

WELLESLEY BOARD OF PUBLIC WORKS RECORDS
April 12, 2022

The Wellesley Board of Public Works held a duly posted open online remote meeting beginning at 4:00 PM.

Remote participants included Chair Jeffrey P. Wechsler and Commissioners Scott Bender and Ellen Korpi; Director David A. Cohen; Assistant Director Jeff Azano-Brown; Town Engineer David J. Hickey, Jr., Water & Sewer Superintendent William J. Shaughnessy; Asst. Park Supt. Paul DePhillips; Executive Assistant Debra Sumner; Advisory Committee Liaison Pete Pedersen; Trish Glass of Sustainable Wellesley and Jay McHale, Chair, Natural Resources Commission.

Chair Wechsler called the meeting to order at 4:03 PM.

APPROVAL OF MINUTES

Following reference to the minutes proposed for approval and upon motion duly made by Ms. Korpi and seconded by Mr. Bender, it was,

VOTED: To approve the Open Session Minutes of the meetings of March 8, 2022, as presented, (3-0).

Ms. Korpi – Aye
Mr. Bender – Aye
Mr. Wechsler – Aye

Following approval, Ms. Korpi noted the reference in the March 8 BPW Minutes that “There will be a need for a Public Hearing related to the increase in Water Rates, which can be held at the beginning of the April 12 meeting, or on a separate date to be determined.” It was confirmed that the Public Hearing has not yet been held and the date yet to be finalized.

VOTED: To approve the Open Session Minutes of the meeting of March 28, 2022 as presented, (3-0).

Ms. Korpi – Aye
Mr. Bender – Aye
Mr. Wechsler – Aye

BOARD OF PUBLIC WORKS RECORDS

April 12, 2022

Page 2

VOTED: To approve the Open Session Minutes of the meeting of April 4, 2022 as presented, (3-0).

Ms. Korpi – Aye
Mr. Bender – Aye
Mr. Wechsler – Aye

VOTED: To approve the Open Session Minutes of the Online Remote Meeting minutes provided by Executive Director Jop for the “All Boards and Town Meeting Members Meeting” - Technology Test and Special Town Meeting Prep Session Co-hosted by the Town and League of Women Voters” held at 7:00 pm Thursday, October 21, 2021, (3-0).

Ms. Korpi – Aye
Mr. Bender – Aye
Mr. Wechsler – Aye

CITIZEN SPEAK

Chair Wechsler provided anyone participating remotely with the opportunity to speak regarding matters pertaining to the Department of Public Works. No citizens participated and no one chose to speak.

Advisory Committee Liaison Update. Director Cohen invited Mr. Pedersen to bring any matters to the attention of the Board of Public Works.

Mr. Pedersen extended appreciation to Messrs. Cohen, Azano-Brown, Hickey and Shaughnessy for having provided such informative input and preparation in advance of Annual Town Meeting, as well as their participation in numerous Advisory Committee Meetings. Mr. Pedersen also conveyed that Advisory Committee members continue to be interested in learning about the potential cost associated with the Walnut Street Reconstruction Project, as well as continued updates on PFAS related matters as they become available. It is anticipated that Stormwater Enterprise Fund discussions will be resumed at a later date to coincide with the more near-term timing.

Mr. Wechsler also took this opportunity to thank the members of the Staff for their hard work and preparing the recordings in advance for Annual Town Meeting. He also extended appreciation to Mr. Pedersen and the Advisory Committee for their consideration and being receptive to the information provided.

BOARD OF PUBLIC WORKS RECORDS

April 12, 2022

Page 3

DIRECTOR'S ITEMS

Director Cohen welcomed Natural Resources Commission (NRC) Chair Jay McHale, and Trish Glass of Sustainable Wellesley to the meeting. He invited them to speak following review of two agenda items, including one to be taken out of order for the approval of one contract due to the need for Mr. Hickey to depart shortly thereafter to attend another meeting.

Statement of Fact – Contract #22C-410-1677 – Police Station Parking Lot Improvement Project. Director Cohen referred to the Bid Recommendation prepared by Senior Civil Engineer George Saraceno proposing to recommend Unified Contracting. Town Engineer Hickey provided additional background related to the bid recommendation and confirmed there is adequate funding for this project. Mr. Hickey also responded to inquiries from the Board.

