

**Approved: August 4, 2020**

**Board of Selectmen Meeting: July 21, 2020**

**Present: Freiman, Ulfelder, Olney, Sullivan Woods**

**Also Present: Jop, Frigulietti**

**Warrants approved: none**

**Meeting Documents:**

1. Agenda
2. Draft BOS calendar
3. Recommendation for Appointment from Chief Pilecki
4. Stephen Gaffney Resume
5. Draft Warrant for Special Town Election
6. Draft Warrant for 2020 State Primary
7. Correspondence re: Babson Campus Police Officer
8. Correspondence re: DPW Weigher Appointment
9. Draft BOS Minutes 5/19/20
10. Draft BOS Minutes 6/18/20
11. Draft BOS Minutes 6/22/20
12. Draft BOS Minutes 6/23/20
13. Draft BOS Minutes 6/29/20
14. Draft BOS Minutes 7/6/20
15. Correspondence: NPO Litigation
16. Correspondence: Cochituate Aqueduct crossing
17. Leaf Blower Program Flyer
18. Scenic Road Letter
19. Uber Lyft Disbursement for 2019
20. Norfolk County Assessment
21. Wellesley COVID Relief Fund Grant Information

**1. Call to Order**

Ms. Freiman, Chair, called the meeting to order at 4:00 pm online.

Ms. Freiman announced the meeting was being streamed live on Comcast channel 8 and Verizon channel 40 and by Wellesley Media and recorded for subsequent viewing on the cable channels or at [wellesleymedia.org](http://wellesleymedia.org).

**2. Executive Session**

Ms. Freiman requested a motion that the Board vote to convene in Executive Session for the purposes of discussing strategy with respect to pending litigation, to consider the purchase or lease of land, and contract negotiations with non-union personnel (Assistant Fire Chief Peterson) declared that having such discussions in Open Session would have a detrimental effect on the Town's bargaining position.

**At 4:02pm, upon a motion by Ms. Sullivan Woods and seconded by Mr. Ulfelder, the Board was polled and voted (4-0) to enter Executive Session under M.G.L. c. 30A, §21(A), exemption #3 – to discuss negotiation strategy with respect to pending litigation, enter Executive Session under M.G.L. c. 30A, §21(A), exemption #6 to consider the purchase or lease of land, and to enter Executive Session under M.G.L. c. 30A, §21(A), exemption #2 to discuss strategy with respect to**

contract negotiations with nonunion personnel (Assistant Fire Chief Peterson), as the Chair has declared that having such discussions in Open Session would have a detrimental effect on the Town's bargaining position and to invite Meghan Jop, Amy Frigulietti, Joe McDonough, Town Counsel Tom Harrington, Town Counsel Alex Rubin, and Chief Richard DeLorie to join the meeting. Following the adjournment of executive session, the Board will return to open session and take up the remainder of the agenda.

Sullivan Woods – Aye

Olney –Aye

Ulfelder – Aye

Freiman – Aye

At 5:49pm Upon a motion by Ms. Sullivan Woods and seconded by Mr. Ulfelder the Board was polled and voted (4-0) to exit Executive Session and return to Open Session.

Sullivan Woods – Aye

Olney –Aye

Ulfelder – Aye

Freiman – Aye

**3. Call to Order – Resume Open Session**

The Board returned to Open Session at 5:49pm

**4. Citizen Speak**

None.

**5. Appoint New Police Patrol Officer**

Chief Pilecki and Mr. Gaffney joined the meeting. Chief Pilecki reviewed Mr. Gaffney's background and resume. The Board reviewed and discussed Mr. Gaffney's background and asked Mr. Gaffney various questions.

Upon a motion by Ms. Sullivan Woods and seconded by Mr. Ulfelder the Board was polled and voted (4-0) to appoint Stephen C. Gaffney as a Wellesley Police Officer effective July 21, 2020, contingent upon successful completion of a physical and psychological exam and a one (1) year probationary period.

Sullivan Woods – Aye

Olney –Aye

Ulfelder – Aye

Freiman – Aye

**6. Discuss and Vote Merit Pay Increases**

Chief Pilecki and Chief DeLorie joined the meeting.

