

TOWN OF WELLESLEY



MASSACHUSETTS

BOARD OF SELECTMEN

TOWN HALL • 525 WASHINGTON STREET • WELLESLEY, MA 02482-5992

MARJORIE R. FREIMAN, CHAIR
THOMAS H. ULFELDER, VICE CHAIR
ELIZABETH SULLIVAN WOODS
LISE M. OLNEY

FACSIMILE: (781) 239-1043
TELEPHONE: (781) 431-1019 x2201
WWW.WELLESLEYMA.GOV

MEGHAN C. JOP
EXECUTIVE DIRECTOR OF GENERAL GOVERNMENT

SELECTMEN'S MEETING ONLINE REMOTE MEETING 6:00 pm Monday, June 22, 2020 REVISED

To be taped and broadcast later

<https://www.wellesleymedia.org/live-streaming.html>

View of TV on Comcast 8/Verizon 40

1. 6:00 Call to Order – Open Session
2. 6:01 Citizen Speak
3. 6:03 Announcements
4. 6:05 Vote to Accept CARES Fund Distribution
5. 6:20 Annual Town Meeting Preparation
6. 6:30 Special Town Meeting Preparation
7. 6:40 New Business and Correspondence

[Please see the Board of Selectmen's Public Comment Policy](#)

Next Meeting Dates SUBJECT TO CHANGE

Monday, June 23, 2020 Annual Town Meeting – Virtual Meeting

REMOTE MEETING PROTOCOL

The online meeting will also be streaming live on above link and will be telecast live on Comcast channel 8 and Verizon channel 40. Residents seeking to participate in Citizen Speak or any other agenda item should email sel@wellesleyma.gov prior to the meeting and a number will be assigned for speakers. All residents seeking to participate shall call into 781-489-7525 (Conference Line) and await the announcement of your assigned number to speak. Individuals wishing to participate who have not received a number shall be asked at the end of the agenda item if they would like to speak before the Board moves on to the next agenda item.



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MEGHAN C. JOP
 EXECUTIVE DIRECTOR OF GENERAL GOVERNMENT SERVICES

Monday, June 22 2020

Our meeting will begin on Monday at **6:00 pm** virtually before the Annual Town Meeting. I have forwarded the information to you as a calendar invite. Since Wellesley Media cannot film as it is too close to the start of the Annual Town Meeting, I committed to recording the meeting for later viewing.

1. **Call to Order – Open Session**
2. **Citizen Speak**
3. **Announcements**
4. **Vote to Accept CARES Fund Distribution**

The Town had submitted for CARES funds in the amount of \$500,000 for cash flow purposes on June 5th.

To date many of the COVID-19 expenses (excluding School and some Clerk) have largely been absorbed by the individual departments. We are working with the Fire Department to submit for FEMA funds. As you will read in the CARES materials it is a prerequisite to apply for all state and federal funds in addition to CARES. CARES is then offset by the other reimbursements. As a reminder FEMA funds qualify for up to 75% reimbursement. CARES can make up the 25% difference in FEMA funding. I have attached the current costs detailed by each department. It is likely not all costs will be approved, but this is the current tally.

The \$500,000 that the Town has received to date must be formally accepted by the Board.

MOTION:

MOVE: The Town of Wellesley will file for FEMA reimbursement of eligible COVID19 costs and will seek CARES funding for additional costs not covered by FEMA, as required by the Commonwealth . The Board of Selectmen acknowledges receipt of its first draw of \$500,000 in CARES funds, which will be used to provide cash flow for FEMA reimbursement requests and to fund eligible expenditures under CARES.

Board of Selectmen Calendar – FY20

<i>Date</i>	<i>Selectmen Meeting Items</i>	<i>Other Meeting Items</i>
ON HOLD COVID-19	Legislative Update – Peisch, Rausch, Creem at Approve Sustainable Building Guidelines Traffic Committee: 1. College Heights Stop Sign 2. Linden/Rockland Stop Sign Wellesley Country Club One Day Request (done last year – 5/6/19) Mike’s Garage – Lic. App ClassII Auto	
6/29 <i>Monday</i>	Meeting Personnel Evaluations – Exec. Director and Chiefs Hanover Right of Way Improvements –Williams St. School Transportation with SC Appoint Janice Coduri to housing authority Annual BOS Appointments Ascertainment Hearing – Verizon at 5 pm. Accept Gift/grants Anti-Idling Proposal by Police Department Discuss Special Election for Jack’s Seat	
7/3 <i>Friday</i>	TOWN HALL CLOSED – JULY 4TH OBSERVED	Summer Hours start this week
7/7 <i>Tuesday</i>		
7/14 <i>Tuesday</i>		
7/21 <i>Tuesday</i>		
7/28 <i>Tuesday</i>		
8/4 <i>Tuesday</i>		
8/11 <i>Tuesday</i>		
8/18 <i>Tuesday</i>		
8/25 <i>Tuesday</i>		
9/1 <i>Tuesday</i>		
9/7 <i>Monday</i>	TOWN HALL CLOSED – LABOR DAY	Summer Hours end this week
9/8 <i>Tuesday</i>		
9/14 <i>Monday</i>		

6/19/2020

Notes

Quarterly updates

- *Traffic Committee (Deputy Chief Pilecki)*
- *Facilities Maintenance (Joe McDonough)*



MICHAEL
HEFFERNAN
SECRETARY

Commonwealth of Massachusetts

EXECUTIVE OFFICE FOR ADMINISTRATION AND FINANCE

STATE HOUSE, ROOM 373
BOSTON, MASSACHUSETTS 02133
TELEPHONE (617) 727-2040
WWW.MASS.GOV/ANF

To: Chief Executives of Massachusetts Cities and Towns
From: Michael J. Heffernan, Secretary of Administration and Finance
Date: May 14, 2020
Re: Federal Coronavirus Relief Fund

The federal Coronavirus Aid, Relief, and Economic Security Act (the “CARES Act”) includes funds for Massachusetts governments to use to pay costs incurred in responding to the COVID-19 outbreak. This memo describes how your city or town can access funds for that purpose.

Background

The CARES Act authorized \$150 B through the Coronavirus Relief Fund for state and local governments, including \$2.7 B for Massachusetts. Aside from large local government units (Boston and Plymouth County), funds have been sent in the first instance to the state, with the expectation that the state will use funds for its own expenses and those of municipalities.

The Executive Office for Administration and Finance (“A&F”) has established an expendable trust to hold the federal funds and is authorized to spend from that trust on the basis of the federal law.

Eligible Uses

Under federal law, eligible uses must meet three conditions. They must be:

1. “Necessary expenditures incurred due to the public health emergency with respect to ... COVID–19”
 - a. Funds may not be used to substitute for lost revenue
2. Not budgeted as of March 27, 2020 when the CARES Act was enacted
 - a. May not supplant state or municipal spending
3. Incurred on or after March 1, 2020, up to December 30, 2020

For further context on costs that A&F anticipates municipalities may incur, see the attached list of potential uses (Attachment A). If your municipality contemplates the use of funds outside these parameters, please contact the Division of Local Services (DLS) at LocalGovCaresAct@dor.state.ma.us and we will follow up to discuss your needs further.

Note that these eligible uses are as currently described in federal law and relevant guidance from the US Treasury. If these uses are modified by future federal actions, A&F will revisit the process and procedures described in this guidance.

Intersection with Other Funding Sources

Eligible uses of the federal Coronavirus Relief Fund may overlap with allowable uses of other federal grants and reimbursements. A&F will be working with the Command Center,^{*} state agencies, and municipalities to optimize the use of federal funds.

As a condition of accepting federal Coronavirus Relief Fund money, municipalities must maximize Federal Emergency Management Agency (“FEMA”) reimbursements. In other words, for costs that appear eligible under the federal Coronavirus Relief Fund as well as for FEMA reimbursement, municipalities must apply for FEMA reimbursement.[†] Federal dollars cannot under any circumstances be claimed twice for the same spending. DLS will issue further guidance on establishment of appropriate fund structures for both anticipated FEMA reimbursement and CARES Act funds.

To the extent that municipalities are unsure of their precise needs or need money for cash flow purposes, they are free to request funds from the federal Coronavirus Relief Fund, with the understanding that unspent amounts will need to be returned to the Commonwealth.

While this approach may be a little complicated due to possible multiple funding sources for similar expenses, providing municipalities with funding now eliminates or reduces FY20 deficits and helps with cash flow issues.

Available Funds

A&F has determined that initially 25% of total federal Coronavirus Relief Fund dollars to the Commonwealth will be directly available for municipalities. After subtracting amounts for Boston and Plymouth County municipalities, funds have been allocated in proportion to population. The attached chart indicates total eligible amounts for each municipality to be distributed in this FY20 round and a subsequent FY21 round later in the calendar year.

At this time, cities and towns are asked to estimate their FY20 COVID-19 expenses. Municipalities who request less than the amount for which they are eligible do not forego the opportunity to ask for additional funds at a later date. Municipalities will be asked to estimate their COVID-19 expenses in FY21 still within the same ceiling. In other words, the ceiling is the preliminary total amount available for FY20 and FY21, but at this point all you are being asked to do is estimate your FY20 COVID-19 expenses.

^{*} The Command Center, headed by Health and Human Services Secretary Marylou Sudders, is the coordinating entity for the administration’s response to the COVID-19 outbreak.

[†] For further information on the FEMA reimbursement process, please see MEMA’s resource page: <https://www.mass.gov/info-details/covid-19-federal-disaster-declaration>.

Note that to the extent actual expenditures are less than the amount requested, at this time A&F expects that municipalities will be required to return the balance of unspent funds to the Commonwealth.

This approach is intended to get money out to municipalities quickly, and to allow adjustments over the coming months. A&F and DLS will continue to monitor the situation and may make additional funds available at a later date. Please contact DLS at LocalGovCaresAct@dor.state.ma.us if your FY20 expenditures are likely to exceed the eligible amounts in the first round. Municipalities located in Plymouth County should contact county officials for information about the Coronavirus Relief Fund.

Dispersal of Funds

Municipalities, through their chief executive officer, should complete the [web-based application form](#). The application asks for estimates of FY20 incurred or anticipated expenses for each category listed in Attachment A. Based on these estimated amounts, the application will calculate an Estimated Request amount based on an assumed FEMA reimbursement rate for each category. Municipalities may request an amount above or below the Estimated Request using the Other Request field.

Further, municipalities must return the certification (see Attachment B) through the web-based application form and agree to document costs and to return unspent funds, if any. The application deadline is Friday, June 5, 2020, but submissions will be reviewed and approved on a rolling basis.

DLS will provide guidance regarding local accounting requirements (e.g., treatment of funds, general ledger entries, etc.) via a Bulletin.

Audit Provisions and Documentation

Federal Coronavirus Relief Fund expenditures are subject to audit by an Inspector General within the U.S. Department of the Treasury. Documenting that costs were eligible uses are essential to managing compliance risk and to minimizing the possibility that the costs are deemed ineligible, thereby requiring that the municipality and the state may need to return funds to the federal government.

A&F will establish a bimonthly reporting process to monitor incurred spending relative to estimates, and to ensure that documentation is adequate to minimize compliance risk.

For now, we ask that you document costs clearly with respect to the date and nature of the expense incurred so that together we can best manage resources in the interests of the residents of Massachusetts. In general, we will be asking that you document expenses with the same specificity as for FEMA reimbursements. A&F will follow up with further guidance as necessary.

Thank you for your cooperation as we work together to protect the interests of all our residents.

Attachment A- Potential Municipal Uses

Note that the state and municipalities should coordinate on appropriate funding source where more than one source is potentially available for the purpose. For purposes of calculating the Estimated Request, costs in categories denoted with an asterisk () are assumed to be ineligible for FEMA reimbursement but FEMA has final approval for eligibility determination. Cost in all other categories are assumed to be reimbursed by FEMA at a rate of 75 percent.*

- Core municipal services, in a declared state of emergency
 - First responder costs, including:
 - Direct staffing costs – Overtime, additional hires, and/or backfilling staff who test positive
 - Quarantine/isolation costs for first responders who may be infected and should not put household members at risk – or who should be kept apart from potentially infected household members
 - Including hotel/motel space, sanitization of first responder vehicles, etc.
 - Temporary staff to backfill sick or quarantined municipal employees including:
 - City/town management
 - Phone/administrative support
 - Janitorial
 - Police, fire, EMT
 - Trash collection
 - Other
 - Staff for compliance and reporting associated with this funding
 - Accelerated telework capacity – infrastructure, subscriptions for meeting services, hardware (laptops)*
 - Hiring and training, including training for employees and contractors hired for COVID-19 response
 - PPE, including first responders, grocery store employees, gas station attendants and others who interact with public
 - Sanitation and Refuse Collection*
 - Food inspection*
 - Cleaning/disinfection of public buildings
 - Municipal buildings, including fire stations
 - Public housing
 - Specialized cleaning equipment
 - Air filtration / HVAC
 - School distance learning, to the extent not funded from other sources, including
 - Planning and development, including IT costs*
 - Incremental costs of special education services required under individual education plans (IEPs) in a remote, distance, or alternative location*
 - Food for families that rely on food through the school system*
 - Costs of debt financing related to COVID-19 investments – short-term borrowing and construction carrying costs*

- Health insurance claims costs in excess of reasonably budgeted claims costs, and directly related to COVID-19 medical costs
- Expanded public health mission
 - Boards of health staffing needs – to the extent not addressed with public health funding
 - Use of public spaces/ building as field hospitals
 - Shelter for those who are homeless or otherwise have nowhere they can go without significant risk to themselves or other household members, and are at high risk of or recovering from COVID-19
 - Food banks / food pantries – need tied to COVID-19*
 - Travel expenses – for distribution of resources
 - Transporting residents to COVID-19 medical and testing appointments
 - Signage and communication including translation services
 - Educational materials related to COVID-19
 - Testing for COVID-19
- Services and supports to residents in their homes
 - Grocery and/or meals delivery – modeled on COA activities
 - Expanded participation
 - Replacement of meals delivery volunteer staff (often retirees)
 - Wellness check-ins with vulnerable elders*
 - Short-term rental or mortgage support*
 - Prescription drug delivery*

Attachment B - CERTIFICATION

I, **[Insert name of signatory]**, am the chief executive of **[insert name of municipality]**, and I certify that:

1. I have the authority on behalf of **[insert name of municipality]** to request payment from the Commonwealth of Massachusetts. At this time, I am requesting payment in the amount of **[\$X – reflecting current estimate of eligible FY20 costs]** for fiscal year 2020 costs in connection with section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020) (“section 601”).
2. I understand that the Commonwealth will rely on this certification as a material representation in making a payment to **[insert name of municipality]**.
3. As required by federal law, **[Insert name of municipality]**'s proposed uses of the funds provided as payment in response to this request will be used only to cover those costs that-
 - a. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
 - b. were not accounted for in the budget most recently approved as of March 27, 2020, for **[insert name of municipality]**; and
 - c. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
4. I will report bimonthly on incurred expenses in a form prescribed by the Secretary of Administration and Finance, and will cooperate with the Executive Office for Administration and Finance in creating and retaining appropriate documentation to demonstrate that the proposed uses meet the requirements of section 601.
5. I will coordinate with the Executive Office for Administration and Finance in optimizing federal funds from section 601 and other potentially available federal sources. In particular, I will prioritize and coordinate application for FEMA reimbursement where available.
6. To the extent actual expenditures are less than the amount requested per item 1 above, I agree to return the balance of unspent funds to the Commonwealth. If the United States Department of the Treasury recoups funds from the Commonwealth based on a determination they were used by **[insert name of municipality]** in a manner not in compliance with section 601, I agree that the Commonwealth may recover funds from the city or town through an assessment or deduction from the city or town’s periodic unrestricted local aid distribution.

By: _____

Signature: _____

Title: _____

Date: _____

Attachment C – Total Eligible Amounts (Round 1 and 2)

	<u>Total Eligible Amounts</u>		<u>Total Eligible Amounts</u>
Acton	\$2,092,925	Brewster	\$864,573
Acushnet	\$932,814	Brimfield	\$332,569
Adams	\$712,131	Brookfield	\$304,884
Agawam	\$2,543,991	Brookline	\$5,229,227
Alford	\$43,290	Buckland	\$165,314
Amesbury	\$1,549,019	Burlington	\$2,534,116
Amherst	\$3,482,889	Cambridge	\$10,489,930
Andover	\$3,209,569	Canton	\$2,083,315
Aquinnah	\$28,831	Carlisle	\$462,616
Arlington	\$4,022,564	Charlemont	\$109,769
Ashburnham	\$559,512	Charlton	\$1,207,633
Ashby	\$285,134	Chatham	\$543,113
Ashfield	\$152,883	Chelmsford	\$3,113,466
Ashland	\$1,564,007	Chelsea	\$3,540,815
Athol	\$1,036,235	Cheshire	\$277,199
Attleboro	\$3,977,863	Chester	\$122,024
Auburn	\$1,479,631	Chesterfield	\$110,915
Avon	\$398,430	Chicopee	\$4,900,538
Ayer	\$719,801	Chilmark	\$80,850
Barnstable	\$3,919,936	Clarksburg	\$145,477
Barre	\$493,034	Clinton	\$1,236,288
Becket	\$152,530	Cohasset	\$753,040
Bedford	\$1,251,541	Colrain	\$147,857
Belchertown	\$1,334,330	Concord	\$1,693,790
Bellingham	\$1,514,898	Conway	\$166,813
Belmont	\$2,321,456	Cummington	\$77,411
Berkley	\$599,717	Dalton	\$579,174
Berlin	\$283,900	Danvers	\$2,444,626
Bernardston	\$186,387	Dartmouth	\$3,024,770
Beverly	\$3,730,552	Dedham	\$2,233,641
Billerica	\$3,860,335	Deerfield	\$444,542
Blackstone	\$822,252	Dennis	\$1,224,209
Blandford	\$111,091	Dighton	\$695,731
Bolton	\$473,990	Douglas	\$789,454
Bourne	\$1,752,069	Dover	\$537,911
Boxborough	\$563,215	Dracut	\$2,799,060
Boxford	\$737,699	Dudley	\$1,040,555
Boylston	\$413,330	Dunstable	\$300,123
Braintree	\$3,284,247	East Brookfield	\$195,291

	<u>Total Eligible Amounts</u>		<u>Total Eligible Amounts</u>
East Longmeadow	\$1,436,781	Heath	\$61,894
Eastham	\$429,465	Hinsdale	\$169,458
Easthampton	\$1,409,537	Holbrook	\$974,077
Easton	\$2,208,601	Holden	\$1,689,558
Edgartown	\$382,912	Holland	\$220,155
Egremont	\$106,507	Holliston	\$1,317,137
Erving	\$156,410	Holyoke	\$3,558,273
Essex	\$334,067	Hopedale	\$526,009
Everett	\$4,133,302	Hopkinton	\$1,610,736
Fairhaven	\$1,418,971	Hubbardston	\$422,059
Fall River	\$7,905,205	Hudson	\$1,759,828
Falmouth	\$2,734,874	Huntington	\$192,382
Fitchburg	\$3,604,472	Ipswich	\$1,242,459
Florida	\$63,833	Lancaster	\$721,653
Foxborough	\$1,558,012	Lanesborough	\$261,417
Framingham	\$6,447,088	Lawrence	\$7,086,568
Franklin	\$2,929,813	Lee	\$503,878
Freetown	\$828,336	Leicester	\$1,004,583
Gardner	\$1,826,747	Lenox	\$437,665
Georgetown	\$773,495	Leominster	\$3,687,438
Gill	\$131,282	Leverett	\$164,080
Gloucester	\$2,680,387	Lexington	\$2,979,363
Goshen	\$93,810	Leyden	\$63,833
Gosnold	\$6,613	Lincoln	\$599,276
Grafton	\$1,665,047	Littleton	\$902,926
Granby	\$559,600	Longmeadow	\$1,395,430
Granville	\$143,184	Lowell	\$9,845,688
Great Barrington	\$604,125	Ludlow	\$1,893,666
Greenfield	\$1,539,408	Lunenburg	\$1,027,771
Groton	\$1,003,878	Lynn	\$8,345,427
Groveland	\$603,949	Lynnfield	\$1,149,795
Hadley	\$471,345	Malden	\$5,381,404
Hamilton	\$713,982	Manchester By The Sea	\$478,663
Hampden	\$460,235	Mansfield	\$2,121,580
Hancock	\$61,806	Marblehead	\$1,819,253
Hardwick	\$269,441	Marlborough	\$3,511,279
Harvard	\$582,789	Mashpee	\$1,250,218
Harwich	\$1,069,739	Maynard	\$940,485
Hatfield	\$289,543	Medfield	\$1,137,716
Haverhill	\$5,646,348	Medford	\$5,093,008
Hawley	\$29,624		

