



BOARD OF SELECTMEN

TOWN HALL • 525 WASHINGTON STREET • WELLESLEY, MA 02482-5992

MARJORIE R. FREIMAN, CHAIR
 THOMAS H. ULFELDER, VICE CHAIR
 JACK MORGAN, SECRETARY
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MEGHAN C. JOP
 EXECUTIVE DIRECTOR OF GENERAL GOVERNMENT

SELECTMEN'S MEETING

REVISED AGENDA

ONLINE REMOTE MEETING

4:00 pm ~~Monday~~ TUESDAY, May 19, 2020

<https://www.wellesleymedia.org/live-streaming.html>

View of TV on Comcast 8/Verizon 40

1. 4:00 Call to Order – Open Session
2. 4:01 Executive Session
 - Executive Session under M.G.L. c. 30A, §21(A), exemption #2 – to discuss strategy with respect to contract negotiations with nonunion personnel (Fire Chief Richard DeLorie)
 - Executive Session under M.G.L. c. 30A, §21(A), exemption #3 – to discuss negotiation strategy with respect to collective bargaining with all unions.
3. 5:00 Return to Open Session
4. 5:01 Citizen Speak
5. 5:03 Announcements
6. 5:30 Annual Town Meeting Preparation
 - Annual Town Meeting Preparation Update with Town Moderator
 - Discuss and Vote Tentative Agreements Wellesley Patrolmen's Union, Wellesley Superior Officer's Union, and Wellesley Local 1795 International Association of Firefighters, and Wellesley Free Library Association
 - Discuss FY21 Budget
7. 6:30 Discuss and Vote Unforeseen Measures of COVID-19 Outbreak
 - Discuss and Vote new date of Annual Town Election
 - Discuss and Vote Essential Construction Definition
8. 6:50 Executive Director's Update
 - Vote Minutes
 - Vote Historic District Commission Appointments
9. 6:55 Liaison Updates
10. 7:00 New Business and Correspondence

[Please see the Board of Selectmen's Public Comment Policy](#)

Next Meeting Dates SUBJECT TO CHANGE

Wednesday, May 27, 2020 Virtual Meeting

REMOTE MEETING PROTOCOL

The online meeting will also be streaming live on above link and will be telecast live on Comcast channel 8 and Verizon channel 40. Residents seeking to participate in Citizen Speak or any other agenda item should email sel@wellesleyma.gov prior to the meeting and a number will be assigned for speakers. All residents seeking to participate shall call into 781-489-7525 (Conference Line) and await the announcement of your assigned number to speak. Individuals wishing to participate who have not received a number shall be asked at the end of the agenda item if they would like to speak before the Board moves on to the next agenda item.

6. Discuss and Vote Unforeseen Measures of COVID-19 Outbreak

This is a regular item on the agenda given the many changes that occur week to week. We are anticipating the Advisory Committee on Reopening's Report on Monday, May 18th and that may have discussion or voting items for the Board to consider. As we receive any information on the reopening plan we will forward along. The Town Departments are currently working on aspects of the Town's reopening plan inclusive of all the various uses and buildings and as it is pulled together, I will transmit to the Board.

a. Discuss and Vote new date of Annual Town Election

Please find the Chapter 45 of the Acts of 2020 related to the postponement of Town Elections. Wellesley received a court order to allow for extension initially prior to the passage of Chapter 45. The Board prior to the vote must indicate they have consulted with the local elections official (KC) and the Chief Operating Officer (Meghan). Following the vote to set the new election date as Saturday, June 13th, we will post the vote, the Act (Chapter 45 of the Acts of 2020), and a sample ballot on the website. Both the act and the sample ballots are already on the website. Due to the change in location, KC will be sending a postcard to all registered voters indicating the new date, hours, and location.

KC has asked if as part of this discussion it could be announced that the last day to register to vote will be June 3rd at 8 pm. Residents can register online or drop a voter registration application in the mail or drop box. Voter registration must be received by June 3rd at 8 pm. Mail in ballots need to be returned by June 13th at noon to be counted.

MOTION

MOVE to hold the postponed March 17, 2020 Annual Election on Saturday, June 13th from 8 am to 12 pm at Babson College's Webster Athletic Center located at 3 Babson College Drive, Wellesley, Massachusetts.

Chapter 45
of the Acts of 2020

T H E C O M M O N W E A L T H O F M A S S A C H U S E T T S

In the One Hundred and Ninety-First General Court

AN ACT GRANTING AUTHORITY TO POSTPONE 2020 MUNICIPAL ELECTIONS IN THE COMMONWEALTH AND INCREASE VOTING OPTIONS IN RESPONSE TO THE DECLARATION OF EMERGENCY TO RESPOND TO COVID-19.

Whereas, The deferred operation of this act would tend to defeat its purpose, which is to forthwith provide for the rescheduling of elections as a result of the governor's declaration of emergency to respond to COVID-19 and to increase voting options, therefore it is hereby declared to be an emergency law, necessary for the immediate preservation of the public convenience.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. (a) Notwithstanding section 9 of chapter 39, sections 26 and 28 of chapter 51 and chapters 53 and 54 of the General Laws or any other general or special law or by-law to the contrary, a city or town with a municipal caucus or annual or special municipal election scheduled between the effective date of this act and May 30, 2020, may postpone such municipal caucus or municipal election in accordance with this act.

