServSafe Alcohol Training and Certificate Program. This is your official ServSafe Alcohol Certificate Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

ServSafe® Alcohol Certificate

MARISA ANDERSON

RACE

DATE OF EXAMINATION

10/06/2017

Card expires three years from the date of examination. Local laws apply.

(2017) 05/15

ServSafe® is a registered trademark of the National Restaurant Association Educational Foundation. ServSafe® is a service mark of the National Restaurant Association.

ServSafe.com

ServiceCenter@restaurant.org - 800.765.3132; ext. 6709.

172 W. Jackson Blvd, Suite 1500
Chicago, IL 60604-2914
1.800.SERVSAFE
312.7.5.1010 in the Chicago area
ServSafe.com

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All rights reserved. Include© and the ServSafe logo as trademark of the NREAF. Natural Restaurant Association and ServSafe are trademarks of the National Restaurant Association. 11/10.11110.
TO: Board of Selectman, Town of Wellesley

FROM: Marisa Rowe, Director of Development, Wellesley Free Library Foundation

RE: One-day liquor license application 4/27/2019

DATE: March 26, 2019

The Wellesley Free Library Foundation is hosting a donor appreciation event on Saturday, April 27, from 7-9pm at the Main Library located at 530 Washington St. This event will be a wine-tasting event led by Hadley and TJ Douglas, owners of the Urban Grape store in Boston. We are respectfully submitting this application for a one-day liquor license for the event. The only alcohol served will be wine. We will also serve water and soft drinks.

We have hired a catering company, Cuisine Chez Vous (https://cuisinechezvous.com/), which will provide “heavy hors d’oeuvres” that will be passed by servers and displayed on stations in the lobby of the library. They will provide bartending service as well. Cuisine Chez Vous is Tips-certified and carries all necessary permits.

The schedule for the evening is as follows:
7:00-7:30pm Reception
7:30pm Welcome
7:35-8:00pm Wine tasting and questions
8:00-9:00 Reception

The wine tasting will feature 4 wines (two whites and two reds). For each wine, bartenders will distribute glasses with 2-ounce servings of wine.

I expect approximately 100 guests. I have provided a floor plan (next page) which shows two bar areas. As per the floor plan provided, we will place the bar inside the building and will not allow anyone outside with their drinks.

The Trustees of the Wellesley Free Library approved this event at their meeting on March 11.

This event is free of charge and is by invitation only.
The Board of Directors of the Wellesley Free Library Foundation invites you to

A Wine Tasting: Toasting Our Supporters

Please join us for a wine tasting led by Hadley and TJ Douglas, owners of the South End’s Urban Grape and authors of the new book, Drinking Progressively: From White to Red, Light to Full-Bodyed. A New Way to Pair Wine with Food.

Saturday, April 27th, 2019
7:00 PM
Wellesley Free Library
350 Washington Street

RSVP to Marlee Rome, Director of Development
mrome@wellslib.net or (781) 235-1610 x1127
wellesleyfreelibraryfoundation.org

About the Wellesley Free Library Foundation

The Wellesley Free Library Foundation is a private, 501(c)(3) corporation established to support library enrichment by bridging the gap between municipal and private funding. For more information and to donate, please visit our website at wellesleyfreelibraryfoundation.org.

The Board of Directors of the Wellesley Free Library Foundation

Bill McKenney, President
Barbara McMahon, Vice President
Kim McConnaughey, Treasurer
Bridget Battiglio, Clerk

Directors:

Meda Bousamra
Kara Ramdall Block
Amy Foster Boyd
Michael Casey
Mary Keppelberg
Susan Harandt
Peter Houghton
Johanna Murray
Sara Rubenstein
Cynthia Strauss
Linda Wilkins
Hi Cay,

The 3/11 minutes haven't been approved yet but I can send you the draft pertaining to that vote.

4. Foundation Event & Alcohol Request
Marisa described plans for the WFLF donor cultivation reception at the Main Library on Saturday, April 27 from 7-9 pm. The event will include wine tasting and hors d'oeuvres.

Ann H. moved (Diane seconded) to approve the request to apply for a 1 day alcohol license for April 27 "Toast to Our Supporters" party that will be held at the Main Library with the understanding that the WFLF will request a license from the Board of Selectman.

