

**WELLESLEY BOARD OF PUBLIC WORKS RECORDS**  
**March 18, 2020**

The Wellesley Board of Public Works held a duly posted open online remote meeting in the Boardroom of the DPW Operations Building, 20 Municipal Way, convening at 5:30 p.m.

**PRESENT**

Those who participated remotely included Chairman Ellen L. Korpi and Commissioner Jeffrey P. Wechsler; Director David A. Cohen; Assistant Director Jeff Azano-Brown; Town Engineer David J. Hickey; Water & Sewer Superintendent William J. Shaughnessy; Executive Assistant Debra Sumner; and Advisory Committee Liaison Ralph Tortorella.

**CITIZEN SPEAK**

The Chair provided those in online attendance with the opportunity to speak regarding matters pertaining to the Department of Public Works. No one chose to speak.

**ADMINISTRATION**

DPW Emergency Preparedness. Director Cohen provided the Board of Public Works with an overview of the plan implemented within the Department of Public Works, and its various divisions, to address potential challenges as a consequence of the Coronavirus outbreak.

Topics reviewed in detail included:

- Protocols to protect employee health
- Financial implications of revised work plan
- Contingency plans
- Employee communication plan
- Board communication plan

Mr. Tortorella shared a number of practices being implemented at his company.

**WELLESLEY BOARD OF PUBLIC WORKS RECORDS**

**March 18, 2020**

**2**

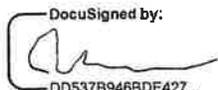
**ADJOURNMENT**

Upon motion duly made by Mr. Wechsler and seconded by Ms. Korpi, it was unanimously,

**VOTED: To adjourn.**

The meeting adjourned at 6:50 p.m.

Respectfully submitted,

DocuSigned by:  
  
DD537B946BDE427...

**Jeffrey P. Wechsler**  
Vice Chair

5/21/2020

**DISCUSSION ITEM  
WELLESLEY BOARD OF PUBLIC WORKS  
ONLINE REMOTE MEETING  
MARCH 18, 2020  
3:00 PM**

**CITIZEN SPEAK**

**DIRECTOR'S ITEM**

**DISCUSSION OF DPW EMERGENCY PREPAREDNESS**