

WELLESLEY BOARD OF PUBLIC WORKS RECORDS
March 9, 2021

The Wellesley Board of Public Works held a duly posted open online remote meeting beginning at 4:00 PM.

Remote participants included Chair Ellen Korpi and Commissioners Jeffrey P. Wechsler and Scott Bender; Director David A. Cohen, Assistant Director Jeffrey Azano-Brown; Town Engineer David J. Hickey, Jr., Water & Sewer Superintendent William J. Shaughnessy, Executive Assistant Debra Sumner; and Advisory Committee Liaison William Maynard and Sustainable Energy Director Marybeth Martello, Ph.D.

Chair Korpi called the meeting to order at 4:02 PM.

APPROVAL OF MINUTES

Following a review of four sets of minutes from the meetings of December 8, 2020, December 18, 2020, January 12, 2021 and February 9, 2021 and upon motion duly made by Mr. Wechsler and seconded by Mr. Bender, it was unanimously,

VOTED: To approve the Open Session Minutes of the meetings of December 8, 2020, December 18, 2020, January 12, 2021 and February 9, 2021, as presented.

CITIZEN SPEAK

Chair Korpi provided anyone participating remotely with the opportunity to speak regarding matters pertaining to the Department of Public Works.

Mr. Ryan Pettigrew of 9 Geraldine Drive participated in the meeting by phone.

Mr. Pettigrew raised the matter of an ongoing issue related to a recurring stormwater drainage problem, which affects his residence. Mr. Pettigrew explained that he regularly see floods over one foot every four to six years.

Mr. Pettigrew referred to what he considered to be insufficient measures taken by the Town to address the source of the stormwater damage. He referred to requests made to Director Cohen and Town Engineer Hickey to provide him with a copy of the model to address the matter. Mr. Pettigrew explained, that upon receipt of a copy of the requested model, he and his family would study and evaluate it to determine if they can identify what they consider to be mistakes in the model and contributing factors to the drainage issues. Mr. Pettigrew suggested this evaluation would also help to determine if either Town resources or contractors had not performed work correctly, due to errors or omissions, when prior attempts were made to address the matter.

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Ms. Korpi referred to having reached out to Mr. Pettigrew to invite him, and others, to participate in a meeting to provide them with an orientation to explain the process followed to address the issue in the hope that would supply them with satisfactory information. In response, Mr. Pettigrew reiterated he did not feel it would be worthwhile to attend a meeting until he and his family have been provided with the stormwater drainage model, and have had an opportunity to evaluate it.

Following this discussion, it was agreed that the model would be forwarded to Mr. Pettigrew for review, as requested. The Staff looks forward to learning of any modifications or suggestions they may have to improve the model. Chair Korpi conveyed the Board and Staff would look forward to continuing this conversation with the Pettigrew's once they have had the opportunity to review and evaluate the model.

Mr. Pettigrew thanked the Board and Staff for their time and conveyed he and others would look forward to participating in another meeting with the BPW to discuss their findings.

ADVISORY COMMITTEE LIAISON UPDATE. Director Cohen invited Mr. Maynard to apprise the Board and Staff of any information pertinent to the Department of Public Works.

Mr. Maynard confirmed that time draws toward Annual Town Meeting, the Advisory Book is being prepared. He also conveyed the Advisory Committee would start voting on some articles next week.

Director Cohen confirmed Staff is working with Town Counsel to confirm wording of motions associated with the Articles to be completed and forwarded to the Advisory Committee by Monday.

Mr. Maynard conveyed the second request relates to drafting the write-ups under the BPW-sponsored Articles to submit upon completion. He also offered to provide any assistance with that task, as may be helpful.

DIRECTOR'S ITEMS

Climate Action Plan (CAP) Discussion. Director Cohen announced that Sustainable Energy Committee (SEC) Director Marybeth Martello was in attendance to provide an overview of the Town of Wellesley's Climate Action Plan (CAP).

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Dr. Martello confirmed that the Town has been working on this Climate Action Planning Process for 10 years and has established municipal guidelines. She also conveyed that while the Town met greenhouse gas (GHG) emissions, a great deal of work remains to be done.

Dr. Martello explained she would discuss the process and refer in her presentation to the urgent risks, as well as emphasize opportunities. Among the opportunities she referenced were cost savings and avoided costs, energy independence and reliability; equity benefits, improvements to public health; resilient natural and built environments, and economic growth and jobs.

With regard to progress to date, Dr. Martello referred to 25% reduction in town-wide greenhouse gas emissions since 2007; 49% carbon-free electricity in Wellesley; 132 solar installations; 340+ electric vehicles; 80+ tons of food waste diverted annually; 4 sustainable municipal buildings in design; and, 3,000 carbon-sequestering public shade trees.