	<u>Total Eligible Amounts</u>		<u>Total Eligible Amounts</u>
Medway	\$1,183,828	Norwood	\$2,585,694
Melrose	\$2,485,712	Oak Bluffs	\$412,449
Mendon	\$545,141	Oakham	\$173,073
Merrimac	\$614,970	Orange	\$675,717
Methuen	\$4,469,927	Orleans	\$511,196
Middlefield	\$46,729	Otis	\$136,484
Middleton	\$886,086	Oxford	\$1,237,963
Milford	\$2,566,121	Palmer	\$1,085,256
Millbury	\$1,222,533	Paxton	\$437,576
Millis	\$729,147	Peabody	\$4,697,399
Millville	\$287,868	Pelham	\$116,558
Milton	\$2,434,840	Pepperell	\$1,072,208
Monroe	\$9,875	Peru	\$73,796
Monson	\$781,607	Petersham	\$110,474
Montague	\$733,203	Phillipston	\$154,382
Monterey	\$81,908	Pittsfield	\$3,750,037
Montgomery	\$76,706	Plainfield	\$58,543
Mount Washington	\$13,930	Plainville	\$813,788
Nahant	\$310,703	Princeton	\$306,647
Nantucket	\$998,676	Provincetown	\$260,976
Natick	\$3,194,228	Quincy	\$8,338,902
Needham	\$2,755,065	Randolph	\$3,032,793
New Ashford	\$19,838	Raynham	\$1,261,944
New Bedford	\$8,403,705	Reading	\$2,233,905
New Braintree	\$90,725	Rehoboth	\$1,081,377
New Marlborough	\$128,549	Revere	\$4,745,274
New Salem	\$89,931	Richmond	\$125,374
Newbury	\$629,870	Rockport	\$643,183
Newburyport	\$1,604,829	Rowe	\$34,738
Newton	\$7,838,462	Rowley	\$560,570
Norfolk	\$1,056,955	Royalston	\$112,502
North Adams	\$1,137,716	Russell	\$158,878
North Andover	\$2,759,297	Rutland	\$779,932
North		Salem	\$3,840,497
Attleborough	\$2,587,634	Salisbury	\$836,623
North Brookfield	\$423,910	Sandisfield	\$78,910
North Reading	\$1,385,115	Sandwich	\$1,783,280
Northampton	\$2,532,706	Saugus	\$2,502,641
Northborough	\$1,331,421	Savoy	\$60,219
Northbridge	\$1,475,222	Seekonk	\$1,384,409
Northfield	\$263,798	Sharon	\$1,670,161
Norton	\$1,758,770		

	<u>Total Eligible Amounts</u>		<u>Total Eligible Amounts</u>
Sheffield	\$277,905	Waltham	\$5,551,215
Shelburne	\$164,080	Ware	\$865,013
Sherborn	\$382,736	Warren	\$462,704
Shirley	\$674,395	Warwick	\$68,771
Shrewsbury	\$3,347,993	Washington	\$47,699
Shutesbury	\$156,410	Watertown	\$3,169,982
Somerset	\$1,602,977	Wayland	\$1,223,944
Somerville	\$7,191,135	Webster	\$1,501,232
South Hadley	\$1,569,914	Wellesley	\$2,616,201
Southampton	\$546,287	Wellfleet	\$240,610
Southborough	\$896,577	Wendell	\$78,117
Southbridge	\$1,492,768	Wenham	\$465,878
Southwick	\$863,426	West Boylston	\$724,298
Spencer	\$1,055,456	West Brookfield	\$333,715
Springfield	\$13,668,817	West Newbury	\$413,595
Sterling	\$722,094	West Springfield	\$2,534,557
Stockbridge	\$167,783	West Stockbridge	\$111,444
Stoneham	\$2,003,964	West Tisbury	\$255,775
Stoughton	\$2,552,455	Westborough	\$1,691,850
Stow	\$636,042	Westfield	\$3,674,830
Sturbridge	\$849,937	Westford	\$2,142,123
Sudbury	\$1,730,468	Westhampton	\$144,683
Sunderland	\$322,606	Westminster	\$695,114
Sutton	\$842,090	Weston	\$1,069,827
Swampscott	\$1,342,530	Westport	\$1,409,625
Swansea	\$1,472,842	Westwood	\$1,421,881
Taunton	\$5,051,657	Weymouth	\$5,088,952
Templeton	\$718,831	Whately	\$139,305
Tewksbury	\$2,767,408	Wilbraham	\$1,300,386
Tisbury	\$362,457	Williamsburg	\$219,449
Tolland	\$44,877	Williamstown	\$704,725
Topsfield	\$584,287	Wilmington	\$2,107,825
Townsend	\$841,737	Winchendon	\$961,998
Truro	\$176,247	Winchester	\$2,014,720
Tyngsborough	\$1,094,867	Windsor	\$77,147
Tyringham	\$27,861	Winthrop	\$1,647,678
Upton	\$706,400	Woburn	\$3,561,711
Uxbridge	\$1,242,724	Worcester	\$16,388,350
Wakefield	\$2,392,431	Worthington	\$104,655
Wales	\$167,342	Wrentham	\$1,054,839
Walpole	\$2,222,620	Yarmouth	\$2,055,630



FOR 2020 13

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01122200 BOARD OF SELECTMEN - EXPENSES							
542010 OFFICE SUPPLIES	0	0	0	1,411.82	.00	-1,411.82	100.0%
TOTAL BOARD OF SELECTMEN - EXPENSES	0	0	0	1,411.82	.00	-1,411.82	100.0%
01133200 FINANCIAL SERVICES - EXPENSES							
542010 OFFICE SUPPLIES	0	0	0	1,928.70	.00	-1,928.70	100.0%
TOTAL FINANCIAL SERVICES - EXPENSES	0	0	0	1,928.70	.00	-1,928.70	100.0%
01155200 NETWORK & INFORMATION SYS EXP							
553060 COMPUTER SUPPLIES	0	0	0	433.06	2,233.26	-2,666.32	100.0%
TOTAL NETWORK & INFORMATION SYS EXP	0	0	0	433.06	2,233.26	-2,666.32	100.0%
01161100 TOWN CLERK - PERSONAL SERVICES							
512010 PAGES/POLL WORKERS	0	0	0	1,150.00	.00	-1,150.00	100.0%
512050 TEMPORARY CUSTODIANS/LABORER	0	0	0	537.02	.00	-537.02	100.0%
513160 OTHER OVERTIME	0	0	0	546.17	.00	-546.17	100.0%
TOTAL TOWN CLERK - PERSONAL SERVICES	0	0	0	2,233.19	.00	-2,233.19	100.0%
01161200 TOWN CLERK - EXPENSES							
524030 EQUIPMENT MAINTENANCE	0	0	0	600.00	.00	-600.00	100.0%
534010 POSTAGE	0	0	0	5,940.44	.00	-5,940.44	100.0%
534040 PRINTING AND MAILING EXPENSE	0	0	0	3,045.21	.00	-3,045.21	100.0%
542010 OFFICE SUPPLIES	0	0	0	559.72	.00	-559.72	100.0%
TOTAL TOWN CLERK - EXPENSES	0	0	0	10,145.37	.00	-10,145.37	100.0%
01192100 FACILITY MAINT - DIRECTORS P/S							



01192100 FACILITY MAINT - DIRECTORS P/S	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
513120 SCHEDULED OVERTIME	0	0	0	69,643.02	.00	-69,643.02	100.0%
TOTAL FACILITY MAINT - DIRECTORS P/S	0	0	0	69,643.02	.00	-69,643.02	100.0%
01192139 FACILITIES MAINT: DISTRICT P/S							
513120 SCHEDULED OVERTIME	0	0	0	18,678.22	.00	-18,678.22	100.0%
TOTAL FACILITIES MAINT: DISTRICT P/S	0	0	0	18,678.22	.00	-18,678.22	100.0%
01192200 FACILITY MAINT DIRECTORS- EXP							
543060 CUSTODIAL M&R SUPPLIES	0	0	0	23,139.79	14,449.66	-37,589.45	100.0%
TOTAL FACILITY MAINT DIRECTORS- EXP	0	0	0	23,139.79	14,449.66	-37,589.45	100.0%
01192239 FACILITIES MAINT: DISTRICT							
543060 CUSTODIAL M&R SUPPLIES	0	0	0	17,228.40	16,524.11	-33,752.51	100.0%
TOTAL FACILITIES MAINT: DISTRICT	0	0	0	17,228.40	16,524.11	-33,752.51	100.0%
01210100 POLICE - PERSONAL SERVICES							
513250 OTHER COVERAGE	0	0	0	17,694.57	.00	-17,694.57	100.0%
TOTAL POLICE - PERSONAL SERVICES	0	0	0	17,694.57	.00	-17,694.57	100.0%
01210200 POLICE - EXPENSES							
542090 OTHER GENERAL SUPPLIES	0	0	0	7,901.57	.00	-7,901.57	100.0%
TOTAL POLICE - EXPENSES	0	0	0	7,901.57	.00	-7,901.57	100.0%
01220100 FIRE - PERSONAL SERVICES							



FOR 2020 13

ORIGINAL APPROP	TRANFRS/ADJSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01220100 FIRE - PERSONAL SERVICES						
513220 ILLNESS COVERAGE	0	0	66,255.47	.00	-66,255.47	100.0%
TOTAL FIRE - PERSONAL SERVICES	0	0	66,255.47	.00	-66,255.47	100.0%
01220200 FIRE - EXPENSES						
578010 APPROVED SPECIAL DEPT EXPENS						
TOTAL FIRE - EXPENSES	0	0	18,093.34	.00	-18,093.34	100.0%
01510200 BOARD OF HEALTH - EXPENSES						
542090 OTHER GENERAL SUPPLIES						
TOTAL BOARD OF HEALTH - EXPENSES	0	0	5,485.61	2,500.78	-7,986.39	100.0%
01541200 COUNCIL ON AGING - EXPENSES						
542010 OFFICE SUPPLIES						
TOTAL COUNCIL ON AGING - EXPENSES	0	0	336.06	.00	-336.06	100.0%
01610220 LIBRARY CHILDREN'S EXP						
555010 PRINT RESOURCES						
555050 AUDIO BOOKS						
TOTAL LIBRARY CHILDREN'S EXP	0	0	27,130.39	.00	-27,130.39	100.0%
01610230 LIBRARY REFERENCE SERVICES EXP						
555010 PRINT RESOURCES						
555050 AUDIO BOOKS						
TOTAL LIBRARY REFERENCE SERVICES EXP	0	0	15,807.31	.00	-15,807.31	100.0%



Town of Wellesley
COVID19 COSTS 2020

06/19/2020 11:02
sstrother

FOR 2020 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMIS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
555080 STANDING ORDERS	0	0	0	1,700.00	.00	-1,700.00	100.0%
TOTAL LIBRARY REFERENCE SERVICES EXP	0	0	0	43,471.78	.00	-43,471.78	100.0%
01610280 LIBRARY ADMINISTRATION EXP							
555190 OTHER LIBRARY SUPPLIES	0	0	0	3,262.69	.00	-3,262.69	100.0%
TOTAL LIBRARY ADMINISTRATION EXP	0	0	0	3,262.69	.00	-3,262.69	100.0%
01610285 LIBRARY TECHNOLOGY SVC - EXP							
530410 NETWORK&INFORMATION-WEBSITE	0	0	0	3,500.00	.00	-3,500.00	100.0%
TOTAL LIBRARY TECHNOLOGY SVC - EXP	0	0	0	3,500.00	.00	-3,500.00	100.0%
13239350 DISTRICTWIDE NURSING SERVICES							
550010 MEDICAL SUPPLIES	0	0	0	33.12	40,956.75	-40,989.87	100.0%
TOTAL DISTRICTWIDE NURSING SERVICES	0	0	0	33.12	40,956.75	-40,989.87	100.0%
14102991 ENGINEERING WORK FOR OTHERS							
554100 OTHER PUBLIC WORKS SUPPLIES	0	0	0	751.59	157.97	-909.56	100.0%
TOTAL ENGINEERING WORK FOR OTHERS	0	0	0	751.59	157.97	-909.56	100.0%
14202991 HIGHWAY WORK FOR OTHERS							
554100 OTHER PUBLIC WORKS SUPPLIES	0	0	0	1,156.72	177.50	-1,334.22	100.0%
TOTAL HIGHWAY WORK FOR OTHERS	0	0	0	1,156.72	177.50	-1,334.22	100.0%
14302991 PARK WORK FOR OTHERS							



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sstrother

Town of Wellesley
COVID19 COSTS 2020

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FOR 2020 13

14302991 PARK WORK FOR OTHERS	ORIGINAL APPROP	TRANSFERS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
554100 OTHER PUBLIC WORKS SUPPLIES	0	0	0	3,701.53	177.50	-3,879.03	100.0%
TOTAL PARK WORK FOR OTHERS	0	0	0	3,701.53	177.50	-3,879.03	100.0%
14402991 RDF WORK FOR OTHERS							
554100 OTHER PUBLIC WORKS SUPPLIES	0	0	0	105.49	.00	-105.49	100.0%
TOTAL RDF WORK FOR OTHERS	0	0	0	105.49	.00	-105.49	100.0%
GRAND TOTAL	0	0	0	343,721.50	77,177.53	-420,899.03	100.0%

** END OF REPORT - Generated by Strother, Sheryl - FIN **

5. Annual Town Meeting Preparation

Attached are the final motions with signatures and the “road map” to Town Meeting. I am at this moment waiting on other boards, but have all the BOS and CPC motions signed. I have also included a “signed” copy of the TWFP. I will submit to KC and Mark Monday morning.

Road Map - 2020 ATM and STM

Order	Article	Motion/Vote	Motion
1		Join the Meeting	
2		Announce Quorum and Open meeting	Mark
3		Swear in New TMMs	KC
4		Read posting of the warrant, postponements and notices	KC
5		Brief summary by Moderator of Zoom Platform and Basic Speaking Guidelines	Mark
6		Test voting/polling	Brian
7		Vote: To Conduct ATM Remotely	Lise Olney
8		Procedural Summary by Moderator	Mark
9	1	Declare that Reports have been submitted to Town Clerk	Mark
10	2.1	Receive the Town-Wide Financial Plan	Marjorie
11	3.1	Vote: Consent Agenda (Simple Majority). Articles 4, 5.1., 5.2, 5.3, 6, 7, 9, 10, 11, 12,14, 15, 16, 17, 23 and 50	Tom
12	3.2	Vote: Consent Agenda (2/3rd Supermajority). Articles 20, 21, 22, 27 and 47.	Tom
13	5.4	Vote: Police Supervisory Contract	Tom
14	5.5	Vote: Police Patrol Officer Contract	Tom
15	5.6	Vote: Fire Department Contract	Tom
16	5.7	Vote: Wellesley Free Library Contract	Tom
17	8.1	Vote: MLP Contribution	Marjorie
18	8.2	Vote: Omnibus Budget	Marjorie
19	8.3	Vote: Transfer Free Cash	Marjorie
20		Vote: Adjourn ATM	Beth
21		Open STM	
22		Read posting of the warrant & postponements	KC
23		Vote: To Conduct STM Remotely	Lise Olney
24	2	Vote: STM article (Retirement extension)	Lise Olney
25		Vote: Dissolve STM	Beth
26		Open ATM	
27	41	Article 41 Citizens Petition (Amend Zoning Bylaw)	Beth
28	44	Articles 44 Citizens Petition (Enrollment in WMLP Voluntary Renewable Energy Program)	Beth
29	45	Articles 45 Citizens Petition (Government Efficiency)	Beth
30	46	Articles 46 Citizens Petition (Amend Town Bylaw to Prohibit Sale of Fur)	Tom
31	42	Articles 42 Citizens Petition (Indigenous Peoples Day),	
32	43	Article 43 Citizens Petition (Columbus Day/Indigenous Peoples Day)	

Road Map - 2020 ATM and STM

Order	Article	Motion/Vote	Motion
33		Vote: Dissolve ATM	Beth



TOWN MEETING

MOTION TO CONDUCT ANNUAL TOWN MEETING REMOTELY VIA "ZOOM" VIDEO CONFERENCING PLATFORM

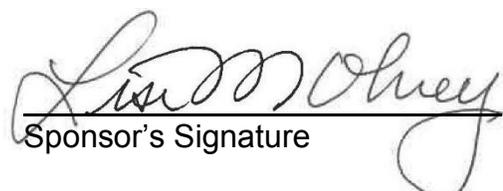
Move, that pursuant to the Acts of 2020, Chapter 92, and before taking any other vote at this Annual Town Meeting, the Town Meeting Members hereby vote to continue conducting this Annual Town Meeting remotely by means of "Zoom" video conferencing platform and to address the articles included in the Annual Town Meeting Warrant.

Approved:

June 22, 2020

Date

Moderator's Signature



Sponsor's Signature



TOWN MEETING

ARTICLE: **1**

MOTION: **1**

No motion.

Approved:

Date

Moderator's Signature

Sponsor's Signature



TOWN MEETING

ARTICLE: 2

MOTION: 1

That this Town Meeting hereby acknowledges presentation of the Town-Wide Financial Plan and the Five-Year Capital Budget Program pursuant to Section 19.16.2 and 19.5.2, respectively, of the Town Bylaws.

Approved:

June 22, 2020

Moderator's Signature

Margie R. Feina
Sponsor's Signature



TOWN MEETING

ARTICLE: 3

MOTION: 1

That the motions on file with the Moderator under the following articles be approved by a single majority vote pursuant to a consent agenda under this article:

- Article 4: Amend Job Classification Plan
- Article 5 Motion 1, 2, 3: Amend Salary Plan – Pay Schedule
- Article 6: Set Salary of Elected Official (Town Clerk)
- Article 7: FY20 Supplemental Appropriations
- Article 9: Set Revolving Funds Amounts for Next Year
- Article 10: Injured on Duty Stabilization Fund Contribution from Free Cash
- Article 11: Special Education Reserve Fund Appropriation
- Article 12: Baler Stabilization Fund Contribution from Free Cash
- Article 14: Water Program
- Article 15: Sewer Program
- Article 16: Electric Program
- Article 17: Community Preservation Fund Appropriations
- Article 23: Authorize Expenditure of State Transportation Infrastructure Funds (Uber/Lyft)
- Article 50: Appoint Fire Engineers

The Advisory Committee having recommended favorable action unanimously on all such motions.

Approved:

June 22, 2020

Date

Moderator's Signature

Thomas H. Unjedon

Sponsor's Signature



TOWN MEETING

ARTICLE: 3

MOTION: 2

That the motions on file with the Moderator under the following articles be approved by a single supermajority vote pursuant to a consent agenda under this article:

- Article 20: Great Plain Avenue Construction Funds
- Article 21: Authorize Water Fund and/or Sewer Fund Bond Authorization (MWRA)
- Article 22: Authorize Lease Agreement – 254 Washington Street
- Article 27: Acceptance of Easements
- Article 47: Rescind or Transfer Debt

The Advisory Committee having recommended favorable action unanimously on all such motions.