The select board, town council, board of registrars or city council of the city or town may vote on any day prior to the date of their scheduled municipal caucus or municipal election to postpone the municipal caucus or municipal election to a date certain on or before June 30, 2020. Such rescheduled caucus or election shall be held in accordance with all applicable election laws except as otherwise provided in this act.

(b) The select board, town council or city council of a city or town postponing a municipal caucus or municipal election pursuant to this act shall, following consultation with the local election official and the chief operating officer of the municipality as to logistics and feasibility, vote to reschedule the municipal caucus or municipal election. A copy of this act, the vote of the select board, town council or city council and a sample ballot shall be placed on the official municipal website not later than 20 days before the date to which the rescheduled caucus or election has been postponed. Notice of such action shall be provided to the public in other ways reasonably calculated to enable eligible voters to learn of the rescheduled election date and to cast ballots therein. The notice may include, but shall not be limited to, a "reverse-911" call, municipal list-serve notifications, advertisement on local cable television or issuance of a press release sent to local news media.

(c) Consistent with section 107 of chapter 41 of the General Laws, an incumbent elected official whose term would have expired at a municipal annual town election if the election was not postponed pursuant to this act shall continue to serve in the official's position until a successor is elected and qualified.

(d) If this act does not take effect until after the date of a scheduled municipal caucus or municipal election during the state of emergency declared by the governor pursuant to executive order 591, declaration of a state of emergency to respond to COVID-19, the actions of the board of selectmen, town council, city council and local election officials to postpone a municipal caucus or municipal election shall be ratified, validated and confirmed as if this act had been in place prior thereto.

SECTION 2. The last day to register to vote for any annual or special municipal or state election postponed pursuant to this act or otherwise postponed in response to COVID-19 shall be 10 days before the date to which the rescheduled election has been postponed; provided, however, that the board of registrars shall hold a registration session on that date not less than from 2:00 PM to 4:00 PM and from 7:00 PM to 8:00 PM. The voting list to be used at such rescheduled election shall include all eligible voters registered as of that date.

SECTION 3. The caucus or election materials, including, but not limited to, absentee and official ballots, prepared for a municipal caucus or any annual or special municipal or state election postponed pursuant to this act or otherwise postponed in response to COVID-19 and bearing that date shall be used for the rescheduled caucus or election to the extent practicable. If additional ballots are required to be printed, the ballots shall be identical in form to those prepared for the original caucus or election.

SECTION 4. Absentee ballots cast in connection with the original election date for any annual or special municipal or state election postponed pursuant to this act or otherwise postponed in response to COVID-19, whether returned before the original election or otherwise, and received by the local election official before the close of polls on the date of the rescheduled election, shall be processed in accordance with applicable law; provided, however, that any voter who chooses to vote in person on the date of the rescheduled election may do so if their absentee ballot has not yet been counted. Completed applications to vote by absentee ballot in the rescheduled election shall be accepted by the board of registrars until 12:00 noon on the last business day before the rescheduled election.

For an election held on or before June 30, 2020 any person taking precaution related to COVID-19 in response to a declared state of emergency or from guidance from a medical professional, local or state health official, or any civil authority shall be deemed to be unable by reason of physical disability to cast their vote in person at a polling location.

SECTION 5. (a) Notwithstanding section 25B of chapter 54 of the General Laws or any other general or special law to the contrary, any eligible voter may vote early by mail for any annual or special municipal or state election held on or before June 30, 2020.

(b) Any qualified voter wanting to early vote by mail may file with their local election official an application for an early voting ballot. Any form of written communication evidencing a desire to have an early voting ballot be sent for use for voting at an election shall be given the same effect as an application made in the form prescribed by the state secretary. Local election officials shall send early voting by mail ballots to those who have applied as soon as ballots are available. No application shall be deemed to be seasonably filed unless it is received in the office of the local election official before noon on the last business day before the date on which the rescheduled election is held.

(c) Local election officials may substitute absentee ballots for early voting ballots for those voters requesting to vote early by mail in municipal elections. An early voting ballot or absentee ballot substituted for an early voting ballot, along with an envelope bearing an affidavit as set forth in section 25B of chapter 54 of the General Laws, shall be provided to each qualified voter who participates in early voting by mail.

(d) The local election officials shall cause to be placed on the voting lists opposite the name of a qualified voter who participates in early voting the letters "EV" designating an early voter.

(e) The counting of early voting ballots shall be consistent with section 25B of chapter 54 of the General Laws and implemented regulations to the extent practicable. All envelopes referred to in this section shall be retained with the ballots cast at the election and shall be preserved and destroyed in the manner provided by law for the retention, preservation or destruction of official ballots.

(f) All early voting ballots voted by mail shall be received by the town clerk before the hour fixed for closing the polls on the date on which the rescheduled election is held. Early voting ballots cast under the authority of this section shall be processed at the polls in a manner consistent with that set forth in said section 25B of said chapter 54.

House of Representatives, March 23, 2020.

Preamble adopted,

 Speaker.

In Senate, March 23, 2020.

Preamble adopted,

 , President.

House of Representatives, March 23, 2020.