Dr. Martello reviewed the goal of Net Zero Emissions by 2050 consisting of the following timeline. By 2030, reduce emissions; 50% below 2007 baseline. By 2040, reduce emissions; 75% below 2007 baseline; and, by 2050, achieve NET ZERO emissions and eliminate or offset emissions.

Dr. Martello then referred to sources of Wellesley's Greenhouse Gas (GHG) Emissions. She outlined the various elements of the plan for climate actions, which will include ambitious goals & leadership; actions, timing and implementation; fiscal responsibility; municipal engagement, community engagement, data analysis expertise to be provided by a consultant and equity.

She also referenced pathways to reducing GHG emissions and building resilience, which, includes energy, buildings, mobility, waste, natural resources and governance. The three tracks for CAP development include Working Groups combined with a consultant; Municipal Engagement and Community Engagement. A strategic plan will be produced for each sector.

Dr. Martello confirmed this Climate Action Plan would be a living document to be updated annually. The majority of work is planned to be accomplished between May through July.

Dr. Martello referred to DPW engagement and complimented the DPW for already implementing these measures. She also referred to the Natural Resources Commission, which emphasizes a focus on water and open space.

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The estimated timeline is for the Climate Action Plan to be presented to Annual Town Meeting in 2022. Considerable emphasis was focused on reducing the carbon footprint and implementation of the many elements to achieve this goal.

Dr. Martello concluded her presentation to the Board and Staff at 4:30 p.m.

Following the presentation, Mr. Bender inquired about the forming of subcommittees and how to move forward, as well as how to keep various groups together. Dr. Martello confirmed that she would be coordinating the working groups and would use an appropriate software application to manage the process. Dr. Martello also conveyed that a Sustainable Energy Committee (SEC) member would be assigned to each group and emphasized the need to be methodical and diligent about communication.

The Board conveyed its appreciation to Dr. Martello for the comprehensive presentation, as well as for carefully coordinating selected groups and for her thoughtful approach to all aspects of this exciting endeavor.

DPW Monthly Report. Director Cohen began the review by referencing topics and additional highlights including Key Performance Goals, Key Challenges & Opportunities and Key Metrics included in the following divisions: DPW Administration; Engineering, Highway, Park & Tree; Recycling & Disposal Facility; Water & Sewer; Health & Safety; Winter Maintenance and Additional Information, including Completed Goals. A detailed discussion ensued and staff responded to specific comments and inquiries from the Board.

Safety Program – Incident Summaries. The Director referred to the summaries of personal injury and vehicle incidents to date. Reference was made to the Safety Spotlight for the month of March with a focus on “Protecting Your Hearing”.

Statement of Fact Activity Report. The Director referred to the most recently updated version of this report, included for informational and reference purposes.

Sustainability. The Director updated the Board on recent developments and initiatives.

FY 2022 DPW Tax Impact Capital Budget Request – Version 5.0. The Director referred to the revised Version 5, which reflects no change in the amount of the request however, does include the deferral of Weston Road reconstruction funding in the amount of \$2,050,000 from FY23 to FY24. No Board vote was required.

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ENGINEERING DIVISION

Contract Award – Bid Recommendation – Contract #21C-410-1661 – Hunnewell Field Proposed Restroom Facility Replacement Project. Following a discussion and review of the Director's bid recommendation prepared by Senior Civil Engineer George Saraceno, and upon motion duly made by Mr. Bender and seconded by Mr. Wechsler, it was unanimously,

VOTED: That the award for Contract No. 21C-410-1661, "Hunnewell Field Proposed Restroom Replacement Project" be made to M.J. Cataldo, P.O. Box 1343 Littleton, MA 01749, all in Accordance with our specifications and their lump sum, bid price of \$98,000.00, submitted in their bid, as the lowest responsible and eligible bidder.

Contract Award – Bid Recommendation – Contract #21C-410-1662 – Grove Street Reconstruction Between Needham Town Line and 51 Grove Street. Following a discussion and review of the Director's bid recommendation prepared by Senior Civil Engineer Gerard Bruno, and upon motion duly made by Mr. Bender and seconded by Mr. Wechsler, it was unanimously,

VOTED: That, as funding is available, the award for Contract No. 21C-410-1662, "Grove Street Reconstruction Between Needham Town Line and 51 Grove Street" be made to Lorusso Corporation, 320 South Street, Plainville, MA 02762, all in accordance with our specifications and their bid in the amount of \$2,216,512.42, as the lowest responsible and eligible bidder.