Approved:

June 22, 2020

Date

Moderator's Signature

Thomas H. [Signature]
Sponsor's Signature



TOWN MEETING

ARTICLE: 4

MOTION: 1

That the Classification Plan established at the 1950 Annual Town Meeting as amended, be further amended as recommended by the Human Resources Board by striking Schedule A, "Job Classification by Groups" and inserting a new Schedule A as follows:

New Classifications

<u>Classification</u>	<u>Department</u>	<u>Job Group</u>
Applications and Project Manager	IT	58
Senior Accounting Clerk for Parking and Collections	TRS	52
Senior Community Social Worker	HLTH	57
Senior Environmental Health Specialist	HLTH	56
Office Assistant	BLDG	47
Public Health Administrator	HLTH	53

Reclassifications

<u>Classification</u>	<u>Department</u>	<u>From Job Group</u> <u>To Job Group</u>
Sustainable Energy Administrator	SEC	53/54
Office Assistant	ASR	47/49

Title Changes

<u>From Title</u>	<u>To Title</u>	<u>Department</u>	<u>Job Group</u>
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Reclassifications and Title Change

<u>From Title and Job Group</u>	<u>Department</u>	<u>To Title and Job Group</u>
Executive Secretary/51	DPW	Executive Assistant/53
Sustainable Energy Administrator/54	SEC	Sustainable Energy Director/55
Department Assistant/43	SEC	Sustainable Energy Analyst/53

Deletions

<u>Title</u>	<u>Department</u>	<u>Job Group</u>
Assistant IT Director	IT	58



Secretary

44

SCHEDULE A**JOB CLASSIFICATIONS BY GROUPS**

Part I – Positions not covered by collective bargaining agreements

GROUP 69

Executive Director of General Government Services SEL

GROUP 66

DPW Director DPW

Director of Facilities FMD

Finance Director DFS

GROUP 63

Chief of Police POL

Human Resources Director HR

Treasurer/Collector TRS

GROUP 62

Assistant Executive Director SEL

Fire Chief FIR

Library Director LIB

Programs Manager/Assistant Director DPW

Superintendent, Park & Highway DPW

Town Engineer DPW

GROUP 61

Assistant Director of General Government Services SEL

IT Director IT

Design and Construction Manager FMD

Superintendent, RDF DPW

Superintendent, Water and Sewer Division DPW

GROUP 60

Assistant Town Engineer DPW

Chief Assessor ASR

Deputy Chief of Fire Protection FIR

Director of Public Health HLTH

Director of Recreation REC

Inspector of Buildings BLDG

Planning Director PLN

Project Manager FMD

Senior Deputy Director SEL

GROUP 59

TOWN OF WELLESLEY



MASSACHUSETTS

Assistant Director for Library Services LIB
Assistant Superintendent, Water and Sewer Division DPW
Director of Natural Resources NRC
Operations Manager FMD

GROUP 58

Applications and Project Manager IT
Assistant Finance Director DFS
Assistant Superintendent, Highway Division DPW
Assistant Superintendent, Park and Tree Division DPW
Custodial Services Manager FMD
Deputy Director SEL
Director of Senior Services COA
Information Technology Director LIB
Maintenance Manager FMD
Senior Civil Engineer DPW
Senior Management Analyst DPW

GROUP 57

Assistant Director/Health HLTH
Deputy Assistant Director, General Government Services SEL
Deputy Director REC
Enterprise Applications Manager IT
Finance and Office Manager FMD
GIS Manager IT
Network Manager/Webmaster IT
Senior Community Social Worker HLTH
Senior Planner PLAN
Water and Sewer Systems Engineer DPW
Youth Director YC

GROUP 56

Applications and Database Manager DPW
Assistant Treasurer/Collector TRS
Assistant Town Accountant DFS
Civil Engineer DPW
Finance and Budget Analyst DFS
Landscape Planner DPW
Management Analyst DPW
Project and Communications Manager SEL
Senior Environmental Health Specialist HLTH

GROUP 55

Associate Director REC
Database Administrator IT
Director of Special Projects NRC

TOWN OF WELLESLEY



MASSACHUSETTS

Environmental Health Specialist	HLTH
GIS Administrator	IT
Local Building Inspector	BLDG
Projects Administrator	PBC
Senior Engineer	DPW
Senior Human Resources Generalist	HR
Sustainable Energy Director	SEC
Systems Administrator	IT

GROUP 54

Assistant Director of Senior Services	COA
Assistant NRC Director	NRC
Benefits Coordinator	HR
Desktop Administrator	IT
Director of Veterans' Services	VET
Inspector of Wires	BLDG
Plumbing and Gas Inspector	BLDG
Public Health Nurse Supervisor	HLTH
Planner	PLAN
Staff Engineer	DPW

GROUP 53

Accounting Specialist	DFS
Assistant Administrator	PBC
Community Health Coordinator	HLTH
Environmental Education Coordinator	NRC
Executive Assistant	DPW
Executive Assistant to the Executive Director	SEL
Financial Assistant	FMD
Health and Social Services Administrator	COA
IT Specialist	POL
Program Coordinator	REC
Public Health Administrator	HLTH
Public Health Nurse	HLTH
Safety Coordinator	DPW
Sustainable Energy Analyst	SEC
Wetlands Administrator	NRC

GROUP 52

Assistant Administrator	ASR
Assistant Town Clerk	TC
Parking Clerk	SEL
RDF Business Manager	DPW
Senior Accounting Clerk for Parking and Collections	TRS
Workers' Compensation Coordinator	HR

GROUP 51

TOWN OF WELLESLEY



MASSACHUSETTS

Administrative Assistant	FAC
Deputy Director of Veterans' Services	VET
Executive Secretary, Zoning Board of Appeals	ZBA
Sealer of Weights and Measures	SEL

GROUP 49

Accountant B	DFS
Administrative Secretary	SEL
Animal Control Officer	POL
Assessor Technician	ASR
Elections and Registration Administrator	TC
Office Administrator	COA
Office Administrator	HLTH
Office Assistant	ASR
Permit Administrator	BLDG
Office Administrator, Water and Sewer Division	DPW
Senior Accounting Clerk	TRS

GROUP 48

Head Maintenance Custodian, Town Hall	FAC
Office Administrator	LIB
Personnel Administrative Assistant	HR
Projects Assistant	FMD
Senior Accounting Assistant	DPW
Senior Customer Service Representative	MLP
Senior Office Assistant	DPW

GROUP 47

Accounting Clerk, Treasurer/Collector	TRS
Administrative Assistant	FIR
Administrative/Accounting Assistant	POL
Bookkeeper	LIB
Office Assistant	BLDG
Office Assistant, Engineering Division	DPW
Office Assistant, Facilities	FMD
Office Assistant, Management Division	DPW
Office Assistant, Park and Highway Divisions	DPW
Office Assistant, RDF	DPW
Office Assistant, Water and Sewer Division	DPW
Secretary, Recreation	REC
Seniors Activities Coordinator	COA
Senior Secretary, Select Board	SEL
Voter Registration Clerk	TC

GROUP 46

Office Assistant	SEL
Police Records Manager	POL



GROUP 45

Secretary, Director's Office	DPW
Secretary, NRC	NRC
Secretary/Technical Assistant	PLAN
Senior Clerk	TC
Technical Administrator	ZBA

GROUP 44

Clerk	TC
Communications Clerk/Receptionist	MLP
Custodian	FAC
Department Assistant	HR
Secretary II	REC

GROUP 43

Administrative Records Clerk	MLP
Office Assistant	ZBA

GROUP 42

Office Clerk	HLTH
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GROUP 41

Night Watchman, Highway Division	DPW
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GROUP T19

Automotive Mechanic	FIR
Carpenter/Painter	FAC
Electrician	FAC
HVAC Controls Technician	FMD
Maintenance Craftsman	FMD
Mechanical Technician	FMD

Part II – Positions covered by collective bargaining agreements

GROUP S55

Fleet Maintenance Supervisor	DPW
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GROUP S54

Customer Services Supervisor	MLP
General Foreman, All Divisions	DPW
Overhead Line Foreman	MLP
Supervisor of Accounting	MLP
Supervisor, RDF	DPW
Underground Line Foreman	MLP

GROUP S53

TOWN OF WELLESLEY



MASSACHUSETTS

Coordinator, MLP	MLP
Signal Alarm Foreman	MLP
GROUP S50	
Collections Representative	MLP
GROUP 22	
Crew Leader	MLP
GROUP 21	
Electrician A	MLP
Lead Cablesplicer	MLP
Lead Lineman	MLP
GROUP 20	
Automotive Mechanic Foreman A	DPW
Cablesplicer, 1st Class	MLP
Chief Substation Operator, Municipal Light Plant	MLP
Construction Craftsman, Highway Division	DPW
Construction Foreman/MLP	MLP
Foreman A - All Divisions	DPW
Foreman A - Athletic Fields	DPW
Foreman A – Automotive Mechanic	DPW
Foreman A - Highway	DPW
Foreman A – Park Construction	DPW
Foreman A – Recycling	DPW
Foreman A – Tree Care	DPW
Horticultural Technician	DPW
Lineman, 1st Class	MLP
Senior Welder	DPW
GROUP 19	
Lead Tree Climber, Park and Tree Division	DPW
Meter and Sign Repair Person, Highway Division	DPW
Meter/Backflow Prevention Device Coordinator	DPW
GROUP 18	
Engineering Technician	MLP
Fleet Maintenance Mechanic	DPW
Foreman B - All Divisions	DPW
Groundskeeping Foreman, Park and Tree Division	DPW
Highway Craftsman	DPW
Lead Baler	DPW
Park Construction Craftsman	DPW
Primary Water Treatment Plant Operator	DPW
Welder	DPW



GROUP 17

Apprentice Lineworker/Stockkeeper	MLP
Cableslicer, 2nd Class	MLP
Construction Equipment Operator	DPW
Lineman, 2nd Class	MLP
Meter/Backflow Prevention Device Technician	DPW
Park Facilities Technician	DPW
Park Technical Services Craftsman	DPW
Power Shovel Operator, Water and Sewer Division	DPW
Stockkeeper, Automotive, Highway Division	DPW
Stockkeeper, Water and Sewer	DPW
Substation Operator, Municipal Light Plant	MLP
Tractor Trailer Operator	DPW
Tree Climber, Park and Tree Division	DPW

GROUP 16

Engineering Technician II	MLP
Fleet Maintenance Shop Assistant	DPW
General Mechanic A, Water and Sewer Division	DPW
Groundskeeper, Park and Tree Division	DPW
Head Custodian	DPW
Heavy Equipment Operator, Highway Division	DPW
Lead Meter Reader	MLP
Secondary Water Treatment Plant Operator	DPW
Stockkeeper, Municipal Light Plant	MLP
Transfer Haul Equip. Operator, RDF	DPW

GROUP 15

Industrial Equipment Operator, RDF	DPW
Medium Equipment Operator, Highway Division	DPW
Medium Equipment Operator, Park and Tree Division	DPW
Truck Driver A/Laborer, Water and Sewer Division	DPW

GROUP 14

Building Maintenance Person, Highway Division	DPW
Cableslicer Helper, Municipal Light Plant	MLP
Custodian	DPW
Groundman, Municipal Light Plant	MLP

GROUP 13

Park Maintenance Worker	DPW
Permit Verifier/Trash Collector, RDF	DPW

GROUP 12

Light Equipment Operator, Park and Highway Divisions	DPW
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GROUP 11

TOWN OF WELLESLEY



MASSACHUSETTS

Laborer - All Divisions	DPW
GROUP K23	
HVAC Technician	FMD
Plumber	FMD
Electrician	FMD
GROUP K22	
Facility Supervisor	FMD
GROUP K21	
Middle School Head Custodian	FMD
GROUP K18	
Inventory and Equipment Technician	FMD
GROUP K17	
Custodian Night Supervisor	FMD
Elementary Head Custodian	FMD
GROUP K15	
Custodian	FMD
GROUP D47	
Dispatcher	POL
GROUP L17	
Public Services Coordinator	LIB
GROUP L16	
Acquisitions and Cataloging Services Supervisor	LIB
Children's Services Supervisor	LIB
Information Services Supervisor	LIB
GROUP L15	
Branch Libraries Supervisor	LIB
Interlibrary Loan Supervisor	LIB
GROUP L14	
Librarian	LIB
GROUP L11	
Circulation Services Supervisor	LIB
GROUP L9	
Assistant Circulation Services Supervisor	LIB
Facilities Supervisor	FAC



GROUP L7 Technology and Innovation Assistant	LIB
GROUP L6 Acquisitions Specialist Cataloging Assistant	LIB LIB
GROUP L4 Library Assistant	LIB
GROUP L3 Library Assistant Preservation Assistant	LIB LIB
GROUP C4 Custodian	LIB
GROUP P40 Lieutenant	POL
GROUP P30 Sergeant	POL
GROUP P20 Detective Prosecuting Officer Safety Officer	POL POL POL
GROUP P18 Police Officer – EMT	POL
GROUP P15 Police Officer – Special	POL
GROUP P10 Police Officer	POL
GROUP F40 Deputy Chief Deputy Chief, Special Services	FIR FIR
GROUP F30 Lieutenant	FIR
GROUP F10 Firefighter	FIR



GROUP D47
Dispatcher

POL

GENERAL GROUP: This group includes all part-time seasonal, casual, special and other jobs or positions not otherwise classified above, whose job titles shall be as shown on the personnel records of the Human Resources Board.

The rates of pay, as shown in the personnel records of the Human Resources Board, shall continue in effect until otherwise adjusted by the Human Resources Board or by amendment of the Plan.

Approved:

Date

Moderator's Signature

Sponsor's Signature



TOWN MEETING

ARTICLE: 5

MOTION: 1

That the Salary Plan as established at the 1950 Annual Town Meeting as amended, be further amended effective July 1, 2020, as recommended by the Human Resources Board, by striking the existing pay schedule for the non-bargaining unit, non-management personnel (Job Groups 40-49) and inserting the new schedule as follows:

SCHEDULE B
SALARY PLAN – PAY SCHEDULES

Rates effective as indicated as of July 1, 2020

Hourly rates – reflects 2.5% increase over FY20

Job Group	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
49	25.94	27.10	28.32	29.60	30.94	32.32
48	24.94	26.02	27.18	28.39	29.71	31.03
47	23.90	24.98	26.08	27.28	28.47	29.78
46	22.89	23.93	25.01	26.15	27.32	28.55
45	21.83	22.82	23.85	24.94	26.02	27.18
44	20.82	21.76	22.74	23.77	24.82	25.94
43	19.76	20.67	21.60	22.58	23.58	24.64
42	18.75	19.61	20.47	21.41	22.37	23.38
41	17.91	18.73	19.58	20.44	21.36	22.30

Hourly rates – reflects 2.5% over FY 20

Trade positions – non-union

Job Group	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
T19	29.77	31.23	32.82	34.43	36.16	37.97

Approved:

Moderator's Signature

Date

Sponsor's Signature



TOWN MEETING

ARTICLE: 5

MOTION: 2

That the Salary Plan as established at the 1950 Annual Town Meeting as amended, be further amended effective July 1, 2020, as recommended by the Human Resources Board, by striking the existing pay schedule for the Merit Pay Plan (Job Groups 50-69) and inserting the new schedule as follows:

SCHEDULE B SALARY PLAN – PAY SCHEDULES

Salary rates effective as indicated as of July 1, 2020

Reflects 2.5% increase over FY 20 ranges at midpoint

Job Group	Minimum	Midpoint	Maximum
69	\$141,240	\$179,930	\$218,610
68	\$130,990	\$166,860	\$202,740
67	\$121,310	\$154,530	\$187,750
66	\$112,280	\$143,030	\$173,780
65	\$104,070	\$132,570	\$161,080
64	\$97,180	\$123,790	\$150,400
63	\$90,980	\$115,530	\$140,080
62	\$85,300	\$108,310	\$131,330
61	\$79,780	\$101,310	\$122,840
60	\$74,750	\$94,620	\$114,490
59	\$69,630	\$88,140	\$106,650
58	\$65,410	\$82,800	\$100,190
57	\$61,420	\$77,270	\$93,110
56	\$57,350	\$72,140	\$86,930
55	\$53,690	\$67,540	\$81,380
54	\$51,280	\$64,300	\$77,320
53	\$48,860	\$61,260	\$73,670



52	\$46,440	\$58,230	\$70,020
51	\$44,330	\$55,410	\$66,490
50	\$42,320	\$52,900	\$63,480

Information Technology

Job Group	Minimum	Midpoint	Maximum
61	\$90,070	\$114,380	\$138,690
60	\$84,660	\$107,160	\$129,670
59	\$79,040	\$100,050	\$121,060
58	\$73,510	\$93,050	\$112,590
57	\$69,240	\$87,090	\$104,950
56	\$64,830	\$81,550	\$98,270
55	\$61,670	\$77,570	\$93,470
54	\$58,950	\$73,910	\$88,880
53	\$56,120	\$70,370	\$84,620
52	\$53,530	\$67,120	\$80,710
51	\$51,180	\$63,980	\$76,780

Approved:

Date

Moderator's Signature

Sponsor's Signature



TOWN MEETING

ARTICLE: 5

MOTION: 3

That the sum of \$177,500 (ONE HUNDRED SEVENTY SEVEN THOUSAND FIVE HUNDRED DOLLARS) be appropriated to the Human Resources Board for the purpose of granting salary increases to employees in Job Groups 50 and above in the classification plan.

Approved:

Date

Moderator's Signature

Sponsor's Signature



TOWN MEETING

ARTICLE: 5

MOTION: 4

That the sum of \$85,912.00 (EIGHTY FIVE THOUSAND NINE HUNDRED TWELVE DOLLARS) be appropriated and added to the amounts appropriated under Motion 2 of Article 8 of the Warrant for the 2020 Annual Town Meeting to the Board of Selectmen for Public Safety; said sum to be raised by a transfer from Free Cash as certified as of June 30, 2019 and allocated as follows:

210 Police Department
210-01 Personal Services \$ 85,912.00;

and in support thereof, that the agreed upon Pay Schedules for the Wellesley Police Superior Officers' Association are as follows:

Weekly rates of pay

	FY21	FY22	FY23
P40 Lieutenant	\$2,180.37	\$2,223.98	\$2,268.46
P20 Sergeant	\$1,556.54	\$1,587.67	\$1,619.42

Approved:

June 22, 2020

Date

Moderator's Signature

Thomas H. [Signature]
Sponsor's Signature



TOWN MEETING

ARTICLE: 5

MOTION: 5

That the sum of \$88,712 (EIGHTY EIGHT THOUSAND SEVEN HUNDRED AND TWELVE DOLLARS) be appropriated and added to the amounts appropriated under Motion 2 of Article 8 of the Warrant for the 2020 Annual Town Meeting to the Board of Selectmen for Public Safety; said sum to be raised by a transfer from Free Cash as certified as of June 30, 2019 and allocated as follows:

210 Police Department
210-01 Personal Services \$88,712;

and in support thereof, that the agreed upon Pay Schedules for the Wellesley Police Patrolmen's Association are as follows:

Rates of Pay

P10 Police Officer	<u>Step 1 (Academy)</u>	Step 2	Step 3	Step 4
July 1, 2020	\$1,022.88	\$1,043.34	\$1,075.61	\$1,138.79
July 1, 2021	\$1,043.34	\$1,064.21	\$1,097.12	\$1,161.57
July 1, 2022	\$1,064.21	\$1,085.49	\$1,119.06	\$1,184.80
P10 Police Officer	Step 5	Step 6	<u>Step 7 (10 Yr)</u>	<u>Step 8 (25 Yr)</u>
July 1, 2020	\$1,202.25	\$1,265.62	\$1,303.59	\$1,342.70
July 1, 2021	\$1,226.30	\$1,290.93	\$1,329.66	\$1,369.55
July 1, 2022	\$1,250.83	\$1,316.75	\$1,356.25	\$1,396.94

Approved:

June 22, 2020

Date

Moderator's Signature

Thomas H. [Signature]
Sponsor's Signature



TOWN MEETING

ARTICLE: 5

MOTION: 6

That the sum of \$377,364 (THREE HUNDRED SEVENTY SEVEN THOUSAND THREE HUNDRED SIXTY FOUR DOLLARS) be appropriated and added to the amounts appropriated under Motion 2 of Article 8 of the Warrant for the 2020 Annual Town Meeting to the Board of Selectmen for Public Safety; said sum to be raised by a transfer from Free Cash as certified as of June 30, 2019 and allocated as follows:

220 Fire Department
220-01 Personal Services \$377,364;

and in support thereof, that the agreed upon Pay Schedules for the Local 1795, International Association of Fire Fighters are as follows:

Effective July 1, 2020 (6%)

Classification	1st Step	2nd Step	3rd Step	4th Step
Deputy Chief of Special Services	1575.81	1668.77	1761.51	1854.21
Deputy Chief	1472.73	1559.60	1646.27	1732.92
Lieutenant Fire Prevention	1342.65	1421.53	1500.57	1579.52
Lieutenant	1254.80	1328.54	1402.40	1476.20
Firefighter	1091.10	1155.32	1219.37	1283.60

Effective July 1, 2021 (2%)

Classification	1st Step	2nd Step	3rd Step	4th Step
Deputy Chief of Special Services	1607.33	1702.15	1796.74	1891.30
Deputy Chief	1502.18	1590.79	1679.19	1767.57
Lieutenant Fire Prevention	1369.50	1449.96	1530.58	1611.12
Lieutenant	1279.90	1355.11	1430.45	1505.72
Firefighter	1112.92	1178.43	1243.76	1309.27



Effective July 1, 2022 (2%)

Classification	1st Step	2nd Step	3rd Step	4th Step
Deputy Chief of Special Services	1639.48	1736.19	1832.67	1929.12 1802.92
Deputy Chief	1532.22	1622.61	1712.77	
Lieutenant Fire Prevention	1396.89	1478.96	1561.19	1643.34
Lieutenant	1305.50	1382.21	1459.06	1535.84
Firefighter	1135.18	1202.00	1268.64	1335.45