Bill passed to be enacted,

Paul J. Donato Speaker.

In Senate, March 23, 2020.

Bill passed to be enacted,

JB EG, President.

March 23, 2020.

Approved,
at 4 o'clock and 57 minutes, P. M.

Charles D. Baker

Governor.

b. Discuss and Vote Essential Construction Definition

The Board established a local definition of essential construction. The order from the Board expires on May 18th. We should know more from the Governor on Monday as to how essential construction will be defined. Many of Wellesley's abutting communities have lifted restrictions on construction with the mandatory mask order in place and the State's Construction Safety Requirements for Covid 19. The Board has also received 1 request from Regina LaRocque to continue to prohibit demolitions post May 18th. At this time staff does not have a formal recommendation, but there is a growing desire to have work be allowed. I will await further information on Monday.

7. Executive Director's Update

a. Vote Minutes

There are two sets of minutes for the Board to review from May 1, 2020 and May 4, 2020. I am expecting a few edits and will send those along prior to the meeting.

MOTION:

MOVE to approve the minutes of May 1, 2020 and May 4, 2020

Approved:

Board of Selectmen Joint Meeting: May 1, 2020

Present: Freiman, Ulfelder, Olney, Sullivan Woods, Morgan

Also Present: Jop, Frigulietti

Warrants approved: none

Meeting Documents:

1. Agenda
2. List of communities with mandatory face covering orders

1. Call to Order

Ms. Freiman, Chair, called the Emergency meeting of Board of Selectmen and the Board of Health to order at 12:05 pm online joining the Board of Health. Mr. Cohen called the Board of Health to order.

Board of Health members present: Chair, Mr. Cohen; Vice Chair, Ms. Testa Simonson; Secretary Ms. Oliver Grape. Health Department Director, Mr. Izzo.

Mr. Harrington and Ms. Rubin from Town Counsel's Office and Chief Pilecki joined the meeting

Upon a motion by Mr. Morgan seconded by Mr. Ulfelder, the Boards were polled and voted (8-0) that to facilitate the joint meeting between the Board of Health and the Board of Selectmen both Boards move to appoint Marjorie Freiman to act as Chair of the Meeting and to appoint Shephard Cohen to act as Secretary.

Sullivan Woods - Aye

Olney - Aye

Ulfelder - Aye

Freiman - Aye

Morgan - Aye

Mr. Cohen - Aye

Ms. Testa Simonson - Aye

Ms. Oliver Grape - Aye

Ms. Freiman announced the meeting was being streamed live on Comcast channel 8 and Verizon channel 40 and by Wellesley Media and recorded for subsequent viewing on the cable channels or at wellesleymedia.org.

Ms. Freiman declared that the Chairs of both the Board of Selectmen and the Board of Health were not aware of the topic for discussion more than 48-hours prior to the commencement of the meeting. She added that there was an eminent need to hold the meeting and postponing the meeting in order to allow for 48-hours notice was not practicable given the circumstances.

Ms. Freiman stated that the Boards would hold all comments until after deliberations as the discussion would likely answer many of the questions and concerns of those wishing to speak. She noted that speakers would be asked to limit their comments to no longer than three minutes.

2. Citizen Speak

Mr. Hanron of 141 Great Plain Avenue he stated he believed the number of cases presented in the Town issued daily briefings was confusing and asked for additional information to be released publically. He asked for the information regarding hospitalization and asymptomatic positive cases be released without compromising patient privacy.

3. Joint Meeting with the Board of Health to Discuss and Vote Mandatory Mask Order Due to COVID-19 Outbreak

Ms. Freiman stated that there had been no single factor or incident that had given rise to the meeting and no information had been withheld from the public. She added that the meeting was taking place given the large number of comments and concerns from residents expressed to staff and individual Board members about safeguarding public health. She noted that given the increasing nice weather the Boards deemed meeting essential to discuss and provide the public with advance notice of any potential new policies. She noted that should a decision be made a reverse 911 call would go out. Ms. Freiman stated that since COVID-19 had emerged in Massachusetts, Town staff and officials had been meeting regularly to become educated on the virus and to ensure the continuation of Town operations and services. She added that the Town had been following the CDC, the State Board of Health, Wellesley Board of Health and the Governor's Daily press conferences on an ongoing basis. She stated that the Board of Health and the Selectmen are authorized and directed under Massachusetts law to use all possible care to prevent the spread of infection when a disease dangerous to public health exists in the town. She added that many comments received by the Boards related to concerns related to those unknowingly transmitting the virus and the large amount of those who are asymptomatic carriers.

Ms. Freiman stated many comments received by staff and Board members indicated that the percentage of residents using facial coverings in public was much lower than many believed given the guidance from the Town and state officials. She added that discussions amongst officials and staff had centered around the balance of protecting public health and allowing residents to maintain physical and emotional health by being outdoors. She stated that the Board had received over 120 emails regarding the proposed order mandating facial coverings in public. She added that that the majority of written comments received by the Board were not in favor of wearing facial coverings while exercising. She noted that many comments stated clearly that a large number of residents are not adhering to social distancing advisories while out in public.

Ms. Jop read for the record and the public, the drafted order regarding face coverings in public.