RECYCLING & DISPOSAL FACILITY (RDF)

Department of Environmental Protection (DEP) Reporting. Director Cohen referred to a memorandum and associated documentation referencing DEP Annual Reporting requirements prepared by RDF Superintendent Manzolini.

WATER & SEWER DIVISION

Water & Sewer Division Monthly Performance Report. The Director referred to the report for the month of January 2021 prepared by Water & Sewer Superintendent William Shaughnessy and invited questions from the Board. Both Mr. Cohen and

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Mr. Shaughnessy responded to specific inquiries related to the percentage of iron and manganese in the water at a particular location, which he confirmed were readily adjusted with additives. Mr. Shaughnessy also provided a status update on the meter installation project.

Mr. Wechsler conveyed appreciation to Staff for the continued great level service provided for and appreciated by the residents.

Next BPW Meeting Date. It was reconfirmed that the next meeting has been scheduled for Tuesday, April 13, 2021, at 4:00 p.m.

ADJOURNMENT

Upon motion duly made by Bender and seconded by Mr. Wechsler, it was unanimously,

VOTED: To adjourn.

The meeting adjourned at 5:25 p.m.

Respectfully submitted,

DocuSigned by:


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Scott Bender
Secretary

DISCUSSION ITEMS
WELLESLEY BOARD OF PUBLIC WORKS REMOTE ONLINE MEETING
MARCH 9, 2021
4:00 PM

A. APPROVAL OF MINUTES. Board to review the Open Session minutes of the Meetings of December 8, 2020, December 18, 2020, January 12, 2021 and February 9, 2021. **BOARD APPROVAL AND SECRETARY SIGNATURE REQUIRED.**

B. CITIZEN SPEAK.

ADMINISTRATION

C. ADVISORY COMMITTEE LIAISON UPDATE. Director to inquire if Mr. Maynard has information to bring to the attention of the Board and Staff. **NO BOARD ACTION REQUIRED.**

D. DIRECTOR'S ITEMS

E. CLIMATE ACTION PLAN DISCUSSION. Sustainable Energy Director Marybeth Martello invited to participate in meeting to discuss the Climate Action Working Group. **BOARD FEEDBACK REQUESTED.**

F. DPW MONTHLY REPORT. Director to refer to division highlights listed in report. **BOARD FEEDBACK REQUESTED.**

G. SAFETY PROGRAM – INCIDENT SUMMARIES. Director to refer to summaries of personal injury and vehicle incidents to date. Reference to be made to the Safety Spotlight for the month of March with a focus on "Protecting Your Hearing". **NO BOARD ACTION REQUIRED.**

H. STATEMENT OF FACT ACTIVITY REPORT. Director to reference the report reflecting contract awards between \$10,000 and \$50,000, to date. **NO BOARD ACTION REQUIRED.**

I. SUSTAINABILITY. Director to update the Board on recent developments and initiatives. **NO BOARD ACTION REQUIRED.**

J. FY 2022 DPW TAX IMPACT CAPITAL BUDGET – VERSION 5.0. Director to refer to revised version of this budget. **NO BOARD ACTION REQUIRED.**

ENGINEERING DIVISION

K. CONTRACT AWARD – BID RECOMMENDATION – CONTRACT # 21C-410-1661 – HUNNEWELL FIELD PROPOSED RESTROOM FACILITY REPLACEMENT PROJECT. Director to refer to Bid Recommendation. **BOARD APPROVAL AND SECRETARY SIGNATURE REQUIRED.**

L. CONTRACT AWARD – BID RECOMMENDATION – CONTRACT #21C-410-1662 - GROVE STREET RECONSTRUCTION BETWEEN NEEDHAM TOWN LINE AND 51 GROVE STREET. Director to refer to Bid Recommendation. BOARD APPROVAL AND SECRETARY SIGNATURE REQUIRED.

RECYCLING & DISPOSAL FACILITY

M. DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP) REPORTING. Director to refer to reports prepared on an annual basis by RDF Superintendent Manzolini. NO BOARD ACTION REQUIRED.

WATER & SEWER DIVISION

N. ENTERPRISE FUND FINANCIAL STATEMENTS. Director to reference information to be forwarded prior to the meeting, not yet ready to be included in this package. NO BOARD ACTION REQUIRED.

O. WATER & SEWER DIVISION MONTHLY PERFORMANCE REPORT. Director to refer to report for the month of January 2021 prepared by Water & Sewer Superintendent Shaughnessy. NO BOARD ACTION REQUIRED.

FYI

Ltr. to DEP -.VOC Monitoring for 1st Quarter 2021