



Wellesley

MASSACHUSETTS

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Committee on Electronic Voting
Meeting Minutes - DRAFT
Thursday August 22, 2019

Meeting Location: Great Hall, Town Hall
525 Washington Street
Wellesley, MA 02482

Members Present: Pete Jones, Chairman; Doug Smith; K.C. Kato; Ilissa Povich; and Roberta Francis.

5:32 pm Meeting Called to Order by Pete Jones, Chairman

Public Comments – none

Approval of minutes of 3/26/2019. Motion made by Doug Smith, seconded by Roberta Francis. The motion was approved unanimously.

Review of proposals

The Committee had received proposals from Meridia, Option Technologies, and Turning Technologies.

Doug Smith created a comparison chart to review the Electronic Voting Vendors.

KC Kato provided information on discussions she had with the companies:

- The Meridia Proposal only included prices to purchase the system. Per the company, they would provide in-person training support at the first meeting in December, but that the system was not that difficult to use and did not require in person support on-going. In addition, to provide in-person support would be costly and not within our stated budget.
- Turning Technologies said they could provide in-person support. However, the travel costs did increase the price beyond our stated budget. Therefore, they developed a few different proposals to cover the cost of the December meeting, 6 days of ATM (within the budget), 2 additional days (beyond the budget).
- Options Technologies said they could provide in person support. Similar to Turning Technologies, the number of days would drive the cost.

The Committee discussed the technical components. All 3 provided similar functionality.

The Committee also discussed the possibility of having an employee of the Town run the system. At this point, given the vote at Town Meeting, we will rent in year 1 but consider purchasing a system in the future.

Based on the technical capabilities and price, the following motion was made by Doug Smith and seconded by Ilissa Povich:

The Committee recommends to rent the Option Technologies system as proposed in the RFP with the understanding there is not enough funds to fund Annual Town Meeting beyond 6 days.

The motion carried unanimously.

The Committee discussed logistics for opening day. Roberta Francis and Doug Smith volunteered to provide support.

Adjournment: Chairman Jones adjourned the meeting at 6:10 PM.

Minutes respectfully submitted by KC Kato.

DRAFT