Mr. Morgan expressed concerns for the ability of any individuals to properly socially distance on trails and parklands as the width of most is less than 6 feet. Ms. Olney stated she believed that the order allows for many exceptions and could create confusion and it may be better to have a blanket guideline. She added that in her own experience on the Town trails there were still too many people congregating in groups. She stated she believed mandating face coverings in public spaces was necessary. Mr. Cohen stated that the Board of Health had discussed not requiring residents to wear face coverings in public while exercising. Ms. Testa Simonson noted questions regarding the effectiveness of homemade masks and other non-medical types of face coverings. She added that she was generally supportive of the drafted order though she had concerns that she had seen no evidence that mandating face coverings while exercising would slow the spread of the virus. The Boards discussed the proposed order and potential revisions.

Ms. Sullivan Woods asked for clarification for the enforcement of the order. Ms. Freiman stated that the order did not speak directly to violations and enforcement as to not place undue burden on the Police Department. Mr. Cohen noted that the Health Department would be responsible for compliance in many essential businesses, specifically those that sell food. Ms. Jop stated that electronic message boards and a reverse 911 call would be utilized to notify the public regarding the order. She noted that signage would be

Awaiting Marjorie's edits

available to the businesses to use for notification and warnings to the public. The Boards continued to discuss the drafted order.

Chief Pilecki stated that he was in favor of the order as written. He noted that Police Officers would be out reminding residents of the order. He stated voluntary compliance was the primary goal rather than assessing fines.

Mr. Nelson of 69 Temple Road stated he objected to how the emergency meeting was handled. He stated that the matter could have been addressed at either the previous Board of Health or Board of Selectmen meetings with proper posting. He offered assistance to residents on behalf of the Wellesley Republican Committee.

Mr. Hanron of 141 Great Plain Avenue stated he believed face coverings were not reliable and the Town should not enforce a mandate.

Mr. Jones of 5 Halsey Avenue stated he would like to see the accounting of cases in the daily updates revised and believed the information was confusing.

Ms. Parker of 134 Abbott Road stated she believed the order makes significant changes to the public paths and believed the Town would need to put up many signs. She added that the RDF needed further enforcement of masks.

Mr. Lee of 60 Arlington Road stated he opposed any mandate of face coverings outside and was concerned that the order may change in the future to mandate outdoor face coverings. He added that wearing a face covering while exercising makes breathing difficult.

Ms. Baker stated that the Board should not consider mandating face coverings for residents in outdoor public spaces. She stated that wearing a face mask would make exercising difficult for her.

Ms. Bedard stated she did not want the Board to mandate face coverings in outdoor spaces. She added that many people are using ineffective face coverings.

Mr. Zani of Burke Lane stated he believed residents should wear face coverings in stores to protect themselves and others. He added that he believed there was non-compliance of social distancing specifically in grocery stores.

Mr. Hennessey of Lake Road stated the Town should focus its efforts on requiring facial coverings within essential businesses rather than in open air spaces.

Mr. Grossetti of 38 Pine Plain Road stated he believed the Boards had reacted too quickly and believed the order would be impossible to enforce. He added he did not intend to comply with the Town's order of wearing a face covering in outdoor public spaces.

Mr. Cohen stated that the Governor had just issued an executive order that all residents in the state must wear face coverings in public places where social distancing cannot be met such as grocery stores and public transportation effective May 6th.

The Boards further discussed the drafted order and the Governor's Order issued while the meeting was proceeding. Mr. Harrington stated he would review the Order from the Governor but the Town would have the authority to make guidelines that are more restrictive than the state. Ms. Jop read the Governor's Order for the record and Board review. The Boards discussed the differences between the Town's drafted order

Awaiting Marjorie's edits

and the Governor's Order. The Boards agreed to reflect on the Governor's Order and meet jointly to continue the discussion of issuing a separate Town order at the Selectmen's meeting on Monday, May 4th.

Upon a motion by Mr. Cohen and seconded by Ms. Testa Simonson the Board of Health was polled and voted (3-0) to adjourn their meeting.

Mr. Cohen – Aye

Ms. Testa Simonson – Aye

Ms. Oliver Grape - Aye

The joint meeting was adjourned at 2:37 pm

1 **Approved:**

2
3 **Board of Selectmen Meeting: May 4, 2020**

4 **Present: Freiman, Ulfelder, Olney, Sullivan Woods, Morgan**

5 **Also Present: Jop, Frigulietti**

6
7 **Warrants approved: none**

8
9 **Meeting Documents:**

- 10 1. Agenda
- 11 2. Cash Capital Reduction Proposal
- 12 3. BOS Departments Reduction Proposal
- 13 4. Original 21-25 Capital Plan
- 14 5. Revised Sources and Uses Over view
- 15 6. Revised Sources and Uses Long Form
- 16 7. Order Requiring Face Coverings – STATE OF MA
- 17 8. Draft BOS/BOH Order
- 18 9. Draft BOS Minutes: February 6, 2020
- 19 10. Draft BOS Minutes: April 23, 2020
- 20 11. Memo from Treasurer
- 21 12. Gift Information – Fire Department & Health Department
- 22 13. COA Gift Log
- 23 14. Draft Senate Bill on Remote Town Meeting

24
25 **1. Call to Order**

26
27 Ms. Freiman, Chair, called the meeting to order at 5:03 pm online.