I attended the meeting and can also confirm that the Trustees voted to support the request.

Thanks,
Jamie

On Fri, Mar 29, 2019 at 1:51 PM Meager, Cathryn <cmeagher@wellesleyma.gov> wrote:

Hi Jamie,

The Board is reviewing the attached one-day license for approval at their meeting on Monday. Marisa says in her memo that the Trustees approved this at their meeting on 3/11. Is there a set of draft minutes of the meeting, or can you confirm for us that this was approved on 3/11. The Board would prefer to see secondary confirmation of Trustee approval.

Thank you,
Cay

Hi Cay!
4. Door No.7 Request to Amend Hours
The Board has received a request to amend the Common Victualler and All Alcohol License for Door No. 7 to amend the hours of service on Sundays to allow for alcohol during brunch. They would like to alter their hours of service from 11:30 am to 10:00 am on Sundays. The Alcohol Regulations state service on Sundays will be from noon – 11:00 pm. The Board has discretion to waive this requirement. The Wellesley College Club at present is the only licensed premises that can serve alcohol at 10:00 am on Sundays. CK Shanghai and Door No. 7 can both serve alcohol at 11:30 am.

Motion Options

MOVE to approve the request of Door No.7 to amend their Sunday hours of alcohol service from 11:30 am to 9:00 pm to 10:00 am to 9:00 pm.

MOVE to deny the request of Door No.7 to amend their Sunday hours of alcohol service.
Hi Cat,

Thanks for the info the other day.

So Door No 7 is formally requesting the ability to serve alcohol on the weekends beginning 10 am. We would like to start brunch service soon and know for it to be successful we need the ability to serve mimosas and bloody marys etc. before 11:30 as our license states.

Thanks for looking into this for us.

Warm Regards,

Laura Wolfe
Wolfe Management
laura@wolfemgmt.com
P O Box 99
Newburyport MA 01950
978-363-1167 (o)
978-314-0612 (c)
5. **Appoint Executive Director as Dog Hearing Officer**

The Executive Director has historically been appointed as the Dog Hearing Officer. With the transition of staff, the Board should appoint Meghan Jop as the Dog Hearing Officer.

**MOVE to appoint Meghan Jop as the Dog Hearing Officer.**
6. ATM Prep

NO MOTIONS
7. **New Business and Correspondence**

- Email from Stephanie Hawkinson on BAA Events
- Memorandum from the Health Department on Officers
- Correspondence on the Verizon Cable Access Agreement
A couple of things have come across my desk that I’d like to make the Selectmen aware of:

**2019 Boston Marathon – Tickets to Weekend Events (April 12-15)**
The BAA is providing tickets to the following Marathon weekend events; please let me know if any BOS members would like to attend. If not, I will offer the tickets to all Town employees. This year, the BAA is using online tickets for the Welcome Reception and the Race Day Celebration (I can use the BAA portal to register anyone who wants to attend these events). Physical tickets for the Finish Line will be Fed Exed to me the week before the Marathon to distribute. I’m happy to answer any questions.

**Welcome Reception**  
Friday, April 12th - 6:00pm-8:00pm  
Fairmont Copley Plaza - Oval & Venetian Room  
The B.A.A. welcomes and toasts those who have contributed to the planning of the 123rd Boston Marathon and special guests with a light, social reception.  
Dress: Business Casual Attire  
**Tickets Available: 6**

**2019 Boston Marathon Race Day Celebration**  
Monday April 15th - 8:30am-1:30pm  
Westin Copley Place- Essex & Staffordshire Ballrooms  
Enjoy hospitality near the finish line with delicious full fare and beverage. You can keep track of all of the action with our live broadcasts of the 123rd Boston Marathon.  
Dress: Casual  
**Tickets Available: 6**

**2019 Boston Marathon Race Viewing**  
Monday, April 15th – 8:30am-5:30pm  
Boston Marathon Finish Line, Boylston Street  
With prime viewing of the finish line, the Blue section of our ticketed grandstand seating is the place to be to watch the home stretch of the 123rd Boston Marathon.  
Dress: Casual  
**Tickets Available: 4**

**NRC & Friends “Vital NOT to Idle” campaign**  
The NRC, Wellesley Green Schools, and Wellesley Girl Scouts are planning a NO Idling Campaign the week of April 22 – 26 to coincide with Earth Day 2019 (4/22) and will be promoting the message that idling is against the law, costly and unhealthy with posters and activities at Town elementary schools. They’ve asked Wellesley PD, Health Department, Public Works, and Recreation to help with this coordinated campaign and hope for BOS support too – by adding the BOS name to the press release, sharing the campaign information on Town-wide news and allowing a few sandwich boards with the logo to be placed on Town property.

