

Town of Wellesley  
Request For Qualifications #WFMD - RFQ - FY'26-006  
School Building Roofing Assessments

RFQ Designer Submission Evaluation Committee Meeting  
June 3, 2019, 11:30 a.m.  
Wellesley FMD Conference Room  
(888 Worcester Street #370)

## **AGENDA**

- I. Open Meeting
- II. Discussion of Submissions
- III. Scoring of Submissions
- IV. Ranking
  - 1) Sum individual scores
- V. Short-List for Interviews
  - 1) June 16, 2025, 9:00 am to Noon at FMD Conference Room
  - 2) Interview top three
- VI. Prepping for Interviews
  - 1) Invite Principal and Project Manager
  - 2) Be prepared to discuss technical aspects of project (not qualifications)
  - 3) Potential interview questions?