

**Wellesley Public Schools
School Committee Town Meeting Preparation
March 28, 2022
Remote Online Meeting**

The meeting was called to order at 6:01 pm. Those present included Chair Catherine Mirick, Vice Chair Linda Chow, Secretary Leda Eizenberg and members Melissa Martin and Craig Mack. Also present were Superintendent David Lussier, Assistant Superintendent Cynthia Mahr, Assistant Superintendent Sandra Trach, and Director of Human Resources Monica Visco.

Ms. Mirick announced that the comment line was available for those who wanted to participate in or listen to the meeting and that a recording of the meeting would be made available for anyone who requested it.

PUBLIC COMMENT

Ms. Mirick opened the call-in line. No one was present for Public Comment.

DISCUSSION AND VOTE

Ms. Visco presented the updated job descriptions for the Transportation Coordinator and Accounting Coordinator, and the Human Resources Coordinator. Ms. Mirick asked if the positions were changing, or if the descriptions were being revised to better reflect the work being done. Ms. Mahr and Ms. Visco answered that the latter was the reason for the revisions.

Ms. Mirick sought a motion to “Approve the updated job descriptions for the Transportation Coordinator and Accounting Coordinator, and the Human Resources Coordinator as presented.”
MOVED Ms. Martin; SECONDED Ms. Chow; ROLL CALL: Ms. Chow - Yes, Mr. Mack - Yes, Ms. Martin - Yes, Ms. Eizenberg - Yes, Ms. Mirick – Yes.

Motion Carried unanimously

TOWN MEETING PREPARATION

Dr. Lussier and Ms. Mirick shared an overview of their comments for Annual Town Meeting this evening. The Committee offered input and feedback.

Ms. Mirick sought input on the idea of issuing a position statement from the Committee about the Wellesley Public Schools’ core values, mission and vision in advance of the discussion around Article 44 at ATM. Ms. Chow and Ms. Martin volunteered to draft the statement and to bring it back to the Committee during an upcoming meeting.

ADJOURNMENT

MOVED Ms. Martin; SECONDED Ms. Chow; ROLL CALL: Ms. Chow - Yes, Mr. Mack - Yes, Ms. Martin - Yes, Ms. Eizenberg - Yes, Ms. Mirick – Yes.

Motion Carried unanimously

The meeting adjourned at 6:28 p.m.

Exhibits Used:

JOB DESCRIPTION:TRANSPORTATION COORDINATOR AND ACCOUNTING COORDINATOR

JOB DESCRIPTION: HUMAN RESOURCES COORDINATOR