

**MINUTES OF THE
MUNICIPAL LIGHT BOARD
June 29, 2023**

PURSUANT TO notice given, the Wellesley Municipal Light Board (“Board”) held a duly posted open online remote meeting beginning at 5:04 PM.

REMOTE PARTICIPANTS

Those Commissioners participating included Chair Paul L. Criswell, Ellen L. Korpi, Scott Bender, Edward Hall and Jeffrey Wechsler

Staff participating were, MLP Director Donald H. Newell, Francisco Frias, Joanne M. Scannell, Terry Connolly, Bill Marsh, Ann Collins and Cindy Lowe.

APPROVAL OF MINUTES

Upon a motion made by Ms. Korpi, and seconded by Mr. Bender, the approval of minutes from the May 31, 2023 Open MLB meeting was approved.

VOTED: To approve the May 31, 2023 Minutes as presented.

Upon a motion made by Mr. Bender, and seconded by Mr. Hall, the approval of minutes from the June 15, 2023 Open MLB meeting was approved.

VOTED: To approve the June 15, 2023 Minutes as presented.

Upon a motion made by Mr. Bender, and seconded by Mr. Hall, the approval of minutes from the May 31, 2023 Executive Session MLB meeting was approved.

VOTED: To approve the May 31, 2023 Executive Session Minutes as presented

CITIZEN SPEAK

The Chair presented all of those in attendance with the opportunity to speak on matters of interest with respect to the MLP. No citizens spoke.

DIRECTOR’S ITEMS

FINANCIAL STATEMENTS REVIEW. The Director reviewed the Municipal Light Plant’s April 2023 financial results and the year-to-date Fiscal Year 2023 financial statements and responded to questions from members of the MLB.

FISCAL YEAR 2023 WRITE-OFFS. William Marsh presented to the board the FY23 bad debt write offs totaling \$18,783.01 along with write offs of accounts from previous years handled by Atty. Plouffe in the amount of \$550. Noting that the average annual write-off amount is \$13,800.21 for the past 6 years. Upon a motion made by Ms. Korpi and seconded by Mr. Bender, it was unanimously

VOTED: To authorize the MLP Staff to write off a total of \$18,783.01 of bad debt for Fiscal Year 2023 along with write offs of accounts from previous years that were handled by Atty. Plouffe

ELECTION OF OFFICERS: Chair Paul Criswell announced that the Board would move forward with voting the annual reorganization of the Municipal Light Board that occurs every June and becomes effective each July 1.

Upon motion made by Ms. Korpi, and seconded by Mr. Wechsler it was unanimously,

VOTED: To elect Mr. Scott Bender as Chair of the Municipal Light Board, effective July 1, 2023.

Upon motion made by Ms. Korpi and seconded by Mr. Bende, it was unanimously,

VOTED: To elect Mr. Ned Hall as Vice Chair of the Municipal Light Board effective July 1, 2023

Upon motion made by Ms. Korpi and seconded by Mr. Bender, it was unanimously

VOTED: To elect Mr. Jeff Wechsler as Secretary of the Municipal Light Board effective July 1, 2023

STREETLIGHT RATE: The Director presented to the Board the street light calculation for FY24 noting the increase from FY23 \$0.14083/kWh to \$0.141871/per kWh

Upon a motion made by Mr. Hall and seconded by Ms. Korpi it was unanimously

VOTED: To approve FY24 town streetlight rate of \$0.141871/per kWh

TURNKEY CONTROL & SUPERVISORY CABINETS FOR CEDAR STREET SUBSTATION: In accordance with Bid Specification 23E-80-202 Turnkey Control & Supervisory Cabinets for Cedar Street Substation the staff recommends that it be awarded to Schweitzer Engineering Laboratories, Inc. as the conforming bidder with the lowest project price. Upon a motion made by Ms. Korpi and seconded by Mr. Bender, it was unanimously:

VOTED: To authorize the MLP Staff to enter into an agreement to purchase from Schweitzer Engineering Laboratories, Inc. items 1, 2 and 3, Turnkey Control & Supervisory Cabinets for Cedar Street Substation for a total of \$176,375.00

1500KVA PADMOUNT TRANSFORMER FOR DEVENS. In accordance with Bid Specification 23E-80-204 1500 KVA Padmount Transformer for Devens the staff recommends that it be awarded to Power Sales Group for Howard Transformer as the conforming bidder with the shortest lead-time combined with a competitive purchase price. Upon a motion made by Ms. Korpi and seconded by Mr. Bender, it was unanimously:

VOTED: To authorize the MLP Staff to enter into an agreement to purchase from Power Sales Group on behalf of Howard Industries Inc. items 1, 1500 KVA Padmount Transformer for a total of \$83,268.00.

MEMORANDUM OF UNDERSTANDING. Agreement between MLP and town of Wellesley to memorialize intentions of the use of certain land located at 4-8 Municipal Way, Wellesley, MA. Upon a motion made by Mr. Jeffrey Wechsler and seconded by Ms. Ellen Korpi, it was unanimously:

VOTED: To approve the memorandum of understanding as presented for the licensing agreement of the BESS project regarding land ownership to allow this project to move forward


SUSTAINABILITY UPDATE. Bill Marsh updated the board on the AMI project and start of deployment.

EXECUTIVE SESSION. Mr. Criswell requested a meeting in Executive Session to discuss the staff reorganization. Mr. Wechsler polled each individual member. Each Board Member answered in the affirmative and the Board entered Executive Session at 6:10PM.

Mr. Criswell requested the meeting return to Open Session. Mr. Wechsler polled each member. Each member answered in the affirmative and the Board entered back into Open Session at 6:28pm.

ADJOURNMENT

The Board Meeting adjourned at 6:30PM.

DocuSigned by:

Respectfully Submitted,
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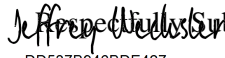
Jeffrey Wechsler, Secretary

**MINUTES OF THE
MUNICIPAL LIGHT BOARD
June 29, 2023 Executive Session**

PURSUANT TO notice given, the Wellesley Municipal Light Board (“Board”) held a duly posted Executive Session meeting beginning at 6:05 PM.

DEPARTMENT REORGANIZATION. The Director provided a brief update on progress of Department reorganization and updated the MLB on the status of the search for the Assistant Directors position.

Mr. Criswell requested the meeting return to Open Session. Mr. Wechsler polled each member. Each member answered in the affirmative and the Board entered back into Open Session at 6:28pm.

DocuSigned by:

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Jeffrey Wechsler, Secretary