Approved:

June 22, 2020

Date

Moderator's Signature

Thomas H. Hughes
Sponsor's Signature



TOWN MEETING

ARTICLE: 5

MOTION: 7

That the sum of \$58,468.00 (FIFTY EIGHT THOUSAND FOUR HUNDRED SIXTY EIGHT DOLLARS) be appropriated and added to the amounts appropriated under Motion 2 of Article 8 of the Warrant for the 2020 Annual Town Meeting to the Wellesley Free Library; said sum to be raised by a transfer from General Government – 122 Provision for Contract Settlements and allocated as follows;

610 Library Trustees
610-01 Personal Services \$53,288

192 Facilities Management – Board of Selectmen
192-10 Personal Services \$5,180

and in support thereof, that the agreed upon Pay Schedules for the Wellesley Free Library Staff Association are as follows:

Hourly rates of pay

Schedule effective July 01,2020									
Job Title	GROUP	1	2	3	4	5	6	7	8
Info Services Supervisor Children's Services Supervisor Acquisitions & Cataloging Services Supervisor	L-16S	33.08	34.41	35.77	37.22	38.71	40.24	41.87	
Librarian	L-14	28.06	29.18	30.35	31.57	32.83	34.14	35.50	
Borrower Services Supervisor	L-11	27.82	28.92	30.08	31.28	32.53	33.80	35.15	
Facilities Supervisor Assistant Borrower Services Supervisor	L-9	27.08	28.16	29.30	30.48	31.68	32.98	34.29	
Technology and Innovation Assistant	L-7	24.85	25.83	26.88	27.95	29.07	30.22	31.44	
Cataloging Specialist Acquisitions Specialist	L-6	20.74	21.57	22.44	23.34	24.27	25.22	26.24	27.31
Library Assistant	L-4	19.25	20.01	20.82	21.64	22.51	23.40	24.35	25.34
Preservation Specialist	L-3	19.25	20.01	20.82	21.64	22.51	23.40	24.35	25.34
Custodian	C-4	21.31	22.16	23.04	23.96				

TOWN OF WELLESLEY



MASSACHUSETTS

Schedule effective July 01, 2021

Job Title	GROUP	1	2	3	4	5	6	7	8
Info Services Supervisor Children's Services Supervisor Acquisitions & Cataloging Services Supervisor	L-16S	33.74	35.10	36.49	37.96	39.48	41.04	42.71	
Librarian	L-14	28.62	29.76	30.96	32.20	33.49	34.82	36.21	
Borrower Services Supervisor	L-11	28.38	29.50	30.68	31.91	33.18	34.48	35.85	
Facilities Supervisor Assistant Borrower Services Supervisor	L-9	27.62	28.72	29.89	31.09	32.31	33.64	34.98	
Technology and Innovation Assistant	L-7	25.35	26.35	27.42	28.51	29.65	30.82	32.07	
Cataloging Specialist Acquisitions Specialist	L-6	21.15	22.00	22.89	23.81	24.76	25.72	26.76	27.86
Library Assistant	L-4	19.64	20.41	21.24	22.07	22.96	23.87	24.84	25.85
Preservation Specialist	L-3	19.64	20.41	21.24	22.07	22.96	23.87	24.84	25.85
Custodian	C-4	21.74	22.60	23.50	24.44				

Schedule effective July 01, 2022

Job Title	GROUP	1	2	3	4	5	6	7	8
Info Services Supervisor Children's Services Supervisor Acquisitions & Catalogin Services Supervisor	L-16S	34.41	35.80	37.22	38.72	40.27	41.86	43.56	
Librarian	L-14	29.19	30.36	31.58	32.84	34.16	35.52	36.93	
Borrower Services Supervisor	L-11	28.95	30.09	31.29	32.55	33.84	35.17	36.57	
Facilities Supervisor Assistant Borrower Services Supervisor	L-9	28.17	29.29	30.49	31.71	32.96	34.31	35.68	
Technology and Innovation Assistant	L-7	25.86	26.88	27.97	29.08	30.24	31.44	32.71	
Cataloging Specialist Acquisition Specialist	L-6	21.57	22.44	23.35	24.29	25.26	26.23	27.30	28.42
Library Assistant	L-4	20.03	20.82	21.66	22.51	23.42	24.35	25.34	26.37
Preservation Specialist	L-3	20.03	20.82	21.66	22.51	23.42	24.35	25.34	26.37
Custodian	C-4	22.17	23.05	23.97	24.93				

TOWN OF WELLESLEY



MASSACHUSETTS

Approved:

June 22, 2020

Date

Moderator's Signature

Thomas H. Wajsborn

Sponsor's Signature



TOWN MEETING

ARTICLE: 6

MOTION: 1

That the annual (52 weeks) salary of the Town Clerk be fixed at the amount of \$95,582.00 (Ninety-Five Thousand Five Hundred Eighty-Two Dollars) effective July 1, 2020.

Approved:

June 22, 2020

Date

Moderator's Signature

Lisa M. O'Heary
Sponsor's Signature



TOWN MEETING

ARTICLE: 7

MOTION: 1

To appropriate \$300,000.00 (Three Hundred Thousand Dollars) for snow and ice removal costs, said sum to be taken from Free Cash, as certified as of July 1, 2019, and added to the amount appropriated to the Board of Public Works – 456 Winter Maintenance under Motion 2 of Article 8 of the Warrant for the 2019 Annual Town Meeting.

Approved:

June 22, 2020

Date

Moderator's Signature

Thomas H. Hughes
Sponsor's Signature



TOWN MEETING

ARTICLE: 7

MOTION: 2

That the sum of \$264,000.00 (TWO HUNDRED SIXTY-FOUR THOUSAND DOLLARS) be appropriated to fund the North 40 remediation efforts, said sum to be transferred from:

- \$120,000.00 (ONE HUNDRED TWENTY THOUSAND DOLLARS) from Board of Selectmen – 122 Executive Director's Office Personal Services under Motion 2 of Article 8 of the Warrant for the 2019 Annual Town Meeting, and
- \$144,000.00 (ONE HUNDRED FOURTY-FOUR THOUSAND DOLLARS) from Free Cash, as certified as of July 1, 2019, and

added to the amount appropriated to 122 - Board of Selectmen Capital under Motion 2 of Article 8 of the Warrant for the 2019 Annual Town Meeting.

Approved:

June 22, 2020

Date

Moderator's Signature

Thomas H. Hegedus
Sponsor's Signature



TOWN MEETING

ARTICLE: 7

MOTION: 3

That the sum of \$5,000.00 (FIVE THOUSAND DOLLARS) be appropriated to Board of Selectmen – 126 Sustainable Energy Personal Services under Motion 2 of Article 8 of the Warrant for the 2019 Annual Town Meeting to fund an increase in weekly hours from January 1, 2020 through June 30, 2020 of the Sustainable Energy Administrator in Fiscal Year 2020, said sum to be transferred from Board of Selectmen – 122 Executive Director’s Office Personal Services under Motion 2 of Article 8 of the Warrant for the 2019 Annual Town Meeting.

Approved:

June 22, 2020

Date

Moderator’s Signature

Thomas H. [Signature]
Sponsor’s Signature



TOWN MEETING

ARTICLE: 7

MOTION: 4

That the sum of \$15,000.00 (FIFTEEN THOUSAND DOLLARS) appropriated to the Board of Health under Motion 2 of Article 8 of the Warrant for the 2019 Annual Town Meeting, be transferred from 01510100-511206 personal services, to 01510200-583010 furniture.

Approved:

June 22, 2020

Date

Moderator's Signature

Thomas H. Weyden
Sponsor's Signature



TOWN MEETING

ARTICLE: 7

MOTION: 5

That the sum of \$100,000.00 (ONE HUNDRED THOUSAND DOLLARS) be appropriated to from Free Cash, as certified July 1, 2019 and to be transferred to Board of Selectmen – 151 Law Expenses under Motion 2 of Article 8 of the Warrant for the 2019 Annual Town Meeting to fund an increase in legal services from March 1, 2020 through June 30, 2020 in Fiscal Year 2020.

Approved:

June 22, 2020

_____ Date

Moderator's Signature

Thomas H. Weyden

Sponsor's Signature



TOWN MEETING

ARTICLE: 7

MOTION: 6

That the sum of \$9,000.00 (NINE THOUSAND DOLLARS) be appropriated to fund a portion of the cost to pave Dale Street, said sum to be transferred from Board of Selectmen – 122 Executive Director's Office Personal Services and added to 400 - Board of Public Works – Capital under Motion 2 of Article 8 of the Warrant for the 2019 Annual Town Meeting.

Approved:

June 22, 2020

Date

Moderator's Signature

Thomas H. [Signature]
Sponsor's Signature



TOWN MEETING

ARTICLE: 8

MOTION: 1

To appropriate \$1,000,000.00 (ONE MILLION DOLLARS), paid to the Town from the Municipal Light Plant, to be used by the Board of Assessors as an estimated receipt when computing the tax rate for the year commencing on July 1, 2020.

Approved:

June 22, 2020

Date

Moderator's Signature

Margie R. Fierme

Sponsor's Signature



TOWN MEETING

ARTICLE: 8

MOTION: 2

[See PDF]

Approved:

June 22, 2020

Date

Moderator's Signature

Margie R. Feina

Sponsor's Signature

ARTICLE 8, MOTION 2

That the following sums of money be appropriated to the Town boards and officials and for the purposes as hereinafter set forth:

Funding Item	Personal Services	Expenses	Total Operations
GENERAL GOVERNMENT			
To the Board of Selectmen for General Government; \$2,666,651 for Personal Services and \$2,054,882 for Expenses. And it is recommended that the sums be allocated as follows:			
Board of Selectmen - Administration			
122 Executive Director's Office	551,929	39,500	591,429
126 Sustainable Energy	66,552	3,625	70,177
199 Central Administrative Services	0	27,700	27,700
133 Finance Department	471,577	10,450	482,027
155 Information Technology	679,670	548,750	1,228,420
145 Treasurer & Collector	348,081	107,520	455,601
195 Town Report	0	4,000	4,000
Board of Selectmen - Human Services			
541 Council on Aging	383,320	73,100	456,420
543 Veterans' Services	0	70,822	70,822
542 Youth Commission	87,228	17,090	104,318
Board of Selectmen - Other Services			
180 Housing Development Corporation	0	6,500	6,500
691 Historical Commission	0	750	750
693 Memorial Day	0	5,000	5,000
692 Celebrations Committee	0	4,700	4,700
176 Zoning Board of Appeals	78,294	8,190	86,484
Board of Selectmen - Shared Services			
151 Law	0	350,000	350,000
945 Risk Management	0	576,335	576,335
135 Audit Committee	0	58,850	58,850
458 Street Lighting	0	142,000	142,000
Subtotal - Board of Selectmen - General Government	2,666,651	2,054,882	4,721,533
Other General Government			
To the following Town boards and officials:			
161 Town Clerk/Election & Registration	326,357	43,390	369,747
141 Board of Assessors	296,847	85,500	382,347
175 Planning Board	296,056	43,300	339,356
185 Permanent Building Committee	0	0	0
152 Human Resources Board	382,942	43,750	426,692
131 Advisory Committee	11,000	21,500	32,500
132 Advisory Committee - Reserve Fund	0	175,000	175,000
122 Provision for Contract Settlements	580,000	0	580,000
Subtotal - Other General Government	1,893,202	412,440	2,305,642
GENERAL GOVERNMENT TOTAL	4,559,853	2,467,322	7,027,175

Funding Item	Personal Services	Expenses	Total Operations
<u>FACILITIES MANAGEMENT - BOARD OF SELECTMEN</u>			
To the Board of Selectmen for Facilities Management, \$4,712,168 for Personal Services and \$3,579,751 for Expenses. And it is recommended that the sums be allocated as follows:			
192 Facilities Management	4,712,168	3,579,751	8,291,919
FACILITIES MANAGEMENT TOTAL - BOARD OF SELECTMEN	4,712,168	3,579,751	8,291,919
<u>PUBLIC SAFETY - BOARD OF SELECTMEN</u>			
To the Board of Selectmen for Public Safety, \$11,967,638 for Personal Services and \$1,046,549 for Expenses. And it is recommended that the sums be allocated as follows:.			
210 Police Department	5,948,414	718,752	6,667,166
299 Special School Police	130,974	3,377	134,351
220 Fire Department	5,326,195	280,720	5,606,915
241 Building Department	547,055	41,000	588,055
244 Sealer of Weights & Measures	15,000	2,700	17,700
PUBLIC SAFETY TOTAL - BOARD OF SELECTMEN	11,967,638	1,046,549	13,014,187
<u>PUBLIC WORKS</u>			
To the Board of Public Works, \$4,645,266 for Personal Services and \$2,648,131 for Expenses. And it is recommended that the sums be allocated as follows:			
410 Engineering	559,897	65,500	625,397
420 Highway	1,124,227	494,200	1,618,427
454 Fleet Maintenance	170,775	43,462	214,237
430 Park	1,283,430	401,300	1,684,730
440 Recycling & Disposal	1,128,722	1,240,422	2,369,144
450 Management	378,215	24,070	402,285
456 Winter Maintenance	0	379,177	379,177
PUBLIC WORKS TOTAL	4,645,266	2,648,131	7,293,397
<u>WELLESLEY FREE LIBRARY</u>			
To the Trustees of the Wellesley Free Library:			
610 Library Trustees	2,060,562	616,840	2,677,402
LIBRARY TOTAL	2,060,562	616,840	2,677,402
<u>RECREATION</u>			
To the Recreation Commission:			
630 Recreation Commission	356,925	29,747	386,672
RECREATION TOTAL	356,925	29,747	386,672
<u>HEALTH</u>			
To the Board of Health:			
510 Board of Health	656,766	90,853	747,619
523 Mental Health Services	0	309,658	309,658
HEALTH TOTAL	656,766	400,511	1,057,277

Funding Item	Personal Services	Expenses	Total Operations
<u>NATURAL RESOURCES</u>			
To the Natural Resources Commission:			
171 Natural Resources Commission	236,532	30,000	266,532
172 Morses Pond	0	147,750	147,750
NATURAL RESOURCES TOTAL	236,532	177,750	414,282
NON-SCHOOL TOTAL			
	29,195,710	10,966,601	40,162,311
<u>WELLESLEY PUBLIC SCHOOLS</u>			
To the School Committee, \$71,611,886 in the aggregate for Personal Services and \$8,767,765 for Expenses. And it is recommended that the sum be allocated as follows:			
320 Instruction	50,370,858	2,144,497	52,515,355
330 Administration	1,248,611	160,812	1,409,423
340 Operations	1,562,487	1,318,282	2,880,769
360 Special Tuition/Transportation/Inclusion	18,429,930	5,144,174	23,574,104
Subtotal	71,611,886	8,767,765	80,379,651
SCHOOL TOTAL			
	71,611,886	8,767,765	80,379,651
<u>EMPLOYEE BENEFITS</u>			
To the Board of Selectmen for the purposes indicated:			
914 Group Insurance	0	20,536,313	20,536,313
912 Worker's Compensation	0	244,149	244,149
919 Other Post Empl. Benefits Liability Fund	0	3,432,000	3,432,000
910 Retirement Contribution	0	7,965,781	7,965,781
913 Unemployment Compensation	0	100,000	100,000
950 Compensated Absences	0	120,000	120,000
911 Non-Contributory Pensions	0	0	0
EMPLOYEE BENEFITS TOTAL	0	32,398,243	32,398,243
And further, that the balance on hand in the Workers' Compensation fund on June 30, 2020 and any interest earnings of the program, are appropriated for expenses related to the Workers' Compensation Program of the Town for Fiscal Year 2021.			
ALL PERSONAL SERVICES & EXPENSES			
	100,807,596	52,132,609	152,940,205

Funding Item	Personal Services	Expenses	Total Operations
<u>CAPITAL & DEBT</u>			
To the following Town boards and officials for the purposes indicated:			
<i>Departmental Cash Capital</i>			
400 Board of Public Works - Capital	0	1,677,000	1,677,000
300 School Committee - Capital	0	828,691	828,691
122 Board of Selectmen - Capital	0	338,066	338,066
161 Town Clerk - Capital	0	0	0
175 Planning Board	0	0	0
192 Facilities Management - Capital	0	888,000	888,000
510 Health Department	0	0	0
610 Library Trustees - Capital	0	70,725	70,725
171 Natural Resources Commission - Capital	0	78,750	78,750
172 Moses Pond - Capital	0	0	0
Subtotal - Cash Capital	0	3,881,232	3,881,232
To the Town Treasurer and Collector for:			
700 Current Inside Levy Debt Service	0	5,000,000	5,000,000
700 Current Outside Levy Debt Service -Issued/Unissued	0	11,191,579	11,191,579
Subtotal - Maturing Debt & Interest	0	16,191,579	16,191,579
CAPITAL & DEBT TOTAL	0	20,072,811	20,072,811
<u>RECEIPTS RESERVED FOR APPROPRIATION</u>			
To the Board of Selectmen, to be taken from the Parking Meter Receipts Account:			
293 Traffic & Parking Operations	280,265	947,750	1,228,015
RECEIPTS RESERVED TOTAL	280,265	947,750	1,228,015
TOTAL APPROPRIATIONS - ARTICLE 8, MOTION 2			\$ 174,241,031

To meet said appropriations, transfer \$120,801 from the Police Detail account, \$36,085 from Parking Meter Receipts, \$157,375 from Water/Sewer for IT services, \$157,375 from MLP for IT services, \$158,700 from the Liability Insurance fund, and \$553,444 from the CPA Fund to pay for debt service, provided further that of the foregoing appropriations, the amounts are contingent upon passage of motion 8.3 (free cash appropriation).

Approved:

_____ Date

Moderator's Signature

Sponsor's Signature



TOWN MEETING

ARTICLE: 8

MOTION: 3

To transfer the sum of \$2,639,066.00 (TWO MILLION SIX HUNDRED THIRTY NINE THOUSAND SIXTY-SIX DOLLARS) from Free Cash, as certified on July 1, 2019, to reduce the tax rate.

Approved:

June 22, 2020

Date

Moderator's Signature

Margie R. Freese
Sponsor's Signature



TOWN MEETING

ARTICLE: 9

MOTION: 1

That the Town vote, pursuant to Section 53E1/2 of Chapter 44 of the Massachusetts General Laws, to set the limit on the total amount that may be spent from each revolving fund for Fiscal Year 2021 as follows:

- a. Street Opening Maintenance Fund: \$225,000.00
- b. DPW Field Use Fund: \$200,000.00
- c. Turf Field Fund: \$150,000.00
- d. Tree Bank Fund: \$75,000.00
- e. Baler, Compactors and other RDF Equipment Repair Fund: \$50,000.00
- f. Council on Aging Social and Cultural Programs Fund: \$140,000.00
- g. Teen Center Program Revenues Fund: \$50,000.00
- h. Library Room Rental Fund: \$35,000.00
- i. Lost/Damaged Library Materials Replacement Fund: \$20,000.00
- j. Brookside Community Gardens Fund: \$3,000.00
- k. Weston Road Gardens Fund: \$7,000.00
- l. Library Copier Fees Fund: \$20,000.00
- m. Cultural Council Revenues Fund: \$6,500.00

Approved:

June 22, 2020

Date

Moderator's Signature

Brian Sullivan Woods

Sponsor's Signature



TOWN MEETING

ARTICLE: 10

MOTION: 1

That the Town vote to transfer the sum of \$49,419.00 (FORTY NINE THOUSAND FOUR HUNDRED NINETEEN DOLLARS) from Free Cash, certified as of July 1, 2019, to the Special Injury Leave Indemnity Fund established under Article 9 of the 2017 Annual Town Meeting.

Approved:

June 22, 2020

Date

Moderator's Signature

Thomas H. Augier

Sponsor's Signature



TOWN MEETING

ARTICLE: 11

MOTION: 1

That the Town vote to transfer the sum of \$112,489.77 (ONE HUNDRED TWELVE THOUSAND FOUR HUNDRED EIGHTY NINE DOLLARS AND SEVENTY-SEVEN CENTS) from Free Cash, certified as of July 1, 2019 (representing an amount equal to Medicaid reimbursements for FY2020), to the Special Education Reserve Fund, established by the vote taken under Article 10 at the 2017 Annual Town Meeting, to pay for unanticipated or unbudgeted costs of special education, out-of-district tuition or transportation.