28
29 Ms. Freiman announced the meeting was being streamed live on Comcast channel 8 and Verizon channel
30 40 and by Wellesley Media and recorded for subsequent viewing on the cable channels or at
31 wellesleymedia.org.

32
33 **2. Citizen Speak**

34
35 Mr. Steinberg stated that he objected to the section of the proposed order that would not allow bikers or
36 runners on Fuller Brook path.

37
38 **3. Annual Town Meeting Preparation**

39
40 Department Heads present: Ms. Strother, Mr. McDonough, Mr. Grant, Mr. DuPont, Chief Pilecki, Chief
41 DeLorie, Ms. Mahoney

42
43 Ms. Jop reviewed previous budget discussions and proposed modifications to the assumptions from revenue
44 and state aid. She stated that all departments were tasked with reducing their individual budgets by 25%.
45 She added that Public Works, Library, NRC, and Town Clerk had all voted their reduced budgets. She
46 reviewed the proposed reductions from the Selectmen department budgets including COA, SEC, Police,
47 Fire and IT. Ms. Jop noted that FMD's proposed reductions were separate from the other departments and
48 reviewed the changes and reductions to the FMD budget. Ms. Jop stated that departments were reviewing
49 any potential needs and expenses associated with reopening Town Hall noting those expenses would fall
50 under FY20. The Board discussed the proposed reductions from the budget.

52 **Upon a motion by Mr. Morgan and seconded by Mr. Ulfelder, the Board was polled and voted (5-0)**
53 **to approve the reductions to the Board of Selectmen's Departments Cash Capital as outlined.**

54 **Morgan - Aye**

55 **Sullivan Woods - Aye**

56 **Olney - Aye**

57 **Ulfelder - Aye**

58 **Freiman - Aye**

59

60 **4. Discuss and Vote Unforeseen Measures of COVID-19 Outbreak**

61

62 **Vote to Extend Definition of Essential Construction to May 18, 2020**

63 Ms. Jop stated that the previous Essential Construction directive had an expiration of May 4th to coincide
64 with the Governor's Essential Business Order. She added that as the Governor had extended the state order
65 to May 18th, the Board may also extend their Essential Construction definition to align with the state.

66

67 **Upon a motion by Mr. Morgan and seconded by Mr. Ulfelder, the Board was polled and voted (5-0)**
68 **to extend the Town of Wellesley's definition of essential construction until May 18, 2020.**

69 **Morgan - Aye**

70 **Sullivan Woods - Aye**

71 **Olney - Aye**

72 **Ulfelder - Aye**

73 **Freiman - Aye**

74

75 Board of Health members present: Mr. Cohen, Ms. Testa Simonson, Ms. Oliver Grape and Mr. Izzo, Health
76 Department Director joined the meeting. Mr. Harrington and Ms. Rubin of Town Counsel's Office joined
77 the meeting.

78

79 **Joint Meeting with Board of Health to discuss Governor's Face Covering Order**

80 Ms. Freiman stated that the goal of the Boards has been balance the enjoyment of the Town's open spaces
81 with the interest of protecting all residents from the spread of COVID-19. She added that the Governor and
82 the CDC had addressed social distancing and wearing of face coverings many times since the beginning of
83 the outbreak. Ms. Freiman stated that the Governor had issued an order that wearing face coverings was
84 mandatory when maintaining a social distance of at least 6-feet was not possible indoor or outdoor. She
85 noted that discussion would focus on if the Town would supplement the Governor's order with its own and
86 how the order would apply on Town trails and paths.

87

88 Ms. Jop reviewed the drafted order and the points where it supplemented the Governor's order. She noted
89 that definitions from the Governor's order were explained further within the Town's. She added that the
90 Town would place several minor additions to the state such as requiring face coverings to be worn within
91 enclosed worksites and mandatory signage requirements for essential businesses. She noted the addition of
92 the temporary leash law that had been put in place by the Town previously and noted the numerous
93 complaints of non-compliance. Ms. Rubin reviewed the changes to the order from the previous draft. The
94 Boards discussed the drafted order and potential revisions.

95

96 Ms. Freiman stated that based on the emails received by the Board that residents have differing opinions as
97 to the meaning of "social distancing". She added that many emails stated that residents do not follow social
98 distancing advisories on the Town trails and paths as well as non-compliance with the temporary leash law.
99 She noted that residents should be aware of their surroundings and respectful to those around them. Ms.
100 Freiman stated that the Governor's order mandates face coverings when social distancing cannot be
101 maintained. She added that the previous draft of the Town order barred cyclists and runners from Fuller
102 Brook Path and that provision had been removed from the current draft based on feedback. The Boards

103 discussed the removal of the provision in the most recent draft and potential revisions under the “Outdoor
104 Physical Activity” section.

105
106 Ms. Jop stated that the order had been updated by Town Counsel based on the current discussion. She
107 reviewed the updated order for the Boards review.

108
109 **Public Comment**

110 Mr. Erhard of Seaward Road stated that he felt the public should have time to review the order before the
111 Boards vote. He added he was pleased to see the barring of cyclists and runners from Fuller Brook Path
112 removed.