Ms. Freiman stated that both Chief Pilecki and Chief DeLorie had signed new 3-year contracts. She added that at the 2<sup>nd</sup> and 3<sup>rd</sup> year of the contracts both receive automatic increases based on the HR Board recommendation. She noted that the Board had discretion to make an additional award based on the performance evaluations. Ms. Freiman stated the HR recommendation was 2.5% for FY21. The Board discussed the new contracts, the recommendation from the HR Board, and the performance evaluations for both Chiefs. Ms. Freiman noted that the Town has no allowance for one-time bonuses for Department Heads. Chief Pilecki and Chief DeLorie stated their appreciation for the support they receive from the Board as well as the community.

Ms. Freiman stated that Ms. Jop had received an exceptional performance evaluation. She noted some of the challenges faced by Ms. Jop when taking the role of Executive Director and some of the accomplishments she had achieved. She added that Ms. Jop and others worked diligently to bring the Town through Town Meeting as well as the COVID crisis without interruption. The Board discussed the potential merit increase for Ms. Jop, her performance, and the unique position of the Executive Director. Ms. Jop thanked the Board for their support and confidence.

**Upon a motion by Ms. Sullivan Woods and seconded by Mr. Ulfelder the Board was polled and voted (4-0) to award a 3% salary increase to Fire Chief DeLorie for the upcoming fiscal year.**

**Sullivan Woods – Aye**

**Olney –Aye**

**Ulfelder – Aye**

**Freiman – Aye**

**Upon a motion by Ms. Sullivan Woods and seconded by Mr. Ulfelder the Board was polled and voted (4-0) to authorize a 3% salary increase to Police Chief Pilecki for the upcoming fiscal year.**

**Sullivan Woods – Aye**

**Olney –Aye**

**Ulfelder – Aye**

**Freiman – Aye**

**Upon a motion by Ms. Sullivan Woods and seconded by Mr. Ulfelder the Board was polled and voted (4-0) to award 7.5% annual increase to Executive Director of General Government Services Meghan Jop for the fiscal year beginning July 1, 2020.**

**Sullivan Woods – Aye**

**Olney –Aye**

**Ulfelder – Aye**

**Freiman – Aye**

#### **7. Discuss and Vote Assistant Fire Chief Jeff Peterson’s Annual Contract**

Ms. Jop stated that the Assistant Fire Chief contract was required to be approved annually and the Board was required to set a salary based on the performance evaluation. Ms. Freiman noted Assistant Chief Peterson’s contributions and accomplishments particularly during the COVID crisis.

**Upon a motion by Ms. Sullivan Woods and seconded by Mr. Ulfelder the Board was polled and voted (4-0) to approve the FY21 employment contract with Assistant Fire Chief Jeff Peterson with a salary of \$146,775.**

**Sullivan Woods – Aye**

**Olney –Aye**

**Ulfelder – Aye**

**Freiman – Aye**

#### **8. Elections**

Ms. Jop stated that the locations had been finalized. She added that the MLP had offered to host 3 precincts. She noted that the election warrants and locations would be finalized by the next meeting.

Ms. Kato joined the meeting. She reviewed the upcoming elections. She added that the September 1<sup>st</sup> election would include two ballots, one for the Selectmen Election and one for the State Primary. She

added that vote by mail ballots would be processed prior to the election day at a central location. Ms. Kato stated that in-person early voting would be available. She reviewed the precinct voting site changes. She noted that the use of Village Church would require street parking at metered spaces and asked the Board to consider extending free metered parking through September 1<sup>st</sup> for voting. Ms. Kato stated that the location for early voting would be held at the Warren Building car port. She reviewed the budget and additional expenses associated with the upcoming elections. She stated her appreciation to the many offices for their assistance in the process of moving locations and equipment. Ms. Freiman stated that the budget changes would require the Board to supplement the Town Clerk's budget through September 1<sup>st</sup> and Town Meeting in the Fall would vote to augment the budget through the end of the fiscal year. Ms. Kato noted that some costs would be supported through the State but that the funds were not known. The Board discussed the mailing, counting of ballots and the voting process.

## **9. Discuss and Vote Appointments**

Ms. Jop reviewed the appointments. She noted that Mr. Levy had been an alternate member of the ZBA and would be replacing Mr. Seegel who had not sought reappointment. She added that the ZBA would continue to seek a new alternate member, however Mr. Seegel would remain as an alternate member until a replacement was found. Ms. Jop stated that Babson College had omitted an Officer in their annual appointment list and the DPW had hired a new employee at the RDF, both of whom required appointment for one year.

