

Permanent Building Committee  
Meeting of July 23, 2020  
Online Meeting Via Zoom, Live Stream, and Conference Line 7:30PM  
Approved

A duly called and posted meeting of the Permanent Building Committee held via online mediums, 7:30PM, July 23, 2020.

PBC Present: T Goemaat (TG), D Grissino (DG), M King (MK), S Littlefield (SL), M. Tauer (MT)

Staff: S. Gagosian (SG), A. La Francesca (AL), K. Kennedy (KK)

Liaisons/Proponents: ~~M. Freiman (BOS), N. Goins (NG-Advisory)~~, S. Gray (ShG-SC), M. Martin (MM-SC),

Guests: SMMA: A. Pitkin (AP), K. Olsen (KO)

Compass: J. D'Amico

WT Rich: J. Rich (JR), Z. Politano (ZP), M. St. Germain (MS), B. Paradee (BP)

### **Citizens speak**

- None

### **Middle School Building Systems (MSBS)**

- SG provided an update: the team conducted extensive review of CD documents.
- SG presented a proposal for Weston and Sampson to provide technical specs to Harriman on soil analysis to which the Committee approved.
- SG presented a proposal for Comtronics to conduct a radio survey as requested by the Fire Department to which the Committee approved.

### **Hunnewell**

- JR introduced Superintendent Mike St. Germain who was unable to attend the interview to meet the Committee and discuss his experience.
  - MS summarized his experience in the field as a laborer, carpenter, and superintendent on a variety of project types.
  - DG asked MS to share his biggest challenges with elementary and school projects to which he provided an example of a rehabilitation project in Lynn where an old building presented several challenges.
  - SL inquired about the schedule challenges to which he replied that he feels confident that they can execute any of the three options due to the extensive planning and timing over the calendar year.
  - MK asked about his experience working with ZP and BP previously to which he said that he had a full project with ZP and brief time with BP but feels that this is a strong team.
  - ShG asked about his thoughts about the site, the job, and the workflow to which he raised the issues such as; close proximity to the library, abutters, logistical plans on traffic flow, minimize impact to the community, and utilizing ZP as neighborhood liaison.
  - KK asked about his experience with mechanical systems and new installations to which he responded that they have a great MEP specialist on the team and that they stay on until the system is functioning as intended and the customer is satisfied.
  - SG asked how he would handle non-performing or lagging subcontractors to which he responded adjustments on previous projects they had made to avoid a schedule shift and being fair but firm while holding them accountable.
- KK introduced that Compass and SMMA would be sharing a budget update
  - KO reported that VE sessions yielded a need for higher FF&E per person in the budget and they will work with the school to see if any furniture can be reused to offset. TG requested further detail to which AP responded that some is driven by the TLC program needs, mandated STEM labs and project based learning labs. JD indicated that they will bring more detail on the increase. MT and MK noted that TLC is not a new program and that this should be an agenda topic for next meeting.
  - The topic was raised of devices per student ratio and ShG indicated that she can get clarification from Administration but that Covid would likely alter the intended ratio for now.
  - TG inquired about a footnote alluding to a variance in spending between Hunnewell and the Hardy Upham programs to which JD responded that it is a disclaimer regarding reimbursements not a variance in equity.
  - KO updated that they are working with the Superintendent and Joe Hutton on technology plans.

- JD reported that they have a kickoff meeting with SMMA and FMD regarding the CM and expect contract processing to go smoothly.
- TG asked about historical precedence of modifying the budget from feasibility to which MK responded that once you present a number it becomes a guide and, if we are going to exceed that number, we need to defend the change in scope with sufficient reasoning.

#### **Library Interior**

- SG provided an update including his notes from meeting with WFD and that recent hazmat testing came back negative.
- SG requested approval to proceed with the submitted DCAMM evaluation for the designer which included a low rating for coordinating the MEP sections which satisfied DG's request for elaboration on the rating. DG requested that SG clarify the comments in the rated section for clarity and the Committee authorized SG to proceed with the amended evaluation.

#### **PBC Administrative Business**

**It was moved and 2<sup>nd</sup> to approve the minutes from 7/9/20, approved via roll call 5-0.**

**It was moved and 2<sup>nd</sup> to approve the invoices as presented, approved via roll call 5-0.**

The meeting was adjourned at 8:28pm.

Respectfully Submitted,

Abbie La Francesca  
Projects Assistant

Posted 8/14/20 12:40PM