

Approved: October 4, 2021

**Select Board Meeting: September 13, 2021**

**Present: Ulfelder, Olney, Sullivan Woods, Aufranc, Lanza**

**Also Present: Jop, Frigulietti**

**Warrants approved: none**

**Meeting Documents:**

1. Agenda
2. SB Draft Calendar
3. Draft Special Act Language on Alcohol Seating
4. Memo from Sheryl Strother
5. State Revenue Trend
6. Local Receipts Trend
7. Cash Capital Trends
8. 5-year Capital Requests
9. Proposed Budget Calendar
10. Presentation re: Hunnewell and Hardy presented to Advisory
11. Presentation re: FY22 Supplemental Budget presented to Advisory
12. Presentation re: Outdoor Seating presented to Advisory
13. Presentation re: Glen Grove Subordination presented to Advisory
14. SPED Stabilization Fund Expenditure request and bill
15. Request for Appointment
16. Monthly Animal Control Report
17. Appointment Resignation of Liz Becker, COA
18. Needham DPW Notice

**1. Call to Order**

Mr. Ulfelder, Chair, called the meeting to order at 6:00 pm online.

Mr. Ulfelder announced the meeting was being streamed live on Comcast channel 8 and Verizon channel 40 and by Wellesley Media and recorded for subsequent viewing on the cable channels or at [wellesleymedia.org](http://wellesleymedia.org).

**2. Citizen Speak**

None.

**3. Discuss and Vote Modified Special Act Language on Alcohol Seating Requirements (H3861)**

Ms. Fried of Town Counsel's Office joined the Board.

Ms. Fried reviewed the changes to the alcohol regulations approved by April 2021 Annual Town Meeting. She stated that the legislature had proposed revised language, noting the changes were non-substantive. She added that the revisions proposed by the legislature will require Town staff to issue new licenses that reflect the changes to the Special Act. Ms. Fried stated that the Board is allowed to approve amendments within the scope of the original petition approved by Town Meeting and was being asked to confirm that the changes proposed by the legislature are in accordance with the motion language approved at Town Meeting.

**Upon a motion by Ms. Sullivan Woods and seconded by Ms. Olney, the Board was polled and voted (5-0) to approve the modified language for “An Act authorizing the town of Wellesley to grant certain licenses for the sale of alcoholic beverages.”**

**Sullivan Woods – Aye**

**Olney –Aye**

**Ulfelder – Aye**

**Aufranc – Aye**

**Lanza – Aye**

#### **4. Discuss and Vote FY23 Budget Calendar and Guidelines**

Ms. Strother, Town Finance Director, joined the Board.

Ms. Jop stated that the calendar had been extended out approximately two weeks from the typical timeline. She added that most staff had begun to work on their annual budgets. Ms. Jop reviewed the proposed calendar noting specific dates anticipated for inter-board meetings and Annual Town Meeting. The Board discussed the proposed calendar noting potential changes to consider. The Board agreed to allow staff time to review and revise the calendar before voting. Ms. Strother reviewed the revenue assumptions, and local receipt trends. She noted that health insurance rates were currently being negotiated. Ms. Strother provided a review of the capital trends, noting the five-year capital plan would require reprioritization by Boards and Committees. Ms. Strother stated that the traffic and parking receipts continued to be lower than pre-pandemic levels and would likely need to be subsidized by the Board. She continued to review the FY23 guideline models and potential for revising capital requests. Ms. Jop stated that Norfolk County would be beginning an application process for ARPA funds, noting there may be eligible public works projects already in the capital plan.

The Board discussed the initial budget assumptions and guidelines, capital projects, and potential for ARPA funding.

#### **5. Discuss and Vote Special Town Meeting Articles**

Mr. Ulfelder stated that he and the Moderator had discussed revising Special Town Meeting to a remote meeting in order to maximize participation. He added that the Moderator would be calling a remote Town Meeting in the upcoming week and the Board would re-vote the Warrant.

