

Wellesley Free Library Roofing Assessment (*WFMD-FY20-003*)  
RFQ Selection Committee - Evaluation Meeting

May 23, 2019 9:30 a.m.  
Wellesley FMD Conference Room  
(*888 Worcester Street #370*)

## **AGENDA**

- I. Open Meeting
- II. Discussion of Submissions
- III. Scoring of Submissions
- IV. Ranking
  - 1) Sum individual scores
- V. Short-List for Interviews
  - 1) June 13, 2019, 10:00 am to Noon at FMD Conference Room
  - 2) Interview top three
- VI. Prepping for Interviews
  - 1) Invite Principal and Project Manager
  - 2) Be prepared to discuss technical aspects of project (not qualifications)
  - 3) Potential interview questions?