Following a discussion and upon motion duly made by Mr. Bender and seconded by Ms. Korpi, it was unanimously,

VOTED: That the award for Contract No. 22C-410-1677, "Police Station Parking Lot Improvement Project" be made to Unified Contracting, Inc., 381 Third Street, Everett, MA 02149, all in accordance with our specifications and their lump sum bid price of \$189,959.08, submitted in their bid, as the lowest responsible and eligible bidder, (3-0).

Ms. Korpi – Aye
Mr. Bender – Aye
Mr. Wechsler – Aye

PFAS Update. Director Cohen notified the Board that the project construction is moving forward at Morses Pond with a target completion for equipment installation by mid-May. Due to an extended delay in the anticipated delivery of pumps until June or July, a temporary measure has been provided by the consultants to pump water at the treatment plant by other means. The first trailer is due on site next week and a preliminary meeting was held on site today with the contractor to review the connection process.

Mr. Cohen conveyed that with regard to a contract for the PFAS investigation work, he expects to have more information to report on that work at the May meeting.

BOARD OF PUBLIC WORKS RECORDS

April 12, 2022

Page 4

The Director confirmed that advancing the idea of a second connection with the MWRA, combined with building support with neighboring communities, continues. It was noted that the latest round of testing showed the PFAS numbers dropping at the other two treatment plants. He confirmed there is also a plan for the Morses Pond Wells to be cleaned before the system is back on-line, if possible.

Sustainability Update. Director Cohen referred to the recently implemented Battery Powered Landscape Initiatives. Assistant Park & Tree Superintendent DePhillips expressed his enthusiasm for the Town's willingness to move toward a more environmentally friendly method of addressing maintenance needs. The sites selected in Town that are now addressed by this newly acquired equipment include Church Park, Central Park, Tolles Parsons Center, Post Office Park and Morton Park. It was confirmed that the ultimate goal is for all Town parks to be taken care of by battery operated equipment.

Trish Glass expressed her enthusiasm and support as she became aware of the progress being made within the Town. She also emphasized the health and environmental considerations being addressed, among the numerous and the potential benefits of using this new machinery.

Director Cohen reported that the Department has three electric vehicles with three additional vehicles on order. Mr. Cohen also referred to the four charging stations already installed – three in the Water & Sewer Garage, as well as one in the Fleet Maintenance Service Shop. He explained that arrangements for the chargers were made through grant funding to assist in reducing costs.

Ms. Korpi suggested to the Director it could be helpful to track operating costs to capture this information.

Mr. McHale echoed Ms. Glass' enthusiasm that the Department is moving forward with a deliberate effort toward increased sustainability. Mr. McHale also inquired if information related to the frequency of the equipment use might be readily available on line once a schedule has been established. Director Cohen responded that while information is not immediately accessible, use of the Green Machine would be a key indicator of that use. Mr. McHale thanked the Staff for the informative update prior to departing the meeting.

Director Cohen conveyed a portion of the Park & Tree Division's green equipment will be displayed in the upcoming parade to be held during the Wellesley Wonderful Weekend. Mr. Cohen conveyed thanks to Ms. Glass and Mr. McHale for their participation in this portion of the meeting.

BOARD OF PUBLIC WORKS RECORDS

April 12, 2022

Page 5

Statement of Fact – Contract #22S-420-1692 - Hot Mix Asphalt Picked-Up. Director Cohen referred to the Bid Recommendation prepared by Assistant Highway Superintendent Gildae and notified the Board that, since last year, the unit prices have increased by 10% for summer and 25% for winter product.

Upon motion duly made by Mr. Bender and seconded by Ms. Korpi, it was unanimously,

VOTED: That Contract #22S-420-1692 for Hot Mix Asphalt, Picked-Up be awarded to the lowest responsible and responsive bidder, in accordance with our specifications and their bid prices as follows: (3-0).

Item I (Regular Season): T.L. Edwards, Inc., Avon, MA
\$69.35/ton

Item II (Winter Season): T.L. Edwards, Inc., Avon, MA
\$108.00/ton

Ms. Korpi – Aye
Mr. Bender – Aye
Mr. Wechsler – Aye

Statement of Fact – Contract #22C-460-1690 – Dale Street Pump Station Generator Replacement Project. Director Cohen referred to the Bid Recommendation prepared by Weston & Sampson Project Engineer Zachary Wallin.