113
114 Ms. Woodward of Kirkland Circle stated that she was pleased the cyclists and runners provision had been
115 removed. She added that she believed additional signage and outreach to the public was needed regarding
116 social distancing.

117
118 **Upon a motion by Mr. Morgan and seconded by Mr. Ulfelder, the Board was polled and voted (5-0)**
119 **to approve the Supplemental Order on Face Coverings in Wellesley.**

120 **Morgan - Aye**
121 **Sullivan Woods - Aye**
122 **Olney - Aye**
123 **Ulfelder - Aye**
124 **Freiman - Aye**

125
126 **Upon a motion by Mr. Cohen and seconded by Ms. Testa Simonson, the Board of Health was polled**
127 **and voted (3-0) to approve the Supplemental Order on Face Coverings in Wellesley**

128 **Cohen - Aye**
129 **Testa Simonson - Aye**
130 **Oliver Grape - Aye**

131
132
133 **5. Executive Director's Update**

134
135 Ms. Jop noted the draft minutes for Board approval. She reviewed the background of the annual War
136 Memorial Scholarship Fund distribution for awards through the Scholarship Foundation. She noted the
137 Board had not yet voted on the amount of awards to be distributed. She reviewed the recommendations
138 from the Treasurer for the scholarship award amounts. The Board reviewed the recommendation for award.
139 Ms. Jop reviewed the grant received from The Fund for Wellesley to the Fire Department for acceptance.

140
141 **Upon a motion by Mr. Morgan and seconded by Mr. Ulfelder, the Board was polled and voted (5-0)**
142 **to approve the minutes of February 6, 2020 and April 23, 2020.**

143 **Morgan - Aye**
144 **Sullivan Woods - Aye**
145 **Olney - Aye**
146 **Ulfelder - Aye**
147 **Freiman - Aye**

148
149 **Upon a motion by Mr. Morgan and seconded by Mr. Ulfelder, the Board was polled and voted (5-0)**
150 **to authorize the Wellesley Scholarship Foundation to award a total of \$10,000 in War Memorial**
151 **scholarships for 2020.**

152 **Morgan - Aye**
153 **Sullivan Woods - Aye**

154 **Olney - Aye**
155 **Ulfelder - Aye**
156 **Freiman - Aye**

157
158 **Upon a motion by Mr. Morgan and seconded by Mr. Ulfelder, the Board was polled and voted (5-0)**
159 **to accept the grant from the Fund for Wellesley to the Fire Department in the amount of \$5300 for**
160 **the purchase of KN95 masks for seniors and those in medical need.**

161 **Morgan - Aye**
162 **Sullivan Woods - Aye**
163 **Olney - Aye**
164 **Ulfelder - Aye**
165 **Freiman - Aye**

166
167 **6. Liaison Updates**

168
169 Ms. Sullivan Woods stated that the Community Fund for Wellesley had received \$12,500 in a challenge
170 grant.

171
172 Ms. Olney stated that she participated in the Metrowest Regional Collaborative meeting regarding the
173 challenges of remote meetings and public engagement and noted various lessons learned from several
174 communities.

175
176 **7. New Business and Correspondence**

177
178 The meeting was adjourned at 7:28pm.

179
180 The next regular meeting is scheduled for Monday, May 11 at a 5:00pm -online.

b. Historic District Commission Appointments

The Board has received a request from Dana Marks of the Planning Department to appoint two members to the Historic District Commission. The HDC is comprised of 7 members and requires 4 people for a quorum. Having two vacancies has been a challenge.

MOTION

MOVE to appoint Pluton Angjeli to the Historic District Commission for a term ending June 30, 2021 and to appoint BB Wood for a term ending June 30, 2022.



MEMORANDUM
Town of Wellesley - Planning Department

To: Board of Selectmen
From: Dana Marks, Planner
David Smith, Chair, Historic District Commission
Date: May 6, 2020
Re: Appointments of Pluton Angjeli and BB Wood to Historic District Commission Regular Members

Pursuant to the Town of Wellesley Bylaws, Article 18, *“The Town shall have an Historic District Commission consisting of seven residents of the Town, appointed by the Board of Selectmen...”*

The Historic District Commission (“the Commission”) kindly requests that the Board of Selectmen appoint Mr. Pluton Angjeli, a resident of the Cottage Street Historic District and mechanical engineer, to the Historic District Commission as a Regular Member. Mr. Angjeli will be serving the remainder of a term until June 30, 2021.

The Commission interviewed Mr. Angjeli and discussed his qualifications at a regularly scheduled meeting on April 7, 2020. At the May 5, 2020 meeting, the Commission voted (4-0) to recommend the Board of Selectmen appoint Mr. Angjeli as a Regular Member to the Historic District Commission.

Additionally, the Commission further requests that the Board of Selectmen appoint Ms. BB Wood, a Town resident and Trustee of Linden Gardens condominiums, to the Historic District Commission as a Regular Member. Ms. Wood will be serving the remainder of a term until June 30, 2022.

The Commission interviewed Ms. Wood and discussed her qualifications at a regularly scheduled meeting on May 5, 2020, and then voted (4-0) to recommend the Board of Selectmen appoint Ms. Wood as a Regular Member to the Historic District Commission.

The Commission requests your vote on these appointments.

