

**WELLESLEY BOARD OF PUBLIC WORKS RECORDS
May 11, 2021**

The Wellesley Board of Public Works held a duly posted open online remote meeting beginning at 4:00 PM.

Remote participants included Chair Ellen Korpi and Commissioners Jeffrey P. Wechsler and Scott Bender; Director David A. Cohen, Assistant Director Jeffrey Azano-Brown; Town Engineer David J. Hickey, Jr., Water & Sewer Superintendent William J. Shaughnessy, Executive Assistant Debra Sumner; and Advisory Committee Liaison William Maynard. Interested citizens included Britt Estwanik of 12 Tappan Road and Molly Bruni of 15 Ingraham Road.

Chair Korpi called the meeting to order at 4:00 PM.

APPROVAL OF MINUTES

Following a review of the minutes from the meeting of April 13, 2021 and upon motion duly made by Mr. Bender and seconded by Mr. Wechsler, it was unanimously,

VOTED: To approve the Open Session Minutes of the meeting of April 13, 2021, as presented.

CITIZEN SPEAK

Chair Korpi provided anyone participating remotely with the opportunity to speak regarding matters pertaining to the Department of Public Works. No one participated remotely by phone.

Ms. Estwanik explained she was present to speak about the chipseal surface in the Ingraham Road neighborhood, which has been an issue since it was repaved a year, or so, ago. She explained the most troubling outcome has resulted in injuries to children and cited specific examples, with one including a six-year old who, as a result of having fallen on the roadway and the sharpness of the chipseal, suffered scrapes from the gravel that required medical attention in a local Emergency Room. Ms. Estwanik expressed her appreciation to Director Cohen and his team for a timely response to her concerns and his expressing a sense of urgency in the Department taking measures to address the matter. She acknowledged she and other neighbors are appreciative of the plans to resurface the roadway with cape seal and requested it to be done as soon as possible.

Ms. Bruni of 15 Ingraham Road reiterated the sentiments Ms. Estwanik conveyed. She, too, echoed appreciation for the efforts made by Director Cohen to address the matter and his having been attentive to their concerns and proposing a potential solution.

BOARD OF PUBLIC WORKS RECORDS

May 11, 2021

Page 2

Ms. Bruni noted that among the numerous issues raised as a result of the chipseal surfacing applied, of primary concern to many area neighbors is the increasing number of bicycle accidents. She explained no one understands why the decision was made to use this application in this neighborhood. It was requested that in the future these issues be kept in mind when selecting treatment for projects on this, as well as other roadways.

Following the remarks by both residents, Chair Korpi conveyed that she walked the neighborhood and appreciated how inviting an area it is to be utilized by the local residents. Ms. Korpi also expressed her pleasure that the residents were able to work with Director Cohen to achieve a proposed solution regarding repairs to be made to the roadway. Chair Korpi and the other Board members thanked both Ms. Estawick and Ms. Bruni for their participation in this meeting. Mr. Cohen conveyed he would be in contact with the residents in the near future.

ADVISORY COMMITTEE LIAISON UPDATE. Director Cohen invited Mr. Maynard to apprise the Board and Staff of any information pertinent to the Department of Public Works. Mr. Maynard conveyed since the conclusion of Annual Town Meeting, things have been relatively quiet and there was no news to report at this time.

DIRECTOR'S ITEMS

PFAS Discussion. Director Cohen provided the Board with an update on the latest information he had related to this matter. He confirmed that both the DPW and the Board of Health have received calls inquiring about the matter. He also noted that at last week's Department Heads meeting, he took the opportunity to provide the group with an update on the situation. Mr. Cohen conveyed that this week the plan is to have the DPW's public education piece in the mail, which he anticipates will initiate additional interest.

The Director said the results of confirmatory samples are expected within a week. It was also noted that DEP has requested samples be taken from each well, in addition to the treatment plants. At this point, Staff is making preparations for alternative analysis and are in touch with consultants while they lay the foundation for what is anticipated. Mr. Cohen confirmed that he has been in contact with his counterparts in Natick and Wayland, who have been experiencing their own PFAS related issues

Street Resurfacing & Chipseal Discussion. The Director summarized his recent and ongoing conversations and outcomes of recent meetings with neighbors who reside in the Ingraham Road neighborhood.

BOARD OF PUBLIC WORKS RECORDS

May 11, 2021

Page 3

Mr. Cohen explained to the Board that in an effort to address the matter, there is a plan in place to conduct a pilot test. This will be implemented using a new type of treatment which, when applied to the existing roadway, is expected to result in a smoother surface coating. He has confirmed this has been the experience of his counterparts in area communities confronting the same dilemma. The Director will report back to the Board with his findings as soon as they are available.