**Upon a motion by Ms. Sullivan Woods and seconded by Mr. Ulfelder the Board was polled and voted (4-0) to appoint Robert Levy to the Zoning Board of Appeals for a term to expire June 30, 2023 and to appoint Richard Seegel to the Zoning Board of Appeals as an associate member for a term to expire June 30, 2023**

**Sullivan Woods – Aye**

**Olney –Aye**

**Ulfelder – Aye**

**Freiman – Aye**

**Upon a motion by Ms. Sullivan Woods and seconded by Mr. Ulfelder the Board was polled and voted (4-0) to appoint Jennie Lindland as a Campus Special Police Officer for a term to expire June 30, 2021.**

**Sullivan Woods – Aye**

**Olney –Aye**

**Ulfelder – Aye**

**Freiman – Aye**

**Upon a motion by Ms. Sullivan Woods and seconded by Mr. Ulfelder the Board was polled and voted (4-0) to appoint Matthew Cardillo as a public weigher at the Department of Public Works for a term to expire on June 30, 2021**

**Sullivan Woods – Aye**

**Olney –Aye**

**Ulfelder – Aye**

**Freiman – Aye**

## **10. Executive Director's Report**

Ms. Jop reviewed the drafted minutes, noting that comments had been received.

Ms. Frigulietti reviewed the update from the Trails Committee on the use of the new steps constructed near Dale Street in order to re-route the Crosstown Trail to the Lexington Road pedestrian crossing. She noted this would create less pedestrian traffic on the road ways. She reviewed the proposed map and the stairs that had been installed as part of the Eagle Scout project of George Luzaitis. She noted the extensive work completed by George.

Ms. Jop stated the Town had received a letter that it could submit either a consolidated or individual claim related to the Purdue Pharma opioid bankruptcy litigation. She briefly reviewed each avenue, noting that the date to file was before the Board could vote. She added that Town Counsel had advised the claim could be sent without a Board vote but the Board should ratify the submission. Ms. Jop reviewed the potential benefits of filing the consolidated claim form. She noted that Town Counsel had advised that there would be no negative impact from filing a claim.

**Upon a motion by Ms. Sullivan Woods and seconded by Mr. Ulfelder the Board was polled and voted (4-0) to approve the minutes of May 19, 2020, June 18, 2020, June 22, 2020 and June 23, 2020, June 29, 2020, and July 7, 2020 as amended.**

**Sullivan Woods – Aye**

**Olney –Aye**

**Ulfelder – Aye**

**Freiman – Aye**

**Upon a motion by Ms. Sullivan Woods and seconded by Mr. Ulfelder the Board was polled and voted (4-0) to ratify the submittal of the consolidated claim authorization form in the Purdue Pharma Opioid Bankruptcy Litigation.**

**Sullivan Woods – Aye**

**Olney –Aye**

**Ulfelder – Aye**

**Freiman – Aye**

## **11. Liaison Updates**

Ms. Sullivan Woods stated that the Merchants had begun holding Thursday evening sidewalk sales. She noted that the mobile movies would begin on Tuesday, July 22<sup>nd</sup>. She reviewed how residents could register to attend.

Ms. Olney stated that the forum on leaf blowers would be held on July 28<sup>th</sup> via a Zoom meeting. She noted that the event was sponsored by the NRC, SEC, and Sustainable Wellesley. She added that registration was required.

Ms. Sullivan Woods stated that the School Administration would be holding a meeting to discuss potential reopening plans and interested residents should check the with the School Department for details. Ms. Freiman noted the final plan should be available by August 13<sup>th</sup>.

Mr. Ulfelder stated that the SBC had been planning for upcoming meetings and agenda items. Ms. Freiman added that the analysis for the recommended option would begin to move quickly. She noted that public forum would occur in September. She stated that the Board and the School Committee would be required to ratify the SBC decision in order for it to be submitted to the MSBA on October 27<sup>th</sup>. She encouraged the Board to watch the upcoming SBC meetings in full in order to receive all necessary information and background. She added that the final schedule of meetings would be sent to the Board. Mr. Ulfelder stated that the Board could not be fully updated on each step of the SBC process as it would

be challenging to provide a full and complete update. The Board discussed upcoming SBC meetings and target dates.

**12. New Business and Correspondence**

The meeting was adjourned at 7:50pm.

The next regular meeting is scheduled for August 4, 2020 at 5:00pm online.