Wellesley Planning Department
% Dana Marks
dmarks@wellesleyma.gov

To whom it may concern:

I am interested in volunteering to serve as a member of the Wellesley Historic District Commission. My family and I own and live in a property in the heart of the Cottage Street Historic District and were originally drawn to our property due to the character of the surrounding neighborhood. I am passionate about maintaining the historic character of the Wellesley Historic Districts.

With regards to qualifications, I am a Mechanical Engineer and have over 10 years of experience in commercial construction. I am proficient in drafting and reviewing construction documents and specifications, including architectural, mechanical, electrical, fire protection, and structural plans and specifications. I am also well versed in the range of available building materials (e.g., windows, doors, siding, etc.).

In addition to my commercial work, my wife and I have undertaken numerous residential design projects over the years. Thus, I am very familiar with the nuances of residential design. We have submitted applications to the commission in the past and are familiar with the process and rigor required.

Given my professional experience and residency in the Cottage Street Historic District, I feel I would be a strong candidate to serve as a member of the Wellesley Historic District Commission. I would be grateful for the opportunity to meet with the Commission and discuss my experience and qualifications in more detail.

Regards,

Pluton Angjeli
10 Cottage Street (owner / resident)

From: [BB Wood](#)
To: [Marks, Dana](#)
Subject: Re: Volunteer Opportunity - Historic District Commission
Date: Wednesday, March 11, 2020 1:20:02 PM
Attachments: [resume \(3.2020\).doc](#)

[**EXTERNAL EMAIL** : This message originated outside of the TOWN OF WELLESLEY mail system. **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hello, Dana

Thank you for reaching out to contact me regarding the upcoming vacancies in the Historic District commission. While I may not have any of the "preferred candidate qualifications" noted in the vacancy announcement you sent. I DO HAVE A STRONG INTEREST in architecture and a love of this town (resident for 20 yrs)! Part of my experience at my employment is project management and have strong abilities in leading facilities-related move projects in the Patient Care areas of the medical center.

So, if you should find yourself lacking in "preferred candidates", please seriously consider my application.

Sincerely,

BB Wood

On Tue, Mar 10, 2020 at 1:04 PM Marks, Dana <dmarks@wellesleyma.gov> wrote:

We received your contact information from the Board of Selectmen's online Volunteer Form. While you indicated you were interested in opportunities with the Community Preservation Committee, Design Review Board, Housing Development Corporation and Permanent Building Committee, the Historic District Commission currently has openings for interested members of the community to join its ranks.

I have attached a vacancy announcement explaining the process to apply should you be interested. While the announcement indicates there is one opening, there are actually a total of three. (The announcement was prepared prior to two more members resigning, thus creating more vacancies.) Please let me know if you have any questions or are interested in applying, and feel free to share this announcement with other Town residents should you think their interests align with the Historic District Commission.

Thank you for your time,

Dana

Dana Marks, MSHP

Planner, Town of Wellesley

525 Washington Street

Wellesley, MA 02482

Email: dmarks@wellesleyma.gov

Phone: (781) 431-1019 x 2230

8. Liaison Updates

9. New Business and Correspondence

- ❖ Memorial Day Flag Update
- ❖ Letter from College Heights Neighborhood on Tailby/Railroad Lot
- ❖ Resident Letter
- ❖ Retirement Board Election Results

Jop, Meghan

From: Beth Sullivan Woods
Sent: Thursday, May 14, 2020 8:46 PM
To: Jop, Meghan
Cc: Marjorie Freiman
Subject: RE: Flags at Woodlawn cemetery

OK. I wanted you to be aware of this – Sarada has been great to work with and was proactive on coordinating a plan. As you know, flag replacement and planning the veteran celebrations is Joe’s responsibility. Given these unusual times, it was great of her to voluntarily make this work out.

Beth

From: Jop, Meghan
Sent: Thursday, May 14, 2020 8:12 PM
To: Beth Sullivan Woods <bsullivanwoods@wellesleyma.gov>
Cc: Marjorie Freiman <mfreiman@wellesleyma.gov>
Subject: Re: Flags at Woodlawn cemetery

Thanks Beth. I will put this in FNM.

Meghan Jop, AICP
Executive Director
Town of Wellesley
mjop@wellesleyma.gov
781.431.1019 x 2200

From: Beth Sullivan Woods <bsullivanwoods@wellesleyma.gov>
Sent: Thursday, May 14, 2020 8:10:57 PM
To: Jop, Meghan <mjop@wellesleyma.gov>
Cc: Marjorie Freiman <mfreiman@wellesleyma.gov>
Subject: Flags at Woodlawn cemetery

I wanted to let you know the plans for Memorial Day are still in hold. In discussions with Joe, Sarada and Nancy it was clear that the community approach to replacing the cemetery flags was impractical/ ill-advised this year. Joe has looked into the approaches of other communities and Sarada and Nancy offered to support flag replacement if Joe wanted them to.

This week Tom Doherty from Woodlawn reached out to Sarada and offered to have his crew replace the flags. Sarada got in touch with Joe and I and it seems to be a perfect solution for this year. The flags are pretty tattered so need replacing and social distancing makes organizing community groups not workable. Joe was planning to organize flag replacement when it is more practical/safer.

Sarada and Nancy offered to deliver the flags and help Tom Doherty’s crew.

