

WELLESLEY BOARD OF PUBLIC WORKS RECORDS
April 1, 2020

The Wellesley Board of Public held a duly posted remote online open meeting convening at 5:30 p.m.

Remote participants included Chair Ellen Korpi, Commissioners Jeffrey P. Wechsler and Thomas F. Skelly, Jr.; Director David A. Cohen; Assistant Director Jeff Azano-Brown; Town Engineer David J. Hickey, Jr., Water & Sewer Superintendent William J. Shaughnessy; and Executive Assistant Debra Sumer.

APPROVAL OF MINUTES

Upon motion duly made by Mr. Wechsler and seconded by Mr. Skelly, it was unanimously,

VOTED: To approve the Open Session Minutes of the meeting of March 3, 2020, as presented.

Upon motion duly made by Mr. Wechsler and seconded by Ms. Korpi, it was unanimously,

VOTED: To approve the Open Session Minutes of the meeting of March 18, 2020, as presented.

CITIZEN SPEAK

The Chair provided those participating remotely with the opportunity to speak regarding matters pertaining to the Department of Public Works. No one chose to speak

DIRECTOR'S ITEMS

Grove Street Reconstruction Project – Contract 20C-410-1639. Mr. Cohen conveyed the results in response to the public advertisement for bids, which resulted in two responses from the twelve potential bidders that took out the bid documents, both of which exceeded the project funding. A discussion ensued regarding the possible reasons for the low volume of responses. Mr. Hickey suggested that perhaps this would be rebid next year in advance of the 2021 Annual Town Meeting.

Following the Director's reference to the Statement of Fact and Recommendation Not to Award, prepared by Assistant Town Engineer Douglas Stewart, and upon motion duly made by Mr. Wechsler and seconded by Mr. Skelly, it was unanimously,

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VOTED: That no contract award for "Contract No. 20C-410-1639, Grove Street Reconstruction Project" be made at this time as the bid price of \$2,587,785.20 exceeds the available project budget of \$2,000,000.

Furnish & Install Custom Container Restroom Unit, Hunnewell Field – Contract 20C-420-1645. Mr. Cohen referred to the memorandum which provided an explanation in response to receiving no proposal submissions to the invitation to bid on this project. Mr. Hickey conveyed that when he reached out to potential bidders, all of whom were located out of state; their reasoning was consistent in that none of them were comfortable with the structure of the project. Mr. Hickey's suggestion was to have a spec created for a mobile trailer unit.

DPW Activity Highlights. Mr. Cohen provided the Board with status updates on a number of items including delayed Sunday openings, as well as monthly paint collection at the RDF; postponement of document shredding event and Household Hazardous Waste Day; RDF staff was commended for their reliability, as well as having developed a new plan to continue to provide users with recycling opportunities while maintaining social distancing guidelines; altered work schedules among the divisions. Exploring use of digital signatures as a means of executing contracts and agreements after they have been approved by the Board.

Also provided were status updates on the Hunnewell Field Softball Project which is receiving final touches, including outdoor inspections following completion of both dug outs. The cost for the next phase of work will be \$400,000, which will require portions to be covered by Playing Field User Fee Funds and private donations. The Sprague Field Turf Replacement Project is nearly complete and the field should be usable in another two weeks.

Next BPW Meeting Date. It was agreed the next remote online meeting would be held on Monday, May 4, at 5:30 p.m., unless something arises sooner which requires Board of Public Works action.

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ADJOURNMENT

Upon motion duly made by Mr. Wechsler and seconded by Mr. Skelly, it was unanimously,

VOTED: To adjourn.

The meeting adjourned at 6:26 p.m.

Respectfully submitted,

DocuSigned by:

Tom Skelly

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Thomas F. Skelly, Jr.
Secretary

5/21/2020

DISCUSSION ITEMS
WELLESLEY BOARD OF PUBLIC WORKS MEETING
APRIL 1, 2020
5:30 PM

APPROVAL OF MINUTES. Board to review the Open Session Minutes of the meetings of March 3, 2020 and March 18, 2020. **BOARD APPROVAL AND SECRETARY SIGNATURE REQUIRED.**

CITIZEN SPEAK

1. ADMINISTRATION

ADVISORY COMMITTEE LIAISON UPDATE. Director to inquire if Mr. Tortorella has information to bring to the attention of the Board and Staff. **NO BOARD ACTION REQUIRED.**

2. ENGINEERING DIVISION

GROVE STREET RECONSTRUCTION PROJECT – CONTRACT 20C-410-1639. Director to review Bid Recommendation Not To Award subject contract. **BOARD VOTE AND SECRETARY SIGNATURE REQUIRED.**

FURNISH & INSTALL CUSTOM CONTAINER RESTROOM UNIT, HUNNEWELL FIELD – CONTRACT 20C-410-1645. Director to refer to memorandum with explanation in response to receiving no proposal submissions. **NO BOARD ACTION REQUIRED.**

7. FYI

DBPR (TTHM & HAA5) MONITORING FOR 1st QUARTER 2020 PWS #3317000, Wellesley DPW