Approved:

June 22, 2020

Date

Moderator's Signature

Marynne R. Feina
Sponsor's Signature



TOWN MEETING

ARTICLE: 11

MOTION: 2

That the Town vote to appropriate the sum of \$500,000.00 (FIVE HUNDRED THOUSAND DOLLARS) from Free Cash, certified as of July 1, 2019, to the Special Education Reserve Fund, established by the vote taken under Article 10 at the 2017 Annual Town Meeting, to pay for unanticipated or unbudgeted costs of special education, out-of-district tuition or transportation.

Approved:

June 22, 2020

Date

Moderator's Signature

Marynne R. Freme
Sponsor's Signature



TOWN MEETING

ARTICLE: 12

MOTION: 1

That the Town vote to appropriate the sum of \$11,512 (ELEVEN THOUSAND FIVE HUNDRED TWELVE DOLLARS) from Free Cash, certified as of July 1, 2019, to the Baler Stabilization Fund established by the vote taken under Article 10 at the 2016 Annual Town Meeting for replacement of the RDF Baler, Compactors and other RDF equipment.

Approved:

Date

Moderator's Signature

Sponsor's Signature



TOWN MEETING

ARTICLE: 14

MOTION: 1

That the sum of \$10,078,359.00 (TEN MILLION SEVENTY-EIGHT THOUSAND THREE HUNDRED FIFTY-NINE DOLLARS) be appropriated to the Water Enterprise Fund, to be expended as follows:

Salaries	\$ 1,953,059
Expenses (incl. interest, and all non-op exp.)	4,577,409
OPEB (Other Post-Employment Benefits)	38,500
Depreciation	975,330
Capital Outlay	1,260,000
Debt	801,432
Emergency Reserve	<u>472,649</u>
Total Authorized Use of Funds	\$10,078,359

And that \$10,078,359 be raised as follows:

Department Receipts	\$6,464,321
Depreciation	975,330
Retained Earnings	<u>2,638,708</u>
Total Sources of Funds	\$10,078,359

Approved:

Date

Moderator's Signature

Sponsor's Signature



TOWN MEETING

ARTICLE: 15

MOTION: 1

That the sum of \$9,765,538.00 (NINE MILLION SEVEN HUNDRED SIXTY FIVE THOUSAND FIVE HUNDRED THIRTY EIGHT DOLLARS) be appropriated to the Sewer Enterprise Fund, to be expended as follows:

Salaries	\$	893,891
Expenses (incl. interest, and all non-op exp.)		6,989,317
OPEB (Other Post-Employment Benefits)		16,500
Depreciation		458,179
Capital Outlay		620,000
Debt		314,207
Emergency Reserve		<u>473,444</u>
Total Authorized Use of Funds		\$9,765,538

And that \$9,765,538 be raised as follows:

Department Receipts	\$8,793,188
Depreciation	458,179
Retained Earnings	<u>514,171</u>
Total Sources of Funds	\$9,765,538

Approved:

Date

Moderator's Signature

Sponsor's Signature



TOWN MEETING

ARTICLE: 16

MOTION: 1

That funding from electric revenues and retained earnings to the Municipal Light Plant to pay for the operating and capital expenditures as follows:

Operating Budget*:

Operating Salaries	\$1,134,092
Materials and Services	1,163,601
Health Insurance	231,592
Contribution to Employee Retirement	278,035
Purchase Power	19,239,100
Transmission	6,378.08

Sub Total \$28,424,500

Capital Outlays:

Salaries	1,590,600
Services/Materials	2,645,500
Vehicles	257,100
Health Insurance	339,500
Contribution to Employee Retirement	473,300

Sub Total 5,306,000

Payments That Benefit The Town:

Payment In Lieu of Taxes	1,000,000
Power Supply Contingencies	850,000

Total Fiscal Year 2021 Budget Request \$35,580,500

Approved:

Date

Moderator's Signature

Sponsor's Signature



TOWN MEETING

ARTICLE: 17

MOTION: 1

To appropriate \$85,000 (EIGHTY FIVE THOUSAND DOLLARS) to the Community Preservation Committee to be expended for any permissible administrative purpose under the Community Preservation Act, said appropriation to be funded entirely from unreserved balances on hand in the Community Preservation Fund; and

That the following amounts from the Community Preservation Fund revenues received for fiscal year 2020 be reserved for the following community preservation categories:

- Historic Resources \$ 205,000
- Community Housing \$ 205,000

and in the case of each specified reserve, such reserved amounts shall be made available to fund Historic Resources, and Community Housing appropriations by this Town Meeting, and further that the debt service appropriated under article 8.2 satisfies the Open Space reserve requirement.

Approved:

June 22, 2020

Date

Moderator's Signature

Barbara H. McKeown

Sponsor's Signature



TOWN MEETING

ARTICLE: 17

MOTION: 2

To appropriate \$400,000.00 (FOUR HUNDRED THOUSAND DOLLARS) to the Department of Public Works for the rehabilitation of the Lee and Hunnewell II Softball Fields, such appropriation to be funded with funds made available at the close of this Town meeting, entirely from the Community Preservation Fund undesignated balance as of June 30, 2019.

Approved:

June 22, 2020

Date

Moderator's Signature

Barbara H. McMahon

Sponsor's Signature



TOWN MEETING

ARTICLE: 17

MOTION: 3

To appropriate \$7,500.00 (SEVEN THOUSAND FIVE HUNDRED DOLLARS) to the Planning Board for restoration of the historic Town Atlases, such appropriation to be funded entirely from the balance on hand in the Community Preservation Fund Historical Reserve as of June 30, 2019.

Approved:

June 22, 2020

Date

Moderator's Signature

Barbara H. McKeown
Sponsor's Signature



TOWN MEETING

ARTICLE: 17

MOTION: 4

To appropriate \$25,000.00 (TWENTY FIVE THOUSAND DOLLARS) to the Department of Public Works for the restoration of the basketball court at Perrin Park, such appropriation to be funded with funds made available at the close of this Town meeting, entirely from the Community Preservation Fund undesignated balance as of June 30, 2019.

Approved:

June 22, 2020

Date

Moderator's Signature

Richard H. McMahon

Sponsor's Signature



TOWN MEETING

ARTICLE: 17

MOTION: 5

To appropriate \$12,000.00 (TWELVE THOUSAND DOLLARS) to the Natural Resources Commission for the installation of sensory playground equipment at Warren Park, appropriation to be funded entirely from the Community Preservation Fund undesignated balance as of June 30, 2019.

Approved:

June 22, 2020

Date

Moderator's Signature

Robert H. McKeown

Sponsor's Signature



TOWN MEETING

ARTICLE: 17

MOTION: 6

To appropriate \$20,000.00 (TWENTY THOUSAND DOLLARS) to the Natural Resources Commission for a lighting consultant for the Hunnewell Field Complex, appropriation to be funded entirely from the Community Preservation Fund undesignated balance as of June 30, 2019.

Approved:

June 22, 2020

Date

Moderator's Signature

Barbara H. McMahon

Sponsor's Signature



TOWN MEETING

ARTICLE: 20

MOTION: 1

That the Town vote to appropriate \$2,750,000 (TWO MILLION SEVEN HUNDRED FIFTY THOUSAND DOLLARS) to be expended under the direction of the Department of Public Works, for engineering designs, bid documents, construction services and associated costs related to the construction, reconstruction, rehabilitation, and repair of Great Plain Avenue, including street, sidewalk and/or drainage repairs and improvements, and, for the purpose of meeting such appropriation:

1. Transfer \$1,035,860.30 from the Grove Street project (30410025-578010);
2. transfer the unused portion from the following projects:
 - ATM 2011, Article 22.1 Kingsbury \$118,893.35
 - ATM 2014 Fuller Brook \$21,355.97
 - ATM 2018, Article 16 MS Feasibility \$6,400
 - Spring STM 2018, MS Steam Pipe Design \$146,490.38; and

to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow \$1,421,000.00 in accordance with Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefor, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount.

Approved:

June 22, 2020

Date

Moderator's Signature

Sponsor's Signature



TOWN MEETING

ARTICLE: 21

MOTION: 1

To appropriate \$ 345,458 (THREE HUNDRED FORTY FIVE THOUSAND FOUR HUNDRED FIFTY EIGHT DOLLARS) for the purpose of financing the construction and reconstruction of sewers and sewerage systems for inflow/infiltration purposes, and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum and issue bonds or notes therefor under Chapter 44 of the General Laws; and, provided, further, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow all or a portion of such amount from the Massachusetts Water Resources Authority and in connection therewith to enter into a loan agreement and financial assistance agreement with the Authority; and that the Board of Public Works is authorized to expend all funds available for the project and to take any other action necessary to carry out the project.

Approved:

_____ Date

_____ Moderator's Signature

_____ Sponsor's Signature



TOWN MEETING

ARTICLE: 22

MOTION: 1

That the Town vote to authorize the Board of Selectmen to execute a lease for use of a portion of 24 Eaton Court known as Eaton Court Paring Lot containing 240 square feet with Haynes Management Inc., upon such terms and conditions as the Board of Selectmen deems to be in the best interest of the Town; said parcel being shown as "Licensed Premises" on a plan entitled "Pavement Encroachment at Eaton Court Parking Lot" – Attachment A, by Town's Information Technology Department, said parcel containing 240 square feet, according to said plan, a copy of which is on file in the office of the Town Clerk.

Approved:

June 22, 2020

Date

Moderator's Signature

Beth Sullivan Woods

Sponsor's Signature

**TOWN MEETING****ARTICLE: 23****MOTION: 1**

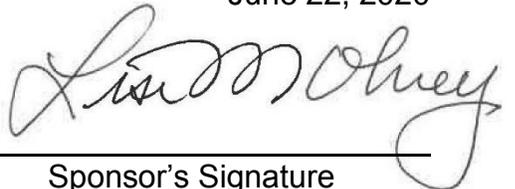
That the Town vote to appropriate the sum of \$24,801.90 (TWENTY-FOUR THOUSAND EIGHT HUNDRED ONE DOLLARS AND NINETY CENTS), received from the Commonwealth Transportation Infrastructure Enhancement Trust Fund pursuant to Chapter 187 of the Acts of 2016 ("An Act Regulating Transportation Network Companies"), § 8(c)(i), for calendar year 2018, to address the impact of transportation network services on municipal roads, bridges and other transportation infrastructure in the Town, including the complete streets program established in Section 1 of Chapter 90I of the General Laws and other programs that support alternative modes of transportation, by expending said funds under the direction for the following purposes:

- \$20,000 Board of Selectmen and Planning Board Mobility Study
- \$4,801.90 Recreation Commission Bus for Summer Camp

Approved:

June 22, 2020

Moderator's Signature



Sponsor's Signature



TOWN MEETING

ARTICLE: 27

MOTION: 1

That the Town hear the report of the Board of Public Works that certain easements for drainage utilities are to be abandoned and a new easement granted, and to see if the Town will vote, pursuant to Chapter 40, Section 15 of the Massachusetts General Laws, to authorize the Board of Public Works to:

- A. Make the required declaration to grant a new drainage easement and abandon a portion of the drainage easement for the property at 64 Fuller Brook Road, Wellesley, MA, as described herein, without charge for said declaration. The easements for drainage are more fully described as follows:

WHEREAS, 64 Fuller Brook Road (Lot 11) is presently encumbered by a drainage easement, as described in document dated January 23, 1940, recorded with Norfolk County Registry of Deeds in Book 2272, Page 359, and also being shown on a plan entitled "Plan of Land in Wellesley, Mass. Owned by Orville Estates Trust", scale 1" = 40', dated July 15, 1939, prepared by Gleason Engineering Company and recorded with Norfolk County Registry of Deeds in Plan Book D2244, Page 496, the Owner's predecessor in title agreed to construct and to allow the Town of Wellesley to construct and maintain certain drains across their land on Fuller Brook Road in Wellesley, to carry off surface waters and the watershed tributary to it;

WHEREAS, the location of said easement, such easement also being shown on the 2019 Plan as "Existing 10' Wide Drain Easement to be Abandoned" and "Existing 10' Wide Drain Easement to Remain" on plan entitled "Easement Relocation and Abandonment Plan, 64 Fuller Brook Road, Wellesley, Massachusetts", scale 1" = 20', dated December 9, 2019, prepared by Verne T. Porter, Jr., PLS;

1. Grant of Easement and Acceptance by Town.

The Owner of 64 Fuller Brook Road grants to the Town of Wellesley, Massachusetts, the right and perpetual easement and right of way under and through that portion of Lot 11 shown and designated on the 2019 Plan as "Proposed 15' Wide Drain Easement" (the "Easement"), for the purpose of laying, relaying, constructing, reconstructing, altering, maintaining and operating within, under and through the same, one or more underground covered drain lines for the direction or re-direction of drainage; together with the right of ingress to and egress from the same for said purposes, subject to, and on the terms and conditions set forth herein. The Town hereby accepts the grant of easement.



2. Abandonment of Drainage Easement.

The Town hereby abandons and discharges all its right, title and interest to the area shown on the 2019 Plan as “Existing 10’ Wide Drain Easement to be Abandoned”, and the Town hereby conveyed to the Owner all right, title and interest to such area. The Town is hereby released from any liability or responsibility arising from or in any way connected with any obligations with respect to the aforementioned area designated “Existing 10’ Wide Drain Easement to be Abandoned”.

- B. Make the required declaration to grant a new drainage easement and abandon a portion of the drainage easement for the property at 34 Wachusett Road, Wellesley, MA, as described herein, without charge for said declaration. The easements for drainage are more fully described as follows:

WHEREAS, the Owner is now the owner of the improved real property commonly known and numbered as 34 Wachusett Road, in Wellesley, Massachusetts, pursuant to a Deed dated March 19, 2014, and filed with the Norfolk County Land Court as Document 1,303,847, and recorded at the Norfolk County Registry of Deeds in Book 32135, Page 201, and said property is comprised, in part, of registered land being lot 102B on Land Court Plan No.16192-H and lot 102C on Land Court Plan No.16192-I, as noted on Certificate of Title No. 188389

WHEREAS, by instrument dated July 19, 1950, filed with Norfolk County Land Court as Document 131560 (the "1950 Grant"), and as shown on a Plan of Land by Gleason Engineering, filed in the Land Court Office as Plan No. 16192-H, the Owner's predecessor in title granted a Drain Easement to the Town;

WHEREAS, the location of said easement is shown as "Drainage Easement" on a plan entitled "Subdivision Plan of Land In Wellesley", dated May 3, 1950, and filed in the Land Court Office as Plan No. 16192-H, as “Drain Easement” on a plan entitled “Subdivision Plan of Land in Wellesley,” dated December 23, 1950, and filed in the Land Court Office as Plan No 16192-I, and on a plan entitled “Plan of Land in Wellesley owned by Antonio Epifano, Tr.” dated July 23, 1974 and prepared by Alexander Crucoli – Acres (Engineers & Surveyors) Inc., and recorded at the Norfolk County Registry of Deeds as Plan 705 D in Plan Book 245 on August 28, 1974;

WHEREAS, the Owner of said land or any parts thereof, may at any time and from time to time at their own expense, change the location of any said drains and drainage easements upon the substitution of other equally adequate drainage facilities satisfactory to the Board of Selectmen of the Town of Wellesley;

WHEREAS, the Owner has requested that the Town abandon portions of the abovementioned drain easement, said portions being shown as actually located within “Existing 10’ Wide Drainage Easement to be Abandoned” on a plan entitled “34 Wachusett Rd. Proposed Drainage Easement Relocation Plan”, dated October 15, 2019, with revision dates of 01/17/20, 01/30/20, 04/1/20, 04/13/20, 04/17/20, and 06/05/20, and prepared by The Jillson Company, Inc. (the "2019 Plan");



WHEREAS, the Owner has agreed to grant to the Town a new easement for the same purposes over areas shown on the 2019 Plan as the "Proposed 10' Wide Drainage Easement Total Easement Area = 1,757± SF;

1. Grant of Easement and Acceptance by Town.

The Owner hereby grants to the Town a Drainage Easement shown the 2019 Plan as the "Proposed 10' Wide Drainage Easement Total Easement Area = 1,757± SF"; which grant is on the same terms and conditions and is to be held by the Town on the terms and conditions of the 1950 Grant, except that the Owners may only change the location of the easement upon the approval of the Board of Public Works, which approval shall not be unreasonably withheld. The Town hereby accepts the grant of easement as set forth herein.

2. Abandonment of Drainage Easement

With the exception of so much of the area as contained within the "Proposed 10' Wide Drainage Easement Total Easement Area = 1,757± SF", the Town hereby abandons and discharges all its rights, title and interest to the area shown on the 2019 Plan as "Existing 10' Wide Drainage Easement to be Abandoned" and the Town hereby conveys to the Owners all rights, title and interest to the parcel of land shown on the 2019 Plan as "Existing 10' Wide Drainage Easement to be Abandoned". With the exception of so much of the area as contained within the "Proposed 10' Wide Drainage Easement Total Easement Area = 1,757± SF", the Town is hereby released from any liability or responsibility arising from or in any way connected with any obligations with respect to the area shown on the 2019 Plan as "Existing 10' Wide Drainage Easement to be Abandoned".

- C. Make the required declaration to grant a new drainage easement and abandon a portion of the drainage easement for the property at 21 Carisbrooke Road, Wellesley, MA, as described herein, without charge for said declaration. The easements for drainage are more fully described as follows:

WHEREAS, the previous owners of 21 Carisbrooke Road, originally granted to the Inhabitants of the Town of Wellesley a Drainage Easement in January of 1940, which is recorded in the Norfolk County Registry of Deeds at Book 2270, Page 504 (the "Drainage Easement"). This Drainage Easement granted Wellesley the right to enter upon said Premises at any reasonable time to accomplish the purposes as more fully detailed therein. The original Drainage Easement Plan was filed in the Norfolk County Registry of Deeds in Plan Book D2270, Page 504 (the "Original Plan").

WHEREAS, the Owners and Wellesley desire to amend the Drainage Easement and Original Plan to reflect the new location of the Drainage Easement across the Owners' Property, while ratifying and affirming all other aspects, rights and obligations contain in the Drainage Easement. The Drainage Easement, as amended by the Amendment and the New Easement Plan may not be further amended and modified or terminated without Owners' and Wellesley's prior written approval in accordance with any notice and modification procedure then in effect with the Town of Wellesley. Except as



modified by the Amendment and New Easement Plan, the Drainage Easement, and all of the terms and conditions thereof, shall remain in full force and effect.

1. Grant of Easement and Acceptance by Town.

The Owner hereby grants to the Town a Drainage Easement now shown as "Proposed 15' Wide Drainage Easement" on a plan entitled "Easement Plan 21 Carisbrooke Road in Wellesley, Mass. prepared for Jonathan & Nichole Bull" dated March 12, 2020, prepared by MetroWest Engineering, Inc., ("New Easement Plan"). The Town hereby accepts the grant of easement as set forth herein.

2. Abandonment of Drainage Easement

The "Original Plan" recorded with the Drainage Easement shall hereinafter be deemed null and void for all intents and purposes of the Drainage Easement. It is hereby agreed that the existing drainage easement is to be abandoned. Additionally, the metes and bounds description provided in the Drainage Easement shall be deleted in their entirety.

D. Accept a grant of a new drainage easement for the property at 104 Forest Street, Wellesley, MA, as described herein, without charge. The easement for drainage are more fully described as follows:

1. Grant of Easement and Acceptance by Town.

The Owner hereby grants to the Town a perpetual Drainage Easement for installation and maintenance of a system or systems of stormwater drains, connections, manholes, or other works appurtenant thereto as may be required on a parcel of land commonly known as and numbered 104 Forest Street, in said Wellesley, shown as "Proposed Drainage Easement Area = 2,744 S.F." on a plan of land entitled "Plan of Proposed Stormwater Drainage Easement at No. 104 & 108 Forest Street, Wellesley, MA., by David J. Hickey, Jr, P.E., Town Engineer, Town of Wellesley, Department of Public Works, October 30, 2019, scale 1" = 30' ". The Town hereby accepts the grant of easement as set forth herein.

Said right and easement in said land are granted without prejudice to or interference with the rights of the Owners herein or of land abutting thereon, the rights of the public, if any, or the rights of other persons or corporations to use said land, or the authority of the Town of Wellesley or any public officer or board over the same, except insofar as are necessary for the exercise of the rights and easements granted herein; and the Owners reserve to themselves and to other persons having rights in said land and to their heirs, successors and assigns, all existing rights and easements in and to the use of said land for all lawful purposes not inconsistent with use thereof as a drainage culvert or with the rights to carry and conduct through and over said land, and forever maintain said drainage culvert, and any related stormwater drains, connections, manholes or other works appurtenant thereto, except that no person or corporation shall interfere with the drainage culvert and any related stormwater drains, connections, manholes or other works appurtenant thereto lawfully constructed or maintained.