Following a brief discussion, and upon motion duly made by Mr. Bender and seconded by Ms. Korpi, it was unanimously,

VOTED: That the award for Contract No. 22C-460-1690, “Dale Street Pump Station Generator Replacement Project” be made to Phillips Electric, Inc. of 69 Milton Street, Dedham, MA 02026, all in accordance with our specifications and their bid in the amount of \$148,000.00 as the lowest responsible and responsive bidder (3-0).

Ms. Korpi – Aye
Mr. Bender – Aye
Mr. Wechsler – Aye

BOARD OF PUBLIC WORKS RECORDS

April 12, 2022

Page 6

Water & Sewer Rate Discussion. The Director and Board briefly discussed planning for a Public Hearing as part of the May 10 BPW Meeting. Mr. Cohen conveyed background data and a recommendation for a 50% increase in the Water Rates; as well as a 4% increase in the Sewer Rates would be forwarded to the Board in advance of that date. A brief discussion ensued regarding the importance for fairness and equitability with regard to consideration of options in the decision-making process.

Future BPW Meeting dates. Mr. Bender confirmed he would be available to attend a meeting on Tuesday, June 7, but not on the second Tuesday of the month, June 14. The date for the June meeting will be confirmed at the May 10 meeting.

Irrigation Well Approval – 97 Audubon Road. The Director referred to a brief explanation as to the reason it is recommended to rescind the prior approval granted March 8, 2022, due to the associated Application to Drill a Well having listed 97 Audubon Road as the address for the irrigation well. The Application should have reflected 85 Audubon Road, the abutting property, which is owned by the same person.

Upon motion duly made by Mr. Korpi and seconded by Mr. Bender, it was unanimously,

VOTED: That the approval Voted March 8, 2022 for an irrigation well to be drilled at 97 Audubon Road be rescinded.

Irrigation Well Request for Approval – 85 Audubon Road. The Director referred to the recommendation for approval prepared by Water & Sewer Superintendent William Shaughnessy. Following a brief discussion and upon motion duly made by Mr. Bender and seconded by Ms. Korpi, it was unanimously,

VOTED: To approve the request from Ms. Michienzi of Clear Water Pump and Well Service, LLC, 28 Tosca Drive, Stoughton, MA on behalf of the property owner, William Roberts, for Christopher Bernier, License #958, of Gap Mountain Drilling of Rindge, NH, to drill an irrigation well on the property at 85 Audubon Road, (3-0).

Mr. Bender
Ms. Korpi
Mr. Wechsler

BOARD OF PUBLIC WORKS RECORDS

April 12, 2022

Page 7

DPW Monthly Report. Director Cohen referenced topics and detailed additional highlights and provided examples to supplement information provided on Key Performance Goals, Key Challenges and Opportunities and Key Metrics reflected in this report from the following DPW divisions -- Administration; Engineering; Highway; Park & Tree; Recycling & Disposal Facility; Water & Sewer; Health & Safety; Winter Maintenance; Additional Information and Completed Goals.

Following the Director's review of this report, Ms. Korpi conveyed that each month she is appreciative of the extensive overview it provides, while remaining concise. The Board concurred the informative and thorough report is extremely helpful in providing them with a clear sense of the activities carried out on a daily basis throughout this Department. Director Cohen conveyed he appreciated receiving confirmation this report is well received.

Water & Sewer Enterprise Funds Financial Statements. The Director referred to the statements for the month of February 2022 and responded to comments from the Board. It was noted by the Board that the addition of the cover memo which encapsulated the context of the report was a welcome addition. Mr. Wechsler acknowledged an increase in receivables.

Water & Sewer Division Monthly Performance Report. The Director referred to the report prepared by Water & Sewer Superintendent William Shaughnessy, which summarized the Water & Sewer Division activities during February 2022.

ADJOURNMENT

Upon motion duly made by Ms. Korpi and seconded by Mr. Bender, it was unanimously,

VOTED: To adjourn (3-0).

