

Permanent Building Committee
Meeting of August 13, 2020
Online Meeting Via Zoom, Live Stream, and Conference Line 7:30PM
Approved

A duly called and posted meeting of the Permanent Building Committee held via online mediums, 7:30PM, August 13, 2020.

PBC Present: T Goemaat (TG), D Grissino (DG), M King (MK), S Littlefield (SL), M. Tauer (MT)

Staff: S. Gagorian (SG), A. La Francesca (AL), K. Kennedy (KK)

Liaisons/Proponents: M. Freiman (BOS), J. Levitan (JL--Advisory), S. Gray (ShG-SC), M. Martin (MM-SC),

Citizens speak

- None

Middle School Building Systems (MSBS)

- SG provided an update: BDA (Bi-directional amplifiers) results will be attended to by Shawmut and Harriman potentially in the performance spec, BidDocsonline has been established and provided feedback on bid for Harriman to update, DE is reaching out to the BOH to no avail and MM and DG offered to assist the connection for building tours, preregistration is mandatory in order to schedule small tour numbers and attendees will have to use Shawmut's Vitals App at check-in.

Hunnewell

- KK indicated that after meeting with WT Rich, SMMA, and Compass, the team will be coming back with revised budget numbers which prompted discussion surrounding the topic.
 - TG was seeking clarification on the PBC's charge relative to the feasibility budget, proponent request, and scope when conditions change.
 - DG referred to precedence with the revised Town Hall budget after multiple unforeseen conditions
 - KK stated that feasibility was looking at a straight square footage count and are now diving deeper into per square footage allotment.
 - SL summarized that at the end of the day the PBC is tasked with delivering a program and the elements of FF&E to deliver. Further, items such as materials are a PBC topic whereas a change in square footage would go back to a proponent such as schools.
 - TG concluded that the budget change, being due to an error and not a change to the program or an upgrade to design, is a valid change for the PBC to oversee.
 - JL asked about the change against a town budget to which TG responded that, until the PBC presents the project to the town, a debt exclusion vote is requested, and finance has presented the tax implications to town meeting, the budget is flexible under diligent PBC oversight.
 - MT added that PBC is not a policy board and spending money is a policy so part of the consideration is how far to deviate
 - MK reported that PBC asking thoughtful and deliberate questions as well as the proponent's ability to defend additions keeps the project on mission and vision.
 - ShG indicated that the SC would be willing to discuss and stand behind the increase if needed
 - KK indicated that Compass has requested VE to bring numbers back down to cover this increase to which TG responded that this is a team issue with WT Rich, Compass, and PBC.
- KK reported that they are working on finalizing the WT Rich contract

Library Interior

- SG provided an update: 100% CDs are back, bidding is 1 week after MSBS, bid tour is being handled the same way as MSBS, work is being completed on the budget relative to art installation and fish tank the architect is set up for BidDocs, and is working on glass etching options and will bring the vetted ones to the PBC.
- MK asked about fish tank failures to which SG indicated that the project will be providing manual hookups for an outsourced and managed tank, their proposal will be reviewed.

Library Roof

- SG provided an update: 50% estimate, on track, will follow the library interior schedule and process

PBC Administrative Business

- SG presented a calendar of upcoming meetings to prepare for Special Town Meeting and confirmed SL as liaison for the Library Roof and Library Interior Renovation and TG for MSBS. JL will coordinate Advisory visit with SG.
- SG updated that the DPW work order for the Town Hall Envelope represents the remaining landscaping work for this FY.
- KK updated that the Town Hall Interior Supplemental Feasibility is being refined and the study is expected to complete in October.
- DG requested follow up on scheduling a PBC Retreat
- DG raised the topic of officers and scheduling a vote.

It was moved and 2nd to approve DG as Chair and TG as Vice Chair for FY21, approved via roll call 5-0.

- MK updated that Hardy Upham meetings are resuming and KK confirmed a vote target date of 9/24.

It was moved and 2nd to approve the minutes from 7/23/20, approved via roll call 5-0.

It was moved and 2nd to approve the invoices as presented, approved via roll call 5-0.

The meeting was adjourned at 8:35pm.

Respectfully Submitted,

Abbie La Francesca
Projects Assistant

Posted 8/28/20 8:45AM