The Town covenants and agrees, by accepting and recording this grant, that the surface of said land shall, upon completion of any maintenance of the drainage culvert, or of any related stormwater drains, connections, manholes, or other works appurtenant thereto, be restored so far as can be reasonably be done to their condition at the date of the commencement of such maintenance.

For Owner's title, see deed to Owner dated May 27, 1998, recorded in Norfolk Registry of Deeds Book 12644 Page 265 on July 8, 1998.

E. Accept a grant of a new drainage easement for the property at 108 Forest Street, Wellesley, MA, as described herein, without charge. The easement for drainage are more fully described as follows:

1. Grant of Easement and Acceptance by Town.

The Owner hereby grants to the Town a perpetual Drainage Easement for installation and maintenance of a system or systems of stormwater drains, connections, manholes, or other works appurtenant thereto as may be required on a parcel of land commonly known as and numbered 108 Forest Street, in said Wellesley, shown as "Proposed Drainage Easement Area = 621 S.F." on a plan of land entitled "Plan of Proposed Stormwater Drainage Easement at No. 104 & 108 Forest Street, Wellesley, MA., by David J. Hickey, Jr, P.E., Town Engineer, Town of Wellesley, Department of Public Works, October 30, 2019, scale 1" = 30' ". The Town hereby accepts the grant of easement as set forth herein.

Said right and easement in said land are granted without prejudice to or interference with the rights of the Owners herein or of land abutting thereon, the rights of the public, if any, or the rights of other persons or corporations to use said land, or the authority of the Town of Wellesley or any public officer or board over the same, except insofar as are necessary for the exercise of the rights and easements granted herein; and the Owners reserve to themselves and to other persons having rights in said land and to their heirs, successors and assigns, all existing rights and easements in and to the use of said land for all lawful purposes not inconsistent with use thereof as a drainage culvert or with the rights to carry and conduct through and over said land, and forever maintain said drainage culvert, and any related stormwater drains, connections, manholes or other works appurtenant thereto, except that no person or corporation shall interfere with the drainage culvert and any related stormwater drains, connections, manholes or other works appurtenant thereto lawfully constructed or maintained.

The Town covenants and agrees, by accepting and recording this grant, that the surface of said land shall, upon completion of any maintenance of the drainage culvert, or of any related stormwater drains, connections, manholes, or other works appurtenant thereto, be restored so far as can be reasonably be done to their condition at the date of the commencement of such maintenance.

TOWN OF WELLESLEY



MASSACHUSETTS

For Owner's title, see deed to Owner dated April 24, 2013, recorded in Norfolk Registry of Deeds Book 31266 Page 400 on April 25, 2013.

Approved:

Date

Moderator's Signature

Sponsor's Signature



TOWN MEETING

ARTICLE: 41

MOTION: 1

That the Town vote to amend the Zoning Bylaw, as follows:

1. By inserting after the phrase "Single Residence Districts" in Section 4.A.1, the following:

, so long as the total TLAG, as that term is defined in Article 16D, is no greater than 3,600 square feet for structures on lots equal to or greater than 10,000 square feet but less than 15,000 square feet, 4,800 square feet for lots equal to or greater than 15,000 square feet but less than 20,000 square feet, 6,000 square feet for lots equal to or greater than 20,000 square feet but less than 30,000 square feet, and 7,200 square feet for lots equal to or greater than 30,000 square feet

2. By inserting after the phrase "Two-family dwelling" in Section 4.A.2, the following:

, provided that the total TLAG, as that term is defined in Article 16D, of said two family dwelling is no greater than 3,600 square feet for structures on lots equal to or greater than 10,000 square feet but less than 15,000 square feet, 4,800 square feet for lots equal to or greater than 15,000 square feet but less than 20,000 square feet, 6,000 square feet for lots equal to or greater than 20,000 square feet but less than 30,000 square feet, and 7,200 square feet for lots equal to or greater than 30,000 square feet

3. By inserting after the follow between the phrase "Town house of three or more units" and "subject to the following:" in Section 4.A.3:



, provided that in the aggregate the total TLAG, as that term is defined in Article 16D, is no greater than 4,800 square feet for lots equal to or greater than 15,000 square feet but less than 20,000 square feet, 6,000 square feet for lots equal to or greater than 20,000 square feet but less than 30,000 square feet, and 7,200 square feet for lots equal to or greater than 30,000 square feet,

- 4. By inserting after the phrase "Boarding or lodging house, but not a restaurant" in Section 4.A.4, the following:

, provided that the total TLAG, as that term is defined in Article 16D, of said boarding or lodging house is no greater than 3,600 square feet for structures on lots equal to or greater than 10,000 square feet but less than 15,000 square feet, 4,800 square feet for lots equal to or greater than 15,000 square feet but less than 20,000 square feet, 6,000 square feet for lots equal to or greater than 20,000 square feet but less than 30,000 square feet, and 7,200 square feet for lots equal to or greater than 30,000 square feet

Approved:

Date

Moderator's Signature

Sponsor's Signature



TOWN MEETING

ARTICLE: 42

MOTION: 1

That the Town vote, with the understanding that since 1977 Indigenous people of our country have requested Indigenous Peoples Day as a recognition of their humanity, culture and history and further, that our country was built on Native lands, to

1. Establish that the second Monday of October henceforth be commemorated as Indigenous Peoples Day and cease to recognize Columbus Day in Wellesley, in recognition of the position of Indigenous Peoples as native to these lands, and the suffering they faced during and after the European conquest; and
2. Encourage the Board of Selectmen to proclaim the 2nd Monday of October as Indigenous Peoples Day throughout the Town.

Approved:

Date

Moderator's Signature

Sponsor's Signature



TOWN MEETING

ARTICLE: 43

MOTION: 1

That Town Meeting vote to adopt the following resolution:

RESOLUTION TO SUPPORT THE INCLUSIVE OBSERVANCE OF COLUMBUS DAY AND INDIGENOUS PEOPLES DAY ON THE SECOND MONDAY IN OCTOBER IN THE TOWN OF WELLESLEY. BE IT RESOLVED THAT TOWN MEETING:

1. Commemorates the second Monday of October as Columbus Day and Indigenous Peoples Day in the Town of Wellesley; and
2. Encourages the Board of Selectmen to proclaim the second Monday of October as Columbus Day and Indigenous Peoples Day.

Approved:

Date

Moderator's Signature

Sponsor's Signature



TOWN MEETING

ARTICLE: 44

MOTION: 1

That the Town express its support for the Wellesley Municipal Light Plant (WMLP) to enroll all the Town’s electricity customers in the WMLP Voluntary Renewable Energy Program (VREP) by adding a VREP fee of 7% to the electric portion of the utility bill, with the understanding that any customer may opt out of the program, thereby avoiding the monthly VREP fee. Any VREP fee collected shall be used to fund voluntary renewable energy measure(s) to be selected by the WMLP for their impact on greenhouse gas emissions reduction that may include:

- the purchase of renewable electricity for the customer’s home or business as is currently offered;
- funding of local projects in Wellesley that reduce greenhouse gas emissions, such as the installation of community solar generation facilities, battery storage capacity, electric vehicle charging stations, or other similar programs.

Approved:

_____ Date

_____ Moderator’s Signature

_____ Sponsor’s Signature



TOWN MEETING

ARTICLE: 45

MOTION: 1

[Government Accountability Article].

Approved:

Moderator's Signature

Date

Sponsor's Signature



TOWN MEETING

ARTICLE: 46

MOTION: 1

That the Town vote to amend the General Bylaws by inserting a new Article 53A. Fur Products, as follows:

ARTICLE 53A. FUR PRODUCTS

53A.1. Purpose and Findings.

- a. The Town finds that animals that are slaughtered for their fur endure tremendous suffering. Animals raised on fur farms typically spend their entire lives in cramped and filthy cages. Fur farmers typically use the cheapest killing methods available, including suffocation, electrocution, gas, and poison.
- b. Considering the wide array of alternatives for fashion and apparel, the Town finds that the demand for fur products does not justify the unnecessary killing and cruel treatment of animals.
- c. The Town believes that eliminating the sale of fur products in the Town of Wellesley will promote community awareness of animal welfare and, in turn, will foster a more humane environment in Wellesley.

53A.2. Definitions. For purposes of this Article, the following words and phrases have the definitions set forth next to them:

“Fur”: Any animal skin or part thereof with hair, fleece, or fur fibers attached thereto, either in its raw or processed state.

“Fur product”: Any article of clothing or covering for any part of the body, or any fashion accessory, including, but not limited to, handbags, shoes, slippers, hats, earmuffs, scarves, shawls, gloves, jewelry, keychains, toys or trinkets, and home accessories and décor, that is made in whole or part of fur. “Fur product” does not include any of the following:



- a. A dog or cat fur product, as defined in Section 1308 of Title 19 of the United States Code;
- b. An animal skin or part thereof that is to be converted into leather, or which in processing will have the hair, fleece, or fur fiber completely removed;
- c. Cowhide with the hair attached thereto;
- d. Lambskin or sheepskin with the fleece attached thereto; or
- e. The pelt or skin of any animal that is preserved through taxidermy or for the purpose of taxidermy.

“Non-profit organization”: Any corporation that is organized under 26 U.S.C. Section 501(c)(3) that is created for charitable, religious, philanthropic, educational, or similar purposes.

“Retail transaction”: Any transfer of title of a fur product for consideration, made in the ordinary course of the seller’s business, to the purchaser for use other than resale or further processing or manufacturing.

“Taxidermy”: The practice of preparing and preserving the skin of an animal that is deceased and stuffing and mounting it in lifelike form.

“Ultimate consumer”: A person who buys for their own use, or for the use of another, but not for resale or trade.

“Used fur product”: Fur in any form that has been worn or used by an ultimate consumer.

53A.3. Prohibitions. It is unlawful to sell, offer for sale, display for sale, trade, or otherwise distribute for monetary or nonmonetary consideration a fur product in the Town of Wellesley.

53A.4. Exceptions. The prohibitions set forth in section 53A.3 of this Article do not apply to the sale, offer for sale, displaying for sale, trade, or distribution of:

- a. A used fur product by a private party (excluding a retail transaction), non-profit organization or second-hand store, including a pawn shop;
- b. A fur product required for use in the practice of a religion;
- c. A fur product used for traditional tribal, cultural, or spiritual purposes by a member of a federally recognized or state recognized Native American tribe; or



- d. A fur product where the activity is expressly authorized by federal or state law.

53A.5. Penalty. In addition to any other remedy provided by law, this Article may be enforced by police officers and animal control officers through any means available in law or equity, including but not limited to noncriminal disposition in accordance with G.L. c. 40, § 21D. Any person violating this bylaw shall be liable to the Town in the amount of \$300. Each fur product and every day upon which any such violation shall occur shall constitute a separate offense.

Approved:

Date

Moderator's Signature

Sponsor's Signature



TOWN MEETING

ARTICLE: 47

MOTION: 1

That the Town vote to rescind authorized and unissued loans, to authorize the transfer of unused proceeds from previously issued loans to one or more eligible appropriations, and/or to amend existing borrowing authorizations on unissued debt, in order to allow the use of premiums for project costs and to reduce the amount of the borrowing so authorized in accordance with Section 20 of Chapter 44 of the Massachusetts General Laws, as follows:

1) Amounts to be rescinded on debt that issued prior to November 7, 2016:

<u>TOWN MEETING VOTE</u>	<u>PROJECT</u>	<u>TOTAL DEBT AUTHORIZATION</u>	<u>AMOUNT TO BE RESCINDED</u>
Article 17.1/ATM 2016	water meter	\$ 4,100,000.00	\$ 3,100,000.00

2) Amounts to be rescinded on debt that issued after November 7, 2016

<u>TOWN MEETING VOTE</u>	<u>PROJECT</u>	<u>TOTAL DEBT AUTHORIZATION</u>	<u>AMOUNT TO BE RESCINDED</u>
ATM 2018	Grove Street	\$2,000,000	\$964,093.25
Article 18/ATM 2017	School Security	\$ 2,128,414.00	\$272,828.85
Article 18/ATM 2017	School Security	\$2,128,414.00	\$260.46

Approved:

June 22, 2020

Date

Moderator's Signature

Beth Sullivan Woods

Sponsor's Signature



TOWN MEETING

ARTICLE: 50

MOTION: 1

That the Town authorize the Selectmen to appoint one or more of their number as fire engineers.

Approved:

Moderator's Signature

Date

Thomas H. Wegleder

Sponsor's Signature



**Town-Wide Financial Plan for 2020 Annual Town Meeting
COVID-19 Update
Submitted by the Board of Selectmen**

June 2, 2020

Dear Town Meeting Members:

Please find a COVID-19 update to the March 11, 2020, Town-Wide Financial Plan for the 2020 Annual Town Meeting.

COVID-19

On March 10, 2020, Governor Baker declared a State of Emergency for the Commonwealth of Massachusetts and on March 23, 2020, declared a Shelter in Place Advisory. Our schools closed on March 17, 2020, for the remainder of the year, Town buildings were closed to the public, and non-essential businesses closed on March 23, 2020. Wellesley first responders (Police and Fire Departments) modified their operations to serve the public in a safe and efficient manner. In compliance with the Governor's orders and necessary measures to protect the health of the staff, all other Town municipal departments modified services to assist residents by phone, email, and online offerings. The Selectmen's office coordinated communications across all Town departments and began issuing a daily electronic briefing to subscribed residents, businesses and employees and posted on the Town website. Collaboration across all Departments and Boards has been strong and productive; community compliance with the evolving governmental orders to support safety has been high. Overall, Wellesley has effectively and efficiently worked to address and reduce the COVID-19 risks in the community.

On May 18, 2020, the Governor released the Commonwealth's Reopening Plan that allows for a slow and cautious opening of various industries and businesses. The Commonwealth is in the "Start" Phase of the Plan, the first of four phases. The last phase, the "New Normal", is months away and the Town is working to adapt to the constant evolution and shifts in compliance requirements.

To help municipalities address the impact of COVID-19 several financial measures have been implemented by both the Federal Government and the State. At the end of this report is an update on Wellesley's current CARES Act and FEMA reimbursement funding availability.

Due to the extended closures and unknown timeframe for returning to the "New Normal", the Board of Selectmen (the Board) have modified the Fiscal Year 2021 Budget to reflect anticipated revenue shortfalls. The offsets to these anticipated revenue reductions have been addressed primarily through the reductions to the capital budgets; operating budgets have not been reevaluated. The Board of Selectmen will be monitoring the FY21 financial impacts of COVID-19 on the Town over the next several months and will work with the other Boards and Departments to identify any necessary modifications to the FY21 budget at a planned Special Town Meeting in October 2020.

As noted above, the Board, working with departmental staff and other Town officials, is proposing a balanced budget of \$ 178,043,624 for the fiscal year 2021 (FY21 the year beginning July 1, 2020). This represents a \$2,346,005 reduction relative to the pre-COVID-19 balanced budget recommendation. The following reductions have been made to the sources of revenue projections presented in the original March 11, 2020, Town-Wide Financial Plan (TWFP) [2020 Budget Book](#) due to Covid-19:

- The most significant change is the anticipated negative impact on local revenue and new growth assumptions: the Town has reduced assumed growth in Motor Vehicle Excise Tax, Investment Income, and Building Permits by \$1,646,005. Based upon the reduction in building permits from March to mid-May, the new growth assumption for FY21 has been reduced by \$500,000 or 28%.
- State Aid is unclear at this point so initial assumptions about \$200,000 growth in state aid have been removed. As the State Budget is approved, the Town may require further adjustments in State Aid in Fall 2020.

To balance the budget considering this anticipated revenue reduction of \$2,346,005, all Town departments worked together to collectively reduce the FY21 Capital projects requests. There are three key changes from the original March 2020 budget:

- In April 2020, the Board of Selectmen requested that all departments and Boards freeze hiring of non-essential staff; this new budget reflects an assumed savings of \$200,000 in employee insurance savings as a result of reduced hiring activity.
- Cash Capital requests across departments have been reduced by 25%.
- The funding strategy and timing of the Sprague School HVAC project has shifted. It was originally envisioned as a cash capital project; it is now planned to be deferred until the fall and it will be proposed to be funded through borrowing.
- The Town Hall Annex project has been put on hold.

A revised FY21-FY25 Capital Budget is included for review; it is important to note that the out years will be modified as part of the FY22 budget cycle.

The amount of reserves used to balance the FY21 budget continues to be \$2,639,066, which is consistent with past years. The Town has several open union contracts this year and progress on many of them was stalled by the pandemic. There is a placeholder in the budget for open contracts. The revised TWFP anticipates an additional \$551,988 for Police and Fire Collective Bargaining Agreements which have been tentatively settled. (Union settlements will be discussed below.)

In attempts to bolster reserves against the unknown financial impacts of COVID-19, the use of Free Cash was extensively evaluated by the Board of Selectmen. The Town's Financial Policies strive to maintain reserves between 8% - 12% of revenue. The revised FY21 budget continues the planned funding levels of the stabilization funds and other reserves as well as OPEB and Pension contributions. Assuming approval of this updated FY21 Budget, the anticipated reserve balance will be \$18,538,610 or 11.54%.

There are several debt-funded projects included in the warrant for the Annual Town Meeting requiring appropriation. Many projects are moving forward. There are three noteworthy changes to the debt-funded projects outlined in the March 2020 TWFP:

- Due to COVID-19, the Board decided to delay the funding for the Town Hall Annex Schematic Design. The Annex was to serve as swing space during the Town Hall Interior

Renovation Project and was to permanently house Town departments including Planning, Building, NRC, ZBA, Facilities Management, and several smaller departments. The Board will be investigating leased space as a cost-savings initiative. The Town has leased office space for the Facilities Management department since 2015 at 888 Worcester Street, and will bring to ATM 2021 proposals for leased space for the Annex departments.

- The amount of additional funds to complete the Lee/Hunnewell Fields project approved at the 2019 Annual Town Meeting and the sources of funding have changed. The total additional cost of the Lee/Hunnewell project has been reduced from \$500,000 to \$400,000, based on bids in hand. CPC has voted to request use of \$400,000 (an increase of \$200,000) to complete the project. With CPC funding the entire additional project cost, the Town will not have to borrow funds to complete the project.
- The Great Plain Avenue project continues to be a high priority. Unfortunately, the original project estimate of \$1,750,000 has now increased significantly to \$2,750,000. To fund the project, the Grove Street project which was approved in 2018 will be deferred and the portion of the funding that has been borrowed will be reallocated; in addition, transfers of remaining balances from four other small borrowed projects, and inside-the-levy borrowing will be used. The Grove Street project will be delayed, and a new funding request will be brought forward to a future Town Meeting.

In terms of FY22-24 outlook, the forecasts conducted in February 2020 for municipal departments reflected a 2.5% increase, and the School projections increased 3% annually. The projections at this time have not been updated and therefore remain the same; as FY22 budget planning begins in July 2020, the Board will be re-evaluating both FY21 and FY22 budgets based upon the current economic climate. Unified Plan and Strategic Plan initiatives will be very carefully evaluated for FY22 based on their budget implications.

Revenues

Real Estate and Personal Property Taxes

Wellesley's primary source of revenue is real estate taxes. In the revised FY21 budget, taxes represent 84.6% of the estimated revenues, of which 87% are from residential assessments.

State Aid

The Town generally receives approximately 6.15% of its revenue in the form of State Aid, of which 86.5% is for educational purposes, and 12% is State revenue assessments to other government agencies. State revenue assessments are not available to fund the Town's budget. With new projections holding a flat State Aid increase, State Aid now represents 6.5% of the FY21 revenues.

