

**Council on Aging Minutes of May 26, 2022
Online Remote Special Board Meeting**

This meeting will be aired live on Comcast 8 and Verizon 40, and will be available on demand the following morning. When two meetings are being held simultaneously, the second meeting will be live on Channel 9 or Verizon 39. Also, meeting agendas are posted on wellesley.ma.gov at least 48 hours prior to the meeting, and protocol for participating in Citizen's Speak is at the bottom of e agenda.

Members Present: Marlene Allen, Chair; Tony Parker, Vice Chair; Tory DeFazio; Bob Ferrell; Dianne Sullivan; and Kathleen Vogel

Absent: Susan Rosefsky, Secretary; Lori Ferrante; Kathy Trumbull; and Tina Wang

Also Present: Gregory Wilson, Assistant Director of Senior Services; and Corinne Monahan (joined at 4:11pm), Advisory Committee Liaison

Meeting Documents:

Agenda
Minutes of March 23, 2022 Vital Subcommittee
Minutes of May 19, 2022
FY22 Year-End Transfer for HR Benefits Line

I. Call to Order:

Ms. Allen, Chair, called the meeting to order at 4:00pm. There was a Roll Call for attendance. Dr. Ferrell then called for a moment of silence in memory of the lives lost in Uvalde.

II. Citizen Speak: None

III. Meeting Minutes:

Minutes of the March 23, 2022 meeting were reviewed.

A motion was made by Tony Parker and seconded by Bob Ferrell to accept the minutes of the March 23, 2022 meeting. In a Roll Call vote by Members Present named above, the motion passed unanimously, 6-0.

Minutes of the May 19, 2022 meeting were reviewed.

A motion was made by Bob Ferrell and seconded by Kathleen Vogel to accept the minutes of the May 19, 2022 meeting. In a Roll Call vote by Members Present named above, the motion passed unanimously, 6-0.

IV. LPI Contract Followup:

Mr. Wilson said he was able to connect with Kelly Kennedy, the new representative from LPI. She was able to answer all of the COA's questions, and the COA is able to have the contract revised in order to reflect a one year agreement. Regarding the ad space, due to the LPI loss of an employee, we were without a rep for some time before they could fill the position. There was a loss of paperwork with a new rep that apparently would have confirmed the loss of ad space. The COA should not expect any additional loss of space due to ads. The COA is able to touch base in a few months to discuss possibly increasing content space again by becoming a 24-page newsletter instead of a 20-page newsletter, but mailing costs must be considered.

Ms. Vogel asked for clarification if the newsletter would go back to 17 pages of content and 3 for ads or stay with 16 and 4. LPI will keep the COA at 16 and 4 because they are able to allocate up to 25% of space for ads, and most of the ad pages are filled.

A motion was made by Kathleen Vogel and seconded by Tony Parker to include 16 pages of our content and 4 pages of ads for 1 year, predicated on Mr. Wilson being able to receive that updated document to place on file. In a Roll Call vote by Members Present named above, the motion passed unanimously, 6-0.

V. FY22 Year-End Transfer For HR Benefits Line

The COA must transfer \$20,000 to the benefits line, which is standard policy whenever there is a new full-time position created. The COA made that switch during the current fiscal year from two part-time positions to one full-time, therefore we now have to transfer the \$20,000. After checking with Financial Services, it makes most sense to take that money from the Director's salary line, since the director resigned.

A motion was made by Kathleen Vogel and seconded by Bob Ferrell to transfer \$20,000 out of the Personal Services Director of Senior Services line item to the Benefits Line for new full time employee benefits. In a Roll Call vote by Members Present named above, the motion passed unanimously, 6-0.

VI. Governance/Nominating Working Group Update

Mr. Parker explained that at the April 24 retreat meeting at the Library, the Board created the Governance/Nominating Committee, composing of Bob Ferrell, Susan Rosefsky, and Tony Parker as the Nominating Committee, as well as Kathleen Vogel for the Governance Committee. They met first as the Government Committee to develop the process for how nominating might run this year. They developed a questionnaire to go to all the Board members and are collecting responses. After that, first they built a pool of about 15-16 names of people who have expressed an interest in joining the COA Board and we started calling them to see if they are still interested. They expect to see more names as they go progress. Second, they have checked with each of the retiring Board members this year, Ms. Vogel, Ms. Allen, Dr. Ferrell, and Ms. Rosefsky, and all have indicated their interest in continuing with the Board. The committee has recommended for the Select Board to reappoint these people for the term ending in 2025, with Ms. Allen requesting to take the term ending in 2023. There is one more vacancy, which will remain open until they find a candidate that they believe is interested and willing, and they will bring that recommendation to the Board. Third, after closing out the questionnaires and talking to the Board, the committee will recommend that there will be a slate of officers for FY23 with Ms. Rosefsky being the

Secretary, Dr. Ferrell being vice president, and Mr. Parker being Chair. The goal is to propose a reorganization of how the Board would operate, involving every member of the Board playing a specific role.

Dr. Ferrell clarified that a requirement or request of anyone who is about to join the Board is that they understand that part of their participation would be to accept an assignment to one of these specific areas overseeing a specific portfolio.

Ms. Allen asked what Mr. Parker would like from the rest of the Board. Mr. Parker clarified he would like help communicating this information with the rest of the Board that could not be here today and add it on the agenda for June. Ms. Vogel said the notification can be delivered via email and the agenda item at the next meeting will be to vote the slate of officers.

VII. Old Business/New Business:

Matters not anticipated by the Chair at the time of posting.

Mr. DeFazio said that the Wellesley Celebrations Committee is now having its wrap up meetings and critiques and so forth, and they were very impressed with the COA bus in the parade and thank the Board for that. Mr. DeFazio also asked how the Open House went. Ms. Allen explained that there were fewer people than last year but there was a different array of visitors. Some visitors were just curious about the building and not necessarily seniors, but there were four Board members there, they had a delightful time, and it was good for people to see that we are open for people to wander in at those times.

VIII. Next meeting dates/time

COA Board meeting Thursday, June 23, 2022 at 4pm (possibly online via Zoom).

IX. Adjourn

A motion was made by Bob Ferrell and seconded by Tony Parker to adjourn the meeting. The motion passed unanimously, 6-0, and the meeting was adjourned at 4:27pm.

Approved at the June 23, 2022 meeting.