DPW Monthly Report. Director Cohen began the review by referencing topics and additional highlights in the current report including Key Performance Goals, Key Challenges & Opportunities and Key Metrics in the following divisions: DPW Administration; Engineering; Highway; Park & Tree; Recycling & Disposal Facility; Water & Sewer; Health & Safety; Winter Maintenance and Additional Information, including Completed Goals. A detailed discussion ensued and staff responded to specific comments and inquiries from the Board.

Sustainability. The Director reported a Stormwater Working Group (SWG) kick off meeting has been scheduled and confirmed he would keep the Board apprised of updates as they come about.

With regard to Green Zones, Mr. Cohen conveyed work continues for equipment purchases. It was also noted there is a plan to have four parks designated as Green Zones.

DPW Enterprise Fund Allocation Policy. Mr. Cohen reviewed the draft version of the proposed policy to be finalized within the next month. A discussion ensued as Staff elaborated upon the considerations included in the policy. The Director explained that, ultimately, this information would be provided to the Audit Committee for review to clarify how the information corresponds to each position.

ENGINEERING DIVISION

Abandonment of Town Water Easement – Delanson Circle. Director Cohen referenced the Bid Recommendation and Statement of Fact prepared by Senior Civil Engineer George Saraceno. Following a brief discussion regarding the comprehensive nature of the land permit and review of the recommendation, and upon motion duly made by Mr. Wechsler and seconded by Mr. Bender, it was unanimously,

BOARD OF PUBLIC WORKS RECORDS

May 11, 2021

Page 4

VOTED: To approve and sign the Abandonment of Town Water Easement Delanson Circle document, which abandons the water easement, and all water lines and improvements as located in the areas of the "Town Water Easement – To be Abandoned" and or the "Easement Area Improvements."

Statement of Fact: Contract No. 21E-410-1673, "Concrete Restroom Structure for the Hunnewell Field Aqueduct".

Following a brief discussion and review of the Statement of Fact prepared by Director Cohen and upon motion duly made by Mr. Wechsler and seconded by Mr. Bender, it was unanimously,

VOTED: That the award for Contract No. 21E-410-1673, "Concrete Restroom Structure for the Hunnewell Field Aqueduct" be made to CXT Concrete Precast Products, 3808 N. Sullivan Road, Building 7, Spokane, WA 99216 in accordance with their terms and price quote of \$246,920.00.

HIGHWAY DIVISION

Contract Award of Four MAPC Contracts for Public Works Services for Crack Sealing, Pavement Markings, Catch Basin Cleaning, and Material Disposal.

Following a discussion and review of the Director's Bid Recommendation and Statement of Fact prepared by Highway Superintendent Michael Quinn and, and upon motion duly made by Mr. Wechsler and seconded by Mr. Bender, it was unanimously,

VOTED: To approve award of Contract #21S-420-MAPC-1668 for Crack Sealing to Seal Coating Inc., DBA Indus, 825 Granite Street, Braintree, MA 02184 for a total contract value of \$50,000.00.

Following a discussion and review of the Director's Bid Recommendation and Statement of Fact prepared by Highway Superintendent Michael Quinn and, and upon motion duly made by Mr. Wechsler and seconded by Mr. Bender, it was unanimously,

VOTED: To approve award of Contract #21S-420-MAPC-1669 for Pavement Markings to Markings, Inc., 30 Riverside Drive, Pembroke, MA 02359 for a total contract value of \$30,000.00.

BOARD OF PUBLIC WORKS RECORDS

May 11, 2021

Page 5

Following a discussion and review of the Director's Bid Recommendation and Statement of Fact prepared by Highway Superintendent Michael Quinn and, and upon motion duly made by Mr. Wechsler and seconded by Mr. Bender, it was unanimously,

VOTED: To approve award of Contract #21S-420-MAPC-1670 for Catch Basin Cleaning to R.J. Gabriel Construction Co., Inc., 785 Bedford Street, Bridgewater, MA 02324 for a total contract value of \$30,000.00.

Following a discussion and review of the Director's Bid Recommendation and Statement of Fact prepared by Highway Superintendent Michael Quinn and, and upon motion duly made by Mr. Wechsler and seconded by Mr. Bender, it was unanimously,

VOTED: To approve award of Contract #21S-420-MAPC-1671 for Material Disposal to T.L. French Excavation Corporation, 14 Sterling Road, North Billerica, MA 01862 for a total contract value of \$70,000.

