

Town of Wellesley
Request For Qualifications #WFMD - RFQ - FY'26-006
School Building Roofing Assessments

RFQ Designer Submission Evaluation Committee Meeting
June 3, 2025, 11:30 a.m.
Wellesley FMD Conference Room
(888 Worcester Street #370)

AGENDA **REVISED**

- I. Open Meeting
- II. Discussion of Submissions
- III. Scoring of Submissions
- IV. Ranking
 - 1) Sum individual scores
- V. Short-List for Interviews
 - 1) June 16, 2025, 9:00 am to Noon at FMD Conference Room
 - 2) Interview top three
- VI. Prepping for Interviews
 - 1) Invite Principal and Project Manager
 - 2) Be prepared to discuss technical aspects of project (not qualifications)
 - 3) Potential interview questions?