

Wellesley Housing Authority Board Meeting
Online Remote Meeting Minutes
Friday, July 10, 2020 – 9:30 AM
<https://www.wellesleymedia.org/live-streaming.html>
View on TV on Comcast 8/Verizon 40

1. Roll Call
Maura Renzella, Chairperson - present
Kim Maire, Commissioner- present
Renee Spencer, Commissioner – present
Janice Coduri, Commissioner – present
Sean Barnicle, Executive Director - present
Jackie Sullivan, Deputy Director - present
2. **Resolution #2020 – 30: Approval of Contractor, Vareika Construction Inc., for Main Office Renovation project at Barton Road, FISH #324089, with low bid of \$107,300.**
 - i. Upon a duly made motion to approve Vareika Construction for the Main Office Renovation made by Commissioner Janice Coduri, and seconded by Commissioner Kim Maire, the motion to approve was approved by the following vote 4-0
3. **Resolution #2020 – 31: Approval of Contractor, NENA Construction, Inc. for Window Replacement and Lintel Painting project at Washington St., FISH #324088, with a low bid of \$253,000.**
 - i. Upon a duly made motion to approve NENA Construction for the Window Replacement and Lintel Painting project made by Commissioner Kim Maire, and seconded by Commissioner Renee Spencer, the motion to approve was approved by the following vote 4-0
4. **Discussion Item: Priority for filling vacancies.** The Board is requesting for a priority for filling vacancies and doing maintenance turnovers in family units to be emphasized and hopefully filled for school year. If necessary, Commissioner Kim Maire will draft a letter to DHCD requesting a waiver from current regulations that require oldest vacancies to be filled first.
5. **Discussion Item: Next policy drafts to consider.** Policies to be next to update by staff. Executive Director Barnicle suggests capitalization policy and the rent collection policy, which are both required by the Annual Plan, be tackled for the August Board meeting. Deadline for parking policy and outdoor/grounds procedures to be considered for July 23 meeting.
6. **Discussion Item: Annual Plan.** An Annual Plan is a new requirement by DHCD. ED Barnicle suggests September 17 for a discussion of our Annual Plan, which provides a public overview of the WHA.
7. Adjournment

Next Meeting Date: Thursday July 23, 2020, 9:30 a.m.