Happy to answer any questions on this too.

Thanks,
Stephanie

Stephanie Hawkinson
To: Office of the Board of Selectman  
    Office of the Town Clerk  
From: Deadra Doku Gardner  
    Wellesley Health Department  
Date: 3/22/19  
Re: Board Reorganization – effective March 7, 2019

At their meeting of March 7, 2019 the Board of Health has reorganized as follows:

Shepard Cohen, MPA, Chair  
Marcia Testa Simonson, MPH, Ph.D, Vice Chair  
Linda Oliver Grape, PA-C, MPH, Secretary

Carol Hannenberg was reappointed as an Associate Member of the Board. This is a three year term, expiring March 2022.
March 22, 2019

Office of the Board of Selectmen
Wellesley Town Hall
525 Washington Street
Wellesley, MA 02482-5992
Attention: Executive Director

Re: Franchise Renewal Notice Requesting Commencement of Formal Renewal Proceedings under Section 626 of the Communications Act

Dear Honorable Selectmen:

Verizon New England Inc. ("Verizon") appreciates the opportunity to provide competitive cable service in the Town of Wellesley (the "Town"). Our records indicate that the cable television license granted by the Town and held by Verizon expires on November 5, 2021. Section 626 of the Communications Act of 1934, as amended, delineates formal procedures to be followed to renew cable television licenses that must be invoked 30 – 36 months prior to license expiration or certain protections may be lost. As we are now in that time frame, by way of this letter Verizon gives notice that it seeks renewal of its cable television license and respectfully requests that the Town commence renewal proceedings pursuant to Section 626(a).

While Verizon seeks to preserve its rights under the formal renewal process, the Communications Act also authorizes franchise renewal through good faith, informal negotiations. Section 626(h) contemplates an alternative renewal process that also affords public notice and opportunity for comment but does not require strict adherence to the substantive and procedural requirements outlined in the statute. I have enclosed a copy of Section 626 of the Communications Act for your review. The informal approach may be mutually beneficial. With the understanding that proceeding in this manner will not waive any of the rights of the parties under the formal process, Verizon is agreeable to discussing the terms of a renewal agreement with the Town on an informal basis at a mutually convenient time.

Verizon is proud to serve the residents of Wellesley. We will contact you shortly to schedule a meeting to determine how best to proceed. We look forward to meeting with you and working with you on the license renewal.

Very truly yours,

Pamela N. Goldstein

Enclosure: Communications Act Section 626 (47 U.S.C. § 546)

cc: Town Counsel Albert S. Robinson, Esquire
SEC. 626. [47 U.S.C. 546] RENEWAL.

(a)(1) A franchising authority may, on its own initiative during the 6-month period which begins with the 36th month before the franchise expiration, commence a proceeding which affords the public in the franchise area appropriate notice and participation for the purpose of (A) identifying the future cable-related community needs and interests, and (B) reviewing the performance of the cable operator under the franchise during the then current franchise term. If the cable operator submits, during such 6-month period, a written renewal notice requesting the commencement of such a proceeding, the franchising authority shall commence such a proceeding not later than 6 months after the date such notice is submitted.

(2) The cable operator may not invoke the renewal procedures set forth in subsections (b) through (g) unless--

(A) such a proceeding is requested by the cable operator by timely submission of such notice; or

(B) such a proceeding is commenced by the franchising authority on its own initiative.

(b)(1) Upon completion of a proceeding under subsection (a), a cable operator seeking renewal of a franchise may, on its own initiative or at the request of a franchising authority, submit a proposal for renewal.

(2) Subject to section 624, any such proposal shall contain such material as the franchising authority may require, including proposals for an upgrade of the
Communications Act of 1934

cable system.

(3) The franchising authority may establish a date by which such proposal shall be submitted.

