

**WELLESLEY BOARD OF PUBLIC WORKS RECORDS**  
**April 15, 2020**

The Wellesley Board of Public Works held a duly posted open online remote meeting beginning at 10:00 a.m.

Remote participants included Chair Ellen Korpi, Vice Chair Jeffrey P. Wechsler, Secretary Thomas F. Skelly, Jr.; Director David A. Cohen; Water & Sewer Superintendent William J. Shaughnessy; and Executive Assistant Debra Sumner.

Chair Korpi called the meeting to order at 10:00 a.m.

**CITIZEN SPEAK**

The Chair provided those participating remotely with the opportunity to speak regarding matters pertaining to the Department of Public Works. No one chose to speak.

**WATER & SEWER DIVISION**

**Award of Contract No. 20C-460-1647 - Grove Street Sewer Rehabilitation.** There was a brief discussion related to the anticipated duration of this contract. Mr. Cohen confirmed that Water & Sewer Division staff is working to be certain the vendor is in compliance with current protocols. Following a review of the bid recommendation and upon motion duly made by Mr. Wechsler and seconded by Mr. Skelly, it was unanimously,

**VOTED:** That Contract No. 20C-460-1647 for the Grove Street Sewer Rehabilitation be awarded to National Water Main Cleaning Co. from Canton, MA all in accordance with our specifications, their unit bid prices and total price of \$111,730.00.

**ADMINISTRATION**

Mr. Cohen notified the Board members he had two items to bring to their attention related to the FY20 and FY21 Budgets, as well as Water & Sewer billing issues.

**FY 20 and FY21 Budgets.** The Director reported that he recently received guidance from Financial Services that the FY21 cash capital budget be cut by 25%. This would translate into approximately \$500,000.

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Mr. Cohen recommended a BPW Meeting be held to review a revised budget he and other staff will make by the end of this week. It was agreed the next Board meeting would be held on Wednesday, April 22, 2020, at 1:30 p.m. in order to review and approve the proposed cuts prior to being submitted to the Board of Selectmen at its meeting on Monday, April 27.

Mr. Wechsler inquired about the rationale behind the guidance toward a 25% budget reduction. The Director replied it was based upon revised revenue projections and explained the Town is trying to identify what can be deferred and evaluating funding sources. The next step will be how to decide upon those items to be deferred. Mr. Cohen added the goal is to achieve the target through cash capital versus operating.

**Water & Sewer Billing Issues.** Mr. Cohen conveyed the Agenda for the April 22 meeting would include a discussion on Water & Sewer billing issues. Mr. Cohen and Municipal Light Plant (MLP) Director Don Newell will share their thoughts and plans on how to address unanticipated challenges posed by the current COVID-19 circumstances. Discussion will follow on the potential recommendations and how the DPW and MLP can work together to approach things cohesively. There was a discussion related to the potential impact to residential customers vs. businesses.

Mr. Wechsler expressed some system-related concerns, inquiring if the systems are capable of tracking the backlog over time; allowing delayed payments. Ms. Korpi inquired about the current policy.

**Annual Town Meeting.** Mr. Cohen reported Monday, June 22, is likely as the tentative date. It was noted the current plan is to put as many items on the consent agenda as possible, as well as anticipated Citizen Petitions would be deferred to the fall.

Upon motion duly made by Mr. Wechsler and seconded by Mr. Skelly, it was unanimously,

**VOTED:** To adjourn.

The meeting adjourned at 10:30 a.m.

Respectfully submitted,

DocuSigned by:

Tom Skelly

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Thomas F. Skelly, Jr.  
Secretary

5/21/2020

# REVISED 4/15/2020

TOWN OF WELLESLEY  
BOARD OF PUBLIC WORKS  
ONLINE REMOTE MEETING  
WEDNESDAY, APRIL 15, 2020  
10:00 AM

<https://youtu.be/1-LdYQAVRLI>

## AGENDA

- Call to Order
- Citizen Speak
- Director's Item
- Award of Contract No. 20C-460-1647  
Grove Street Sewer Rehabilitation

## ADDITIONAL ITEMS

- BUDGET STATUS
- WATER & SEWER BILLING
- TOPICS NOT REASONABLY  
ANTICIPATED BY THE C PRIOR TO  
POSTING IF ANY

- Adjournment

## REMOTE MEETING PROTOCOL

Residents can view the meeting from the youtubelink above. The online meeting will also be streaming live and will be telecast live on Comcast channel 8 and Verizon channel 40. Residents seeking to participate in Citizen Speak, or any other agenda item, should mail [dpw@wellesleyma.gov](mailto:dpw@wellesleyma.gov) prior to the meeting and a number will be assigned for speakers. All residents seeking to participate shall call into 781-489-7747 (Conference Line) and await the announcement of your assigned number to speak. Individuals wishing to participate who have not received a number shall be asked at the end of the agenda item if they would like to speak before the Board moves on to the next agenda item.

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