

**Wellesley Free Library
Board of Library Trustees
Meeting Minutes
Arnold Room
Monday March 12, 2018**

Present: Marla Robinson, Chair; Ann Howley, Vice Chair; Ann-Mara Lanza, Secretary; Ann Rappaport, Diane Savage, Trustees; Jamie Jurgensen, Library Director; Elise MacLennan, Assistant Director; Inna Ivers, IT Director.

Also present: Barbara McMahan, WFL Foundation Board; Betsy Roberti, Advisory Liaison.

Absent: Maura Murphy, Trustee

CALL TO ORDER

The meeting was called to order at 7:18 PM

CITIZEN COMMENT

None

ITEMS

1. Approval of minutes

Diane moved (Ann-Mara seconded) to approve the minutes of February 28, 2018. The minutes were approved unanimously as amended.

2. Children's Dept. Update

Emma Weiler reported on recent and upcoming activities in the Children's Department: robot and other technology programs for children; new audio/print Vox books; Middle School Meet Up and Olympics at the Library; Hills Branch afternoon Story-Craft; school outreach plans for spring; and drone flying school vacation programs.

3. Request for Consideration

A patron requested that a children's book published in 2012 be removed from the collection. "The Wolf Who Didn't Want to Walk Anymore" by Oriane Lallemand, (translated from the French by Susan Allen Maurin, illustrated by Eleonore Thuillier) contains an illustration of "bandits" in feathered headgear wielding tomahawks. Emma Weiler researched reviews of the book. She noted that its low circulation statistics and older date of publication will soon make it a candidate for phasing out through the library's regular ongoing weeding of the materials collection. There was consensus among the Trustees to trust that the Children's librarians will apply the usual criteria to this book during the normal weeding process.

4. Director's Report

Jamie reported on the following items:

- Two letters of "no trespass" issued.
- Mechanical room divider in Wakelin Room is broken.
- Scheduled staff trainings on active shooter and mental health issues.
- Need for a future policy discussion regarding weapons in the library.
- Library Legislative Day at the State House: librarians and NAO robots attended.
- Suggestion re: short term parking spaces in the library lot.

5. Request to Sell Books

Ann-Mara moved (Diane seconded) to approve allowing book sales by an author speaking at the library on March 28, 2018, with proceeds going to the Bowery Mission in New York City. The motion was approved unanimously.

6. Request for extra time on a room rental

Ann-Mara moved (Diane seconded) to approve an extended hour onto the normal rental period, to the Harvard Business Club on May 11 and either July 11 or July 18 for an additional fee of \$25.00, making a total of \$75.00 per rental. The motion was approved unanimously.

7. FY2019 Branch Budget Request

The Trustees reviewed this draft document for the second time.

Ann H. moved (Ann R. seconded) to approve the FY2019 Branch Budget for the amount of \$71,537. The motion was approved unanimously.

8. FY2019 WFL Foundation Request

The Trustees reviewed, discussed and revised the draft document.

Diane moved (Ann R. seconded) to approve the FY2019 Wellesley Free Library Foundation Request for Funding for the amount of \$103, 537. The motion was approved unanimously.

The above request does not include funds for the Fells project, which will be proposed separately.

9. Fells Branch Update

A productive meeting of the architects, carpenter, painter, electrician, Fells Committee members, Jennifer, Jamie, and other staff took place at the Fells Branch. Timelines, design plans, color palettes, lighting and flooring materials were among the topics discussed at the meeting. The project will be LEED certified. The new roof (and possibly exterior painting) will be timed to coincide with the interior project.

10. Fells Branch Naming Opportunities

The Trustees reviewed and amended a list of naming opportunities for Fells interior items and spaces. Exterior naming opportunities will be discussed at a later date.

Diane moved (Ann H. seconded) to accept the list of Fells Branch interior naming opportunities as amended. The motion was approved unanimously.

11. Articles for Town Meeting

The Trustees discussed both articles (19 & 20) at great length, and revised both slightly. The articles have been submitted and approved. FMD is working to finalize the actual design amount to be requested in Article 19. Meetings with PBC and Advisory are scheduled over the coming week. In addition, Marla is meeting with Ellen Gibbs, Chair/BOS on Wednesday, March 21st.

Ann H. moved (Diane seconded) to accept Article 19 Motion 1 as amended to appropriate an amount not to exceed \$350,000 for architectural and engineering plans in connection with the renovation of the main library. The motion was approved unanimously.

Ann H. moved (Diane seconded) to accept Article 20 Motion 1 as amended to appropriate \$350,000 for an Automated Materials Handler. The motion was approved unanimously.

12. Town Meeting prep

An informational document about the Main Library renovation, *Why is Now the Right Time?* was reviewed and revised. Use of this document will include forwarding to Advisory members prior to their vote on 3/12 as well as potentially to TMM. Ann H. will attend the moderator's meeting. Strategies for the presentation of the warrant articles are welcome; please send to Marla.

13. New Business

A draft of the Request to the Friends for FY2019 was reviewed. Changes are minimal; it's proposed to add back the Discovery Museum pass.

Diane moved (Ann R. seconded) to approve the FY2019 Request to the Friends for Funding as presented, in the amount of \$35,985. The motion was approved unanimously.

REPORTS

WFL Foundation: Diane reminded the Trustees that nominations for Foundation Director are needed.

ADJOURNMENT

Ann H. moved (Diane seconded) to adjourn at 9:47 PM. The motion was approved unanimously.

_____ Date: _____
Ann-Mara Lanza, Secretary, WFL Board of Trustees

LIST of DOCUMENTS

1. Minutes of February 28, 2018
2. Request for reconsideration of Library Resources
3. Harvard Business School request
4. Sale of books at room rental event request
5. Branch Budget request
6. Foundation request
7. Fells Branch naming opportunities
8. Articles for Town Meeting

DOCUMENTS DISTRIBUTED AT THE MEETING

9. Library renovation: Why is Now the Right Time?
10. Draft of Friends request for FY2019

ECM 3/23/18