

**Wellesley Council on Aging  
Board Meeting  
ONLINE REMOTE MEETING  
Thursday, December 17, 2020  
4:00 PM**

<https://www.wellesleymedia.org/live-streaming.html>

**4:00 PM**

- I. CALL TO ORDER**
- II. CITIZEN SPEAK**
- III. MEETING MINUTES**
  - a. Approval of Minutes—**Attachment**
    - a. November 19, 2020
    - b. December 3, 2020, Special Meeting

**4:10 PM**

- IV. WELCOME**
  - a. Assistant Director, Gregory Wilson
- V. DIRECTOR'S REPORT – Attachments**
  - a. Operations**
    - i. COVID 19 Changes
    - ii. Hot Meal Program Update
    - iii. Gift Acceptance (**Vote**)
  - b. Finance**
    - i. FY21 Budget update
  - c. Personnel**
    - i. Departmental Assistant position update
  - d. Social Work/Outreach**
    - i. Tech requests
    - ii. Healthy Aging in Place Series

**4:30PM**

- VI. WELLESLEY COA BOARD POLICIES & PROCEDURES MANUAL – Attachments**  
(VOTE required)

**4:45 PM**

- VII. REPORTS/UPDATES**
  - a. Chair's Report
  - b. Working Group Updates
- VIII. OLD BUSINESS/NEW BUSINESS**  
*Matters not anticipated by the chair at the time of posting*
- IX. NEXT MEETING DATES/TIMES**
  - a. Regular Meeting – January 21<sup>st</sup> at 4pm

**5:00 PM**

- X. ADJOURN**

- **On Cable TV (in Wellesley only)...** Meetings will air live on Comcast 8/Verizon 40 (government cable channel) and will be available, on-demand, the following morning. The meeting will also replay on the government

channel throughout the week at different times (check TV guide on our website). When two meetings are being held simultaneously, the second meeting will air live on Comcast 9/Verizon 39.

- **On Wellesley Media Website (anywhere)...** All meetings will be streamed live in high-definition at [www.wellesleymedia.org](http://www.wellesleymedia.org). Previously recorded meetings are available on the same site through Wellesley Media's on-demand player.
- Residents seeking to participate in Citizen Speak should email [coa@wellesleyma.gov](mailto:coa@wellesleyma.gov) or call the office at (781) 235-2961 for instructions on how to participate in the meeting.