

Wellesley Board of Health  
90 Washington Street  
Wellesley, MA, 02481  
Meeting Minutes  
May 16, 2019

Present:

Board:

Shepard Cohen, Chairman  
Marcia Testa Simonson, PhD, Vice Chairman  
Linda Oliver Grape, Secretary

Staff:

Wanda Alvarez, Community Social Worker  
Holly Detroy, Environmental Health Specialist  
Deadra Doku Gardner, Administrator  
Leonard Izzo, Director  
Cheryl Lefman, Community Health Coordinator  
Ann Marie McCauley, Nursing Supervisor  
Vivian Zeng, Environmental Health Specialist

In attendance:

Meghan Jop, Executive Director  
Beth Sullivan Woods, Board of Selectman  
Lloyd Tarlin, MD, resident and former Board member

Wellesley High School students:

Kleo Mitrokostas  
Izzy Perozek  
Alex Schneider

The meeting was called to order at 9:35 a.m.

The Board of Health approved the following meeting minutes: April 25, 2019.

**1. Administration**

a) Chairman's Report

Shep Cohen reported on the following:

- Vaping Forum that took place on April 23 at the Wellesley Public Schools. Mr. Cohen reiterated that approximately 3% of the parents with children in the school system attended. Mr. Cohen reported that there were less than 50 attendees.

- For the benefit of the Wellesley Executive Director Meghan Jop, an abbreviated review was provided of the department functions and an overview of the Board of Health members working groups.

b) Directors Report

Leonard Izzo reported on the following:

- Wellesley Housing Authority Director, Sean Barnicle has met with the Health Director on four occasions. The new housing director has offered office space at Barton Road for the Community Social Worker and the nursing staff should it be needed.
- Mr. Izzo reiterated that the public awareness project on opioids was to be stationed on Central Street however there was little interest from the Wellesley Merchants Association.

c) Cell Phone Ban Bill

Shep Cohen reported that the house bill #3149 banning the use of cell phones while driving passed the house yesterday. The governor has said that he will be signing it.

d) Special Town Meeting, Social Services and Advisory

Leonard Izzo reported that the warrant (#9) that was presented at Town Meeting on May 13 was voted upon and passed. The warrant in the amount of \$160k will provide funding for the following:

- A Licensed Independent Clinical Social Worker (LICSW) in the Health Department.
- A forty hour per week contract for a case manager with Riverside Community Care, to be utilized by the Wellesley Police. This contract will be split between Wellesley and Weston. The case manager will be made available 24 hours per day, 7 days a week.
- Additional funding to cover the costs of increased services provided by Human Relation Services.

e) Staff positions and job descriptions

The Board of Health agreed to submit the following revised job descriptions to the Human Resource Department:

- Senior Environmental Health Specialist
- Administrator
- Senior Community Social Worker

f) Human Resources

At the last several meetings, Shep Cohen and Leonard Izzo reported that Holly Detroy, Environmental Health Agent (EHA) had announced her retirement. Ms. Detroy had been expected to retire at the end of January, early February however, she has retracted her original date of retirement. It was reported that Ms. Detroy is uncertain about her initial decision, pending the possibility of a job description change.

At today's meeting Leonard Izzo reiterated that he has no additional information about Ms. DeTroy's formal retirement date. Additional information will be made available at the next meeting.

## 2. Community Health

a) Nursing report

Ann Marie McCauley provided a brief overview of nursing services.

Ms. McCauley and her staff have been working with camp operators.

b) Community Social Worker Report

Wanda Alvarez provided a brief overview of social work and outreach services. Ms. Alvarez reported that she continues to assist residents with the housing recertification paperwork. Many residents have a difficult time meeting the requirements. The Housing Authority is looking for excessive information including sixteen months of bank statements and requiring that much of the information be notarized and delivered within one week of notification. There are quite a few evictions coming up. There are eighty-eight units, not all have children.

Ms. Alvarez again reported that Sara Berenson will be on maternity leave until December 2019. It still has not been determined who will be providing coverage for Sara during the period of July 1, 2019 to January 1, 2020. Ms. Alvarez has met with Sara to discuss the high risk cases who may need attention in the coming months.

c) Upcoming programming

Cheryl Lefman reported on the following programs that have been scheduled:

- Wellesley Wonderful Weekend – Dog Show (5/18/19)
- Depression Program (5/23/19)

### **3. Environmental Health**

#### a) Food Establishments

Holly Detroy reported that she has been served a subpoena to appear in court as a witness for The Cottage Restaurant in a case vs Captain Mardens Seafood and Admiral Fish Farm.

#### b) Wellesley Sports Center

Leonard Izzo and Meghan Jop provided information about the anticipated upcoming opening of the Wellesley Sports Center. A host of conditions need to be addressed before the location can open.

Additional information will be provided at the next meeting.

#### c) Boston Sports Club (BSC) – Pool

At the last meeting, Leonard Izzo provided inspectional information regarding the closure of the indoor swimming pool and whirlpool at Boston Sports Club. The Board of Health reviewed an order letter written and dated 4/12/19 to Boston Sports Club referencing the pool suspension of operations. The recent inspection noted non-compliance with water quality, record keeping, staff training and supervision, sanitation and maintenance, poor ventilation, unsatisfactory test kit condition and missing items in first aid kit. Documentation requested and repairs ordered have not been addressed within timeframes ordered. Multiple requests for status updates have been made to no avail.

The Board of Health approved issuing a pool permit to BSC for 30 days. Holly Detroy reported that there continues to be a lot of issues.

Additional information will be provided at the next meeting.

#### d) Vaping and E-cigarettes

Wellesley High School students provided a vaping presentation to the Board of Health as part of their AP US History Class.

### **4. Emergency Preparedness**

#### a) Emergency Preparedness Programming

To be reviewed at the next meeting.

The next meeting of the Board of Health will be held on May 16, 2019 at 9:30 a.m.  
The Board of Health meeting adjourned at 11:55 a.m.

Respectfully submitted,

Deadra Doku Gardner  
Administrator

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Documents reviewed during this meeting and on file in the Health Department:

- Vapes and Juuls: the new Frontier of Smoking Technology
- Subpoena (DETROY) to appear in court as a witness for The Cottage Restaurant in a case vs Captain Marden's Seafood and Admiral Fish Farm.
- Nursing Report – April 2019
- Board of Health Action Items (5/2/19)