

**WELLESLEY BOARD OF PUBLIC WORKS RECORDS**  
**March 6, 2018**

The Wellesley Board of Public Works held a duly posted open meeting in the Boardroom of the DPW Operations Building, 20 Municipal Way, convening at 5:30 p.m.

**PRESENT**

Those present included Chairman David A.T. Donohue and Commissioners Paul L. Criswell and Jeffrey P. Wechsler; Director Michael P. Pakstis; Assistant Director David A. Cohen; Town Engineer David J. Hickey; Water & Sewer Superintendent William J. Shaughnessy; and Executive Secretary Debra Surner.

**APPROVAL OF MINUTES**

Upon motion duly made by Mr. Wechsler and seconded by Mr. Donohue, it was unanimously,

**VOTED:** To approve the Open Session Minutes of the meeting of February 6, 2018, as written.

**CITIZEN SPEAK**

The Chairman provided those in attendance with the opportunity to speak regarding matters pertaining to the Department of Public Works. No one chose to speak.

**ADMINISTRATION**

**Coming Events.** The Director referred to the listing of events to which the Board of Public Works has been invited to participate to discuss DPW-related topics to be addressed at the upcoming Annual Town Meeting.

Mr. Pakstis reconfirmed that Annual Town Meeting will begin on Monday, March 26, 2018, at 7:30 p.m. It was agreed the next meeting of the Board would take place that same evening in the Wellesley Middle School starting at 6:30 p.m.

## WELLESLEY BOARD OF PUBLIC WORKS RECORDS

March 6, 2018

2

**Accident Summaries.** The Director referred to the summary of personal injury and vehicle incidents to date. Also referenced was the Safety Spotlight for the month of March with a focus on "Protection from Chemical Exposures". The Director reviewed the circumstances related to recent personal injury incidents and vehicle accidents, none of which were considered to be serious or major.

**Annual Town Meeting.** The Director referred to the Warrant for the upcoming Annual Town Meeting and specifically referenced Articles that fall within the purview of the Board of Public Works. The Board reconfirmed the assignment of those Articles for which each member would be responsible for presenting.

### PARK & HIGHWAY DIVISION

**Statement of Fact – Contract 18E-430-1596: Aquatic Plant Harvesting Boat with Tilt Trailer.** Following the Director's review of the bid recommendation and upon motion duly made by Mr. Criswell and seconded by Mr. Wechsler, it was unanimously,

**VOTED:** That Contract #18E-430-1596 for Aquatic Plant Harvesting Boat with Trailer be awarded to Barber Welding Inc. dba, Alpha Boats Unlimited, 2617 State Route 31 W., P.O. Box 690, Weedsport, NY 13166, for a total bid price of \$169,720.00.

### WATER & SEWER DIVISION

**Water & Sewer Enterprise Funds Financial Statements.** The Director referred to the financial statements for the month of December 2017. Mr. Pakstis and Water and Sewer Superintendent Shaughnessy responded to specific inquiries from the Board.

Chairman Donohue compared the amounts of cash in both the Water and Sewer Funds. A discussion ensued following a review of the contributing factors as to why the available cash in the Water Fund exceeded the available cash in the Sewer Fund.

**Water & Sewer Division Monthly Performance Report.** The Director referred to the report prepared by Water & Sewer Superintendent Shaughnessy for the month of January 2018.

Following a review of the flow chart of the wells, Chairman Donohue requested Mr. Shaughnessy add a black line to this chart or, create a separate chart, to identify the daily water demand.

WELLESLEY BOARD OF PUBLIC WORKS RECORDS

March 6, 2018

3

ADJOURNMENT

Upon motion duly made by Mr. Criswell and seconded by Mr. Wechsler, it was unanimously,

**VOTED:** To adjourn.

The meeting adjourned at 6:20 p.m.

Respectfully submitted,



Paul L. Criswell  
Secretary



D.A.T. ANNETTE  
Chair