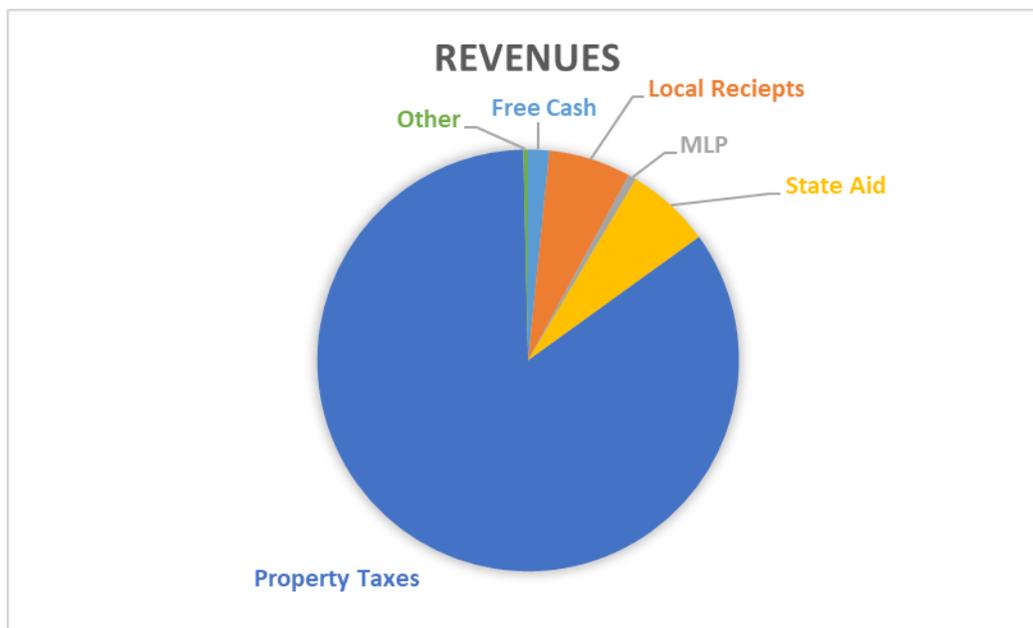
Local Receipts

Local receipts generally represent 7.35% of the Town's revenue. Most local receipts (72%) are from motor vehicle excise, permits and licensing, and interest earnings. Due to COVID-19, the Town is anticipating significant shortfalls this year in local receipts and has reduced assumptions by \$1,646,005, reducing the percent of revenue to 6.3%.

Annually the Wellesley Municipal Light Plant contributes \$1 million to the Town and will continue to do so this year.

Free Cash (Reserves)

Free Cash is “generated” by revenues in excess of budget, budget “turn-back” (amounts budgeted but not spent), and other timing differences. For the FY21 budget, the use of \$2,639,066 in Free Cash now represents 1.6% of the estimated revenues.



Reserves

Mindful of the need to maintain financial reserves to support the Town’s favorable Aaa bond rating, the Board continues to carefully monitor the level of revenues and expenses against budget projections, and the resulting impact on reserve levels. During a crisis, the reserves give the Town finances strength to weather the unforeseen economic conditions.

Under Massachusetts Department of Revenue (DOR) rules, the Free Cash balance and the General Purpose Stabilization Fund are reserves specifically available for appropriation by Town Meeting for any lawful purpose. Appropriations from the Stabilization Fund require a two-thirds vote by Town Meeting, whereas appropriations from Free Cash require a majority vote. The balance of the General Purpose Stabilization Fund as of June 30, 2019, was \$3.37 million. At this time, the Board does not anticipate any requests for appropriations from this fund; however, the use of Free Cash and Stabilization Funds will be evaluated in the fall, as necessary.

The Municipal Modernization Act of 2016 created an additional reserve fund opportunity for special education funding and the Town responded by creating a Special Education Reserve Fund at ATM 2017. Revenues from Medicaid receipts related to special education were deposited into the fund at that time with the plan to continue to build the fund in this manner. Article 11 on this year’s warrant recommends appropriation of \$112,490 in revenues from Medicaid receipts. The School Department initially advised the Selectmen that they anticipated the need to draw down the Special Education Reserve Fund this Spring due to an expected increase of \$1.3 million in unanticipated costs in FY20; due to the availability of circuit breaker reserves and cost savings as a result of COVID-19, the School Department will not need to make the proposed withdrawal this Spring. The updated budget proposes continuing to move forward with the previously planned addition of \$500,000 to the Special Education Reserve Fund as an opportunity to increase the fund to further protect the School budget from unforeseen special education outplacement costs in FY21 and FY22. Funds deposited in a Stabilization Fund can be redirected for another purpose with Town Meeting authorization. The Board continues to support the funding of the Special Education Reserve Fund to ensure that a reliable level of reserves is available should either the

State be unable to meet its circuit breaker obligations, or the Schools experience unanticipated out-of-district placements or other extraordinary expenses.

The updated FY21 budget continues the past practice of contributing Free Cash to the injured-on-duty stabilization fund (\$49,419), and the RDF Baler fund (\$11,512). The Baler Fund deposit proposal represents a reduction from the previously anticipated deposit of \$50,000 due to the COVID-19 impact to the DPW budget. The following chart summarizes revised projections based on the COVID-19 Pandemic to the Town's reserve balances at June 30, 2020:

Reserves Projection

	<u>Amount</u>
Reserves as of 6/30/2019	
Free Cash Actual	\$ 16,171,779
General Purpose Stabilization fund	3,371,774
Other Stabilization Funds	2,131,623
	\$ 21,675,176
Sources and (Uses) of Reserves in FY20	
Snow & ice removal	(300,000)
Hunnewell Design	(2,000,000)
North 40 remediation	(144,000)
Add to SPED stabilization 2021	(500,000)
Add to SPED stabilization - Medicaid	(112,490)
Add to IOD stabilization	(49,419)
Add to Baler Stabilization	(11,512)
Police and Fire Union Settlements	(551,988)
Legal Cost Supplement	(100,000)
Additions to various Stabilization (no impact)	711,909
Stabilization interest	60,000
Balance FY21 budget (Article 8)	(2,639,066)
Net operating change - estimated	2,500,000
Estimated Reserves as of 6/30/20	\$ 18,538,610
FY21 Revenue	\$ 160,687,707
% of Revenue	11.54%

(Note: Amounts appropriated from Free Cash serve to reduce the Free Cash balance during the year of appropriation versus the year of the related expenditure.)

The Town's Financial Reserves Policy ([Appendix A](#)) calls for the sum of the balances in the Stabilization Funds and Free Cash to be maintained in the range of 8-12% of budgeted operating revenues. Reserves in excess of 8% but less than 12% may be used to stabilize tax rates, meet anticipated capital needs, and to avoid or defer an override.

Based on the above projection, Wellesley's reserves at June 30, 2020, would decrease to 11.54%, which is in the higher range of the Board's policy. The Board has strategically reduced

spending from Free Cash to maintain high reserves to assist with potential revenue shortfalls or unanticipated or unreimbursed costs resulting from COVID-19.

Key Financial Planning Issues

Each year, the Board and their staff update the TWFP with input from the Town's departments, Boards, and Committees, guided by the conservative financial policies adopted over the last decade. As in prior years, the key issues impacting the Town's financial planning include:

- Growth in personnel costs;
- Employee benefit costs; and
- Facilities and other capital needs.

The impact of the COVID-19 pandemic is still evolving and will be monitored and reported to Town Meeting in the fall.

A short discussion of each of these items follows.

Growth in personnel costs

The largest recurring item in the year-over-year growth of the Town budget is the cost of wage increases ("Cost of Living Adjustments" or COLA) for existing employees. Most Town employees are unionized, and their annual wage increases are a subject of collective bargaining. There are eleven unions representing 1,129 employees, the largest of which is the Teacher's Association. This year, all union Town contracts (8), except the teacher's contract which expires on June 30, 2022, are being negotiated. To date, the Police Patrol Officers, Police Superior Officers, and Firefighter Unions have been settled. There are 5 remaining unions currently in negotiation, as negotiations were stalled in March due to COVID-19.

As identified in the March TWFP, the Town has had several departures from Police (2) and Fire (2) personnel; since March, one additional Firefighter and one additional Police Officer have retired. Given the cost of recruitment and training, the Board is committed to strengthening our ability to attract, competitively compensate and retain high quality public safety personnel; the collective bargaining agreements are an important component of achieving this goal.

Police Union Settlement

Negotiations with the Patrol Staff and the Superior Officers began in October 2019. Working with both unions, a salary survey was conducted of comparable communities that met the following criteria: geographically located within three (3) abutting communities from Wellesley, having a population range of 0.5% to 1.5% of Wellesley's, having comparable tax rates, per capita income, and equalized valuations (EQV). Ten (10) comparable communities met the criteria: Dedham, Concord, Lexington, Belmont, Natick, Needham, Westwood, Milton, Sudbury, and Ashland. For patrol officers, the study evaluated officers at 10 years and 20 years of service with bachelor's degrees and master's degrees. Superior Officers did not take length of service into account for their study. This competitive salary analysis identified that Wellesley Patrol Officers and Superior Officers are considerably behind in salary relative to comparable communities. The proposed contract settlement terms are outlined below; the contract is designed to promote competitive pay in a way that is intended to limit turn-over of high quality personnel (which results in high, additional training costs), limit liability of accrued time over the long term, and provide more flexibility in staffing.

Key Terms of Patrol Officers Collective Bargaining Agreement:

Contract Covers

- 34 Patrol Officers

Financial Terms

- Three-year agreement (FY21-FY23)
- 2% Cost of Living Adjustment Each Year
- New Academy Step (22 weeks) below step 1 (-2%)
- New 10-year Step (3%)
- New 25-year Step (3%)
- Allows for all EMTs to receive 4% stipend. Previously some positions were only allowed 2% for EMT Stipend
- Elimination of Longevity
- Reduced Injured on Duty Sick Time Accumulation from 150 days to 90 days
- Increase Secondary Education Incentives over 3-year contract:
 - FY21: \$6,750 AA, \$11,850 BA, \$13,150 MA
 - FY22: \$12,750 BA, \$15,000 MA
 - FY23: \$13,700 BA, \$17,000 MA

FY21 Cost of Settlement

\$88,494

Key Terms of Superior Officers Collective Bargaining Agreement

Contract Covers

- 4 Lieutenants
- 6 Sergeants

Financial Terms

- Three-year agreement (FY21-FY23)
- 2% Cost of Living Adjustment Each Year
- Administrative Stipend added to Sergeants (FY21- 1%, FY22 – 2%, FY23 – 2%)
- Lieutenants move to straight 5 days on/2 days off schedule
 - Currently Lieutenants receive 31 Days Owed for work 5/2 schedule which can be taken as comp time or paid out up to \$15,000.
 - Rolled \$15,000 pay out into salary base.
- Eliminate Meal Allowance
- Limit Payout of Unused Vacation Days to 10 Shifts

FY21 Cost of Settlement

Lieutenants - \$65,712

Sergeants - \$17,222

Firefighters' Union Settlement

Negotiations with the Firefighters began in February 2020. The Firefighters Union includes Firefighters, Lieutenants, and Deputy Chiefs. Working with the unions, a salary survey was conducted of comparable communities within a geographic proximity, having a population range of 0.5% to 1.5%, and comparable tax rates, per capita income, and equalized valuations (EQV). Ten (10) comparable communities met the criteria: Arlington, Dedham, Concord, Lexington, Belmont, Natick, Needham, Westwood, Milton, and Norwood. The study evaluated firefighters at 10 years of service with an associate degree. The study results found Wellesley to be the lowest- ranked community with a salary differential of over \$6,000 to the median salary.

The proposed contract is designed to make a meaningful impact on the competitive pay disparity through a salary adjustment in year one; COLA levels are consistent with other settled contracts for police and schools.

Key Terms of Firefighters' Collective Bargaining Agreement

Contract Covers

- 5 Deputy Chiefs
- 13 Lieutenants
- 35 Firefighters

Financial Terms

- Three-year agreement (FY21-FY23)
- FY21 4% one-time salary adjustment
- FY21: 2% COLA; FY22: 2% COLA; FY23: 2% COLA
- Increase Vacation Days Worked from 0.25 weeks' pay to 0.5 weeks' pay
- Increase Longevity:
 - 10-14 years - \$500
 - 15-19 years - \$750
 - 20-24 years - \$1000
 - 25-29 years - \$1250
 - 30+ years - \$1500

FY21 Cost of Settlement

\$377,364

Future Projected Capital Projects and Borrowing needs

For purposes of projecting the Town's Sources and Uses of funds for the years FY22-24, several assumptions have been made in order to aid in the evaluation of potential overrides. The original placeholders established for the FY22 budget are as follows:

Revenues

- Levy growth 2.5% plus \$1.8 million of new growth
- State Aid Level
- Local revenue 2% increase
- Use of Free Cash \$2.5 million/year

Expenses

- Town operating budgets average 2.5% increase
- School operating budgets average 3.0% increase
- Pension Per approved funding schedule
- Health insurance 5% increase
- Other employee benefits 2.5% increase

These conservative expenditure assumptions will allow the Town (with capital expenditure reductions) to project balanced budgets in the out-years. Any increases in estimates may require operational overrides. The fiscal year-end review informs the Board as to whether there is additional funding capacity if revenue assumptions are exceeded. In making the budget assumptions for FY22, revised assumptions will need to be considered as more information about

the economic condition unfolds. It is likely that the forecasted revenues, particularly for FY22, may necessitate reductions. This will be better understood over time as the longer-term impact of the pandemic and the State's budget becomes clearer.

The Board considers takes funding capacity when issuing the Budget Guidelines in September of each year. These expenditure assumptions do not include changing or new priorities, adoption of additional initiatives identified in Town planning documents (Unified Plan, Housing Production Plan, the Human Services areas), or the anticipated new School Department strategic plan. Many initiatives are likely to be stalled because of the economic impact of COVID-19. It is also worth noting that, given the relative size of the School budget, deviation from the existing assumption regarding the growth in School spending or State Aid to Schools will have the greatest impact on the Town's financial position and budget.

Exhibit II

	FY20	FY21	\$	%	FY22	FY23	FY24
	Budget	Request	Inc/(Dec)	Inc/(Dec)	Projection	Projection	Projection
Sources of Funds							
Taxes	\$ 134,008,497	\$ 138,658,709	\$ 4,650,212	3.5%	\$ 143,925,177	\$ 149,323,307	\$ 154,856,389
State Aid	10,714,574	10,685,003	(29,571)	-0.3%	10,885,003	10,885,003	10,885,003
Local Revenue	11,352,726	11,343,995	(8,731)	-0.1%	11,570,875	11,802,292	12,038,338
Free Cash to balance	2,515,000	2,639,066	124,066	4.9%	2,500,000	2,500,000	2,500,000
Other Free Cash items	4,529,670	1,225,409	(3,304,261)	n/a	-	-	-
Other Sources	2,364,445	2,407,851	43,406	1.8%	2,982,100	2,987,100	2,992,100
CPA for North 40	552,044	553,444	1,400	0.3%	553,244	550,244	552,044
Exclusions & Exemptions	10,888,408	10,638,135	(250,273)	-2.3%	12,117,045	12,597,008	13,813,935
Total Sources	\$ 176,925,364	\$ 178,151,612	\$ 1,226,248	0.7%	\$ 184,533,444	\$ 190,644,954	\$ 197,637,810
Uses of Funds							
School	\$ 76,783,930	\$ 80,379,651	\$ 3,595,721	4.7%	\$ 82,791,041	\$ 85,274,772	\$ 87,833,015
Other Town Departments	39,069,488	40,339,811	1,270,323	3.3%	41,914,094	42,961,946	44,035,995
Employee Benefits	31,033,447	32,398,243	1,364,796	4.4%	33,786,225	35,004,269	36,292,839
Cash Capital	5,893,417	3,881,232	(2,012,185)	-34.1%	7,877,499	8,458,996	8,555,411
Debt (inside Levy)	4,300,000	5,000,000	700,000	16.3%	6,551,667	7,520,651	7,737,416
Other Uses	8,404,630	4,961,096	(3,443,534)	-41.0%	4,504,187	4,520,437	4,537,093
Exclusions & Exemptions	11,440,452	11,191,579	(248,873)	-2.2%	12,670,289	13,147,252	14,365,979
Total Uses	\$ 176,925,364	\$ 178,151,612	\$ 1,226,248	0.7%	\$ 190,095,001	\$ 196,888,323	\$ 203,357,748
Surplus/(Deficit-Override)	\$ 0	\$ 0			\$ (5,561,557)	\$ (6,243,369)	\$ (5,719,939)

Based on the above assumptions and with no operating overrides, projected deficits are in the range of \$5.5 to \$6.2 million over the years FY22-24; these deficit projects are based on pre-pandemic revenue assumptions and are not reflective of the currently evolving economic situation. Adherence to the debt policy (expenses within a range of 6.2%-6.8% of revenues) will contribute significantly to reducing these deficits and the Board is committed to rigorous analysis of capital requests; conversely, allowing any growth in operating guidelines could outstrip resources available inside the levy. Debt exclusions to be placed on the ballot over the next few years will increase taxes. With the elimination of the Town Hall Annex, debt exclusions will include funding the construction of the Hunnewell and Hardy/Upham schools, Middle School repairs, and Town Hall Interior. A revised chart showing the timing of these projects and others on the horizon shows a reduction of \$11.85 million with the removal of the Town Hall Annex project. The remaining projects are as follows:

Proposed Major Project Financing Schedule

5/26/2020

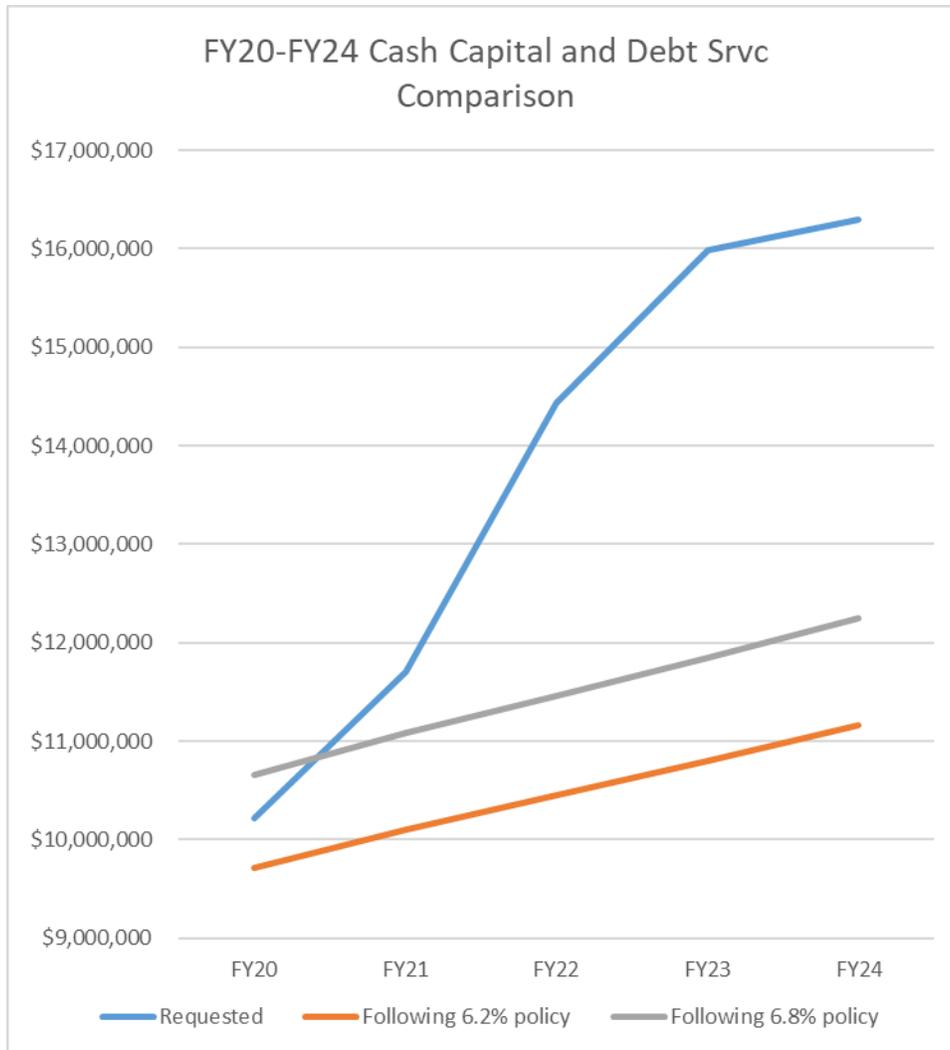
			Fiscal 2020	Fiscal 2021		Fiscal 2022		Fiscal 2023		Fiscal 2024		Fiscal 2025	
Project		Estimated Cost	Fall 2019	ATM 2020	Fall 2020	ATM 2021	Fall 2021	ATM 2022	Fall 2022	ATM 2023	Fall 2023	ATM 2024	Fall 2024
Middle School Bldg Systems	Construction	\$14.3M			DE								
Middle School Paving	Paving	\$2.0M						Inside					
"Early" Hunnewell School	Design	\$4.7M	Inside										
	Construction	\$52.9M				DE							
MSBA Project	Design/Construction	\$60M				DE							
Town Hall Interior	Design	\$2.0M				Inside							
	Construction	\$18.1M								DE			
Library Renovation*	Construction	\$4.1M			Inside								
DPW Renovation RDF	Design	\$426K						Inside					
	Construction	\$4.8M								DE			
DPW Renovation Park/Hwy	Design	\$640K						Inside					
	Construction	\$7.1M								DE			
PAWS	Design	\$2.0M										Inside	
TOTALS			\$4.7M	\$-	\$18.4M	\$114.9M	\$-	\$3.1M	\$-	\$33.4M	\$-	\$2.0M	\$-

For informational purposes only, a model of the impact on debt and deficits utilizing the top of the debt policy range at 6.8% of operating revenues (rather than figures previously identified or requested) has been created. This chart shows that the deficits would be significantly reduced over the three-year period.