Ms. Jop stated that a presentation to Advisory regarding the Hardy/Hunnewell projects were included in the Friday Night Mail. She noted that a previous presentation given by FMD was available on Wellesley Media’s website. Mr. Ulfelder stated that the Board would vote on both Hardy and Hunnewell prior to Town Meeting. He discussed updates made to the design based on feedback from the community including reviewing access points and circulation. The Board discussed the Hardy and Hunnewell projects. Ms. Jop reviewed the Board’s previous discussion regarding swing space and the potential use of free cash to fund the swing space. Ms. Strother stated that she believed the cost estimate of \$3.5million for swing space would be significantly lower. The Board discussed the potential use of free cash for swing space.

Ms. Jop stated that due to COVID related costs and litigation activity a request to the supplemental budget would be necessary. She noted the legal costs over the past several fiscal years. The Board discussed the supplemental budget request. Ms. Jop provided a brief update on the additional Special Town Meeting articles. Ms. Jop noted previous discussions on the Glen Grove refinance request.

**Upon a motion by Ms. Sullivan Woods and seconded by Ms. Olney, the Board was polled and voted (5-0) to approve the request of \$150,000 supplemental increase to the FY22 Law Budget.**

**Sullivan Woods – Aye**

**Olney –Aye**

**Ulfelder – Aye**

**Aufranc – Aye**

**Lanza – Aye**

**Upon a motion by Ms. Sullivan Woods and seconded by Ms. Olney, the Board was polled and voted (5-0) to approve moving forward to Special Town Meeting to subordinate the Town’s right of first refusal for the Glen Grove Apartments refinance request.**

**Sullivan Woods – Aye**

**Olney –Aye**

**Ulfelder – Aye**

**Aufranc – Aye**

**Lanza – Aye**

**6. Discuss and Vote Special Education Stabilization Fund Payment**

Ms. Jop noted the invoice and approval from the School Committee.

**Upon a motion by Ms. Sullivan Woods and seconded by Ms. Olney, the Board was polled and voted (5-0) that the Board vote to authorize payment of invoices in the amount of \$314.39 to New England Medical Billing for the Town’s Medicaid filing from the SPED Stabilization Fund.**

**Sullivan Woods – Aye**

**Olney –Aye**

**Ulfelder – Aye**

**Aufranc – Aye**

**Lanza – Aye**

**7. Executive Director’s Report**

Ms. Jop reviewed the dates of Special Town Meeting adding that the Advisory Book should be completed by October 6<sup>th</sup>. She stated that a Town-Wide Financial Plan update would be presented to the Board shortly to be included with the Advisory Book.

Ms. Jop reviewed the Crossing Guard appointment.

**Upon a motion by Ms. Sullivan Woods and seconded by Ms. Olney, the Board was polled and voted (5-0) to appoint Jennifer Smith as a Crossing Guard until June 30, 2022.**

**Sullivan Woods – Aye**

**Olney –Aye**

**Ulfelder – Aye**

**Aufranc – Aye**

**Lanza – Aye**

**8. Liaison Update**

Ms. Olney provided an update on the Climate Action Plan and reviewed the goals of the plan. She stated that Ms. Martello was leading the development along with the Climate Action Committee, and five

working groups. She added that the Committee was on schedule to have an executive summary by early 2022.

**9. New Business and Other Correspondence**

Mr. Ulfelder noted the September 11<sup>th</sup> memorial events that were held on the 20<sup>th</sup> Anniversary date and stated that the memorial was well attended.

Ms. Sullivan Woods stated that the upcoming Friday and Saturday was “Parents Day Out” hosted by the Merchants. She added that the Girl Scouts finalized marking all graves properly at Woodlawn Cemetery. She noted that the Celebrations Committee was hosting Wellesley Wonderful Weekend on October 2<sup>nd</sup> and 3<sup>rd</sup> which would include almost all outdoor events. She stated that the new firetruck had arrived in Town and thanked the DPW and RDF staff for a well-received “shredding event”.

The meeting was adjourned at 7:54 pm

The next regular meeting is scheduled for September 20, 2021 at 6:00 pm online.