

JOSEPH McDONOUGH, P.E.
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**FACILITIES MANAGEMENT
DEPARTMENT (FMD)**

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Town of Wellesley
Request For Qualifications #WFMD - RFQ - FY'26-006
School Buildings Roofing Assessments

RFQ Designer Selection Committee Meeting
Finalist Interviews Meeting Minutes, June 18, 2025, 9:00 a.m.
Wellesley FMD Conference Room (888 Worcester Street #370)

Ref: WFMD .01, .11, .15, .21, .38

FMD-M- FMD25711

Meeting Interview Selection Committee Members:

Joseph McDonough (Director of Facilities), Steve Gagosian (FMD Design & Construction Manager), Corey Testa (Assistant Executive Director, Town of Wellesley), Nick Ponte (Facilities Custodial Service Manager), Joe Murray (Facilities Project Manager)

Meeting Interview Candidates:

Representing Socotec AE Consulting, LLC: Wayne Lawson, Andrew Barr, Jim Russo (remote)
Representing Gale Associates, Inc.: Brian Neeley, Cole McCarthy
Representing Simpson, Gumpertz and Heger, Inc.: Scott Tomlinson, Makoto Weinstein, Evans Pomegas (Rider, Leavitt, Bucknall), Steve Coffrin (Solar Design Associates, Inc.)

Meeting Minutes:

- There was a Call to Order at 9:10 a.m.
- There was an acknowledgement that we would allow for Citizen Speak; however, there was no one outside of the Committee members who chose to attend and speak.
- From 9:10 to 10:00 the committee heard the presentation and completed the interview with representatives from Socotec.
- From 10:00 to 11:00 the committee heard the presentation and completed the interview with representatives from Gale Engineering.
- From 11:00 to 12:00 noon the committee heard the presentation and completed the interview with representatives from Simpson, Gumpertz and Heger, Inc.
- From 12:00 noon until 12:35 each Committee member shared their overall scoring of each of the Submissions, followed by a discussion of the strengths and weaknesses of each.
- Based on the Committee's scores and discussion, the Committee unanimously agreed on the following ranking of the Interviews:
 1. Simpson, Gumpertz and Heger, Inc. (464 total points)
 2. Gale Associates, Inc. (447 total points)
 3. Socotec AE Consulting, LLC (432 total points)
- There was a discussion regarding the award and fee negotiation process. The Committee then unanimously agreed to select Simpson, Gumpertz and Heger, Inc. as the finalist firm and to enter contract and fee negotiations with them.
- The meeting was adjourned at 12:45 PM.

Respectfully Submitted,

Joseph Murray