WATER & SEWER DIVISION

Water & Sewer Enterprise Fund Financial Statements. The Director referred to specific information reflected in the financial statements for the months of January and February 2021 and responded to inquiries from the Board. Mr. Cohen confirmed planned capital projects continue to move forward. He also conveyed the March report is expected to show revenues to be up and expenses down, with the exception of the MWRA.

Massachusetts Department of Environmental Protection's (MassDEP) Drinking Water Program. The Board acknowledged the commendation awarded to the Wellesley Water Division for its outstanding performance in 2020 for achieving a top compliance score in the Medium-Large Community System category of the 2021 Public Water System Awards Program.

OTHER

Mr. Wechsler took the opportunity to extend his thanks to the staff for their assistance in response to the PFAS related issues recently encountered in the Town's water supply. Chair Korpi echoed that expression of appreciation to the staff on behalf of the Board.

Next BPW Meeting Date. It was reconfirmed that the next regularly scheduled meeting will be held on Tuesday, June 8, 2021, at 4:00 p.m.

BOARD OF PUBLIC WORKS RECORDS
May 11, 2021
Page 6

ADJOURNMENT

Upon motion duly made by Mr. Wechsler and seconded by Mr. Bender, it was
unanimously,

VOTED: To adjourn.

The meeting adjourned at 5:41 p.m.

Respectfully submitted,

DocuSigned by:

Scott Bender

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Scott Bender
Secretary

DISCUSSION ITEMS
WELLESLEY BOARD OF PUBLIC WORKS REMOTE ONLINE MEETING
MAY 11, 2021
4:00 PM

A. APPROVAL OF MINUTES. Board to review the Open Session Minutes of the Meeting of April 13, 2021. **BOARD APPROVAL AND SECRETARY SIGNATURE REQUIRED.**

B. CITIZEN SPEAK

ADMINISTRATION

C. ADVISORY COMMITTEE LIAISON UPDATE. Director to inquire if Mr. Maynard has information to bring to the attention of the Board and Staff. **NO BOARD ACTION REQUIRED.**

D. DIRECTOR'S ITEMS

E. PFAS DISCUSSION. Director to review and summarize recent events related to this matter. **BOARD FEEDBACK REQUESTED.**

F. STREET RESURFACING AND CHIPSEAL DISCUSSION. Director to discuss chip seal complaint and options with Board. **BOARD FEEDBACK REQUESTED.**

G. DPW MONTHLY REPORT. Director to refer to division highlights listed in this report. **BOARD FEEDBACK REQUESTED.**

H. SAFETY PROGRAM – INCIDENT SUMMARIES. Director to refer to summaries of personal injury and vehicle incidents to date. Reference to be made to the Safety Spotlight with a focus on "Summer Hazards, Part I & Heat Stress & UV Exposure". **NO BOARD ACTION REQUIRED.**

I. STATEMENT OF FACT ACTIVITY REPORT. Director to reference the report reflecting contract awards between \$10,000 and \$50,000, to date. **NO BOARD ACTION REQUIRED.**

J. SUSTAINABILITY. Director to update the Board on recent developments and initiatives. **NO BOARD ACTION REQUIRED.**

K. DPW ENTERPRISE FUND ALLOCATION POLICY. Director to review draft version. **BOARD FEEDBACK REQUESTED.**

ENGINEERING DIVISION

L. ABANDONMENT OF TOWN WATER EASEMENT – DELANSON CIRCLE. Director review recommendation for Board approval. **BOARD APPROVAL AND INK SIGNATURES REQUIRED.**

M. AWARD FOR CONCRETE RESTROOM STRUCTURE AT THE HUNNEWELL FIELD AQUEDUCT. Director to review recommendation. **BOARD VOTE & SECRETARY SIGNATURE REQUIRED.**

PARK & HIGHWAY DIVISION

N. AWARD OF FOUR MAPC CONTRACTS FOR PUBLIC WORKS SERVICES FOR CRACK SEALING, CATCH BASIN CLEANING, MATERIAL DISPOSAL AND PAVEMENT MARKING. Director to refer to Bid Recommendation and Statement of Fact prepared by Park & Highway Superintendent Michael Quinn. **BOARD VOTES & SECRETARY SIGNATURE REQUIRED.**

WATER & SEWER DIVISION

O. WATER & SEWER ENTERPRISE FUND FINANCIAL STATEMENTS. Director to refer to financial statements for the months of January and February. **NO BOARD ACTION REQUIRED.**

FYI

Massachusetts Department of Environmental Protection's (MassDEP) Drinking Water Program. Commendation awarded to the Wellesley Water Division for its outstanding performance in 2020 for achieving a top compliance score in the 2021 Public Water System Awards Program.

MWRA I/I Local Financial Assistance Program – Project Closeout Provisions