

**Wellesley Free Library
Board of Trustees
Meeting Minutes
Monday June 14, 2021
10:00 AM
Online Remote Meeting**

Present: Marla Robinson, Chair; Ann Howley, Vice Chair; Ann Rappaport, Secretary; Maura Murphy, Diane Savage, Linshi Li, Trustees; Jamie Jurgensen, Library Director; Cara Rothman, Assistant Director.

Also Present: Corinne Monahan, Advisory Liaison; Pam Peak and Kara Reinhardt Block, Wellesley Free Library Foundation.

CALL TO ORDER

Meeting called to order at 10:05 A.M.

CITIZEN COMMENT

None

ITEMS

1. Minutes

- Ann H. moved (Diane seconded) to approve the minutes of May 3, 2021. The Trustees, polled individually, unanimously approved the minutes as presented.

2. Director's Report

- WFL received a nice thank you letter from Assistant Superintendent Greg Bach for the donation of 58 wooden chairs to Gloucester High School Library.
- The Fells Branch garden is progressing well; new plants and mulch were recently installed and a rock was replaced in the fountain area. A new story time chair, signage and a willow hut replacement are coming soon. The irrigation system was turned off temporarily due to PFAS in the town water and Jamie plans to work with Cricket to keep the new plantings watered.
- At the May 24 All-Staff meeting, Lenny Izzo and Ann Marie McCauley provided an overview of the new Covid guidelines and answered staff questions.
- In honor of May's Mental Health Awareness Month, WFL partnered with Board of Health to host a display on the Washington Street side of the Main Library.
- Arne Christiansen reported a total of 6,233 holds during May at 50 Central Street, an increase of about a thousand holds from April. 41 patrons registered for new library

cards, 37 of whom were Wellesley residents; this is about average for a typical month. Both Hills and Fells have around a thousand holds each, which is two or three times what they had before the pandemic, and patrons are fully utilizing the Hills and Fells Branches.

- Summer reading registration on Beanstack began on June 1 and runs through August 14. Participants will read to earn badges for the end-of-summer raffle prizes (gift cards to local Wellesley shops).
- Throughout June, the Library is celebrating Pride Month with book lists and recommendations for LGBTQ+ literature and films.
- We will be observing our first Juneteenth holiday celebrating the emancipation of those who were enslaved in the United States. The library will be closed on June 19. Je'Lesia Jones and Quincy Knapp created a bookmark for patrons with a reading list.
- 8 open staff positions will be posted in the next week.
- Cara Rothman, Assistant Director, applied for and received a \$450 Wellesley Hills Junior Women's Club grant for children's garden programs at the Fells Branch.

3. Library Parking and ZBA

- The ownership of five parking spaces on library property, currently on loan to the Hunnewell School, is being questioned. Marla requested and was granted permission by the Trustees to resolve this matter. With the help of Maura and Diane, Marla plans to write letters to the Select Board, Town Counsel, and Zoning Board of Appeals.

4. Naming

• Agreements/Donor Signage & Location

- Ann H. moved (Ann R. seconded) to take down the Annual Leadership plaque and replace it with the Capital Campaign Donor Roster. The Trustees, polled individually, unanimously approved the motion.
- Ann R. moved (Diane seconded) to rename the following naming opportunities at the Main Library.
 - "Library of Things Corner" is changed to "Library of Things"
 - "Holds Area" is changed to "Holds Pickup"
 - "Interactive Space #1" is changed to "Imagination Zone". The signage location is changed to read "Post near interactive area"
 - "PC/Table Bar" is changed to "Computer Bar"

The Trustees, polled individually, unanimously approved the motion.

- Ann H. moved (Ann R. seconded) to approve the language and location of the donor plaques. The Trustees, polled individually, unanimously approved the motion.

- Ann R. moved (Ann H. seconded) to remove “Interactive Space #2 in the Children’s Room” from the campaign naming opportunities. The Trustees, polled individually, unanimously approved the motion.
- **Opportunities at Fells**
 - Ann R. moved (Diane seconded) to change the “Butterfly Garden” naming opportunity to “Pollinator Garden”. The Trustees, polled individually, unanimously approved the motion.
 - Ann R. moved (Ann H. seconded) to accept the donor plaque concept for the Fells Garden as shown in Document 4. The Trustees, polled individually, unanimously approved the motion.

5. Renovation Update

- **Commons Mural**
 - The 24’ x 8’ wood mural in the new Commons space has been finalized and can be viewed in Document 6.
- **Signage**
 - Diane moved (Ann R. seconded) to utilize up to \$16,000 from the Director’s Fund to pay for Scope B signage with the intention to be reimbursed by PBC with remaining renovation funds. The Trustees, polled individually, unanimously approved the motion.

6. Board of Library Trustee Meeting Schedule July & August

- The Trustees will meet virtually on July 12 at 7:00 P.M.

7. FY22 Holiday Schedule Update

- Ann R. moved (Diane seconded) to approve the FY22 holiday schedule to include Juneteenth (June 19). The Trustees, polled individually, unanimously approved the motion.

8. Wellesley Wonderful Weekend/Parade

- The Trustees reached a consensus to opt out of marching in the October 3, 2021 parade. Instead, the Library will celebrate the community event with possible alternatives including hanging a “Thank You, Wellesley” banner in front of the newly renovated Main Library along with a story-time character and/or other festive display.

9. Annual Report

- Ann H. proposed the 2021 Annual Report be sent to residents in late fall or early winter to be able to include photos of events inside the newly renovated Main Library.
- Ann H. moved (Diane seconded) to appropriate up to \$10,000 of the Jenks Trust Fund to fund the Trustees Fall 2021 Annual Report to the Community. The Trustees, polled individually, unanimously approved the motion.

10. Gift Proposal

- The Trustees received a submission proposal consisting of two pieces of art by local artist Goce Davidov. Although the Trustees are very grateful for the artist’s generosity, the current renovation design was not considered to be compatible with this artwork and the Trustees declined the art donation. Jamie will communicate the Trustees’ decision to Mr. Davidov.

11. Library Response to Change in Covid Guidelines

- Jamie and Marla met with Human Resources and the Staff Association to discuss changes in Covid guidelines based on the lifting of many restrictions at the state level. All parties arrived at the mutually satisfactory agreement (see Document 9) which describes staff and patron requirements at all library locations.

ADJOURNMENT

Ann R. moved (Ann H. seconded) to adjourn. The Trustees, polled individually, unanimously approved the motion. The meeting adjourned at 12:54 P.M. The next regular meeting is July 12, 2021.

Respectfully submitted,

Ann Rappaport, Secretary, WFL Board of Trustees

Date: _____

LIST of DOCUMENTS

1. Minutes of May 3, 2021
2. Naming Opportunities at the Main Branch
3. Main Library Naming Opportunities
4. Fells Branch Naming Opportunities
5. Annual Leadership Plaque Location
6. Commons Mural
7. FY22 Holiday Schedule
8. Davidov Art Donation Proposal
9. Library Response to Changes in Covid Guidelines

CMR 6/15/2021, AWR 6/15/2021, Approved 7/12/2021