Impact on Deficit of Debt/Capital Policy

	<u>2022</u>	<u>2023</u>	<u>2024</u>
Projected (deficit)	\$ (5,561,557)	\$ (6,243,369)	\$ (5,719,939)
Debt/Capital	\$ 14,429,166	\$ 15,979,647	\$ 16,292,827
Percent requested	8.67%	9.29%	9.16%
If reduced to 6.8%	\$ 11,329,166	\$ 11,679,647	\$ 12,067,827
Revised deficit	<u>\$ (2,461,557)</u>	<u>\$ (1,943,369)</u>	<u>\$ (1,494,939)</u>

The line graph below shows the impact of imposing a spending range on the capital and debt-service components of the annual budget. The jagged increasing line shows total capital as requested during this five-year period. The parallel lines increase at a steady rate according to projected revenues and show the lower and upper end of the debt policy range set by the Board (6.2% - 6.8%). As a point of context, the original FY21 budget was at 6.77% of gross annual revenues (now reduced to 5.33% to rebalance FY2021) or the high end on the range, and in FY22 – FY24 the graph shows the requested projects exceeding the top of the range. It will be necessary to develop a plan using an objective and rational process to prioritize projects that meet the needs of all constituencies in a fair and predictable manner in order to bring these costs in line with the debt policy.



Further details regarding these projections without adjustments for the debt policy are provided in Exhibit II Revised and attached. Extremely mindful that the requests for numerous debt exclusions in the upcoming years will have a significant impact on our taxpayers, particularly as revenues are projected to fall for FY21, the Board took the proactive steps this year to moderate debt service by expending \$2M in free cash to reduce the borrowing for the Hunnewell project. Work will continue to reduce or eliminate deficits without an override, and to investigate opportunities and methods to lower rates of spending growth, while the revenues continue to rebound from COVID19.

The following table is a projection of the median tax bill (i.e., the tax bill for a home valued at \$1,158,000) for the period FY20 – FY27:

Median Tax Bill

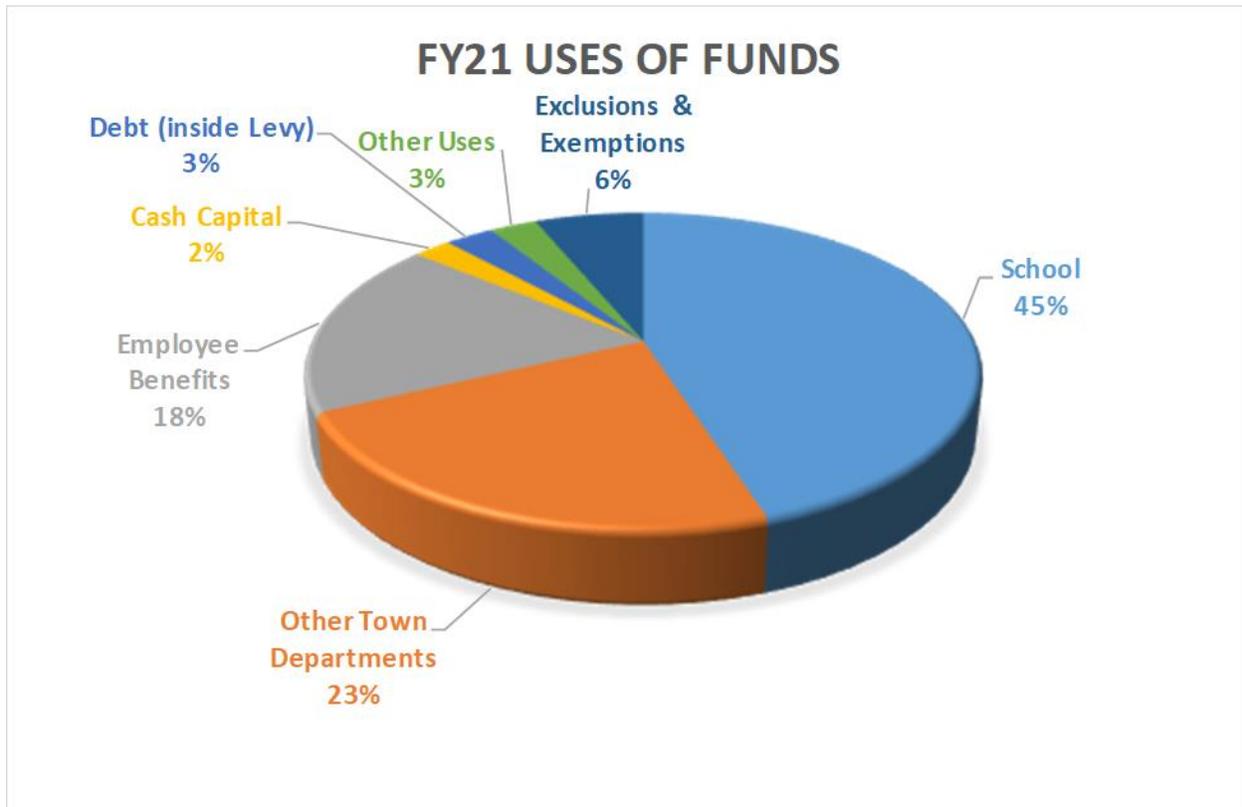
	FY20	FY21	FY 22	FY23	FY24	FY25	FY26	FY27
Levy Prior	\$ 12,094	\$ 12,415	\$ 12,739	\$ 13,071	\$ 13,411	\$ 13,762	\$ 14,120	\$ 14,489
Levy growth	\$ 475	\$ 477	\$ 483	\$ 490	\$ 496	\$ 503	\$ 511	\$ 518
Existing Debt Exclusions	\$ 1,021	\$ 986	\$ 861	\$ 832	\$ 721	\$ 697	\$ 626	\$ 566
HHU	\$ -	\$ -	\$ 73	\$ 71	\$ 355	\$ 344	\$ 649	\$ 630
Middle School	\$ -	\$ -	\$ 33	\$ 155	\$ 150	\$ 146	\$ 142	\$ 139
Town Hall Interior	\$ -	\$ -	\$ -	\$ -	\$ 21	\$ 128	\$ 124	\$ 120
Median tax bill	\$ 13,590	\$ 13,877	\$ 14,190	\$ 14,618	\$ 15,156	\$ 15,581	\$ 16,173	\$ 16,462

FY2021 Operating and Capital Budget REVISIONS

Given this updated budget is being issued just a few weeks before Town Meeting, the revised FY21 budget request is compared to the original request in the following table (more complete versions of the Revised COVID19 FY21 Sources & Uses are presented in [Exhibit I](#) and [Exhibit B](#) attached). A high-level description of the complete budget is also included for completeness. In table below highlighted areas demarcate changes.

	Pre-Covid (March 11, 2020)				COVID-19 May 26, 2020			
	FY20 Budget	FY21 Original	\$ Inc/(Dec)	% Inc/(Dec)	FY20 Budget	FY21 Request	\$ Inc/(Dec)	% Inc/(Dec)
Sources of Funds								
Taxes	\$ 134,008,497	\$139,158,709	\$ 5,150,212	3.8%	\$ 134,008,497	\$ 138,658,709	\$ 4,650,212	3.5%
State Aid	10,714,574	10,885,003	\$ 170,429	1.6%	10,714,574	10,685,003	\$ (29,571)	-0.3%
Local Revenue	11,352,726	12,990,000	\$ 1,637,274	14.4%	11,352,726	11,343,995	\$ (8,731)	-0.1%
Free Cash to balance	2,515,000	2,639,066	\$ 124,066	4.9%	2,515,000	2,639,066	\$ 124,066	4.9%
Other free cash items	4,429,670	2,063,245	\$ (2,366,425)	-53.4%	4,529,670	1,225,409	\$ (3,304,261)	-72.9%
Other Sources	1,476,945	1,858,351	\$ 381,406	25.8%	1,476,945	1,858,351	\$ 381,406	25.8%
CPA Funds	887,500	349,500	\$ (538,000)	-60.6%	887,500	549,500	\$ (338,000)	-38.1%
CPA to offset debt	552,044	553,444	\$ 1,400	0.3%	552,044	553,444	\$ 1,400	0.3%
Exempt Debt	10,888,408	10,638,135	\$ (250,273)	-2.3%	10,888,408	10,638,135	\$ (250,273)	-2.3%
Total Sources	\$ 176,825,364	\$ 181,135,453	\$ 4,310,089	2.4%	\$ 176,925,364	\$ 178,151,612	\$ 1,226,248	0.7%
Uses of Funds								
School	\$ 76,783,930	\$80,379,651	\$ 3,595,721	4.7%	\$ 76,783,930	\$ 80,379,651	\$ 3,595,721	4.7%
Other Town Departments	39,069,488	40,339,811	\$ 1,270,323	3.3%	39,069,488	40,339,811	\$ 1,270,323	3.3%
Employee Benefits	31,033,447	32,598,243	\$ 1,564,796	5.0%	31,033,447	32,398,243	\$ 1,364,796	4.4%
Cash Capital	5,893,417	6,027,237	\$ 133,820	2.3%	5,893,417	3,881,232	\$ (2,012,185)	-34.1%
Debt Service (inside Levy)	4,300,000	5,000,000	\$ 700,000	16.3%	4,300,000	5,000,000	\$ 700,000	16.3%
Other Uses	8,304,630	5,598,932	\$ (2,705,698)	-32.6%	8,404,630	4,961,096	\$ (3,443,534)	-41.0%
Exempt Debt	11,440,452	11,191,579	\$ (248,873)	-2.2%	11,440,452	11,191,579	\$ (248,873)	-2.2%
Total Uses	\$ 176,825,364	\$181,135,453	\$ 4,310,089	2.4%	\$ 176,925,364	\$ 178,151,612	\$ 1,226,248	0.7%
Surplus/(Deficit)	\$ 0	\$ 0			\$ 0	\$ 0		

Sources of Funds: The 3.5% increase in Taxes reflects the allowed growth in the levy limit (2.5%) and \$1.3 million of new growth (reduction of \$500,000). State Aid reflects a \$29,571 reduction. As compared to the Budget Book, Local Revenue now reflects a year over year reduction of \$8,731. The Budget Book forecasted a 14.4% increase in Local Revenue anticipating growth in motor vehicle excise tax (\$542,000), investment income (\$492,000), and licenses and permits earnings (\$400,000). COVID19 has eliminated our forecasted growth resulting in an assumed reduction of \$1,646,005.



Uses of Funds: The 4.68% increase in the School budget reflects the cost of contractual step and cost-of-living increases, a one-time adjustment (\$664,000 or an additional .87%) for special education costs, and initiatives identified in the School Committee’s strategic plan. The original 3.2% increase in other Town departments was consistent with the budget guideline of 3.5%, wage increase levels recommended by the Human Resources Board (2.5%), and various adjustments in other expenses for all departments. The Town request includes a provision to provide funding for open Town union contracts, but subsequent contract settlements (primarily Fire market-rate salary adjustments) consumed most of the provision. The settlements have been added to the Police and Fire operating budgets and the original provision has been left intact to settle the remaining open contracts. Any unneeded funds will be returned to Free Cash. There are no new positions proposed on the Town side; however, the Sustainable Energy Committee (SEC) is proposing to increase the hours of two staff members. Although debt is up 16.3%, the cash capital reduction brings the combined percentage to 5.33% (below the Board of Selectmen’s lower (6.2%) guideline) to account for the expected revenue reductions. Critical town-wide needs will continue to be monitored and prioritized for funding as economic conditions improve.

FY19 had favorable revenues increasing the Town's Free Cash. The Board's current plan is to maintain Free Cash to keep reserves high to fund anticipated costs due to shortfalls in State Aid and COVID-19 related expenditures. The current funding from Free Cash is proposed as follows:

Supplemental FY20 appropriations:

- \$300,000 for current year snow and ice removal costs
- \$2,000,000 to fund a portion of the Hunnewell School Design (approved at 12/19 STM)
- \$144,000 North 40 environmental remediation (originally estimated at \$32 million. Can be resolved by December for \$264,000)
- \$100,000 for current year legal costs

FY21 appropriations:

- \$500,000 Special Education Stabilization Fund
- \$112,490 Special Education Stabilization Fund (Medicaid)
- \$11,512 Baler stabilization Fund
- \$ 49,419 IOD Indemnity Fund
- \$ 551,988 Public Safety Union Settlements

Budget Impact of CARES Act and FEMA Reimbursement

The federal Coronavirus Aid, Relief, and Economic Security Act (the "CARES Act") includes funds for Massachusetts governments to use to pay costs incurred in responding to the COVID-19 outbreak. The CARES Act authorized \$150 billion through the Coronavirus Relief Fund for state and local governments, including \$2.7 billion for Massachusetts. Wellesley is eligible for reimbursement of \$2,616,201 in funds expended that are:

1. "Necessary expenditures incurred due to the public health emergency with respect to ... COVID-19"
 - a. Funds may not be used to substitute for lost revenue
2. Not budgeted as of March 27, 2020 when the CARES Act was enacted
 - a. May not supplant state or municipal spending
3. Incurred on or after March 1, 2020, up to December 30, 2020

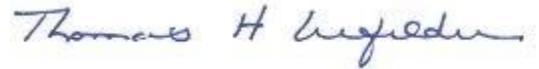
In addition to the use of the \$2,616,201 from CARES, the Town is also eligible for FEMA reimbursement for the response to the pandemic. FEMA reimburses up to 75% for emergency response and includes expenses related to First Responders, Personal Protection Equipment (PPE), First Responders overtime, cleaning and disinfecting, and Health Department needs, to list a few. The Town is working diligently to be reimbursed for every dollar spent to fight COVID19. To date, the Town has expended over \$600,000 in unbudgeted personal services, and needed materials including PPE, Plexiglas, hand sanitizer, signage, technology equipment etc. for staff, public meetings, public response, and elections.

The Town-Wide Financial Plan more than ever is a work in progress, as economic and environmental issues are now evolving day to day. The Board will provide further updates on budget matters at a fall Special Town Meeting. If assumptions deteriorate further than currently projected, stronger measures will be taken.

The Board would like to express our sincere appreciation to all of the Town boards and their respective staffs for their cooperation in working with us to update the budget with significant capital reductions and their commitment to execute reductions needed to ensure the continued financial health of our community.

Sincerely yours,

Marjorie R. Freiman, Chair
Thomas H. Ulfelder, Vice Chair
Elizabeth Sullivan Woods
Lise M. Olney



6. STM Meeting Prep

Attached are the final motions with signatures. These too will be submitted Monday to KC and Mark.

SPECIAL TOWN MEETING

MOTION TO CONDUCT SPECIAL TOWN MEETING REMOTELY VIA "ZOOM" VIDEO CONFERENCING PLATFORM

Move, that pursuant to the Acts of 2020, Chapter 92, and before taking any other vote at this Special Town Meeting, the Town Meeting Members hereby vote to continue conducting this Special Town Meeting remotely by means of "Zoom" video conferencing platform to address the articles included in the Special Town Meeting Warrant.

Approved:

June 22, 2020

Date

Moderator's Signature



Sponsor's Signature

SPECIAL TOWN MEETING

ARTICLE: 1

MOTION: 1

No motion.

SPECIAL TOWN MEETING

ARTICLE: 2

MOTION: 1

That the Town authorize the Board of Selectmen to petition the General Court, on behalf of the Town, for passage of a special law substantially as provided below. The Legislature may make clerical or editorial changes in form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the Legislature. The Board of Selectmen is hereby authorized to approve amendments that shall be within the scope of the general public objectives of this petition.

AN ACT AUTHORIZING THE TOWN OF WELLESLEY TO CONTINUE EMPLOYMENT OF JEFFREY PETERSON

Notwithstanding any general or special law to the contrary, Jeffrey Peterson, a member of the fire department of the Town of Wellesley, may continue to serve in such position until the age of 70, the date of his retirement or non-reappointment or the date he is relieved of his duties by the Town, whichever occurs first; provided, however, that he is mentally and physically capable of performing the duties of his office; and provided further, that the Town may, at its own expense, require that Jeffrey Peterson be examined by an impartial physician designated by the town to determine such capability. No deductions shall be made from the regular compensation of Jeffrey Peterson pursuant to chapter 32 of the General Laws for any service subsequent to his reaching the age of 65 in connection with his service to the Town for retirement or pension purposes and, upon retirement, Jeffrey Peterson shall receive a superannuation retirement allowance equal to that which he would have been entitled had he retired at age 65.

Approved:

June 22, 2020

Date

Moderator's Signature



Sponsor's Signature

7. New Business and Correspondence

❖ Letter from School Committee

Tuesday, June 23 2020

If ATM is continued until Tuesday, we have posted a meeting for Tuesday at **6:00 pm** virtually before the Annual Town Meeting. I have forwarded the information to you as a calendar invite. Since Wellesley Media cannot film as it is too close to the start of the Annual Town Meeting, I committed to recording the meeting for later viewing.

WELLESLEY SCHOOL COMMITTEE

MELISSA MARTIN, CHAIR
LINDA CHOW, VICE CHAIR
MATT KELLEY, SECRETARY



SHARON GRAY., MEMBER
JIM ROBERTI, MEMBER

40 Kingsbury Street • Wellesley • Massachusetts • 02481

DATE: June 10, 2020

TO: MA Governor Charlie Baker
MA Secretary of Education James Peyser
MA Commissioner of Education Jeffrey Riley
MA Senate President Karen Spilka
MA House Speaker Robert DeLeo

CC: Senator Cynthia Creem
Senator Becca Rausch
Representative Alice Peisch
Marjorie Freiman, Chair, Wellesley Board of Selectmen

WHEREAS, if schools are to re-open this fall in the midst of the COVID-19 pandemic, it is the responsibility of each school district to do so safely and responsibly; and

WHEREAS, it is the responsibility of the state to ensure that each school district is able to pay for the enormous additional staffing, transportation and material expenses required to do this; and

WHEREAS, the state cannot expect mandatory COVID-19 safety guidelines to be followed without also ensuring that each school district has the funds required to implement these guidelines; therefore, let it be

RESOLVED: that the state must guarantee every school district full reimbursement for whatever COVID-19 expenses are required to follow state mandates.

We must ensure a statewide school re-opening that is safe, responsible and equitable.

THERE CAN BE NO UNFUNDED MANDATES FOR COVID-19.

Respectfully,
Wellesley School Committee

Melissa Martin, Chair
Linda Chow, Vice Chair
Matt Kelley, Secretary
Sharon Gray
Jim Roberti

TOWN OF WELLESLEY



MASSACHUSETTS

BOARD OF SELECTMEN

TOWN HALL • 525 WASHINGTON STREET • WELLESLEY, MA 02482-5992

MARJORIE R. FREIMAN, CHAIR
THOMAS H. ULFELDER, VICE CHAIR
ELIZABETH SULLIVAN WOODS
LISE M. OLNEY

FACSIMILE: (781) 239-1043
TELEPHONE: (781) 431-1019 x2201
WWW.WELLESLEYMA.GOV

MEGHAN C. JOP
EXECUTIVE DIRECTOR OF GENERAL GOVERNMENT

SELECTMEN'S MEETING ONLINE REMOTE MEETING 6:00 pm Tuesday, June 23, 2020

To be taped and broadcast later

<https://www.wellesleymedia.org/live-streaming.html>

View of TV on Comcast 8/Verizon 40

1. 6:00 Call to Order – Open Session
2. 6:01 Citizen Speak
3. 6:03 Announcements
4. 6:05 Annual Town Meeting Preparation
5. 6:15 Special Town Meeting Preparation
6. 6:30 New Business and Correspondence

[Please see the Board of Selectmen's Public Comment Policy](#)

Next Meeting Dates SUBJECT TO CHANGE

Monday, June 29, 2020– Virtual Meeting

REMOTE MEETING PROTOCOL

The online meeting will also be streaming live on above link and will be telecast live on Comcast channel 8 and Verizon channel 40. Residents seeking to participate in Citizen Speak or any other agenda item should email sel@wellesleyma.gov prior to the meeting and a number will be assigned for speakers. All residents seeking to participate shall call into 781-489-7525 (Conference Line) and await the announcement of your assigned number to speak. Individuals wishing to participate who have not received a number shall be asked at the end of the agenda item if they would like to speak before the Board moves on to the next agenda item.