It is a good outcome. Please thank Sarada and Nancy for helping this initiative happen.

Board of Selectmen
Town of Wellesley
Town Hall

May 14, 2020

Dear Board of Selectmen,

We hope this letter finds you and your families well.

We are writing to you in regard to the Tailby Lot and the Railroad Lot proposals by Trinity Development Group. We want to compliment Trinity on how hard they have worked to get community feedback and how well they have included the feedback in the iterations of their plans. We support their engagement and think they are the correct partner to move forward on the Railroad Lot.

On April 23, members of the College Heights Steering Committee met with Trinity on a Zoom call and we want to share some of our thoughts from that call. Our conversation focused on the development of the Railroad Lot - their proposed "Phase 1" of the project. While Trinity's current proposal is certainly less dense, it still feels quite large and doesn't/can't address many of the issues surrounding the Railroad site, e.g., the traffic issues of Railroad Avenue, the potential of including the existing Post Office site, and the best use or modification of the adjacent small park.

We fully support working with Trinity to develop an appropriate solution for the Railroad Lot, but we also think the Town needs to take a leadership role in really exploring options to develop a comprehensive plan for this part of Wellesley Square. For example, a new Post Office would be a great retail use to anchor the corner, not the rear, of the overall site and such an expanded site would allow for more development options. Another question is whether the Arts are appropriately supported with the addition of a 100 seat black box theatre which is 1/2 the size of the original plan. With more and new direction from the Town, we feel Trinity has the potential to be a great partner and working together we will create a vision to point this in the right direction.

Perhaps our greatest concern is the concept of a 2 phase project proposal. We feel strongly that the Town needs to separate the two projects completely, in every way. We propose that the Railroad Lot development should therefore not be Phase 1 of a two phase project but rather, stand on its own because, depending on what is built there, future development of an independent Tailby Lot may well need to meet a very different set of objectives.

The development of the Tailby Lot was originally put out by RFP as an alternative site to the 40B developments at Delanson Circle and Weston Rd. In conversations with some members of the BOS, the College Heights Steering Committee was promised that the development of the Tailby Lot would be "put on the back, back burner" if Delanson Circle proceeded. Since Delanson Circle is moving forward, and consistent

with the logical development sequencing set forth above, we request a pause regarding the Tailby Lot until after the Railroad Lot development is revised and in place, to enable the new review of needs and objectives for the Tailby Lot we believe to be essential.

By separating the two projects the Town will be able to evaluate what are the correct needs for the Tailby Lot and whether the developments of Delanson Circle, Weston Road and the Railroad Lot may provide much of the housing and community space needed to improve the center of our town. Should Trinity succeed at developing the Railroad Lot, they should certainly be at the front of the line for the Tailby Lot, but the latter project should not be awarded now.

In closing, we support the engagement of Trinity for the Railroad Lot, but for them to succeed with it, we feel the Town needs to further define the requirements/objectives of the project. We are interested in the very best development of our Town center and feel that there is still significant information and planning needed before Town Meeting commits to moving forward on such an important Town asset.

Thank you for your consideration of these points. If you have any questions, please do not hesitate to reach us through Joel Bloom, 617-285-4040 or jrbloom1019@gmail.com.

Sincerely,

College Heights Steering Committee

Joel Bloom, Eunice Groark, Lorna Kogon, Margaret Lyne, Susan Meeker, Alexia Monsen, Anne Newman, Carol and Ray Pace and Anne Marie Towle.

P.S: Other towns in MA are distributing
5 masks per household!

Wednesday, May 6th, 2020

Dear Town of Wellesley
workforce,

I have a question
for you:

"Now the Gov. Baker has
issued his "wear a mask"
order in public for all
residents of Massachusetts,
how is Wellesley going to
provide masks for the
residents who have none?"

Thank you. Linda Downing

TOWN OF WELLESLEY



MASSACHUSETTS

CONTRIBUTORY RETIREMENT SYSTEM

TOWN HALL • 525 WASHINGTON STREET • WELLESLEY, MA 02482-5992

DAVID KORNWITZ, CHAIR
TIMOTHY BARROS, VICE CHAIR
CHARLES CAHILL
MICHAEL LEACH
SHERYL STROTHER

FACSIMILE: (781) 431-8643
TELEPHONE: (781) 431-1019 x2216
RETIREMENT@WELLESLEYMA.GOV
LYNN WHYNOT
RETIREMENT ADMINISTRATOR

May 13, 2020

Board of Selectmen
Town Hall
525 Washington Street
Wellesley, MA 02482

RE: Retirement Board Election

Dear Board of Selectmen:

Please be advised that at the meeting of the Wellesley Retirement Board on April 28, 2020, the Board determined that Timothy Barros was the only candidate nominated for the member term commencing July 1, 2020. Therefore, it was voted to declare Timothy Barros elected to the Wellesley Retirement Board in accordance with M.G.L Chapter 32, 840 CMR 7.00. His term will commence on July 1, 2020 and expire on June 30, 2023.

If you have any questions or concerns regarding this matter, please contact me at (781) 431-1019 x 2216 or lwhynot@wellesleyma.gov.

Sincerely,

Lynn Whynot
Election Officer/Retirement Administrator
Wellesley Retirement Board