

Approved March 3, 2021

**Advisory Committee Meeting  
Zoom Video Conference  
Wednesday, March 10, 2021, 6:30 p.m.**

Those present from Advisory Committee included Shawn Baker, Julie Bryan, Jake Erhard, Jennifer Fallon, Neal Goins, John Lanza, Jeff Levitan, Bill Maynard, Deed McCollum, Corrine Monahan, Patti Quigley, Mary Scanlon, and Doug Smith.

Julie Bryan called the meeting to order at 6:30 pm.

**6:30 p.m. Citizen Speak**

There was no one present for Citizen Speak.

**6:30 p.m. Town Clerk Formatting of Town Bylaws**

KC Kato, Town Clerk presented the revision of the town bylaws to create consistent formatting. This is an opportunity to clean up the bylaws. The process was reviewed and the recommendation presented. The redlined document was also sent out.

**Questions and Discussion**

- A comment was made about the gender-neutral pronouns and his/her should be replaced by “their” and he/she should be “they” and him/her should be “them”.
- The Ecode360 seems pricey but a lot of towns are using it. Do you feel that given the time spent making these bylaw changes that Ecode360 might be worthwhile?
  - Most of the work is behind us. We will send formatting guidelines to departments for their future bylaw changes.
- A comment was made that this formatting work was an impressive undertaking for the Town Clerk and her staff so that we do not need Ecode360.
  - Yes, the formatting work is already done. Ecode360 would host the bylaws as well which is currently done by our own CivicPlus website.

**Article 22 – Human Resources**

The presentation by Human Resources on Article 22 has been postponed to March 17, 2021.

**Proposed Consent Agenda – Select Board**

Meghan Jop, Executive Director; Amy Frigulietti, Assistant Executive Direct; Lise Olney, Select Board (SB) and Tom Ulfelder, Chair, SB were present.

Article 3 Consent Agenda Articles were presented and at this point include Article 4; Article 5, Motions 1,2,3; Article 9; Article 10; Article 11; Article 12; Article 13; Article 14; Article 15; and Article 35. The Consent Agenda will be amended as Moderator adds articles. Advisory also needs to unanimously approve the individual Articles in the Consent Agenda.

**Questions and Discussion**

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- A question was asked about the amounts in Article 32 that will be rescinded. –
  - There are four items be contemplated: the library interior funded through gifts - \$60,000 was received to date so that debt will be rescinded; the Quint fire truck – two colleges are contributing to that purchase so we can rescind that debt; the MSBS came in under budget; and the MSBA feasibility study has come in less.
  - This is money that was authorized but not borrowed. The Finance Director, Sheryl Strother will present to Advisory next week.

Article 6, the Town Clerk’s salary could be another article for the Consent Agenda.

**6:56 p.m. Adjourn**

John Lanza moved and Doug Smith seconded a motion to suspend the regular session of the Advisory Meeting until the close of the Public Hearing

**Roll call vote:**

- Bill Maynard – yes
- Patti Quigley – yes
- John Lanza – yes
- Mary Scanlon - yes
- Deed McCollum - yes
- Jennifer Fallon – yes
- Jeff Levitan – yes
- Corinne Monahan - yes
- Shawn Baker – yes
- Doug Smith – yes
- Jake Erhard – yes
- Tom Cunningham – absent
- Lauren Duprey – absent
- Neal Goins – yes

Approved 12 to 0.

**7:00 p.m. Public Hearing on Warrant Articles for the 2021 Annual Town Meeting (ATM)**

The hearing was opened with an introduction and thank you to Town Boards and Committees who have presented budgets and warrant articles to Advisory. Advisory will continue to receive input on ATM matters. ATM begins on Monday evening, April 26, 2021 via Zoom. Introduction of the Advisory leadership was provided. The Public Hearing is an opportunity for the public to share views on the warrant articles being considered at the ATM 2021 beginning on April 26.

A brief explanation of Advisory Committee, its function, and how it fits into the overall Town process was provided. Advisory is composed of 15 residents appointed by the Town Moderator for three-year terms. Advisory serves as advisors to Town Meeting and is similar to Finance Committees in other towns, but Wellesley’s Advisory Committee has a broader charter (zoning, bylaws, etc.).