(c)(1) Upon submittal by a cable operator of a proposal to the franchising authority for the renewal of a franchise pursuant to subsection (b), the franchising authority shall provide prompt public notice of such proposal and, during the 4-month period which begins on the date of the submission of the cable operator's proposal pursuant to subsection (b), renew the franchise or, issue a preliminary assessment that the franchise should not be renewed and, at the request of the operator or on its own initiative, commence an administrative proceeding, after providing prompt public notice of such proceeding, in accordance with paragraph (2) to consider whether--

(A) the cable operator has substantially complied with the material terms of the existing franchise and with applicable law;

(B) the quality of the operator's service, including signal quality, response to consumer complaints, and billing practices, but without regard to the mix or quality of cable services or other services provided over the system, has been reasonable in light of community needs;

(C) the operator has the financial, legal, and technical ability to provide the services, facilities, and equipment as set forth in the operator's proposal; and

(D) the operator's proposal is reasonable to meet the future cable-related community needs and interests, taking into account the cost of meeting such needs and interests.

(2) In any proceeding under paragraph (1), the cable operator shall be afforded adequate notice and the cable operator and the franchise authority, or its designee, shall be afforded fair opportunity for full participation, including the right to introduce evidence (including evidence related to issues raised in the proceeding under subsection (a)), to require the production of evidence, and to question witnesses. A transcript shall be made of any such proceeding.

(3) At the completion of a proceeding under this subsection, the franchising authority shall issue a written decision granting or denying the proposal for renewal based upon the record of such proceeding, and transmit a copy of such decision to the cable operator. Such decision shall state the reasons therefor.

(d) Any denial of a proposal for renewal that has been submitted in compliance with subsection (b) shall be based on one or more adverse findings made with respect to the factors described in subparagraphs (A) through (D) of subsection (c)(1), pursuant to the record of the proceeding under subsection (c). A franchising authority may not base a denial of renewal on a failure to substantially comply with the material terms of the franchise under subsection (c)(1)(A) or on events considered under subsection (c)(1)(B) in any case in which a violation of the franchise or the events considered under subsection (c)(1)(B) occur after the
Communications Act of 1934

effective date of this title unless the franchising authority has provided the operator with notice and the opportunity to cure, or in any case in which it is documented that the franchising authority has waived its right to object, or the cable operator gives written notice of a failure or inability to cure and the franchising authority fails to object within a reasonable time after receipt of such notice.

(e)(1) Any cable operator whose proposal for renewal has been denied by a final decision of a franchising authority made pursuant to this section, or has been adversely affected by a failure of the franchising authority to act in accordance with the procedural requirements of this section, may appeal such final decision or failure pursuant to the provisions of section 635.

(2) The court shall grant appropriate relief if the court finds that--

(A) any action of the franchising authority, other than harmless error, is not in compliance with the procedural requirements of this section; or

(B) in the event of a final decision of the franchising authority denying the renewal proposal, the operator has demonstrated that the adverse finding of the franchising authority with respect to each of the factors described in subparagraphs (A) through (D) of subsection (c)(1) on which the denial is based is not supported by a preponderance of the evidence, based on the record of the proceeding conducted under subsection (c).

(f) Any decision of a franchising authority on a proposal for renewal shall not be considered final unless all administrative review by the State has occurred or the opportunity thereof has lapsed.

(g) For purposes of this section, the term "franchise expiration" means the date of the expiration of the term of the franchise, as provided under the franchise, as it was in effect on the date of the enactment of this title.

(h) Notwithstanding the provisions of subsections (a) through (g) of this section, a cable operator may submit a proposal for the renewal of a franchise pursuant to this subsection at any time, and a franchising authority may, after affording the public adequate notice and opportunity for comment, grant or deny such proposal at any time (including after proceedings pursuant to this section have commenced). The provisions of subsections (a) through (g) of this section shall not apply to a decision to grant or deny a proposal under this subsection. The denial of a renewal pursuant to this subsection shall not affect action on a renewal proposal that is submitted in accordance with subsections (a) through (g).

(i) Notwithstanding the provisions of subsections (a) through (h), any lawful action to revoke a cable operator's franchise for cause shall not be negated by the subsequent initiation of renewal proceedings by the cable operator under this section.