Ms. Korpi – Aye
Mr. Bender – Aye
Mr. Wechsler – Aye

The meeting adjourned at 5:45 p.m.

Respectfully submitted,



Ellen Korpi
Secretary

DISCUSSION ITEMS
WELLESLEY BOARD OF PUBLIC WORKS REMOTE ONLINE MEETING
APRIL 12, 2022
4:00 PM

A. APPROVAL OF MINUTES. Board to review the Open Session minutes of the meetings of March 8, March 28 and April 4, 2022. Also included and forwarded for approval by Town Clerk KC Kato is a set of Open Session minutes from the October 21, 2021 meeting of All Boards and Town Meeting Members. **BOARD APPROVAL AND SECRETARY SIGNATURE REQUIRED.**

B. CITIZEN SPEAK.

ADMINISTRATION

C. ADVISORY COMMITTEE LIAISON UPDATE. Director to inquire if Mr. Pedersen has information to bring to the attention of the Board and Staff. **NO BOARD ACTION REQUIRED.**

D. DIRECTOR'S ITEMS

E. PFAS UPDATE. Director to refer to most recent activity related to this matter. **NO BOARD ACTION REQUIRED.**

F. SUSTAINABILITY UPDATE. Director to provide update on Battery-Powered Landscape Initiatives, as well as Electric Vehicles and Charging Stations. **BOARD FEEDBACK REQUESTED.**

G. STATEMENT OF FACT – CONTRACT #22C-410-1677 – POLICE STATION PARKING LOT IMPROVEMENT PROJECT. Director to refer to Bid Recommendation prepared by Senior Civil Engineer George Saraceno. **BOARD APPROVAL & SECRETARY SIGNATURE REQUESTED.**

H. STATEMENT OF FACT – CONTRACT #22S-420-1692 - HOT-MIX ASPHALT PICKED UP. Director to refer to Bid Recommendation prepared by Assistant Highway Superintendent Elizabeth Gildae. **BOARD APPROVAL & SECRETARY SIGNATURE REQUESTED.**

I. STATEMENT OF FACT – CONTRACT #22C-460-1690 – DALE STREET PUMP STATION GENERATOR REPLACEMENT PROJECT. Director to refer to Bid Recommendation prepared by Weston & Sampson Project Engineer Zachary Wallin. **BOARD APPROVAL & SECRETARY SIGNATURE REQUESTED.**

J. WATER AND SEWER RATE DISCUSSION. Director and Board to review matters pertaining to the upcoming rate increase. **BOARD FEEDBACK REQUESTED.**

PLEASE NOTE, THE INFORMATION RELATED TO THE TWO IRRIGATION WELL APPROVALS LISTED BELOW WILL BE FORWARDED ON MONDAY.

K. IRRIGATION WELL APPROVAL – 97 AUDUBON ROAD. Director to refer to explanation prepared by Water & Sewer Superintendent Shaughnessy related to the need to rescind the approval recently granted for an irrigation well to be drilled on this property. **BOARD APPROVAL REQUIRED.**

L. IRRIGATION WELL APPROVAL REQUEST – 85 AUDUBON ROAD. Director to refer to the recommendation prepared by Water & Sewer Superintendent Shaughnessy for approval to grant permission to have an irrigation well drilled on this property. **BOARD APPROVAL REQUIRED.**

M. DPW MONTHLY REPORT. Director to refer to division highlights listed in report. **NO BOARD ACTION REQUIRED.**

WATER & SEWER DIVISION

N. WATER & SEWER ENTERPRISE FUND FINANCIAL STATEMENTS. Director to refer to financial statements for the month of February 2022. **NO BOARD ACTION REQUIRED.**

O. WATER & SEWER DIVISION MONTHLY PERFORMANCE REPORT. Director to refer to report for the month of February 2022 prepared by Water & Sewer Superintendent Shaughnessy. **NO BOARD ACTION REQUIRED.**

FYI

Ltr. to DEP Re: Leak Detection
Ltr. to DEP Re: DBPR Monitoring for 1st Quarter 2022
Ltr. to DEP Re: VOC Monitoring for 1st Quarter 2022
Ltr. to DEP Re: SDWA Monitoring for 1st Quarter 2022