

**Wellesley Council on Aging  
Board Meeting  
ONLINE REMOTE MEETING  
REVISED (Monday, July 13, 2020)  
Wednesday, July 15, 2020  
1:00 PM**

<https://www.wellesleymedia.org/live-streaming.html>

**1:00 PM**

- I. CALL TO ORDER**
  - A. SWEARING IN OF COA BOARD MEMBERS BY KC KATO, TOWN CLERK**
    - i. Lisa Heyison
    - ii. Penelope Lawrence
    - iii. Gerald Hume
  
- II. CITIZEN SPEAK**
  
- III. MEETING MINUTES**
  - a. Approval of Minutes--**Attachment**
  - b. Process of Taking Minutes
  
- IV. PROGRAMMING – AMY ROSE & HEATHER MUNROE (Board Vote Possible)**
  - a. September/October Newsletter Deadline (July 24<sup>th</sup>)
  - b. COA Board Contribution to Newsletter
  - c. Program Report

**1:30 PM**

- V. FINANCES – HEATHER MUNROE**
  - a. FY20 Year-End Report--**Attachment**
  - b. FY21 Gift Updates
  
- VI. PERSONNEL – HEATHER MUNROE**
  - a. Assistant Director Job Description (**Board Vote Possible**) – **Attachment**
  - b. Continuance of Mary Lou Walker Seitz as Social Worker until August 28<sup>th</sup>

**2:00 PM**

- VII. TRANSPORTATION – HEATHER MUNROE**
  - a. MWRTA Dispatch Transition – August 3<sup>rd</sup> (**Board Vote Possible**)
    - i. Cutover Date- Monday, August 3, 2020
    - ii. Range of Travel/Destinations
    - iii. MWRTA/COA Policies

**2:30 PM**

- VIII. RETREAT**
  
- IX. REPORTS**
  - a. Chair's Report
  - b. Working Group Updates
  - c. Director's Report – **Attachment**
  
- X. OLD BUSINESS/NEW BUSINESS**

## **XI. ADJOURN**

- **On Cable TV (in Wellesley only)**... Meetings will air live on Comcast 8/Verizon 40 (government cable channel) and will be available, on-demand, the following morning. The meeting will also replay on the government channel throughout the week at different times (check TV guide on our website). When two meetings are being held simultaneously, the second meeting will air live on Comcast 9/Verizon 39.
- **On Wellesley Media Website (anywhere)**... All meetings will be streamed live in high-definition at [www.wellesleymedia.org](http://www.wellesleymedia.org). Previously recorded meetings are available on the same site through Wellesley Media's on-demand player.
- Residents seeking to participate in Citizen Speak should email **adesimone@wellesleyma.gov**, prior to the meeting and a number will be assigned for speakers. All residents seeking to participate should call **781-489-7528** (Conference Line) at the start of the meeting and await the announcement of your assigned number to speak.