Advisory does not set priorities but performs due diligence by asking questions and asking for supporting documentation. Advisory reviews all issues, examines the budget, and asks questions that a Town Meeting Member might ask. The goal is to make recommendations to Town Meeting by deliberating on all.

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Tonight's public hearing is an important part of the process and Advisory will be listening to all perspectives and gathering information. Advisory does not set priorities for the Town and does not create articles or bylaws. Advisory's influence is based on the rigor and strength of its analysis. All proponents of Articles have presented to Advisory. Advisory's work culminates in the Advisory Report. The Public Hearing is an important step in Advisory's analysis.

The process for the public hearing was outlined:

- Summarize each article on ATM warrant in order
- Anyone who wants to speak to an article, please indicate name and address

Advisory's role is to listen and take input; there will no formal response, dialogue, or debate regarding any comments; however, clarification may be requested. The public hearing is not the only opportunity to share comments. Advisory meets weekly and will be deliberating and making recommendations on every article.

Meeting agendas and minutes are posted on the Town website, and videos of the meetings are available on Wellesley Media. Advisory's email address is [advisory@wellesleyma.gov](mailto:advisory@wellesleyma.gov). Advisory makes recommendations to town meeting with favorable or unfavorable action on each Warrant Article.

A summary of each article on the warrant was read, in numerical order, and the public was offered an opportunity to comment on each one.

### **7:20 p.m. Close of Public Hearing**

#### **Administrative Matters/Liaison Reports/Minutes**

##### **Liaison Reports**

*Library/Corinne Monahan*– The library is closing as of April 24 and is looking for space to move for the interim. The WFL Foundation has made a \$60,000 donation to the town. The library trustees will be appointing someone to fulfill Ann-Mara Lanza's term with her election to the Select Board.

*BPW/Bill Maynard* – There is good financial news. The Hunnewell bathroom bids have started to come in and are \$100,000 less than anticipated (\$625,000 was the original estimate). The BPW is forecasting \$100,000 - \$150,000 less for the Hunnewell bathrooms. On the Grove Street project, the bids have come in and BPW voted on the winning bid which is \$300,000 less than last year's bid.

*Schools/Jenn Fallon* – An interim HR Director has been hired; open enrollment is ongoing. At the recent School Committee meeting, an overview of the Hunnewell design was presented. School reopening was also discussed, with the Middle School opening no later than 4/28. Elementary schools will be back on April 5. The plan for reopening the High School is still being worked on due to some space limitations. There are many questions that are still being worked on. Viral testing will be beginning for 3<sup>rd</sup> through 5<sup>th</sup> grades before school starts. There was a climate action plan overview with the high school group, and a presentation by the school wellness committee.

*SEC/Deed McCollum*– SEC has begun socializing the Climate Action Plan with town departments. SEC continues to be challenged as how best to measure and track GHG emissions resulting from transportation.

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### **Minutes Approval**

Jeff Levitan made and Deed McCollum seconded a motion to approve the March 3, 2021 minutes.

#### **Roll call vote:**

Bill Maynard – yes

Patti Quigley – yes

John Lanza – yes

Mary Scanlon - yes

Deed McCollum - yes

Jennifer Fallon – yes

Jeff Levitan – yes

Corinne Monahan - yes

Shawn Baker – yes

Doug Smith – yes

Jake Erhard – yes

Tom Cunningham – absent

Lauren Duprey – absent

Neal Goins - yes

Minutes were approved 12 to 0.

### **Administrative Matters**

Advisory members were advised to start on write ups as the drafts are due to Neal on March 23. Voting on Articles starts next week.

### **7:34 p.m. Adjourn**

Jeff Levitan made and Corinne Monahan seconded a motion to adjourn.

#### **Roll call vote**

Bill Maynard - yes

Patti Quigley – yes

John Lanza – yes

Mary Scanlon - yes

Deed McCollum - yes

Jennifer Fallon – yes

Jeff Levitan - yes

Corinne Monahan - yes

Shawn Baker – yes

Doug Smith – yes

Jake Erhard – yes

Tom Cunningham – absent

Lauren Duprey – absent

Neal Goins – yes

Approved 12-0.